

**Borough of Closter**  
**SHADE TREE COMMISSION**  
295 Closter Dock Road, Closter, New Jersey 07624

**FALL 2020 Shade Tree Commission**  
**TREE PLANTING QUOTE**

September 18, 2020

The Closter Shade Tree Commission is requesting quotes for the **2020 *Fall* tree planting.**

- a. **Trees are to be of two (2") to two and one half (2-1/2") inch caliper; single stem, balled & burlaped**
- b. **Wire baskets** must be removed during planting
- c. All trees will be planted and finished with a **minimum 3" layer of hard wood or bark mulch**; *no mulch "volcanoes" around tree base, only "donuts"*
- d. Trees are to be planted in accordance with **A.N.S.I.** specs
- e. Trees are to be staked *only* when necessary
- f. Root flare must be 1" above surrounding grade
- g. Planting must occur in **November 15th – December 15, 2020.**
- h. **Planting must be completed by December 15, 2020.**
- i. **Contractor is responsible for securing utility mark-outs *prior* to planting**
- j. Deer guards must be provided and placed on each tree (A.M. Leonard BG48 Rigid Mesh 48")  
White paper tree wrap to be installed on Maples in addition to deer guards.
- k. Trees must be sourced and grown within 300 miles of Closter, New Jersey
- l. ***Substitutions will not be accepted without prior, written approval*** of the Shade Tree Commission
- m. Trees are to be guaranteed for a period of one year from the date of job completion

**Street Trees: Price for total quantity of 48 of the following species must be submitted on the attached sheet. All trees must be a minimum 2 - 2½ inch caliper.**

10	Quercus alba – White Oak
8	Ulmus parvifolia "allee" – Allee Lacebark Elm
8	Celtis occidentalis "Prairie Pride" – Prairie Pride Hackberry
8	Zelkova serrata "Green Vase" – Green Vase Zelkova
8	Parrotia persica "Persian Spire" – Persian Spire Ironwood
8	Crataegus viridis – "Winter King" – "Winter King Hawthorne"

To facilitate the accuracy of identifying the planting location of trees on this list, the *Closter Shade Tree Commission* will mark the planting sites *prior* to commencing the fall planting.

**Written quotes must be received by 11:00 a.m. on Friday, October 8, 2020 in a sealed envelope clearly marked "Tree Planting"** - Shade Tree Commission, Attn: Leslie Weatherly, Borough of Closter, 295 Closter Dock Road, Closter, New Jersey 07624.

A NJ Business Registration Certificate, Signed W-9, current Certificate of Insurance, listing the “Borough of Closter as additional insured” and signed Hold Harmless Agreement (if one is not currently on file with the Borough) must be provided pending the award of the job. Samples are attached. The Borough reserves the right to edit, change, add or remove trees as needed.

Sincerely,  
Leslie Weatherly  
Borough of Closter

:lw  
cc: Shade Tree Commission  
Erik Lenander, QPA  
Edward Hynes, Borough Administrator

Attachments

SHADE TREE COMMISSION – Fall 2020 Trees & Planting

**TREES & PLANTING** (total 50 Trees)

	Quantity	Price Each
<i>STC Street Trees:</i>		
Quercus alba – White Oak	10	\$ _____
Ulmus parvifolia “alee” – Allee Lacebark Elm	8	\$ _____
Celtis occidentalis “Prairie Pride” – Prairie Pride Hackberry	8	\$ _____
Zelkova serrata “Green Vase” – Green Vase Zelkov	8	\$ _____
Parrotia persica “Persian Spire” Persian Spire Ironwood	8	\$ _____
Crataegus viridis “Winter King” – Winter King Hawthorn	8	\$ _____
<b><i>TOTAL</i></b>	<b><u>50</u></b>	

Total Price 50 Trees & Planting: \$ \_\_\_\_\_  
Quote in numbers

\$ \_\_\_\_\_  
Quote in words

**PLANTING:**

\* Trees are to be of two (2) to two and one half (2 ½) inch caliper, single stem, balled & burlapped.

\*\* Trees are to be planted within the Borough of Closter locations designated by the Borough through its Shade Tree Commission. Trees are to be handled with care; unloaded *not* dropped. Trees must be planted according to NJ Forestry standards. See specs on page one. Root flare to be 1” above grade. Trees will be staked when necessary and mulched with 3” of hardwood or bark mulch; deer guards. Trees must be watered at time of planting. Basket or burlap is to be cut and removed at time of planting. Adventitious roots above root flare to be removed at time of planting. *Contractor* is responsible for notifying utility companies *prior* to planting to insure all utilities are marked accordingly. Planting must be complete by December 15, 2020.

SIGNATURE: \_\_\_\_\_

Print Name: \_\_\_\_\_

NAME OF

FIRM: \_\_\_\_\_ TELEPHONE: \_\_\_\_\_

EMAIL: \_\_\_\_\_