



# SHADE TREE COMMISSION

## Meeting Minutes

Monday, June 13, 2022

8:00 p.m.

*[held remotely via Zoom]*

### 1. Call to Order—Pledge of Allegiance

The meeting was called to order at 8:05 pm

### 2. Roll Call

*Commission Members present:*

Nils Abate, Chair

Todd Bradbury

Scott Devlin, Council Liaison

Miriam Lockhart, Env. Commission Liaison

George Paschalis, Secretary

Daniel Serata

Tsun Tam

*Commissioners absent:*

Anthony Lupardi, Sr.

### 3. Approval of Minutes

The May 9, 2022 minutes were unanimously approved.

### 4. Open Meeting to Public Comment

No members of the public were present.

### 5. Correspondence

Commission members reviewed and discussed received/sent correspondence.

- a) 25 Poplar, “do not prune” letter
- b) 31 Maple Street—deer guard inquiry
- c) White Oak/Nyssa Wildfire replacement letters

### 6. Old Business

- a) NJUCF Tree Inventory

Following a discussion regarding the canceled June 15<sup>th</sup> Kick-off meeting with PlanIT Geo, it was resolved that Councilman Devlin would request the Borough Administrator invite—at a minimum—the grant steering committee members to the rescheduled meeting.

b) Fall Tree Planting

Details for the fall 2022/spring 2023 planting will be reviewed and voted on at the July meeting. Chairman Abate will consult the administration to resolve any procurement deadline concerns in advance of the meeting.

c) 186 Harrington Avenue—unauthorized tree removals

Mr. Paschalis will check on the status of this violation with the Building Department.

d) Commission webpage updates

Mr. Paschalis noted the outstanding request to implement edits to the Commission's webpage. Councilman Devlin will follow-up with the administration. The Commission further discussed and approved clarifying language in response to an observation from Borough Administrator Winters. Chairman Abate will share the approved language with Mr. Winters for his review.

e) Salem White Oak seedling

Mr. Paschalis reported on the progress of the seedling.

**7. New Business**

a) Request for Proposals—District 2 Pruning

The Commission discussed potential minor adjustments to the specifications. Ms. Lockhart introduced, and Councilman Devlin seconded, a motion to request the Borough to move forward with a Request for Proposals at the appropriate time.

b) Tree Removals

Chairman Abate reported that the Borough has moved forward on securing quotes for tree removals and safety prunings. Mr. Bradbury noted the Library has inquired how they might participate in the Borough's procurement process. Ms. Lockhart noted the dead ash tree at the 9/11 Remembrance Park also needed to be removed. Mr. Bradbury will consult with the Borough Administrator.

c) Mayor's Newsletter

Mr. Serata offered to prepare a submission on the Salem White Oak seedling for this month's newsletter.

**8. Liaison Reports**

a) Governing Body—none.

b) Environmental Commission—Ms. Lockhart noted one of the Borough's historic beech trees located at Buzzoni Farm Park is suffering from Beech Leaf Disease.

**9. Meeting Adjournment 9:30 pm**