

**CLOSTER SHADE TREE COMMISSION**  
**MINUTES OF THE DECEMBER 9, 2013 MEETING**

Present: Nils Abate, George Futterknecht, Patricia Ix, John Kashwick and Louise Ungar, Members; and Leslie Weatherly, Coordinator  
Absent: Todd Bradbury, Anthony Ix, Anthony Lupardi, Sr. and Keith Scholz  
Guest: Bill Fuchs

Nils opened the meeting with the Public Meetings Statement. The Pledge of Allegiance was recited and the Roll Call taken.

The minutes of the November 11<sup>th</sup> meeting were approved as presented.

**Meeting Opened to the Public:**

There were no members of the public in attendance.

**Correspondence:**

Pamphlets had been received from Rutgers regarding courses that are being offered. Members are encouraged to attend courses for CEU's for next year.

**Old Business:**

Leslie stated we will be finished 100% with take-downs by Friday. In addition, pruning is almost finished. The trimming of the downtown trees was also done. Ruckman Park has been completed.

There was discussion about the trees to be planted in the right-of-way on Perry Street. It was planned that three trees should be planted. It was thought that this should be pursued.

The status of the Five Year Management Plan was addressed.

Leslie had secured a Construction Permit Application packet. It contains a Tree Preservation & Removal Application outlining fees for tree removal. Copies were available for the members to review.

George reported the soil at Pollack Square Park has been leveled. A Yoshino Cherry tree will be planted at the park in the future.

The Budget was explained by John. Our budget was submitted with an addition of \$2,500.00 for better oversight and care of plantings. We are seeking a total of \$42,500.00 for next year.

**New Business:**

George suggested the Tree Inventory program should be investigated. Are there other programs out there that could identify trees more easily? Could we check with Paul Cowie about this? After discussion, it was suggested a committee be formed. Nils, Patricia and John volunteered.

Nils stated a copy of our proposed Five Year Forestry Management Plan will be submitted to Paul Cowie for his perusal.

George stated a structural shaping pruning could benefit the Zelcovas that were planted six or seven years ago. This should be included in pruning for each district in the future.

There being no further business, M/S/C the meeting be adjourned.

Respectfully submitted,



Louise G. Ungar  
Secretary