



**MAYOR AND COUNCIL
BOROUGH OF CLOSTER**

REGULAR MEETING MINUTES – WEDNESDAY, JUNE 28, 2023 - 7:00 P.M immediately following
the Work Session

Mayor Glidden opened the meeting at 8:20 pm with the following announcement: **THIS REGULARLY SCHEDULED MEETING OF THE CLOSTER MAYOR AND COUNCIL WILL BE HELD IN-PERSON, TELEPHONICALLY, and VIA ZOOM VIDEO.**

You may join Zoom meeting including video by accessing the information posted in the **Borough Calendar** on the Borough website by visiting www.closterboro.com and clicking the link on the left sidebar for **Calendars and Notice of Meetings** and click on the corresponding date. **To join via Telephone Audio Only: TOLL FREE: +1 646-558-8656; MEETING ID: 864 2063 3673; PASSWORD: 8675309**

If Executive session is required, the Council will retire to a closed session at the conclusion of the Regular Meeting pursuant to N.J.S.A. 10:4-6 and follow the procedures provided in this statute.

1. **OPEN PUBLIC MEETINGS ACT STATEMENT**

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Notice of 2023 Mayor and Council Meetings which was published in The Record and The Star Ledger on December 27, 2022, was posted on the Municipal Clerk’s bulletin board and on the Borough website, and has remained posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

2. **ROLL CALL**

Councilwoman Amitai-present	Councilwoman Latner-present
Councilwoman Chung-absent	Councilwoman Witko-present
Councilman Devlin-present	Councilman Yammarino-absent

3. **VOTE ON CONSENT AGENDA ITEMS** The Mayor read the items.

All items with an asterisk (*) are considered to be non-controversial by the Council and will be approved by one MOTION. There may be further discussion prior to the vote upon request of a Council Member. Also, any item may be removed for further discussion or for Roll Call vote, in which case the item will be removed and considered in its normal sequence as part of the General Order of Business.

RESOLUTIONS

- *23-171 RESOLUTION APPROVING REFUND OF ENGINEERING ESCROWS
- *23-172 RESOLUTION APROVING REFUND OF LEGAL ESCROWS
- *23-173 RESOLUTION AUTHORIZING THE BIDDING OF A CHASSIS FOR A MASON DUMP FOR THE DEPARTMENT OF PUBLIC WORKS
- *23-174 RESOLUTION APPROVING REFUND OF TREE BONDS
- *23-175 RESOLUTION AUTHORIZING RENEWAL OF 2023-2024 LIQUOR LICENSE
- *23-176 RESOLUTION EXPRESSING SUPPORT FOR S-3906 WHICH WOULD PROVIDE THE BOROUGH OF CLOSTER WITH \$2,775,541.75 OF STATE FUNDS TO REPAY DEBT, ADVANCE CAPITAL PROJECTS AND PROVIDE PROPERTY TAX RELIEF
- *23-177 RESOLUTION TO CANCEL UNEXPENDED OPEN SPACE BALANCE
- *23-178 RESOLUTION AWARDING CONTRACT FOR THE PURCHASE OF A 2023 FORD T350 TRANSIT HIGH ROOF EXTENDED CARGO VAN OR AN EQUIVALENT FOR THE CLOSTER DEPARTMENT OF PUBLIC WORKS
- *23-179 RESOLUTION AUTHORIZING CONTRACT WITH CERTAIN APPROVED STATE CONTRACT PRICING SYSTEM VENDORS PURSUANT TO N.J.S.A. 40A:11-11 DEPARTMENT OF PUBLIC WORKS ASSOCIATED EQUIPMENT (GALLON STAINLESS STEEL DROP-SIDE MASON DUMP BODY) ORDINANCE #2023-1320
- *23-180 RESOLUTION AUTHORIZING AN AMMENDMENT TO THE CONTRACT WITH BOSWELL ENGINEERING CONCERNING THE RUCKMAN ROAD WALL CONSTRUCTION
- *23-181A APPROVAL TO CONDUCT A SPOTTED LANTERN FLY PROGRAM

Councilwoman Latner moved to approve the Consent Agenda minus Item 23-176, second Councilman Devlin.

Councilwoman Amitai-yes	Councilwoman Latner-yes
Councilman Devlin-yes	Councilwoman Witko-yes
Carried	

Councilwoman Amitai moved to Table item 23-176 until July 12, second Councilwoman Witko.

Councilwoman Amitai-yes Councilwoman Latner-yes
Councilman Devlin-yes Councilwoman Witko-yes
Carried

Councilwoman Latner moved to introduce the resolutions that the County passed, second Councilman Devlin.

Councilwoman Amitai-yes Councilwoman Latner-yes
Councilman Devlin-yes Councilwoman Witko-yes
Carried.

4. **APPROVING APPLICATION AS NEW MEMBER OF FIRE DEPARTMENT**

- a. MATTHEW MANUEL (JUNIOR MEMBER)
- b. CARLOS ALCORTA (ADULT MEMBER)

Councilwoman Witko moved to approve the applications, second Councilwoman Latner.

Councilwoman Amitai-yes Councilwoman Latner-yes
Councilman Devlin-yes Councilwoman Witko-yes
Carried.

5. **VOTE ON ITEMS REMOVED FROM THE CONSENT AGENDA**

6. **ANY OTHER MATTER WHICH MAY PROPERLY COME BEFORE GOVERNING BODY**

7. **OPEN MEETING TO PUBLIC FOR ANY MATTER (5-minute limit)**

John Friedman and Jerry Kreelance (681 Closter Dock Road) came forward and spoke about the request from the Construction Official that they remove the VRBO sign from their farm. They spoke about the educational programs at their farm and then asked for the opportunity to discuss the request. He asked whether the Borough might support their farm stays in the light of the educational component. They said that people do not come to their farm to party, although they will host weddings, which would include tours. Discussion of Closter code and overarching New Jersey regulations. The farmers requested a variance for their activities, including the farm stays. The Mayor said this is something that should be considered. The attorney will talk to the Construction Official. The farmers will send the New Jersey Farm Act.

The Meeting was opened to the public and then closed.

8. **ENTER INTO CLOSED SESSION** Councilwoman Latner moved to go into Closed Session to discuss litigation, second Councilwoman Witko. All in favor. Carried.

EXIT CLOSED SESSION AND RETURN TO REGULAR MEETING

Councilwoman Latner moved to exit the Closed Session and return to the Regular Meeting, second Councilwoman Witko. All in favor. Carried.

Motion was made by Councilwoman Latner moved to issue the RFP, second Councilwoman Witko.

Councilwoman Amitai-yes Councilwoman Latner-yes
Councilman Devlin-yes Councilwoman Witko-yes
Carried.

Councilwoman Latner moved to adjourn, second Councilwoman Witko. All in favor. Meeting adjourned at 8:55 pm.

Respectfully submitted,

Stephanie Evans
Borough Clerk

BOROUGH OF CLOSTER
RESOLUTION #23-171

RESOLUTION APPROVING REFUND OF ENGINEERING ESCROWS

WHEREAS, all applicable Borough professionals have finalized inspections on improvements made and approve the release of bond and/or escrow funds to the depositors of monies as indicated in the attached spreadsheet listing of accounts.


NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Closter that the Finance Clerk is and hereby authorized to release the bond and escrow monies to the depositors as indicated in the attached spreadsheet listing of accounts.

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilwoman Amitai			X			
Councilwoman Chung					X	
Councilman Devlin		X	X			
Councilwoman Latner	X		X			
Councilwoman Witko			X			
Councilman Yammarino					X	

Adopted: **June 28th, 2023**

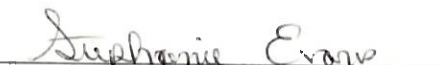
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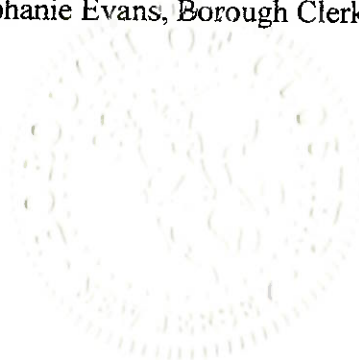
APPROVED:


Stephanie Evans, Borough Clerk


John C. Glidden, Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held June 28, 2023.


Stephanie Evans, Borough Clerk



BOROUGH OF CLOSTER
RESOLUTION #23-172

RESOLUTION APPROVING REFUND OF LEGAL ESCROWS

WHEREAS, all applicable Borough professionals have finalized inspections on improvements made and approve the release of bond and/or escrow funds to the depositors of monies as indicated in the attached spreadsheet listing of accounts.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Closter that the Finance Clerk is and hereby authorized to release the bond and escrow monies to the depositors as indicated in the attached spreadsheet listing of accounts.

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilwoman Amitai			X			
Councilwoman Chung					X	
Councilman Devlin		X	X			
Councilwoman Latner	X		X			
Councilwoman Witko			X			
Councilman Yammarino					X	

Adopted: **June 28th, 2023**

ATTEST:

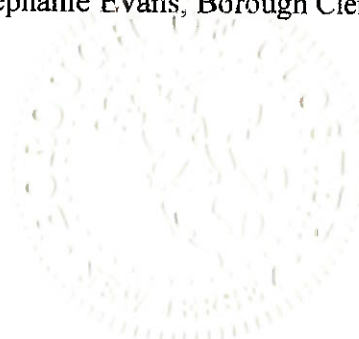
APPROVED:

Stephanie Evans
Stephanie Evans, Borough Clerk

John C. Glidden, Jr.
John C. Glidden, Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held June 28, 2023.

Stephanie Evans
Stephanie Evans, Borough Clerk



BOROUGH OF CLOSTER
RESOLUTION #23-173

RESOLUTION AUTHORIZING THE BIDDING OF A CHASSIS FOR A MASON DUMP FOR THE DEPARTMENT OF PUBLIC WORKS

WHEREAS, the Department of Public Works has a need to purchase a Chassis for a Mason Dump; and

WHEREAS, the DPW Committee of the Council and the Finance Committee of the Council have reviewed and approved this request; and

WHEREAS, Mayor & Council have appropriated funds for this purchase in 2023 Bond Ordinance 2023:1320; and

THEREFORE BE IT RESOLVED, the Mayor and Council of the Borough of Closter hereby approves their need for a Chassis for a Mason Dump; and

NOW, THEREFORE, BE IT FURTHER RESOLVED by the Mayor and Council of the Borough of Closter that the Borough Clerk is hereby authorized to advertise for bids for said equipment.

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilwoman Amitai			X			
Councilwoman Chung					X	
Councilman Devlin		X	X			
Councilwoman Latner	X		X			
Councilwoman Witko			X			
Councilman Yammarino					X	

Adopted: June 28, 2023

ATTEST:

APPROVED:

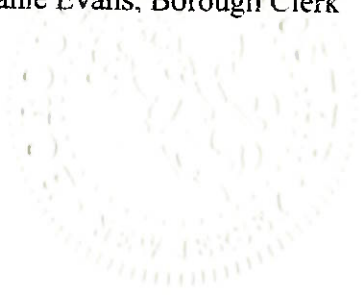
Stephanie Evans
Stephanie Evans, Borough Clerk

John C. Glidden, Jr.
John C. Glidden, Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held June 28, 2023.

JW:

Stephanie Evans
Stephanie Evans, Borough Clerk



BOROUGH OF CLOSTER
RESOLUTION #23-174

RESOLUTION APPROVING REFUND OF TREE BONDS

WHEREAS, all applicable Borough professionals have finalized inspections on improvements made and approve the release of bond and/or escrow funds to the depositors of monies as indicated in the attached spreadsheet listing of accounts.

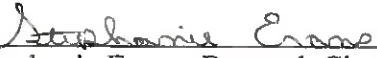
NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Closter that the Finance Clerk is and hereby authorized to release the bond and escrow monies to the depositors as indicated in the attached spreadsheet listing of accounts.


Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilwoman Amitai			X			
Councilwoman Chung					X	
Councilman Devlin		X	X			
Councilwoman Latner	X		X			
Councilwoman Witko			X			
Councilman Yammarino					X	

Adopted: June 28th, 2023


ATTEST:

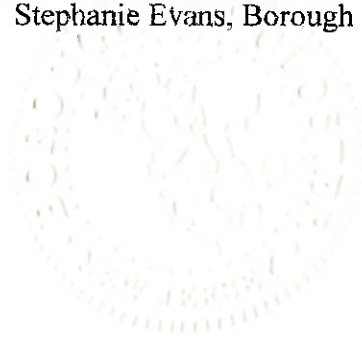
APPROVED:


Stephanie Evans, Borough Clerk


John C. Glidden, Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held June 28, 2023.


Stephanie Evans, Borough Clerk



**BOROUGH OF CLOSTER
RESOLUTION #23-175**

RESOLUTION AUTHORIZING RENEWAL OF 2023-2024 LIQUOR LICENSE

WHEREAS, applications have been filed for the renewal of certain liquor licenses for the sales and consumption of alcoholic beverages pursuant N.J.S.A. 33:1-1 et seq. for the term of one (1) year commencing July 1, 2023 and ending June 30, 2024; and

WHEREAS, the following license for the sale and consumption of alcohol beverages are hereby approved and authorized:

PLENARY CONSUMTION LICENSE

0207-33-006-011 CB Theater Experience LLC \$2,500.00
 t/a CMX Closter
 130 Vervalen St.

PLENARY RETAIL CONSUMPTION LICENSE

0207-33-002-006 Gashi & Han LLC \$2,500,00
 t/a Local Café
 208 Piermont Rd

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilwoman Amitai			X			
Councilwoman Chung					X	
Councilman Devlin		X	X			
Councilwoman Latner	X		X			
Councilwoman Witko			X			
Councilman Yammarino					X	

Adopted: June 28, 2023


ATTEST:

APPROVED BY:


Stephanie Evans, Borough Clerk


John C. Glidden, Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held on June 28, 2023.


Stephanie Evans, Borough Clerk

BOROUGH OF CLOSTER
RESOLUTION #23-176

RESOLUTION EXPRESSING SUPPORT FOR S-3906 WHICH WOULD PROVIDE THE BOROUGH OF CLOSTER WITH \$2,775,541.75 OF STATE FUNDS TO REPAY DEBT, ADVANCE CAPITAL PROJECTS AND PROVIDE PROPERTY TAX RELIEF

WHEREAS, the New Jersey Debt Defeasance and Prevention Fund was created for the purpose of repaying or defeasing taxpayer-funded debt and funding capital projects that would otherwise be paid for with new debt; and

WHEREAS, the New Jersey Debt Defeasance and Prevention Fund is expected to have an unallocated balance of at least \$4.32 billion; and

WHEREAS, members of the New Jersey Senate Republican caucus, including Senator Holly Schepisi have introduced Senate Bill 3906 (S-3906), which would allocate \$4.32 billion from the New Jersey Debt Defeasance and Prevention Fund to towns and counties to repay local government debt, advance capital projects of their choosing, and provide property tax relief to residents; and

WHEREAS, funds would be allocated by S-3906 on a per capita basis, meaning every town and county would get a fair share of funding based on population; and

WHEREAS, S-3906 provides that \$3 billion would be allocated to New Jersey municipalities on a per capita basis, and \$1.32 billion would be allocated to New Jersey counties on a per capita basis; and

WHEREAS, prior allocations from the New Jersey Debt Defeasance and Prevention fund have not been determined in a fair, equitable, or transparent manner; and

WHEREAS, the Borough of Closter would receive an estimated allocation of \$ 2,775,542.76 under S-3906 based on 2020 United States Census data; and

WHEREAS, S-3906 requires funds to be disbursed within 30 days of the legislation’s enactment; and

WHEREAS, S-3906 is not expected to have a fiscal impact on the proposed State Budget for Fiscal Year 2024; and

WHEREAS, local and county governments are contending with soaring health care premiums, rising pension costs, and inflationary pressures that have impacted their budgets; and

WHEREAS, the significant allocations to towns and counties across New Jersey that have been proposed under S-3906 would help to lower and stabilize property taxes for years to come.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body that the Borough of Closter supports Senate Bill 3906, “Give It Back” property Tax relief ; and

NOW, BE IT FUTHER RESOLVED, the Borough Clerk is requested to send a signed resolution to Senator Holly Schepisi.

COUNCILPERSON	MOTION	SECOND	YES	NO	ABSENT	ABSTAIN
Councilwoman Amitai						
Councilwoman Chung						
Councilman Devlin						
Councilwoman Latner						
Councilwoman Witko						
Councilman Yammarino						

Adopted: June 28, 2023

ATTEST:

APPROVED:

Stephanie Evans, Borough Clerk

John C Glidden, Jr., Mayor

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Stephanie Evans, Borough Clerk

jw:lw

County	Municipality	2020 Census Population	Money Per Town
Bergen	Edgewater	14,336	\$ 45,000,062.78
Bergen	Fairview	15,025	\$ 47,162,802.96
Bergen	Elmwood Park	21,422	\$ 67,242,699.84
Bergen	Garfield	32,655	\$ 102,502,584.41
Bergen	Carlstadt	6,372	\$ 20,001,422.99
Bergen	Cliffside Park	25,693	\$ 80,649,177.80
Bergen	East Rutherford	10,022	\$ 31,458,609.74
Bergen	Lyndhurst	22,519	\$ 70,686,133.77
Bergen	North Arlington	16,457	\$ 51,657,786.91
Bergen	Ridgefield	11,501	\$ 36,101,124.58
Bergen	Ridgefield Park	13,224	\$ 41,509,544.52
Bergen	Rutherford	18,834	\$ 59,119,083.59
Bergen	Wallington	11,868	\$ 37,253,121.17
Bergen	Wood-Ridge	10,137	\$ 31,819,589.59
Bergen	Bogota	8,778	\$ 27,553,749.38
Bergen	Englewood	29,308	\$ 91,996,501.11
Bergen	Englewood Cliffs	5,342	\$ 16,768,299.06
Bergen	Fort Lee	40,191	\$ 126,157,751.34
Bergen	Hackensack	46,030	\$ 144,486,111.17
Bergen	Leonia	9,304	\$ 29,204,839.85
Bergen	Palisades Park	20,292	\$ 63,695,680.38
Bergen	Teaneck	41,246	\$ 129,469,349.15
Bergen	Tenafly	15,409	\$ 48,368,161.79
Bergen	Bergenfield	28,321	\$ 88,898,352.26
Bergen	Fair Lawn	34,927	\$ 109,634,290.78
Bergen	Glen Rock	12,133	\$ 38,084,944.31
Bergen	Hasbrouck Heights	12,125	\$ 38,059,832.67
Bergen	Little Ferry	10,987	\$ 34,487,701.57
Bergen	Lodi	26,206	\$ 82,259,461.86
Bergen	Maywood	10,080	\$ 31,640,669.14
Bergen	Moonachie	3,133	\$ 9,834,346.87
Bergen	New Milford	16,923	\$ 53,120,540.07
Bergen	Oradell	8,244	\$ 25,877,547.26
Bergen	Paramus	26,698	\$ 83,803,827.85
Bergen	River Edge	12,049	\$ 37,821,272.07
Bergen	Rochelle Park	5,814	\$ 18,249,885.95

Bergen	Saddle Brook	14,294	\$	44,868,226.66
Bergen	South Hackensack	2,701	\$	8,478,318.19
Bergen	Teterboro	61	\$	191,476.27
Bergen	Allendale	6,848	\$	21,495,565.70
Bergen	Alpine	1,762	\$	5,530,839.19
Bergen	Closter	8,594	\$	26,976,181.61
Bergen	Cresskill	9,155	\$	28,737,135.51
Bergen	Demarest	4,981	\$	15,635,136.21

BOROUGH OF CLOSTER
RESOLUTION #23-177

RESOLUTION TO CANCEL UNEXPENDED OPEN SPACE BALANCES

WHEREAS, there exists unexpended Open Space balances and are recommended for cancellation;

WHEREAS, it is necessary to formally cancel the unexpended balances and return the funds back to the Open Space Trust Fund, and

NOW, THEREFORE, BE IT RESOLVED, the Borough of Closter, County of Bergen, State of New Jersey, that the Assistant CFO is hereby authorized and directed to cancel these balances as follows:

Account: **C-04-15-196-000-005** in the Amount of **\$4,482.20**

The Borough Clerk is hereby authorized and directed to transmit to the Chief Financial Officer and Borough Auditor, a certified copy of this resolution.

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilwoman Amitai			X			
Councilwoman Chung					X	
Councilman Devlin		X	X			
Councilwoman Latner	X		X			
Councilwoman Witko			X			
Councilman Yammarino					X	

ADOPTED: June 28, 2023

ATTEST:

Stephanie Evans
Stephanie Evans, Borough Clerk

APPROVED BY:

John C. Glidden, Jr.
John C. Glidden, Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held June 28, 2023.

Stephanie Evans
Stephanie Evans, Borough Clerk

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BOROUGH OF CLOSTER
RESOLUTION #23-178

RESOLUTION AWARDING CONTRACT FOR THE PURCHASE OF A 2023 FORD T350 TRANSIT HIGH ROOF EXTENDED CARGO VAN OR AN EQUIVALENT FOR THE CLOSTER DEPARTMENT OF PUBLIC WORKS

WHEREAS, sealed bids were requested on June 23, 2023 through advertisement pursuant to New Jersey Local Public Contracts Law for the 2023 purchase of a 2023 Ford T350 Transit High Roof Extended Cargo Van; and

WHEREAS, one contractor returned the sealed bid documents on June 23, 2023; and

WHEREAS, Ciocca Ford of Flemington, 215 US Highway 202, Flemington, NJ 08822 was the sole responsible bidder in the amount of \$56,767.00 (fifty-six thousand, seven hundred and sixty-seven dollars); and

WHEREAS, the Superintendent of the Department of Public Works recommends that the contract be awarded to the bidder; and,

WHEREAS, the Borough Attorney has reviewed the bid documents and found them to be in order.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Closter as follows:

1. This award is made to Ciocca Ford of Flemington in the base bid amount of **\$56,767.00** with the equipment to be provided in accordance with the bid package and specifications prepared by the Borough Attorney's office which were used in the bidding process and are considered part of this award.
2. The Borough Attorney is hereby authorized to prepare contracts and/or other documents pursuant to the award of this contract.
3. The Mayor and Borough Clerk are hereby authorized to execute contracts and/or documents pursuant to the award of this contract.

CERTIFICATE OF AVAILABILITY OF FUNDS

I, Francis Elenio, Chief Financial Officer of the Borough of Closter, hereby certify, pursuant to N.J.S.A. 40A:9-140.1 et seq. and NJAC 5:30.4, that the funds are available to the Borough of Closter for calendar year 2022 in account C-04-23-320-001-001.



 Francis Elenio, CFO

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilwoman Amitai			X			
Councilwoman Chung					X	
Councilman Devlin		X	X			
Councilwoman Latner	X		X			
Councilwoman Witko			X			
Councilman Yammarino					X	

Dated: June 28, 2023

ATTEST:



Stephanie Evans, Borough Clerk

APPROVED BY:



John C. Glidden, Mayor

Certified to be a true copy of Resolution adopted at the Regular Meeting by the Mayor and Council of the Borough of Closter held on June 28, 2023.




Stephanie Evans, Borough Clerk

BOROUGH OF CLOSTER
RESOLUTION #23-179

RESOLUTION AUTHORIZING CONTRACT WITH CERTAIN APPROVED STATE CONTRACT PRICING SYSTEM VENDORS PURSUANT TO N.J.S.A. 40A:11-11 DEPARTMENT OF PUBLIC WORKS ASSOCIATED EQUIPMENT (GALION STAINLESS STEEL DROP-SIDE MASON DUMP BODY) BOROUGH ORDINANCE 2023:1320

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System (“CPS”) and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Borough of Closter, pursuant to N.J.S.A. 40A:11-11(5) and N.J.A.C. 5:34-7.11(c), may by resolution and without advertising for bids, purchase any goods or services for any contracts under the CPS and entered into by the Lead Agency; and

WHEREAS, the Borough of Closter has the need on a timely basis to purchase goods or services utilizing such contracts for the maintenance of snow and ice removal; and

THEREFORE, BE IT RESOLVED, that the Borough of Closter authorizes the purchase of certain goods or services from **Cliffside Body Corp.**, 130 Broad Ave., Fairview NJ 07022, an approved NJ State Contract Co-Op vendor # **65MCESCCPS, ESCNJ Bid # 20/21-55**, in the amount of **\$30,600.00 (thirty thousand, six hundred dollars)**, pursuant to all conditions of the individual contracts; and

CERTIFICATE OF AVAILABILITY OF FUNDS

I, Frank Elenio, Chief Financial Officer of the Borough of Closter, hereby certify, pursuant to NJSA 40A:9-140.1, et seq. and NJAC 5:30.4, that the funds are available to the Borough of Closter for calendar year 2023, account C-04-23-320-001-002.

Dated: June 28, 2023

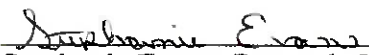


Frank Elenio, CFO

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilwoman Amitai			X			
Councilwoman Chung					X	
Councilman Devlin		X	X			
Councilwoman Latner	X		X			
Councilwoman Witko			X			
Councilman Yammarino					X	

Adopted: June 28, 2023

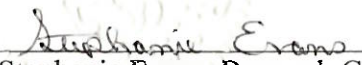
ATTEST:


Stephanie Evans, Borough Clerk

APPROVED


John C. Glidden, Jr., Mayor

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Stephanie Evans, Borough Clerk

**REFERENCED COOPERATIVE PRICING
 SYSTEM CONTRACT VENDOR**

<u>Quantity</u>	<u>Commodity/Service</u>	<u>Vendor</u>	<u>Period</u>	<u>Amt.</u>
1	Galion Stainless Steel Drop-Side Mason Dump Body	Cliffside Body Corp. 130 Broad Avenue Fairview NJ 07022	06/30/2023	\$30,600.00
Total:				\$30,600.00

NJ STATE APPROVED CO-OP #65MCESCCPS Bid #20/21-55

Vehicles	
Bid Title	Trucks, Class 4 - 8
Bid Number	ESCNJ 20/21-55
Bid Term	4/23/21 - 4/22/23; ** Extended to 6/30/23 ** SEE EXTENSION NOTICE
Awarded to	Various ** SEE EXTENSION NOTICE FOR VENDORS

JW:lw



CLIFFSIDE BODY CORPORATION

130 Broad Ave., Fairview, NJ 07022

Ph: 201-945-3970 Fax: 201-945-7534

QUOTE #: EG061623B

6/16/2023

PREPARED BY: ERIC GREENWALD

CUSTOMER: CLOSTER PUBLIC WORKS

ATTN: BILL DAHLE

201-945-3970

CLIFFSIDE
Body Corp.

FAIRVIEW, N.J.



EMAIL: bdahle@closternj.us

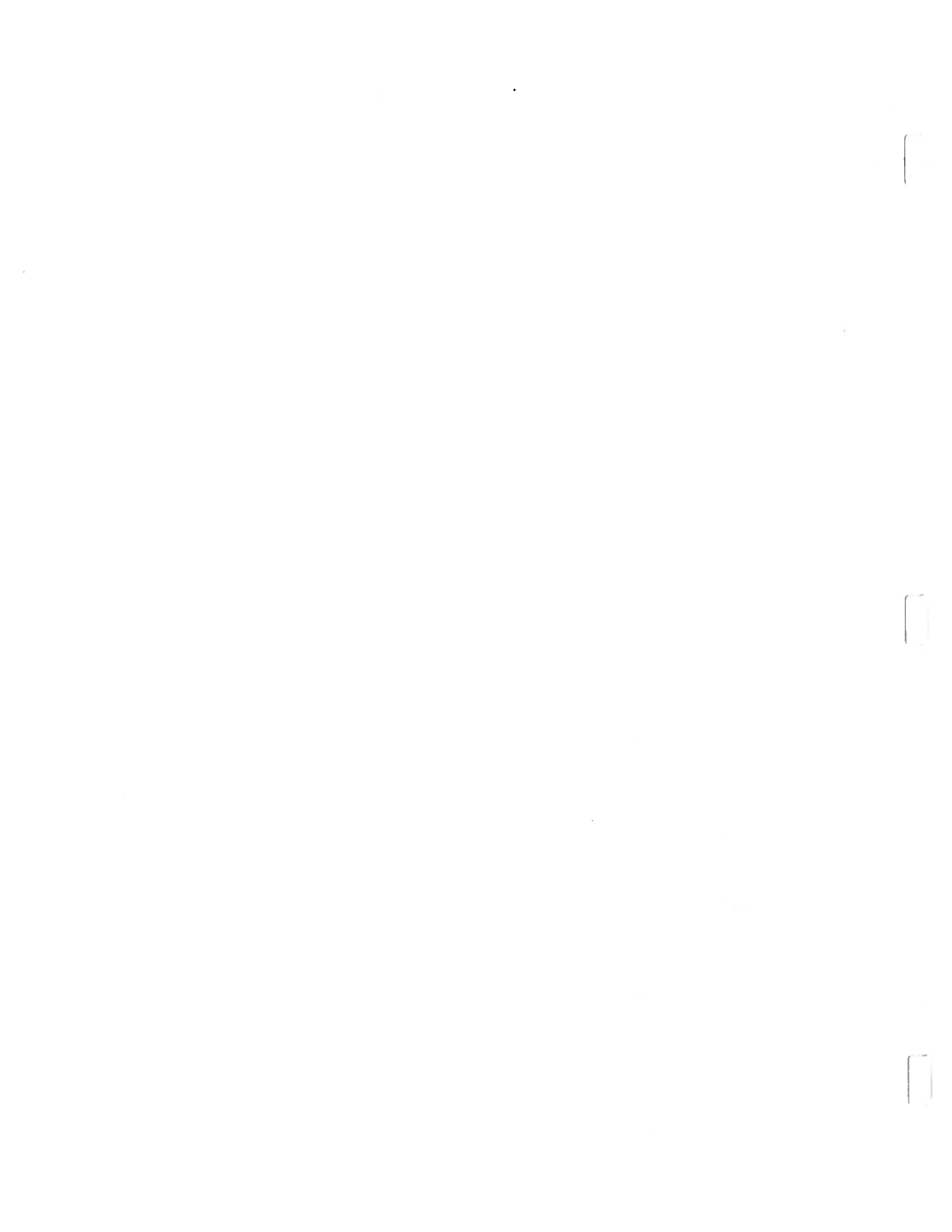
PHONE: 201-954-1423

BID #ESC NJ 20/21-55

NJ STATE APPROVED CO-OP #65MCESCCPS

VEHICLE: 2023 FORD F450 - 60" CA

	DESCRIPTION	PRICE
1	GALION 103USDDS-9 STAINLESS STEEL DROP-SIDE MASON DUMP BODY 9' LONG X 84" INSIDE WIDTH X 18" SIDES X 24" TAILGATE (3.5-4.7 CUBIC YARD CAPACITY) 10 GAUGE 304#4 POLISHED STAINLESS STEEL BODY CONSTRUCTION 6" STRUCTURAL CHANNEL LONGSILLS 3" STRUCTURAL CHANNEL CROSSMEMBERS ON 12" CENTERS FULL DEPTH FRONT AND REAR CORNER POSTS SINGLE LEVER DROP SIDES ON BODY SIDES OF BODY 1/4 (12") INTEGRAL CABSHIELD MANUAL MESH TARP AND ROLLER STAINLESS STEEL SLIDE OUT STEP AND GRAB HANDLE - DRIVER SIDE FRONT CHAMPION CS615T-09 EMDA DOUBLE ACTING ELECTRIC SCISSOR HOIST - NTEA CLASS D/40 BODY UP LIGHT IN CAB 1/2" HITCH PLATE WITH 8 TON COMBINATION HITCH D RINGS FOR SAFETY CHAINS TRAILER LIGHT PLUG RUBBER MUDFLAPS WITH ANTI-SAIL BRACKETS FMVSS LED MARKER LIGHTS BACKUP ALARM REMOUNT OEM BACKUP CAMERA (2) LED AMBER/GREEN WARNING LIGHTS IN CABSHIELD FRONT - WHELEN 50AG2ZCR (2) LED AMBER/GREEN WARNING LIGHTS IN CABSHIELD SIDES - WHELEN 50AG2ZCR (2) LED AMBER/GREEN WARNING LIGHTS ON REAR LIFTGATE SKIRT - SOUNDOFF SIGNAL MPOWER 6X4	\$ 30,600
2	TOMMY GATE G2-92-2050 LD33 DUMP THRU LIFTGATE 83" WIDE X 33" DEEP TREADPLATE STEEL PLATFORM 2,000 LB LIFTING CAPACITY RAILS AND PLATFORM POWDERCOATED BLACK 3-LED STOP/TURN/TAILO/REVERSE LIGHT KIT ON REAR LIFTGATE SKIRT	
	*** THE OPTIONS BELOW ARE NOT INCLUDED IN THE TOTAL PRICE ***	
		TOTAL \$ 30,600 Sales Tax (N/A) \$ -
	TOTAL INSTALLED PRICE	\$ 30,600



BOROUGH OF CLOSTER
RESOLUTION #23-180

RESOLUTION AUTHORIZING AN AMENDMENT TO THE CONTRACT WITH BOSWELL ENGINEERING TO PROVIDE ADDITIONAL ENGINEERING SERVICES FOR THE RUCKMAN ROAD WALL RECONSTRUCTION

WHEREAS, the Borough of Closter, by Resolution dated January 2, 2023 entered into an annual contract with Boswell Engineering for the provision of professional engineering services; and

WHEREAS, it is deemed to be in the best interests of the Borough of Closter for the Mayor and Council to authorize the engineering services to prepare revised bid specifications for the Ruckman Road Wall Reconstruction in an amount **not to exceed \$3,000.00** and

WHEREAS, that said contract amendment is being awarded without competitive bidding, since the services covered are "professional services," pursuant to N.J.S.A. 40A:11-5(1)(a)(i) of the Local Public Contracts Law, which are services performed by persons authorized by law to practice a recognized profession; and

WHEREAS, that the award of the contract continuation shall be in accordance with and subject to compliance with the Affirmative Action Regulations of the State of New Jersey, N.J.A.C. 17:27-1.1, et seq., and the requirements of Public Laws 1975 Chapter 127, N.J.S.A. 10:5-31 to 38 and N.J.S.A. 19:44A-20.1, et seq.

NOW, THEREFORE, BE IT RESOLVED that the Borough Clerk shall provide a copy of this Resolution and Exhibit A to the Borough Administrator and to the CFO.

NOW, THEREFORE, BE IT FURTHER RESOLVED by the Mayor and Council that it does hereby approve the amendment of the contract with Boswell Engineering to provide additional engineering services not to exceed \$3,000.00 to prepare revised bid specifications for the Ruckman Road Wall Reconstruction.

CERTIFICATE OF AVAILABILITY OF FUNDS

I, Frank Elenio, Certified Financial Officer of the Borough of Closter, hereby certify, pursuant to N.J.S.A. 40A:9-140.1, et seq. and N.J.A.C. 5:30-5.4, the funds are available for this contract. Account #C-04-21-287-000-002.

Dated: June 28, 2023

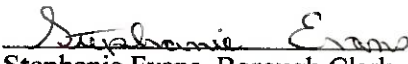


Frank Elenio, CFO

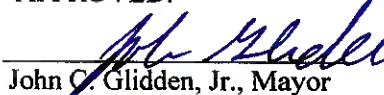
Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilwoman Amitai			X			
Councilwoman Chung					X	
Councilman Devlin		X	X			
Councilwoman Latner	X		X			
Councilwoman Witko			X			
Councilman Yammarino					X	

Adopted: June 28, 2023

ATTEST:


Stephanie Evans, Borough Clerk

APPROVED:


John C. Glidden, Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held June 28, 2023.


Stephanie Evans, Borough Clerk



October 1, 2021

The Honorable Mayor and Council
Borough of Closter
295 Closter Dock Road
Closter, NJ 07624

Attention Mr. Edward Hynes, Borough Administrator

Re: Closter Tropical Storm Ida Storm Damage –
Tenakill Brook, Anderson Brook, & Dwars Kill
Borough of Closter
Bergen County, New Jersey
Our File No. PR-21-10688

Dear Mayor Glidden and Members of the Council:

Boswell Engineering (Boswell) is pleased to submit this proposal for the engineering and environmental permitting services associated with the above referenced project.

Boswell Engineering performed a site inspection following the aftermath of Tropical Storm Ida, and found six (6) areas of concern, namely:

Tenakill Brook Tributary:

1. Sediment removal under and within ± 50 linear feet up and down stream of the Durie Avenue culvert.
2. Sediment removal and bank stabilization along ± 600 linear feet of stream from Block 609 Lot 2 to Block 1002 Lot 8 (including Julia Street Culvert) and reinstallation of pedestrian bridge on Brook Street.
3. Drainage improvements along Birch Street and Haring Street, including adding additional drainage structures and replacing an existing stormwater outfall.

Anderson Brook:

1. Sediment removal and bank stabilization along ± 914 linear feet of stream from Block 1605 Lot 17 to Block 1703 Lot 2 (including Homans Avenue).
2. Sediment Removal and bank stabilization along $\pm 1,140$ linear feet of stream from Block 2306 Lot 16 to Lot 42 (near Meadows Lane).

Dwars Kill Tributary:

1. Sediment removal and bank stabilization along $\pm 1,280$ linear feet of stream from Block 2006 Lot 6 to Block 2102 Lot 22 and replace a ± 200 linear foot retaining wall.

All three (3) watercourses have a drainage area over 50 acres, and carry a surface water classification on FW2-NTC1. Therefore, New Jersey Department of Environmental Protection (NJDEP) permitting is required. Sometimes, hard treatments, such as boulders and gabions are used to stabilize banks because stream velocities are exceeded for vegetative or bioengineering stabilization methods. However, the New Jersey Department of Environmental Protection (NJDEP) discourages the installation of hard treatments on a regulated watercourse without proper engineering justification. Once the bank is stabilized the area must be restored with native vegetation to re-establish the riparian buffer associated with the disturbance.

To minimize NJDEP permitting and construction costs, all items are proposed to be performed under one project and NJDEP permit. Due to the preliminary nature of the project, estimated construction costs will vary depending on the required extent of the improvements and the total quantity of materials. However, Boswell anticipates the construction costs to be as follows:

Sediment Removal:	\$ 80,000 - \$ 160,000
Retaining Wall:	\$250,000 - \$ 350,000
Bank Stabilization:	\$500,000 - \$ 700,000
Reinstall Pedestrian Bridge:	\$ 30,000 - \$ 50,000
Drainage Improvements:	\$ 75,000 - \$ 100,000
Total:	\$935,000 - \$1,360,000

Boswell will prepare the required permit applications, as well as construction plans and specifications necessary for the bank stabilization.

SCOPE OF WORK

Services to be provided by Boswell in order to complete the above referenced project include the following:

Pursuant to the NJDEP regulations, a Flood Hazard Area Individual Permit and Freshwater Wetlands General Permit No. 20 and General Permit No. 25 will be required for the proposed disturbances to the riparian zone and watercourse associated with the sediment removal, bank stabilization, drainage improvements, and retaining wall repair. The scope of work will include the preparation and submission of the environmental and engineering plans and permit applications.

The following is a list of tasks which Boswell will perform during the permit application and construction inspection process:

Task No. 1 – Field Survey

Boswell Engineering will survey the area within the project limits as follows:

- Locate top and bottom of stream bank;
- Survey stream cross-sections at various locations as required by Flood Hazard Control Act Regulation;
- Locate top and bottom of bank along the specified project area;
- Topography within 25' top of bank;



The Honorable Mayor and Council
Borough of Closter
October 1, 2021
Page 3 of 6

- Elevations along the top and bottom of slope;
- Existing centerline of the tributary; and,
- Any trees located within the work area.

As part of this task, Boswell will also post-process all data and provide a base map in NAVD 1988 Datum. This base map will be used to create construction plans for the proposed bank restoration.

The estimated fee does not include additional field surveying and topographic information other than that described under this task. If additional surveying is requested by the NJDEP there will be an extra cost.

Our estimated fee for the work associated with Task No. 1 is \$22,000.00.

Task No. 2 – Plan Preparation

Boswell will prepare all necessary Civil Engineering Site Plans and Environmental Permitting Plans required for the various permit application requirements to include:

- Quantification of regulatory disturbances;
- Limit of existing wetland/upland boundary and riparian zone;
- Existing and proposed Flood Hazard Area and floodway;
- All proposed improvements;
- Stream cross sections;
- Proposed grading;
- Proposed planting schedules; and,
- Bank restoration details.

Our estimated fee for the work associated with Task No. 2 is \$35,000.00.

Task No. 3 – Hydrologic Analysis, Drainage Design

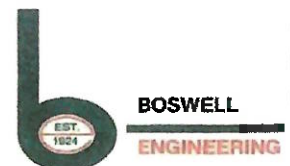
Boswell will evaluate existing and proposed drainage patterns along Birch Street and Haring Street. These delineations will be used to determine the amount of runoff the proposed drainage system must accommodate, and ensure no change in downstream drainage. These calculations will then be used to determine the appropriate pipe size, slope, and structure depth to ensure that the roadway will drain properly.

Our estimated fee for the work associated with Task No. 3 is \$10,000.00.

Task No. 4 – NJDEP Permit Preparation

Boswell will complete a Flood Hazard Area Individual Permit and Freshwater Wetland General Permit No. 11, 20, and 25 application packages for submission to the NJDEP. The permit applications will include the following:

- Applications, including Land Use Regulation Program Form (DLUR);
- Freshwater Wetlands General Permit Administrative Checklists;
- Existing site photographs of the project area;
- Copy of the necessary location maps and figures;



- Notices to adjacent property owners, certified mail, return receipt requested (*mailing costs to be paid by Borough*);
- Wetland Delineation (as required);
- Environmental Report as per N.J.A.C. 7:13;
- Compliance Statement as per N.J.A.C. 7:7A;
- Natural Heritage Database Results; and,
- NJDEP application fees (to be paid for by the Borough – approximately \$7,000.00*).

* Permit fee assumes that all work areas will be designed and permitted as one project, with one universal NJDEP permit approval.

Our estimated fee for the work associated with Task No. 4 is \$15,000.00.

Task No. 5 – Structural Design

Under Task No. 5, Boswell will design approximately 200 linear feet of retaining wall, pedestrian bridge footings, and concrete headwall as well as prepare plans, details and specifications for all designed items. A geotechnical investigation and preparation of a foundation report will be performed to establish the foundation design criteria for the wall, as well as for the proposed addition. A series of test pits will also be performed as part of the geotechnical exploration to determine the location of the wall/stair footing in the vicinity of the proposed addition. This investigation will be conducted by our Geotechnical Consultant.

Our estimated fee for the work associated with Task No. 5 is \$35,000.00.

Task No. 6 – Soil Erosion and Sediment Control Compliance

Under Task No. 6, Boswell will complete an application to the Bergen County Soil Conservation District (BCSCD) and a NJDEP Authorization to Discharge (Construction Activity Stormwater General Permit) from the State of New Jersey. The Authorization to discharge is necessary for any activity that creates over 1-acre of total land disturbance. This task includes the following:

- Application preparation;
- Soil Erosion and Sediment Control Plans with limit of disturbance and proposed soil erosion measures;
- Details including general notes, limits of disturbance, estimated construction sequence and stabilization procedures; and,
- Application fees (to be paid for by the Borough, which are dependent upon area of disturbance). We anticipate a fee of \$1,725.00.

Our estimated fee for the work associated with Task No. 6 is \$2,500.00.

Task No. 7 – NJDEP and BCSCD Coordination

Following the application's submission, we will monitor the progress of the permits and attend up to one (1) field visit to the project site with the NJDEP and/or BCSCD.

The Honorable Mayor and Council
Borough of Closter
October 1, 2021
Page 5 of 6

The completion of the application is dependant on the receipt of several items noted within the proposal. Naturally, we will remain in contact with the NJDEP and BCSCD review staff in an effort to expedite scheduling of the site inspection and issuance of the permits.

Our estimated fee for the work associated with Task No. 7 is \$5,000.00.

Task No. 8 – Bid Services

Boswell will prepare construction plans and bid specifications suitable for public bidding in a form and manner that will meet with all State and Federal requirements. The final contract document will include the following:

- Construction plans;
- Borough contract documents with boilerplate;
- Advertisement of Bids;
- Instruction to Bidders;
- General Conditions of the Contract;
- Scope of Work; and,
- Technical Specifications.

Our office will perform the following services during the bidding phase:

- Answer questions from prospective bidders;
- Issue Addenda, as required;
- Analyze Bids; and,
- Provide Letter of Recommendation of Award to the Borough.

Our estimated fee for the work associated with Task 8 is \$7,500.00.

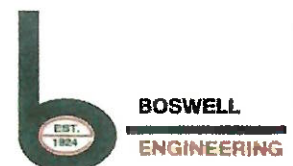
Task No. 9 – Construction Inspection

Following the award of the contract, we will coordinate and attend a pre-construction meeting with the contractor, appropriate Borough officials and other interested parties. We will also review the permit documents with the contractor so that they are familiar with the regulatory requirements of the site's environmentally sensitive areas.

Once work commences, Boswell will provide part-time environmental oversight and construction inspection. We will ensure that the contractor is in compliance with the design plans and specifications. Additionally, we will review submittals and contractor invoices and prepare the necessary Estimate Certificates for Borough approval.

This task assumes the entire project is bid at one time and not segregated into multiple phases.

Our estimated fee for the work associated with Task 9 is \$60,000.00.



FEE SUMMARY

The following summarizes the estimated fee associated with the work identified in this proposal. The work will be performed on a time-and-materials basis in accordance with our standard hourly rates.

TASK	DESCRIPTION	BOSWELL	NJDEP or BCSCD Fee
1	Field Survey	\$ 22,000.00	
2	Environmental Plan Preparation	\$ 35,000.00	
3	Hydrologic Analysis, Drainage Design	\$ 10,000.00	
4	NJDEP Permit Preparation	\$ 15,000.00	\$ 7,000.00
5	Structural Design	\$ 35,000.00	
6	Soil Erosion & Sediment Control Compliance	\$ 2,500.00	\$ 1,725.00
7	NJDEP and BCSCD Coordination	\$ 5,000.00	
8	Bid Services	\$ 7,500.00	
9	Construction Inspection	\$ 60,000.00	
Estimated Totals		\$192,000.00	\$8,725.00

EXCLUSIONS

Work not included by Boswell under this proposal includes:

- Preparation of any other permits not specifically included in this proposal;
- Securing access agreements from affected property owners;
- Certified mail postage;
- Stream Modeling; and,
- Boundary Survey.

AUTHORIZATION

If this proposal meets with your approval, kindly provide us with the necessary authorization to proceed and we will commence the project. We will perform this work on a time-and-material basis in accordance with our standard hourly rate schedule in effect at the time the work is performed.

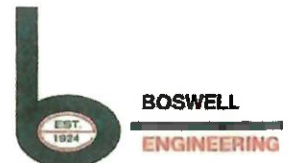
Should you have any questions or require anything further, please do not hesitate to contact Frank J. Rossi, LSRP or me.

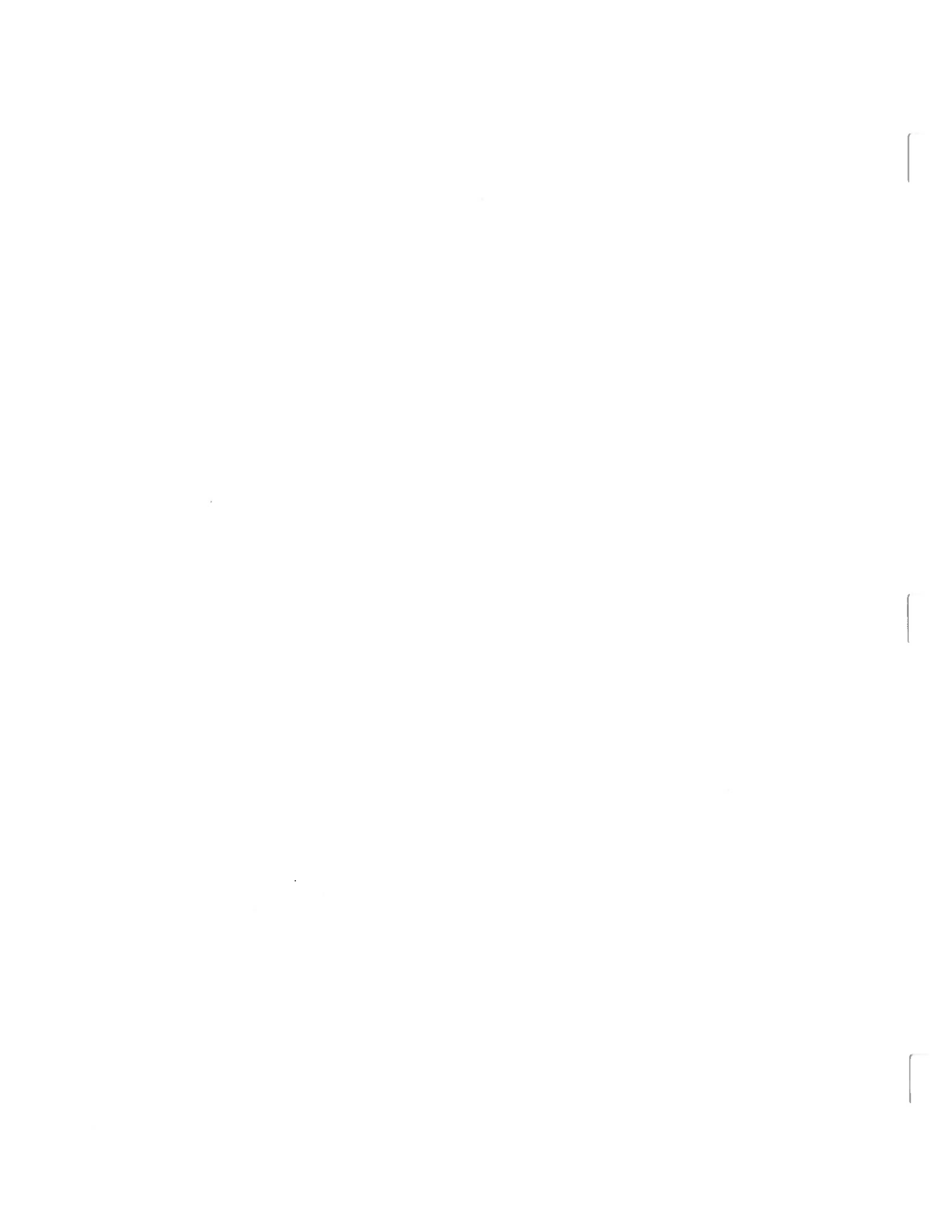
Very truly yours,

BOSWELL ENGINEERING


Stephen T. Boswell, Ph.D., P.E., P.P., LSRP, SECB

STB/FJR/cr
211001CRP1





BOROUGH OF CLOSTER
RESOLUTION 23-181

RESOLUTION FOR APPROVAL TO SUBMIT
SPOTTED LANTERNFLY PROGRAM – 2023 CHEMICAL CONTROL TREATMENT
GRANT APPLICATION
STATE OF NEW JERSEY, DEPARTMENT OF AGRICULTURE,
DIVISION OF PLANT INDUSTRY

NOW, THEREFORE BE IT RESOLVED, the governing body of the Borough of Closter formally approves the Borough of Closter’s submission to the NJDA Spotted Lanternfly Program – 2023 Chemical Control Treatment Grant; Exhibit A, attached; and

BE IT FURTHER RESOLVED that the governing body authorizes the Borough Administrator to sign the Spotted Lanternfly Program – 2023 Chemical Control Treatment Grant (Exhibit A, attached); and

BE IT FURTHER RESOLVED the Borough Clerk will provide two (2) original, signed and sealed copies of this resolution to Borough Administrator.

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilwoman Amitai			X			
Councilwoman Chung					X	
Councilman Devlin		X	X			
Councilwoman Latner	X		X			
Councilwoman Witko			X			
Councilman Yammarino					X	

Adopted: June 28, 2023

ATTEST:


Stephanie Evans, Borough Clerk

APPROVED:


John C. Glidden, Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held June 28, 2023.


Stephanie Evans, Borough Clerk

STATE OF NEW JERSEY
DEPARTMENT OF AGRICULTURE
DIVISION OF PLANT INDUSTRY
PO BOX 330
Trenton, NJ 08625
joseph.zoltowski@ag.nj.gov
(609)406-6939

Spotted Lanternfly Program – 2023 Chemical Control Treatment Grant

Applicant (County or Municipality)

Borough of Closter

Address

295 Closter Dock Road

City


Closter

State

NJ

Zip Code

07624

 **The Applicant agrees to comply with the terms and conditions as listed below if awarded a 2023 Grant by the NJDA under the Spotted Lanternfly Program:**

A total of up to \$50,000 per county and \$15,000 per municipality, subject to the availability of funds, is accessible on a first-come, first-served basis to county/municipal governments in the state of New Jersey who are interested in performing chemical treatment activities against the Spotted Lanternfly. The funding opportunity will be available until allocated funds are exhausted.

Organizations that May Apply for Funding from NJDA: All County and Municipal governments in New Jersey may apply for funding to provide chemical treatments against populations of this insect on their private and public lands.

For approved Applicants, grant payments will be paid as a reimbursement for actual costs incurred by the county or municipality in providing the treatment services, without profit, which

Applications Must be Completed and Returned: This application must be completed and received at the above address through mail, overnight, or by email. Only approved Applicants will be eligible for reimbursements. Since applications will be approved on a first-come, first-served basis until all available funds are encumbered, we encourage you to submit your application as soon as possible. No applications received after September 1, 2023 will be considered.

The Applicant agrees to and has separately signed the attached Additional Terms and Conditions to Meet Federal Requirements.

Signature

Print name

Title

James B. Winters

Administrator

County or Municipality

Agency

Closter

Borough of Closter

Telephone

Email address

201-784-0600

jwinters@closternj.us

Date

FOR NJDA OFFICE USE ONLY:

NJDA Authorization and Date

7. New Restrictions on Lobbying, 31 C.F.R. Part 21.
8. Executive Order 13985 On Advancing Racial Equity and Support for Underserved Communities Through the Federal Government (January 20, 2021).
9. Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (42 U.S.C. §§ 4601-4655) and implementing regulations.
10. Generally applicable federal environmental laws and regulations.

B. Statutes and regulations prohibiting discrimination applicable include, without limitation, the following:

1. Title VI of the Civil Rights Act of 1964 (42 U.S.C. §§ 2000d et seq.) and U.S. Treasury's implementing regulations at 31 C.F.R. Part 22, which prohibit discrimination on the basis of race, color, or national origin under programs or activities receiving federal financial assistance. The following language is hereby included in every contract or agreement subject to Title VI and its regulations between the NJDA and the GRANTEE and the following language must be included in every contract or agreement subject to Title VI and its regulations between GRANTEE and its contractors, subcontractors, successors, transferees and assignees:

The grantee, contractor, subcontractor, successor, transferee, and assignees shall comply with Title VI of the Civil Rights Act of 1964, which prohibits recipients of federal financial assistance from excluding from a program or activity, denying benefits of, or otherwise discriminating against a person on the basis of race, color, or national origin (42 U.S.C. § 2000d et seq.), as implemented by the U.S. Treasury's Title VI regulations, 31 CFR Part 22, which are herein incorporated by reference and made a part of this contract (or agreement). Title VI also includes protection to persons with "Limited English Proficiency" in any program or activity receiving federal financial assistance, 42 U.S.C. § 2000d et seq., as implemented by the U.S. Treasury's Title VI regulations, 31 CFR Part 22, and herein incorporated by reference and made a part of this contract or agreement.
2. The Fair Housing Act, Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§ 3601 et seq.), which prohibits discrimination in housing on the basis of race, color, religion, national origin, sex, familial status, or disability.
3. Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794), which prohibits discrimination on the basis of disability under any program or activity receiving federal financial assistance.
4. The Age Discrimination Act of 1975, as amended (42 U.S.C. §§ 6101 et seq.), and U.S. Treasury's implementing regulations at 31 C.F.R. Part 23, which prohibit discrimination on the basis of age in programs or activities receiving federal financial assistance.

- d. A NJDA employee responsible for contract or grant oversight or management;
- e. An authorized official of the U.S. Department of Justice or other law enforcement agency;
- f. A court or grand jury; or
- g. A management official or other employee of the New Jersey Department of Community Affairs ("DCA"), contractor, or subcontractor who has the responsibility to investigate, discover, or address misconduct.

(c) GRANTEE shall inform its employees in writing of the rights and remedies provided under this section, in the predominant native language of the workforce.

5. Contracting with Small, Minority-owned, Women-owned and Veteran-owned Businesses, and Labor Surplus Area Firms.

(a) GRANTEE shall take all necessary affirmative steps to ensure contracting opportunities are provided to small, minority-owned, woman-owned, and veteran-owned businesses, and labor surplus area firms. As used in this contract, the terms "minority-owned business," "women-owned business," and "veteran-owned business" means a business that is at least fifty-one percent (51%) owned and controlled by minority group members, women or veterans. For purposes of this definition, "minority group members" are African Americans, Spanish-speaking, Spanish surnamed or Spanish-heritage Americans, Asian-Americans, and Native Americans. GRANTEE may rely on written representations by businesses regarding their status as minority, women and veteran businesses in lieu of an independent investigation.

(b) Affirmative steps shall include:

- a. Placing qualified small and minority-, veteran- and women-owned businesses on solicitation lists;
- b. Ensuring that small and minority-, veteran- and women-owned businesses are solicited whenever they are potential sources for goods and/or services required in furtherance of the Agreement;
- c. Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority-, veteran- and women-owned businesses;
- d. Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority-, veteran- and women-owned businesses;
- e. Using the service and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the U.S. Department of Commerce; and
- f. Requiring the prime contractor, if subcontracts are to be let, to take the affirmative steps listed in subparagraphs (a) through (e) of this section.

6. All state and federal laws and regulations concerning the procurement of goods and services by a county or municipality.

E. Increasing Seat Belt Use in the United States.

NJDA Spotted Lanternfly Program
for Counties and Municipalities
2023 Grant Application Form

Agreed to this 28 day of June, 2023

GRANTEE

BY:

Name: James B Winters

Title: Administrator

Authorized to sign on behalf of and to contractually bind

County/Municipality: Closter

BOROUGH OF CLOSTER
RESOLUTION 23-181

RESOLUTION FOR APPROVAL TO SUBMIT
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GRANT APPLICATION
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BE IT FURTHER RESOLVED the Borough Clerk will provide two (2) original, signed and sealed copies of this resolution to Borough Administrator.

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilwoman Amitai			X			
Councilwoman Chung					X	
Councilman Devlin		X	X			
Councilwoman Latner	X		X			
Councilwoman Witko			X			
Councilman Yammarino					X	

Adopted: June 28, 2023

ATTEST:


Stephanie Evans, Borough Clerk

APPROVED:


John C. Glidden, Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held June 28, 2023.


Stephanie Evans, Borough Clerk

STATE OF NEW JERSEY
DEPARTMENT OF AGRICULTURE
DIVISION OF PLANT INDUSTRY
PO BOX 330
Trenton, NJ 08625
joseph.zoltowski@ag.nj.gov
(609)406-6939

Spotted Lanternfly Program – 2023 Chemical Control Treatment Grant

Applicant (County or Municipality)

Borough of Closter

Address

295 Closter Dock Road

City

Closter

State

NJ

Zip Code

07624



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The Applicant agrees to and has separately signed the attached Additional Terms and Conditions to Meet Federal Requirements.

Signature

Print name

Title

James B. Winters

Administrator

County or Municipality

Agency

Closter

Borough of Closter

Telephone

Email address

201-784-0600

jwinters@closternj.us

Date

FOR NJDA OFFICE USE ONLY:

NJDA Authorization and Date

7. New Restrictions on Lobbying, 31 C.F.R. Part 21.
8. Executive Order 13985 On Advancing Racial Equity and Support for Underserved Communities Through the Federal Government (January 20, 2021).
9. Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (42 U.S.C. §§ 4601-4655) and implementing regulations.
10. Generally applicable federal environmental laws and regulations.

B. Statutes and regulations prohibiting discrimination applicable include, without limitation, the following:

1. Title VI of the Civil Rights Act of 1964 (42 U.S.C. §§ 2000d et seq.) and U.S. Treasury's implementing regulations at 31 C.F.R. Part 22, which prohibit discrimination on the basis of race, color, or national origin under programs or activities receiving federal financial assistance. The following language is hereby included in every contract or agreement subject to Title VI and its regulations between the NJDA and the GRANTEE and the following language must be included in every contract or agreement subject to Title VI and its regulations between GRANTEE and its contractors, subcontractors, successors, transferees and assignees:

The grantee, contractor, subcontractor, successor, transferee, and assignees shall comply with Title VI of the Civil Rights Act of 1964, which prohibits recipients of federal financial assistance from excluding from a program or activity, denying benefits of, or otherwise discriminating against a person on the basis of race, color, or national origin (42 U.S.C. § 2000d et seq.), as implemented by the U.S. Treasury's Title VI regulations, 31 CFR Part 22, which are herein incorporated by reference and made a part of this contract (or agreement). Title VI also includes protection to persons with "Limited English Proficiency" in any program or activity receiving federal financial assistance, 42 U.S.C. § 2000d et seq., as implemented by the U.S. Treasury's Title VI regulations, 31 CFR Part 22, and herein incorporated by reference and made a part of this contract or agreement.
2. The Fair Housing Act, Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§ 3601 et seq.), which prohibits discrimination in housing on the basis of race, color, religion, national origin, sex, familial status, or disability.
3. Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794), which prohibits discrimination on the basis of disability under any program or activity receiving federal financial assistance.
4. The Age Discrimination Act of 1975, as amended (42 U.S.C. §§ 6101 et seq.), and U.S. Treasury's implementing regulations at 31 C.F.R. Part 23, which prohibit discrimination on the basis of age in programs or activities receiving federal financial assistance.

- d. A NJDA employee responsible for contract or grant oversight or management;
- e. An authorized official of the U.S. Department of Justice or other law enforcement agency;
- f. A court or grand jury; or
- g. A management official or other employee of the New Jersey Department of Community Affairs ("DCA"), contractor, or subcontractor who has the responsibility to investigate, discover, or address misconduct.

(c) GRANTEE shall inform its employees in writing of the rights and remedies provided under this section, in the predominant native language of the workforce.

5. Contracting with Small, Minority-owned, Women-owned and Veteran-owned Businesses, and Labor Surplus Area Firms.

(a) GRANTEE shall take all necessary affirmative steps to ensure contracting opportunities are provided to small, minority-owned, woman-owned, and veteran-owned businesses, and labor surplus area firms. As used in this contract, the terms "minority-owned business," "women-owned business," and "veteran-owned business" means a business that is at least fifty-one percent (51%) owned and controlled by minority group members, women or veterans. For purposes of this definition, "minority group members" are African Americans, Spanish-speaking, Spanish surnamed or Spanish-heritage Americans, Asian-Americans, and Native Americans. GRANTEE may rely on written representations by businesses regarding their status as minority, women and veteran businesses in lieu of an independent investigation.

(b) Affirmative steps shall include:

- a. Placing qualified small and minority-, veteran- and women-owned businesses on solicitation lists;
- b. Ensuring that small and minority-, veteran- and women-owned businesses are solicited whenever they are potential sources for goods and/or services required in furtherance of the Agreement;
- c. Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority-, veteran- and women-owned businesses;
- d. Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority-, veteran- and women-owned businesses;
- e. Using the service and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the U.S. Department of Commerce; and
- f. Requiring the prime contractor, if subcontracts are to be let, to take the affirmative steps listed in subparagraphs (a) through (e) of this section.

6. All state and federal laws and regulations concerning the procurement of goods and services by a county or municipality.

E. Increasing Seat Belt Use in the United States.

NJDA Spotted Lanternfly Program
for Counties and Municipalities
2023 Grant Application Form

Agreed to this 28 day of June, 2023

GRANTEE

BY:

Name: James B Winters

Title: Administrator

Authorized to sign on behalf of and to contractually bind

County/Municipality: Closter