

**MAYOR AND COUNCIL
BOROUGH OF CLOSTER**

REGULAR MEETING MINUTES – WEDNESDAY, APRIL 27, 2022 - 7:30 P.M, immediately following the
work session

DUE TO PUBLIC HEALTH CONSIDERATIONS, THIS REGULARLY SCHEDULED MEETING OF THE CLOSTER MAYOR AND COUNCIL WILL BE HELD BOTH TELEPHONICALLY and VIA ZOOM VIDEO.

You may join Zoom meeting including video by accessing the information posted in the **Borough Calendar** on the Borough website by visiting www.closterboro.com and clicking the link on the left sidebar for **Calendars and Notice of Meetings** and click on the corresponding date.

To join via Telephone Audio Only:

TOLL FREE: +1 646-558-8656; MEETING ID: 864 2063 3673; PASSWORD: 8675309

If Executive session is required, the Council will retire to a closed session at the conclusion of the Regular Meeting pursuant to N.J.S.A. 10:4-6 and follow the procedures provided in this statute.

1. **OPEN PUBLIC MEETINGS ACT STATEMENT** Councilwoman Latner moved to go into the regular Meeting, second Councilman Yammarino. All in favor. Meeting began at 9:15 p.m.

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Notice of 2022 Mayor and Council Meetings which was published in The Record on December 23, 2021 and The Star Ledger on December 25, 2021, was posted on the Municipal Clerk's bulletin board and on the Borough website, and has remained posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

2. **ROLL CALL**

Councilwoman Amitai is absent

Kevin Whitney started a discussion about whether to go forward with Zoom or in-person meetings. The Mayor said that he liked having the Council in person but wanted to give the public the option of in person and Zoom. Councilman Devlin said that he also likes having the Zoom option. Councilwoman Witko asked whether the public had the option of coming in person. They do. Councilwoman Latner liked in person and Zoom. The Borough attorney spoke about another municipality that has a large flatscreen to allow everyone to see everyone. He said there could be issues if there is no visual. Several people spoke about the importance of seeing the people who are speaking. Councilwoman Chung asked whether the Zoning Board is allowed to stay on Zoom. The attorney said that until a different directive is given they can.

3. **PROCLAMATION:**

a. 2022 ARBOR DAY

4. **ORDINANCE :**

ADOPTION OF THE FOLLOWING ORDINANCE @8P.M. OR AS SOON THEREAFTER THE MATTER MAY BE HEARD:

The following Ordinance was introduced at the Regular Meeting held on April 13, 2022, and was published in The Record on April 19, 2022. A copy of this Ordinance was posted on the Municipal Bulletin Board in accordance with statutory requirements, and copies have been made available to the public.

- a. **ORDINANCE NO 2022-1292: CALENDAR YEAR 2022 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK**

Motion by Councilman Yammarino, second by Councilwoman Latner

Councilwoman Chung – yes

Councilwoman Witko yes

Councilman Delvin yes

Councilman Yammarino yes

Councilwoman Latner yes

Carried

INTRODUCTION OF THE FOLLOWING ORDINANCES - PUBLIC HEARINGS AND ADOPTIONS TO BE HELD ON WEDNESDAY, MAY 11, 2022 @8PM OR AS SOON THEREAFTER

- a. **ORDINANCE NO. 2022-1293: AN ORDINANCE AMENDING CHAPTER 3 OF THE BOROUGH CODE RELATING TO THE POSITION OF BOROUGH ADMINISTRATOR (postponed)**

BOROUGH OF CLOSTER
RESOLUTION #22-106

RESOLUTION TRUST FUND APPLICATION MUNICIPAL ENDORSING RESOLUTION
RUCKMAN PARK IMPROVEMENTS TENNIS & PICKLEBALL COURTS LIGHTING
PROJECT

WHEREAS, the Bergen County Open Space, Recreation, Floodplain Protection, Farmland & Historic Preservation Trust Fund ("County Trust Fund"), provides matching grants to municipal governments and to nonprofit organizations for assistance in the development or redevelopment of outdoor municipal recreation facilities; and

WHEREAS, the Borough of Closter desires to further the public interest by obtaining a matching grant of \$150,000.00 from the County Trust Fund to fund the following project: Ruckman Park Improvements – Tennis & Pickleball Courts Lighting Project; and

WHEREAS, the governing body has reviewed the County Trust Fund Program Statement and the Trust Fund Municipal Program Park Improvement application and instructions, and desires to make an application for such a matching grant and provide application information and furnish such documents as may be required; and

WHEREAS, as part of the application process, the governing body/board received held the required Public Hearing to receive public comments on the proposed park improvements in the application on April 13, 2022; and

WHEREAS, the County of Bergen shall determine whether the application is complete and in conformance with the scope and intent of the County Trust Fund; and

WHEREAS, the applicant is willing to use the County Trust Fund in accordance with such rules, regulations and applicable statutes, and is willing to enter into an agreement with the County of Bergen for the above named project and ensure its completion on or about the project contract expiration date.

NOW THEREFORE BE IT RESOLVED, by the governing body of the Borough of Closter:

1. That it is hereby authorized to submit the above completed project application to the County by the deadline of May 6, 2022, as established by the County; and,
2. That, in the event of a County Trust Fund award that may be less than the grant amount requested above, the Borough of Closter has, or will secure, the balance of funding necessary to complete the project, or modify the project as necessary; and,
3. That the Borough of Closter is committed to providing a dollar for dollar cash match for the project; and
4. That only those park improvements identified and approved in the project application, its Trust Fund contract, or other documentation will be considered eligible for reimbursement.
5. That the Borough of Closter agrees to comply with all applicable federal, state, and local laws, rules and regulations in its performance of the project; and,
6. That this resolution shall take effect immediately.

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilwoman Amitai					X	
Councilwoman Chung			X			
Councilman Devlin			X			
Councilwoman Latner	X		X			
Councilwoman Witko		X	X			
Councilman Yammarino			X			

BOROUGH OF CLOSTER
RESOLUTION #22-107

RESOLUTION APPOINTING JENNIFER MARTINEZ AS DEPUTY BOROUGH CLERK

WHEREAS, there exists a need for a Deputy Borough Clerk in the Borough of Closter; and

WHEREAS, Jennifer Martinez was interviewed by the Borough Administrator, Borough Clerk and the Council Human Resources Committee; and

WHEREAS, the Council Human Resources Committee has approved the hiring of Jennifer Martinez to serve as the Deputy Borough Clerk in the Borough of Closter; and

WHEREAS, funds are available in the 2022 Budget for this purpose;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Closter that **Jennifer Martinez** is and hereby appointed Deputy Borough Clerk (full time) beginning **May 16, 2022**, at an annual salary of **\$55,000.00** (fifty-five thousand dollars) per annum and is subject to annual adjustments.

BE IT FURTHER RESOLVED that a copy of this Resolution be provided to the Finance Office and Administrator.

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilwoman Amitai					X	
Councilwoman Chung			X			
Councilman Devlin			X			
Councilwoman Latner	X		X			
Councilwoman Witko		X	X			
Councilman Yammarino			X			

Adopted: April 27, 2022

ATTEST:

Stephanie Evans
Stephanie Evans, Borough Clerk

APPROVED:

John C. Glidden, Jr.
John C. Glidden, Jr., Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held April 27, 2022.

Stephanie Evans
Stephanie Evans, Borough Clerk

JW:lw