

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

REGULAR MEETING MINUTES – WEDNESDAY, MARCH 25, 2020 - 7:30 P.M.

The Mayor and Council of the Borough of Closter held a Regular Meeting on Wednesday, March 25, 2020 as follows:

DUE TO PUBLIC HEALTH CONSIDERATIONS, THIS MEETING WAS HELD VIA TELEPHONE. THOSE WHO WISHED TO ATTEND THE MEETING TELEPHONICALLY WERE INVITED TO JOIN BY DIALING: TOLL FREE: 1-646-558-8656; MEETING I.D. NUMBER 563871339#.

1. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Annual Notice of Meetings which was published in The Record and The Star Ledger on January 10, 2020, was posted on the Municipal Clerk's bulletin board and has remained posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

Mayor Glidden read the following statement into the record:

A COPY OF THIS NOTICE HAS BEEN POSTED ON THE OUTER DOORS OF THE BOROUGH HALL AND ON THE BOROUGH WEB SITE.

2. ROLL CALL

The following persons were present:

Mayor John C. Glidden, Jr.
Borough Administrator, Edward Hynes
Borough Attorney, Edward T. Rogan
Deputy Borough Clerk, Arlene Marie Gray
IT Coordinator, Kevin Whitney

The following persons participated via telephone:

Councilpersons Scott Devlin, Alissa Latner, Dolores Witko, Joseph Yammarino, Jannie Chung
and Victoria Amitai
Borough Engineer, Nick DeNicola
Chief Financial Officer, Joseph Luppino
Chief of Police, Jack McTigue

The following persons were not present:

Loretta Castano, Borough Clerk

Mayor Glidden explained the procedure for the telephone meeting.

Mayor Glidden provided an update on the status of the Coronavirus and the Task Force meeting held today. He informed there are only three (3) confirmed cases in Closter and overall we are relatively quiet. Emergency Services are still in need of Personal Protective Equipment (PPE) and there will be an equipment drive held by the County.

3. MAYORAL PRESENTATION(S)

4. PRESENTATION(S)

5. AT 8:00 P.M. OR AS SOON THEREAFTER AS THE MATTER MAY BE HEARD – INTRODUCTION OF THE 2020 MUNICIPAL BUDGET AND RELATED RESOLUTIONS - PUBLIC HEARING – 4/22/20 @7:30 P.M. OR AS SOON THEREAFTER AS THE MATTER MAY BE HEARD
(Received from Borough Auditor 3/21/20)

Chief Financial Officer informed the Budget Workbook was forwarded to Council for their review. He reminded that this is the Introduction and that there will be a subsequent Public Hearing and Adoption. Mr. Luppino reported that as Introduced, it is a balanced Budget. It has \$16,814,792 of Revenue made up of the Municipal Tax Levy of \$11,775,753; the Library Levy of \$767,704; and General Revenue of \$4,271,339. Total Revenues are increased by 3.01%; the Municipal Levy increases .91%; Appropriations are \$16,814,793 and that is made up of Salaries and Wages, Other Expenses, Debt Service, Reserve for Uncollected Taxes and the Library Support Budget. Chief Financial Officer explained that for an average home of \$700,000 the tax would be \$3,631 for the year; which is a \$40 increase over last year's amount which was \$3,591. The \$40.00 increase represents a 1.1% increase over 2019 and if you figure a daily rate it is \$0.11 per day increase for Borough services. The total increase includes Open Space, Municipal and Library Tax for a \$53.00 for a home valued at \$700,000. He invited any questions from the Mayor and Council. Mayor Glidden expressed his opinion that this is a fair representation of where we are and though he'd like to see it less but that's what it's going to cost us. Chief Financial Officer advised due to the ongoing crisis the Budget may be amended if the Borough incurs any extraordinary expenses. In the event that happens, the Finance Committee will meet with the Auditor to determine the next steps.

CLOSTER MAYOR AND COUNCIL
REGULAR MEETING MINUTES – WEDNESDAY, MARCH 25, 2020 - 7:30 P.M.

Councilwoman Chung asked if there was to be a drastic reduction in Borough income if residents weren't able to make their payments on time how would it affect this Budget. Chief Financial Officer explained we have a Reserve for Uncollected Taxes and most people pay through their mortgage company, which advances the taxes on their behalf. He believes most of the banks will be remitting the payments to the Borough without any problems for the May 1st payment. We have a Fund Balance and a Reserve in the event residents are unable to make their payments come August. He noted there will be County resources available in the form of funds set aside to assist municipalities with short term financing if that ever does happen. Councilwoman Chung explained New York State is deferring payments and Mr. Luppino informed he spoke to the County Executive to explain the situation; and he believes the County Executive called the Governor's office to relay local issues.

Motion approving Introduction of the 2020 Municipal Budget was made by Councilman Yammarino, seconded by Councilwoman Latner and declared carried by Mayor Glidden upon the affirmative vote of Councilpersons Devlin, Latner, Witko, Yammarino, Chung and Amitai.

6. PUBLIC HEARING AND ADOPTION OF THE FOLLOWING ORDINANCE @8:00 P.M. OR AS SOON THEREAFTER AS THE MATTER MAY BE HEARD:

The following Ordinance was introduced at the Regular Meeting held 2/26/20, and was originally published in The Record issue of 3/3/20, as stated in the Municipal Clerk's affidavit of publication. Reprint of this Ordinance was posted on the Municipal Bulletin Board in accordance with statutory requirements, and copies have been made available to the general public. On 3/12/20 a correction of the Ordinance was published in The Record issue of 3/18/20, as stated in the Municipal Clerk's affidavit of publication. Reprint of this corrected Ordinance was posted on the Municipal Clerk's bulletin board in accordance with statutory requirements, and copies have been made available to the general public.

BOND ORDINANCE NO. 2020:1267, "AN ORDINANCE OF THE BOROUGH OF CLOSTER, IN THE COUNTY OF BERGEN, NEW JERSEY, PROVIDING FOR THE ACQUISITION OF SEWER CLEANING EQUIPMENT AND VEHICLE IN AND FOR THE BOROUGH OF CLOSTER AND APPROPRIATING \$435,000 THEREFOR, AND PROVIDING FOR THE ISSUANCE OF \$413,250 IN BONDS OR NOTES OF THE BOROUGH OF CLOSTER TO FINANCE THE SAME"

Mayor Glidden opened the public hearing. No one wishing to be heard, Mayor Glidden closed the public hearing.

Motion approving Adoption of Bond Ordinance No. 2020:1267 was made by Councilwoman Witko, seconded by Councilman Yammarino and declared carried by Mayor Glidden upon the affirmative vote of Councilpersons Devlin, Latner, Witko, Yammarino, Chung and Amitai.

ORDINANCES

7. INTRODUCTION OF THE FOLLOWING ORDINANCES – PUBLIC HEARING AND ADOPTION TO BE HELD 4/22/20, @ 8 P.M. OR AS SOON THEREAFTER AS THE MATTER MAY BE HEARD:

- a. **ORDINANCE NO. 2020:1269**, "AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 200 OF THE CODE OF THE BOROUGH OF CLOSTER-AFFORDABLE HOUSING OVERLAY DISTRICT PURSUANT TO THE RECOMMENDATIONS OF THE BOROUGH'S PROFESSIONALS AND IN ACCORDANCE WITH THE BOROUGH OBTAINING AN ORDER OF COMPLIANCE FOR THE BOROUGH'S AFFORDABLE HOUSING OBLIGATION" (Received from Borough Attorney 3/20/20)

Councilwoman Amitai reported the Planning Board is going to recommend passing this ordinance at their next meeting, as they were unable to formally vote on same at their Work Session. Borough Attorney affirmed he received the letters from the Planning Board Attorney informing the Board was in favor but needed to hold a formal vote; and explained there will be two votes at the Board with the addition of Ordinance No. 2020:1270.

Motion approving Introduction of Ordinance No. 2020:1269 was made by Councilwoman Amitai, seconded by Councilwoman Latner and declared carried by Mayor Glidden upon the affirmative vote of Councilpersons Devlin, Latner, Witko, Yammarino, Chung and Amitai.

- b. **ORDINANCE NO. 2020:1270**, "AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 200 ARTICLE II AND ARTICLE X INDUSTRIAL AREA OF THE CODE OF THE BOROUGH OF CLOSTER PURSUANT TO THE RECOMMENDATIONS OF THE BOROUGH'S PROFESSIONALS AND IN ACCORDANCE WITH THE OBTAINING OF AN ORDER OF COMPLIANCE " (Received from Borough Attorney 3/20/20)

Motion approving Introduction of Ordinance No. 2020:1270 was made by Councilwoman Amitai, seconded by Councilman Yammarino and declared carried by Mayor Glidden upon the affirmative vote of Councilpersons Devlin, Latner, Witko, Yammarino, Chung and Amitai.

8a. VOTE ON CONSENT AGENDA ITEMS

Mayor Glidden read the Consent Agenda items into the record and asked if any member of the Council wished to remove any item for discussion.

CLOSTER MAYOR AND COUNCIL
 REGULAR MEETING MINUTES – WEDNESDAY, MARCH 25, 2020 - 7:30 P.M.

Motion approving the Consent Agenda minus Item No. 16 was made by Councilwoman Amitai, seconded by Councilwoman Latner and declared carried by Mayor Glidden upon the affirmative vote of Councilpersons Devlin, Latner, Witko, Yammarino, Chung and Amitai.

RESOLUTIONS

9. RESOLUTION AUTHORIZING DEPUTY TREASURER TO RELEASE AND RETURN REMAINING PLANNING BOARD AND ZONING BOARD OF ADJUSTMENT ESCROW FUNDS TO EIGHT (8) NAMED APPLICANTS FOR SATISFACTORY COMPLETION OF ALL REQUIRED IMPROVEMENTS PER PLANNING/ZONING BOARD PROFESSIONALS’ DETERMINATION; AND ALL FEES DUE FOR SERVICES RENDERED HAVE BEEN RECEIVED (Received from Deputy Treasurer 3/12/20)
10. RESOLUTION AUTHORIZING CONTRACT WITH APPROVED STATE CONTRACT PRICING SYSTEM VENDOR PURSUANT TO N.J.S.A. 40A:11-11 FOR 900-ECO 9 YARD TRUCK MOUNTED COMBINATION SEWER CLEANER SYSTEM AND ASSOCIATED EQUIPMENT FOR AN AMOUNT NOT TO EXCEED \$425,000 BOROUGH (Bond) ORDINANCE 2020:1267, CAPITAL ACCOUNT C-04-20-267-000-001 (Received from Administrator’s office 3/17/20)
11. RESOLUTION SETTING THE 2020 FEE FOR SEWER SERVICE TO ALPINE PROPERTIES AT AN ANNUAL RATE OF \$996.79 (Received from Administrator’s office 3/19/20)
12. RESOLUTION AUTHORIZING RENEWAL OF AGREEMENT TO PROVIDE GAS PUMPING FACILITIES TO THE BOROUGH OF HARRINGTON PARK, BOROUGH OF DEMAREST AND NORTHERN VALLEY REGIONAL HIGH SCHOOL (Received from Borough Attorney 3/19/20)
13. RESOLUTION OPPOSING SENATE BILL S-1017 (Received from Borough Attorney 3/20/20)
14. RESOLUTION – COUNCIL APPROVING EMERGENCY PURCHASES AND EXPENSES DURING COVID-19 PANDEMIC (Received from Administrator’s office 3/20/20)

MOTIONS

15. MOTION APPROVING THE FOLLOWING MINUTES: NO ABSTENTIONS (Distributed 3/19/20):
 - a. REGULAR MEETING HELD MARCH 11, 2020
 - b. WORK SESSION HELD MARCH 11, 2020

16. MOTION APPOINTING THE FOLLOWING **BOROUGH PROFESSIONALS** NOT MADE AT THE REORGANIZATION MEETING HELD 1/2/20 – RESOLUTIONS TO BE PREPARED BY BOROUGH ATTORNEY – Professional Services Opening held Wednesday, 3/4/20 @ 10 a.m.

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
Financial Advisory Services*	<u>Daniel C. Mariniello</u> <u>NW Financial Group, LLC</u>	Resolution Advertising Re-Bid Approved RM 2/12/20	1 Year	31-Dec-20
Risk Management Consultant*	<u>Richard M. Keating</u> <u>Trinity Brokerage, Inc.</u>	Resolution Advertising Re-Bid Approved RM 2/12/20	1 Year	31-Dec-20

Mayor Glidden explained we received one proposal from the incumbent for Financial Advisory Services from Daniel Mariniello of NW Financial Group and they did not send their proposal in time when we went to bid in December. We rebid it and they were the only proposal received. We are comfortable with them and they served most of 2019 for us so they would like to recommend reappointment tonight. He reminded that this is still part of the Consent Agenda if anyone had any objections.

The Mayor explained for Risk Management Consultant we formerly had Richard Keating and we went out to bid in December. We received two proposals at that time from Trinity and Eifert and we were not comfortable with either of them so we rebid and received four (4) responses. Two companies were eliminated because their firms were too large or too small. The Chairs of the Finance Committee, Human Resources Committee, Administrator, himself and Leslie Weatherly conducted telephone interviews with the remaining candidates Scirocco Group and Eifert. After the interviews, the Committee is recommending the Scirocco Group for Risk Management Consultant.

Mayor Glidden asked for any comments and Councilman Devlin requested this item be voted on separately because he agrees with the Financial Advisor but is against the Risk Management Consultant recommendation.

17. MOTION APPROVING THE FOLLOWING **NON-SALARIED** APPOINTMENTS TO BOARDS AND COMMISSIONS NOT MADE AT THE REORGANIZATION MEETING HELD 1/2/20:

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
Board of Ethics				
	Member	<u>Joann Hildenbrand</u>	<u>NO APPOINTMENT</u>	5 Years
				31-Dec-24

CLOSTER MAYOR AND COUNCIL
 REGULAR MEETING MINUTES – WEDNESDAY, MARCH 25, 2020 - 7:30 P.M.

17. MOTION APPROVING THE FOLLOWING **NON-SALARIED** APPOINTMENTS TO BOARDS AND COMMISSIONS NOT MADE AT THE REORGANIZATION MEETING HELD 1/2/20: (Continued)

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
Food and Assistance Board				
Member	<u>VACANT</u>	<u>NO APPOINTMENT</u>	2 Years	31-Dec-21
Historic Preservation Commission				
Alternate No. 2	<u>VACANT</u>	<u>NO APPOINTMENT</u>	2 Years	31-Dec-21
Improvement Commission				
Alternate No. 2	<u>Andrew Correa</u> (App't'd to Member RM 2/26/20)	<u>NO APPOINTMENT</u>	2 Years (Unexp. Correa)	31-Dec-20
Recreation Commission				
Member	<u>Steven Potterton</u> (Dec. Feb. 2020)	<u>NO APPOINTMENT</u>	5 Years (Unexp. Potterton)	31-Dec-22

18. REPORTS
 (None received at the time of preparation of this Agenda)

- 8b. VOTE ON ITEMS REMOVED FROM THE CONSENT AGENDA

16. MOTION APPOINTING THE FOLLOWING **BOROUGH PROFESSIONALS** NOT MADE AT THE REORGANIZATION MEETING HELD 1/2/20 – RESOLUTIONS TO BE PREPARED BY BOROUGH ATTORNEY – Professional Services Opening held Wednesday, 3/4/20 @ 10 a.m.:

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
Financial Advisory Services*	<u>Daniel C. Mariniello</u> NW Financial Group, LLC	Resolution Advertising Re-Bid Approved RM 2/12/20	1 Year	31-Dec-20
Risk Management Consultant*	<u>Richard M. Keating</u> Trinity Brokerage, Inc.	Resolution Advertising Re-Bid Approved RM 2/12/20	1 Year	31-Dec-20

Motion approving the appointment of a Daniel C. Mariniello, NW Financial Group, LLC as Financial Advisor for a one year term to 12/31/20 was made by Councilman Yammarino, seconded by Councilwoman Latner and declared carried by Mayor Glidden upon the affirmative vote of Councilpersons Devlin, Latner, Witko, Yammarino, Chung and Amitai.

- 16a. Motion approving the appointment of a John F. Zisa, Scirocco Group as Risk Management Consultant for a one year term to 12/31/20 was made by Councilman Yammarino, seconded by Councilwoman Witko and declared carried by Mayor Glidden upon the affirmative vote of Councilpersons Latner, Witko, Yammarino, Chung and Amitai. Councilman Devlin voted No.

At this time, Mayor Glidden invited any new business and informed the Administrator had one item for discussion.

Borough Administrator met with OEM Coordinator Jim Winters and Mayor Glidden on Monday morning and it was recommended they create further spacing between the employees in the Borough. After that recommendation he spoke to each Department Head to plan for a staggered work force. As a result of that he has a plan after speaking to the Department Heads and he has a schedule in his office. The schedule has been distributed to the Finance Office which maintains absences and sickness and vacation days. He recommends that this be implemented. He said each Department will be staffed every day. The voicemail will be changed so that a citizen who calls will be aware that someone may not be picking up the phone immediately but the message will be retrieved with a high priority. First, this process will continue unless Governor Murphy changes his order as this is part of his order. Secondly, he said he has told the Department Heads of their responsibility to respond to citizen requests. Third and important for the workforce morale, we are treating every employee the same. No Department, according to the plan he put forward to them, gets any extra special treatment; everyone is being treated the same. Mr. Hynes expected they would review this policy again in May. Presently, we are paying the employees to stay at home and we expect they are going to be there and are available in case of any questions are posed that only they can answer. We are tagging all of these expenses under the title COVID-19 which is being maintained by the Finance Department. Based on advice from the Borough Attorney and the Mayor, he is presenting this to the Council for a policy approval. If approved, it will be implemented as soon as tomorrow morning.

Councilwoman Amitai said it is a good idea.

- 16b. Motion approving the staggered employee schedule as recommended by the OEM Coordinator and Borough Administrator was made by Councilwoman Amitai, seconded by Councilwoman Latner and declared carried by Mayor Glidden upon the affirmative vote of Councilpersons Devlin, Latner, Witko, Yammarino, Chung and Amitai.

CLOSTER MAYOR AND COUNCIL
REGULAR MEETING MINUTES – WEDNESDAY, MARCH 25, 2020 - 7:30 P.M.

Mayor Glidden invited any other matters.

Councilwoman Amitai informed most of the Improvement Commission Members have been anxious to volunteer their services in some way. They have been gathering casually on Zoom and they would love to be able to do something to help Seniors or whatever situation arises. Mrs. Amitai asked who she would speak to about that. Mayor Glidden informed he has received numerous texts and emails and phone calls from people wanting to volunteer and most of them mentioned Seniors. He said Jim Oettinger (Recreation Director has been maintaining that list and she should speak to him. The Mayor also noted the Police Department has for a long period of time had a certain number of Seniors who are either alone or house-ridden and that list the Police Department calls on a regular basis. Jim Oettinger is maintaining the list for the Mayor's Task Force and he suggested she give him a call.

19. OPEN MEETING TO PUBLIC FOR ANY MATTER, PER N.J.S.A. 10:4-12 (a)
(Subject to 5-minute limit per By-Laws General Rule No.11)

Joe Bianco, 7 MacArthur Avenue, praised the Mayor as the leader of our community and congratulated the Council for doing an outstanding job during this crisis. He reminded he's been living in Closter for 50 years and recalled when he was on the Council in the 70's when things were transcribed by pen and paper. This Council has been using technology to still run the government in this trying time; and he thanked all for their efforts.

David Barad, 26 Kinkaid Avenue, wanted to be the second to congratulate the Mayor and Council for keeping things going using technology and believes we can make it work harder for us but this is a great start.

At this time, Borough Attorney explained the purpose to have the telephonic meeting instead of by video. He said there were concerns that by having a Zoom meeting video that we could be in violation of the Open Public Meetings Act because members of the public that do not have a computer cannot participate in the meeting. They erred on the side of caution for this meeting to ensure all members of the public could provide input irrespective of whether they have a laptop or pc. Councilwoman Latner voiced her understanding that in Zoom there is a function to allow the public to have public input. He explained this has come up in one other town already and advised in the event the actions taken at a meeting held by video is challenged by someone who does not have access to a computer, and indicates they were unable to participate because they don't personally have a computer and the libraries are closed, that would be his only concern.

Dr. Barad informed people can be on the telephone in addition to the video to participate. Borough Attorney said I we need to do that in the future we may be able to do that; but in this case it was the quickest way to be sure all members of the public could participate. Councilwoman Latner voiced her sentiments that we could be doing this for a while and it could be helpful down the road. Borough Attorney agreed and said this was our first trial run. Mrs. Latner wanted to inquire since the School Board is doing this and thanked him for the information.

At this time, Councilwoman Chung asked at what point we would be able to look for grant monies for the Borough and small businesses and can we utilize our new grant writer. Borough Administrator voiced his opinion that is a great suggestion. At this point, it is highly recommended that the four (4) people we have chosen to have access to the portal – Chief McTigue, Jim Oettinger, Leslie Weatherly and himself need to take a webinar for access to portal and that was supposed to happen earlier. They have been swamped with the Coronavirus issue but he will call tomorrow and try to find out how to schedule it in the coming week or so.

At this time, Councilman Yammarino referred to the 3/19/20 Mail List items from PSE&G, SUEZ and Rockland Electric all relaying the same message and he wanted residents to be reassured to not worry about being shut off during the emergency if they cannot pay their bills. Mayor Glidden said he will distribute that information and Chief McTigue asked for a copy so he could also distribute it.

Mayor Glidden thanked everyone for participating and wanted to say we are all in this fight together. We need to make sure our residents maintain their social distance, and that they get their kids and teenagers to maintain their social distance. We will get through this together and we can do it sooner if we all take it seriously and stay home unless we need to go out. God Bless the Borough of Closter and the United States of America.

20. ANY OTHER MATTER WHICH MAY COME BEFORE THE GOVERNING BODY

21. ADJOURNMENT

Motion to adjourn the Regular Meeting at 8:13 p.m. was made by Councilwoman Latner, seconded by Councilman Yammarino and declared unanimously carried by Mayor Glidden.

Provided to the Mayor and Council on
April 9, 2020 for approval at the
Regular Meeting to be held
April 22, 2020

Arlene Marie Gray, RMC
Deputy Borough Clerk

Prepared by Arlene Marie Gray, RMC
utilizing recording and
Deputy Borough Clerk's notes

Approved at the Regular Meeting held April 22, 2020
Consent Agenda Item No. 19a

**BOROUGH OF CLOSTER
BERGEN COUNTY, NEW JERSEY
INTRODUCTION OF 2019 BUDGET**

BE IT RESOLVED that the following statements of revenues and appropriations attached hereto constitute the local Budget of the Borough of Closter, Bergen County, New Jersey for the year 2020.

BE IT FURTHER RESOLVED that the said budget be published in The Record in the issue of April 7, 2020 and that a hearing on the Budget will be held at the Borough Hall on April 22, 2020 at 7:30 o'clock (P.M.) or as soon thereafter as the matter may be reached.

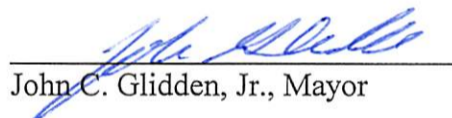
Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin			X			
Councilwoman Latner		X	X			
Councilwoman Witko			X			
Councilman Yammarino	X		X			
Councilwoman Chung			X			
Councilwoman Amitai			X			

Adopted: March 25, 2020

ATTEST:


Loretta Castano, Borough Clerk

APPROVED:


John C. Glidden, Jr., Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held March 25, 2020.

Loretta Castano, Borough Clerk

BOROUGH OF CLOSTER

RESOLUTION ADOPTING BOND ORDINANCE NO. 2020:1267

WHEREAS, public notice has been given by the Borough Clerk of the Borough of Closter that an Ordinance entitled:

AN ORDINANCE OF THE BOROUGH OF CLOSTER, IN THE COUNTY OF BERGEN, NEW JERSEY, PROVIDING FOR THE ACQUISITION OF SEWER CLEANING EQUIPMENT AND VEHICLE IN AND FOR THE BOROUGH OF CLOSTER AND APPROPRIATING \$435,000 THEREFOR, AND PROVIDING FOR THE ISSUANCE OF \$413,250 IN BONDS OR NOTES OF THE BOROUGH OF CLOSTER TO FINANCE THE SAME

was introduced and passed at a meeting held on February 26, 2020 and that further consideration of said ordinance for final passage and the hearing of all persons interested in said ordinance would be conducted at this meeting; and

WHEREAS, all persons interested were given an opportunity to be heard concerning such ordinance;

NOW, THEREFORE, BE IT RESOLVED that said ordinance pass final reading and be published according to law.

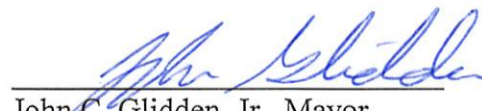
Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin			X			
Councilwoman Latner			X			
Councilwoman Witko	X		X			
Councilman Yammarino		X	X			
Councilwoman Chung			X			
Councilwoman Amitai			X			

Adopted: March 25, 2020

ATTEST:

APPROVED:


Loretta Castano, Borough Clerk


John C. Glidden, Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held March 25, 2020.

Loretta Castano, Borough Clerk

**BOROUGH OF CLOSTER
BOND ORDINANCE NO. 2020:1267**

AN ORDINANCE OF THE BOROUGH OF CLOSTER, IN THE COUNTY OF BERGEN, NEW JERSEY, PROVIDING FOR THE ACQUISITION OF SEWER CLEANING EQUIPMENT AND VEHICLE IN AND FOR THE BOROUGH OF CLOSTER AND APPROPRIATING \$435,000 THEREFOR, AND PROVIDING FOR THE ISSUANCE OF \$413,250 IN BONDS OR NOTES OF THE BOROUGH OF CLOSTER TO FINANCE THE SAME

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF CLOSTER, IN THE COUNTY OF BERGEN, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring), AS FOLLOWS:

Section 1. The improvements or purposes described in Section 3 of this bond ordinance are hereby authorized to be undertaken by the Borough of Closter, in the County of Bergen, New Jersey (the "Borough") as general improvements. For the improvements or purposes described in Section 3 hereof, there is hereby appropriated the sum of \$435,000, including the sum of \$21,750 as the down payment for the improvements or purposes required by the Local Bond Law. The down payment has been made available by virtue of provision in the capital improvement fund in one or more previously adopted budgets.

Section 2. In order to finance the cost of the improvements or purposes not otherwise provided for hereunder, negotiable bonds or notes are hereby authorized to be issued in the principal amount of \$413,250 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds or notes, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. The improvements hereby authorized and the purposes for which the bonds or notes are to be issued, the estimated cost of each improvement and the appropriation therefore, the estimated maximum amount of bonds or notes to be issued for each improvement and the period of usefulness of each improvement are as follows:

- (a) Purpose: Acquisition of sewer cleaning equipment including, without limitation, vacuum system, boom, debris tank, water system, electrical, toolboxes, hoses and accessories, and including all work and materials necessary therefore or incidental thereto.

<u>Appropriation and Estimated Cost:</u>	\$325,000
<u>Amount of Down Payment:</u>	\$16,250
<u>Estimated Maximum amount of Bonds or Notes:</u>	\$308,750
<u>Period or Average Period of Usefulness:</u>	15 years

- (b) Purpose: Acquisition of cab and chassis for sewer cleaning equipment and including all work and materials necessary therefore or incidental thereto.

<u>Appropriation and Estimated Cost:</u>	\$110,000
<u>Amount of Down Payment:</u>	\$5,500
<u>Estimated Maximum amount of Bonds or Notes:</u>	\$104,500
<u>Period or Average Period of Usefulness:</u>	5 years

(c) The estimated maximum amount of bonds or notes to be issued for the improvement or purpose is as stated in Section 2 hereof.

(d) The estimated cost of the improvements or purposes is equal to the amount of the appropriation herein made therefor.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with notes issued pursuant to this bond ordinance, and the chief financial officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law. The chief financial officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the notes sold, the price obtained and the name of the purchaser.

Section 5. The capital budget or temporary capital budget (as applicable) of the Borough is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. In the event of any such inconsistency and amendment, the resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget or amended temporary capital budget (as applicable) and capital program as approved by the Director of the Division of Local Government Services is on file with the Clerk and is available there for public inspection.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvements or purposes described in Section 3 of this bond ordinance are not a current expense. No part of the costs thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The period of usefulness of the improvements or purposes, within the limitations of the Local Bond Law, according to the reasonable life thereof computed from the date of the bonds authorized by this bond ordinance, is 12.47 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Borough as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$413,250, and the obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An amount not exceeding \$10,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the improvements or purposes.

Section 7. Any grant moneys received for the purposes described in Section 3 hereof shall be applied either to direct payment of the cost of the improvements or to payment of the obligations issued pursuant to this bond ordinance.

Section 8. The full faith and credit of the Borough is hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy ad valorem taxes upon all the taxable real property within the Borough for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 9. To the extent that any previous ordinance or resolution is inconsistent herewith or contradictory hereto, said ordinance or resolution is hereby repealed or amended to the extent necessary to make it consistent herewith.

Section 10. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

The foregoing bond ordinance is hereby approved.

Date: March 25, 2020



JOHN GLIDDEN, Mayor

Certified to be a true copy of Ordinance adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held March 25, 2020.

Loretta Castano, RMC, Borough Clerk

BOROUGH OF CLOSTER

RESOLUTION INTRODUCING ORDINANCE NO. 2020:1269

BE IT RESOLVED, that an Ordinance entitled:

AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 200 OF THE CODE OF THE BOROUGH OF CLOSTER-AFFORDABLE HOUSING OVERLAY DISTRICT PURSUANT TO THE RECOMMENDATIONS OF THE BOROUGH'S PROFESSIONALS AND IN ACCORDANCE WITH THE BOROUGH OBTAINING AN ORDER OF COMPLIANCE FOR THE BOROUGH'S AFFORDABLE HOUSING OBLIGATION

be introduced and pass first reading and that the Mayor and Council of the Borough of Closter does hereby fix April 22, 2020, at 8:00 P.M., or as soon thereafter as the matter may be reached, at the Borough Hall, 295 Closter Dock Road, Closter, New Jersey, as the time and place for the hearing of all persons interested therein; and where said hearing will be given thereon, in accordance with the law.

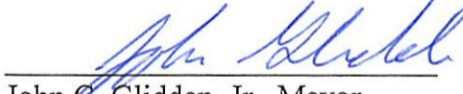
Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin			X			
Councilwoman Latner		X	X			
Councilwoman Witko			X			
Councilman Yammarino			X			
Councilwoman Chung			X			
Councilwoman Amitai	X		X			

Adopted: March 25, 2020

ATTEST:

APPROVED:


Loretta Castano, Borough Clerk


John C. Glidden, Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held March 25, 2020.

Loretta Castano, Borough Clerk

BOROUGH OF CLOSTER

RESOLUTION INTRODUCING ORDINANCE NO. 2020:1270

BE IT RESOLVED, that an Ordinance entitled:

AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 200 ARTICLE II AND ARTICLE X INDUSTRIAL AREA OF THE CODE OF THE BOROUGH OF CLOSTER PURSUANT TO THE RECOMMENDATIONS OF THE BOROUGH'S PROFESSIONALS AND IN ACCORDANCE WITH THE OBTAINING OF AN ORDER OF COMPLIANCE


be introduced and pass first reading and that the Mayor and Council of the Borough of Closter does hereby fix April 22, 2020, at 8:00 P.M., or as soon thereafter as the matter may be reached, at the Borough Hall, 295 Closter Dock Road, Closter, New Jersey, as the time and place for the hearing of all persons interested therein; and where said hearing will be given thereon, in accordance with the law.


Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin			X			
Councilwoman Latner			X			
Councilwoman Witko			X			
Councilman Yammarino		X	X			
Councilwoman Chung			X			
Councilwoman Amitai	X		X			

Adopted: March 25, 2020

ATTEST:

APPROVED:


 Loretta Castano, Borough Clerk


 John C. Glidden, Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held March 25, 2020.

 Loretta Castano, Borough Clerk

**BOROUGH OF CLOSTER
BERGEN COUNTY
RESOLUTION**

WHEREAS, the Planning/Zoning Board professionals have inspected the improvements required under the granted approvals: and

WHEREAS, Planning/Zoning Board professionals have determined that all required improvements have been satisfactorily completed and all fees due for services rendered have been paid;

WHEREAS, please see attached spreadsheet listing of accounts;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Closter hereby authorize the Deputy Treasurer to release and return the remaining escrow funds of \$4,742.50 to the applicants on said spreadsheet.

(Accounts verified by PB & ZBOA Coordinators)


Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin			X			
Councilwoman Latner		X	X			
Councilwoman Witko			X			
Councilman Yammarino			X			
Councilwoman Chung			X			
Councilwoman Amitai	X		X			

Adopted: March 25, 2020

ATTEST:


Loretta Castano, Borough Clerk

APPROVED:


John C. Glidden, Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held March 25, 2020

Loretta Castano, Borough Clerk

Block	Lot	Address	Name	Amount
403	35	13 CEDAR LANE	KHJ BUILDERS LLC	\$ 38.13
603	15	11 WILLIS DRIVE	S3G GROUP LLC	\$ 255.87
603	15.05	17 WILLIS DRIVE	S3G GROUP LLC	\$ 500.00
606	21	153 HARING STREET	ALTI CONSTRUCTION INC.	\$ 179.16
1301	19	289 HARRINGTON AVE	FRASCO, ANTHONY & KATHLEEN	\$ 2,370.00
1405	1	7 ROSE COURT	ERIE 277 LLC	\$ 69.47
2102	24	14 VENUS DRIVE	OMER, YAEL & OFFIR	\$ 495.00
2211	4	127 ALPINE DRIVE	PING XIE	\$ 834.87
			TOTAL	\$ 4,742.50

DW 3/30/20 amg

**BOROUGH OF CLOSTER
COUNTY OF BERGEN, NEW JERSEY**

**RESOLUTION AUTHORIZING CONTRACT WITH APPROVED STATE
CONTRACT PRICING SYSTEM VENDOR PURSUANT TO N.J.S.A. 40A:11-11 FOR
900-ECO 9 YARD TRUCK MOUNTED COMBINATION SEWER CLEANER
SYSTEM AND ASSOCIATED EQUIPMENT
FOR AN AMOUNT NOT TO EXCEED \$425,000**

BOROUGH ORDINANCE 2020:1267 CAPITAL ACCOUNT C-04-20-267-000-001

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System ("CPS") and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Borough of Closter has previously acted in accord with New Jersey Public Procurement statutes and regulations as promulgated by formally joining a recognized and compliant national cooperative, being Source Well, formerly NJPA Contract #122017-SCA, cooperative purchasing program; and

WHEREAS, the Borough of Closter, pursuant to N.J.S.A. 40A:11-11(5) and N.J.A.C. 5:34-7.11(c), may by resolution and without advertising for bids, purchase any goods or services for any contracts under the CPS and entered into by the Lead Agency; and

WHEREAS, the Borough of Closter has the need on a timely basis to purchase certain goods and/or services for the Department of Public Works, specifically consisting of a 900-ECO 9 Yard Truck Mounted Combination Sewer Cleaner System and Associated Equipment as set forth more specifically in **Exhibit A** hereto, utilizing such a cooperative pricing contract; and

WHEREAS, Sourcewell, formerly NJPA Contract #122017-SCA is valid through February 20, 2022; and

WHEREAS, in accordance with the requirements of the Local Public Contract Law P.L. 2011, C.139 (the "Law" or "Chapter 139" and N.J.S.A.52:34-6.2 the regulations promulgated thereunder in Local Finance Notice LFN 122017-SCA the following purchase without competitive bids from vendor with a National Cooperative Contract is hereby approved for municipalities, and;

WHEREAS, the regulations as set forth within Local Finance Notice LFN 2012-10 have been fully complied with, and;

WHEREAS, at the regular meeting on February 12, 2020, the Borough's Governing Body discussed the issue and determined by a voice vote that the purchase of the aforesaid system and equipment was necessary and should be approved, for an amount not to exceed \$425,000;

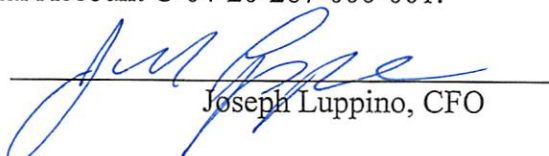
NOW, THEREFORE, BE IT RESOLVED, that the Borough of Closter authorizes the purchase of the 900-ECO 9 Yard Truck Mounted Combination Sewer Cleaner System and Associated Equipment as set forth more specifically in **Exhibit A**, pursuant to all conditions of the individual contract and provided that sufficient funds are available for the goods or services; and

BE IT FURTHER RESOLVED, that the governing body of the Borough of Closter, pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Financial Officer.

CERTIFICATE OF AVAILABILITY OF FUNDS

I, Joseph Luppino, Chief Financial Officer of the Borough of Closter, hereby certify, pursuant to NJSA 40A:9-140.1, et seq. and NJAC 5:30.4, that the funds are available to the Borough of Closter for calendar year 2020, Capital Account C-04-20-267-000-001.

Dated: March 25, 2020



Joseph Luppino, CFO


Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin			X			
Councilwoman Latner		X	X			
Councilwoman Witko			X			
Councilman Yammarino			X			
Councilwoman Chung			X			
Councilwoman Amitai	X		X			

Adopted: March 25, 2020

ATTEST:


 Loretta Castano, Borough Clerk

APPROVED


 John C. Glidden, Jr., Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held March 25, 2020.

 Loretta Castano, Borough Clerk

ER:LW

EXHIBIT A

**REFERENCED COOPERATIVE PRICING
SYSTEM CONTRACT VENDOR**

<u>Qty.</u>	<u>Commodity/Service</u>	<u>Vendor</u>	<u>Exp. Period</u>	<u>Amount</u>
1	900-ECO 9 Yard Truck	Jet Vac Equipment Rockaway, NJ	02/20/2022	\$424,938.00

TOTAL: \$424,938.00

Jet Vac Equipment/Sourcewell Cooperative Contract #122017-SCA

Date:	March 17, 2020
Distributor:	Jet Vac Equipment
End User:	Borough of Closter
Address:	
City, State, Zip:	
Phone:	
Contact:	Bill Dahle
Email:	

Jet Vac Equipment 

195 Green Pond Road
 Rockaway, NJ 07866
 Adam Emusov, VP/General Manager
 (862) 686-9029
 adamemusov@jetvacequipment.com

900-ECO 9 Yard Truck Mounted Combination Sewer Cleaner

Vacuum System: 4400 CFM Blower 8" Vacuum Hose system 18" Hg vacuum rating Dual Cyclone Separator Dual Element 10 Micron Final Filter Remote Vacuum Relief Variable Volume Delivery Analog Vacuum Display (6) Tube / Tube Rack Boom: Hydraulic Powered Boom 180° Working Radius 10' Boom Cylinder Boom Joystick Control Debris Tank: 9 Cubic Yard Capacity Exten Steel Construction Debris Level Indicator Hydraulic Dump, 50° Dump Angle (LIFT C Dual Ported Rear Door w/ Knife Valve Dump Height 60" Hydraulic Open/Close/Lock Door	Water System: 1000 Gallon Capacity Water Tank Giant plunger style triplex 65 gpm @ 2000 psi w/ 30 min run dry Black Duraprolene™ Water Tank Construction w/ 10 Year Warranty Cold Weather Recirculation System 2.5" Hydrant Fill system Air Purge Valve Variable Volume Delivery Low Water Warning Light Analog Pressure Display Front and Mid Ship Hand Gun Ports Electrical: NEMA 4 Control Panel Hour Meter (Blower & Water Pump) Military Spec. Sealed Switches Truck: Mounting to Approved Chassis (1) Alum Toolbox 24"x42"x100" - Behind Cab (2) Alum Toolbox 18"x18"x30" - Passenger (2) Alum Toolbox 18"x18"x24" - Rear* *N/A ON SINGLE AXLE CHASSIS (1) Alum Long Handle Storage LED D.O.T. Approved Lighting	Hose Reel & Hose: Front Mounted Telescoping & Rotating 800' x1" Capacity 10' Leader Hose Single Side Controls Accessories: (3) 8" x 6' Extension Tube (1) 8" X 4' Extension Tube (1) 8" x 6' Crowned Suction Nozzle (1) 6" x 10' Flat Discharge Hose (6) Quick Clamps BB Hose Guide Tri-Star (chisel point) nozzle DD (high flow) nozzle Finned Nozzle extension Nozzle Rack (Mounted midship toolbox) 25' Fill Hose Upstream Pulley Guide Washdown gun w/ 50' ext. hose Cleaner, Tip, Torch, Small, W/S rch, Small, W/Sewer (1) Hydrant Wrench (1) Paper Owner's Manual
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BASE UNIT AS OUTLINED ABOVE	\$228,239.00	1	\$228,239.00
	LIST PRICE OF SELECTED OPTIONS:		\$94,004.00
			NET PRICE OF UNIT: \$322,243.00
			CHASSIS (FREIGHTLINER 114SD) \$102,850.00
			ESTIMATED FREIGHT: \$2,800.00
			ALLOWANCE FOR DEMONSTRATOR (\$2,955.00)
			ESTIMATED TOTAL: \$424,938.00

HOSE REEL ASSEMBLY:			
AUTOMATIC LEVEL WIND WITH HYDRAULIC UP/DOWN ACTION		1	
FOOTAGE METER		1	
SEWER HOSE (1" I.D., 2500 P.S.I. OPERATING PRESSURE) PER FT		600	

CLEANING ATTACHMENTS:			
SIX (6) 28" D.O.T. SAFETY CONES AND HOLDER		1	
CENTRAL LUBRICATION SYSTEM		1	

WATER TANKS:			
WATER TANK LOW LEVEL AUDIBLE ALARM		1	
WATER SYSTEM ATTACHMENTS:			
FILL HOSE STORAGE RACK		1	
STANDARD HYDROEXCAVATION CLEANING KIT 20 GPM @ 2000 PSI		1	
2" Y-STRAINER ON INLET FILL SYSTEM		1	
CENTRAL WASHDOWN SYSTEM		1	
TOOLBOX CONFIGURATIONS:			
ADDITIONAL 18"x18"x30" ALUMINUM TOOLBOX		2	
BUMPER MOUNTED ALUMINUM TOOL BOX		1	
LONG HANDLED TOOL STORAGE		1	
DEBRIS BOX & BOOM:			
DEBRIS BODY PUMP OFF SYSTEM		1	
DEBRIS LIQUID LEVEL AUDIBLE ALARM		1	
TELESCOPING BOOM SYSTEM		1	
DEBRIS BODY WASH OUT SYSTEM		1	
ELECTRICAL & LIGHTING:			
WIRELESS REMOTE CONTROL PENDANT		1	
ENHANCED VISIBILITY CAMERA SYSTEM		1	
(2) LED FLUSH MOUNTED STROBES: LOCATED ON FRONT BOOM SUPPORT		1	
LED ARROW STICK		1	
LED MANHOLE AREA WORK LIGHT		1	
LED CURBSIDE MOUNTED WORK LIGHT (BOOM REST)		2	
LED DRIVERSIDE MOUNTED WORK LIGHT (BOOM REST)		2	
LED BOOM MOUNTED WORK LIGHTS		1	
LED REAR MOUNTED WORK LIGHTS		1	
CHASSIS:			
AIR PURGE WINTERIZATION SYSTEM		1	
TOW HOOKS (2)		2	
COMBINATION HEAVY DUTY BALL/PINTLE HITCH		1	
PAINT:			
SPECIAL PAINT: SOLID COLORS		1	
SPECIAL ITEMS:			
PREMIUM NOZZLE PACKAGE (1", RATED FOR SYSTEM)		1	
PREMIUM SAFETY LIGHT PACKAGE (LOCATION DETERMINED AT TIME OF ORDER)		1	
SEWER TOOL PACAKGE (24' POLE WITH VARIOUS HEAD ACCESSORIES)		1	
JETSCAN 2.0 INSPECTION NOZZLE W/ ANDROID TABLET		1	
CUMMINS - EXTENDED WARRANTY (5 YR / 100,000 MI)		1	
CUMMINS - AFTER TREATMENT (5 YR / 100,000 MI)		1	
ALLISON EXTENDED WARRANTY (5 YR / UNLIMITED MILES)		1	
VEHICLE LETTERING		1	
ENZ BULLDOG REPLACEMENT INSERTS (QTY 13)		1	

BOROUGH OF CLOSTER

**RESOLUTION SETTING THE 2020 FEE FOR SEWER SERVICE
TO ALPINE PROPERTIES**

WHEREAS, the Borough of Closter has an Agreement with the Borough of Alpine to provide sewer service to certain homes located near or on Anderson Avenue; and

WHEREAS, this Agreement provides for an annual rate adjustment to meet increases in sewage treatment costs; and

WHEREAS, the fee for calendar year 2019 was set at \$935.78; and

WHEREAS, Bergen County Utilities Authority *increased* Closter's charge for calendar year 2020 by 6.52%; and,


WHEREAS, pursuant to the Closter/Alpine Sewer Agreement dated July 26, 1994 and Closter Code Section A301,I. Tax Collector, paragraph 6, the Borough Council may set the rate annually via Resolution;

NOW THEREFORE, BE IT RESOLVED, by the Closter Mayor and Council to set an annual rate of \$996.79 for the year 2020 for each Alpine sewer connection.

COUNCILPERSON	MOTION	SECOND	YES	NO	ABSENT	ABSTAIN
Councilman Devlin			X			
Councilwoman Latner		X	X			
Councilwoman Witko			X			
Councilman Yammarino			X			
Councilwoman Chung			X			
Councilwoman Amitai	X		X			

Adopted: March 25, 2020

APPROVED BY:


John C. Glidden, Jr. Mayor

ATTEST:


Loretta Castano, Borough Clerk

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter on March 25, 2020.

Loretta Castano, Borough Clerk

BOROUGH OF CLOSTER
COUNTY OF BERGEN

RESOLUTION AUTHORIZING RENEWAL OF AGREEMENT TO PROVIDE GAS PUMPING FACILITIES TO THE BOROUGH OF HARRINGTON PARK, BOROUGH OF DEMAREST AND NORTHERN VALLEY REGIONAL HIGH SCHOOL

WHEREAS, the Borough of Closter has made available its gas pumping facilities for access to the Borough of Harrington Park, Borough of Demarest, and Northern Valley Regional High School in exchange for payment based upon .20 per gallon over Closter's actual cost per gallon; and

WHEREAS, the use of such facilities has resulted in additional costs to the Borough for service and maintenance; and

WHEREAS, the Borough wishes to authorize the renewal of such agreement subject to the new terms and conditions; and

WHEREAS, the Mayor and Council deemed it to be in the best interests of the Borough of Closter to increase the per gallon charge to other municipal entities under a Shared Service Agreement from .20 over Closter's actual cost per gallon to a minimum of .50 per gallon over Closter's actual cost per gallon; and

WHEREAS, in order to ensure an adequate supply for the Borough of Closter in emergent situations, any such agreement shall include a provision that in the event the Borough of Closter's supply drops below 1,500 gallons, the agreement would be hereby suspended until such time as an additional delivery is made.

WHEREAS, any proposed Shared Service Agreement will provide for other municipal entities to be responsible for spillage of fuel, notifying of proper agencies of such spillage and for any damage caused to the fuel system hoses that occur during their usage.


NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Closter, County of Bergen, State of New Jersey that:

1. The renewal contract making available the Borough of Closter's gas pumping facilities for access by the Borough of Harrington Park, the Borough of Demarest and Northern Valley Regional High School shall be proposed and include the requirement be based upon a minimum of .50 per gallon over Closter's actual cost per gallon.
2. That any renewal agreement includes a provision that in the event the Borough of Closter's supply within the tank were to be 1,500 gallons or less, that such agreement be temporarily suspended until such time as a delivery is made.
3. Any renewal Agreement include a provision requiring any municipal entity to be responsible for spillage of fuel, cleanup and notification to proper agency and for any damage caused by the use of the borough's fuel system/hoses that occurs during their usage.
4. The Borough Attorney is hereby authorized to prepare any documents necessary to implement this renewal. The Mayor and Clerk are hereby authorized to execute any document pursuant to the renewal.


Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin			X			
Councilwoman Latner		X	X			
Councilwoman Witko			X			
Councilman Yammarino			X			
Councilwoman Chung			X			
Councilwoman Amitai	X		X			

Adopted: March 25, 2020

ATTEST:


Loretta Castano, Borough Clerk

APPROVED:


John C. Glidden, Jr. Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held March 25, 2020.

Loretta Castano, Borough Clerk

**BOROUGH OF CLOSTER
COUNTY OF BERGEN**

RESOLUTION OPPOSING SENATE BILL S-1017

WHEREAS, under current law, a Police and Fire Retirement System (PFRS) member must be 55 years of age or older to retire on a service retirement allowance of 50% of final compensation upon attaining 20 or more years of service, *except that* a 1999 law permitted retirement after 20 years regardless of age for those already enrolled in PFRS at that time; and

WHEREAS, legislation has been introduced, S-1017, which would extend the 1999 law to all PFRS members and create an additional category of service retirement for PFRS employees eligible for a retirement allowance regardless of age or retirement date; and

WHEREAS, under S-1017, a PFRS member who is enrolled before or after the bill's effective date may retire, regardless of age, upon attaining 20 or more years of service credit and would receive a retirement allowance equal to 50% of the employee's final compensation; and

WHEREAS, in the previous legislative term, the non-partisan Office of Legislative Services (OLS) provided an objective fiscal impact analysis of the then previous companion bill, A-6024, which opined that such legislation "will have a significant, indeterminate fiscal impact, likely in the hundreds of millions of dollars, on both the State and local portions of the PFRS, pension funds and the unfunded liability costs that would be charged to the State and local government entities to fund the unfunded liability created by the bill"; and

WHEREAS, the Borough opposes legislation that would create an unfunded mandate which would be passed on to the residents of the Borough through additional costs imposed upon or charged to the Borough to fund the unfunded liability created under S-1017;


NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Closter, County of Bergen, opposes S-1017 and any similar bill, measure, or initiative that would create an unfunded mandate which would be passed on to the residents of the Borough through additional costs charged to the Borough; and it is further

RESOLVED, that the General Assembly, the Senate, and the Governor be urged to oppose such an unfunded expansion of benefits, and that a copy of this Resolution be forwarded by the Borough Clerk to Senator Gerald Cardinale and Assembly representatives Robert Auth and Holly Schepisi.


Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin			X			
Councilwoman Latner		X	X			
Councilwoman Witko			X			
Councilman Yammarino			X			
Councilwoman Chung			X			
Councilwoman Amitai	X		X			

Adopted: March 25, 2020

APPROVED BY:


John C. Glidden, Jr., Mayor

ATTEST:


Loretta Castano, Borough Clerk

Certified to be a true copy of the Resolution adopted by the Mayor and Council of the Borough of Closter on March 25, 2020.

Loretta Castano, Borough Clerk

BOROUGH OF CLOSTER
COUNTY OF BERGEN

RESOLUTION

COUNCIL APPROVING EMERGENCY PURCHASES AND EXPENSES
DURING COVID-19 PANDEMIC

WHEREAS, as a result of the Covid-19 pandemic, on March 9, 2020, the Governor of the State of New Jersey declared the concurrent invocation of both a state of Emergency and Public Health Emergency; and

WHEREAS, on March 13, 2020, Closter Office of Emergency Management Coordinator, James Winters, and Closter Mayor John Glidden, Jr. declared a State of Emergency in the Borough of Closter as a result of the COVID-19 pandemic; and

WHEREAS, the emergency situation within the Borough of Closter has created the need for purchasing equipment and supplies to address the ever changing and emerging crisis; and.

WHEREAS, N.J.S.A. 40A:11-6 states any contract may be negotiated or awarded for a contracting unit without public advertising for bids and bidding therefore, notwithstanding that the contract price will exceed the bid threshold, when an emergency affecting the public health, safety or welfare requires the immediate delivery of goods or the performance of services; and

WHEREAS, N.J.S.A. 40A:11-6d states “The governing body of the contracting unit may prescribe additional rules and procedures to implement the requirements of this section”; and

WHEREAS, N.J.A.C. 5:34-6.1(b) states “The governing body of each unit shall adopt rules or regulations as appropriate to the contracting unit...such rules or regulations shall include such provisions that ensure that if the initially designated individuals are not available, there is a designated chain of command...”: and

WHEREAS, Local Finance Office Notice 2005-12 clarifies the requirements of a Vendor’s Business Registration Certificate (BRC) during an emergency by stating “In emergency situations (as defined by the contracting agency’s contracting law) the contracting agency may enter into a contract with a business, but cannot make a payment until a copy of the BRC is provided to the contracting agency. The business should be made aware of this BRC requirement when the contract is awarded”; and

WHEREAS, Local Finance Office Notice 2020-06 clarifies the requirements of Municipalities and counties with storm recovery reserves my use those funds for the coronavirus response stating N.J.S.A. 40A:4-62-1 permits a municipality or county to adopt a resolution authorizing storm recovery reserve funds to be used for “any purpose necessary to protect the safety, security, health, and welfare, of its citizens from the damage caused by an emergency declared by the Governor or the President of the United States”; and

NOW, THEREFORE, BE IT RESOLVED by the governing body that upon recommendation of the Borough Administrator/Treasurer, the following policy is hereby established relative to the emergency procurement of goods and services:


1. Contracts including purchase orders, shall be entered into and funds committed or expended for an emergency pursuant to N.J.S.A. 40A:11-6 and N.J.A.C. 5:34-6.1 subject to the following requirements:
 - a. An actual or imminent emergency must exist requiring the immediate delivery of the good or service to be performed.
 - b. The emergency must directly affect the public health, safety, or welfare and requires the immediate delivery of goods or the performance of services.
 - c. Emergency purchases shall not be used for administrative convenience or for failure to plan. Sound business practices shall be used when an emergency purchase must be made.
 - d. The emergency purchasing procedure may not be used unless the need for the goods or performance of the service could not have been reasonably foreseen or the needs of the goods or services has arisen notwithstanding a good faith effort on the part of the Borough to plan for the purchase of any required good or service.
 - e. Under no circumstance shall the emergency purchasing procedure be used to enter into a multi-year contract.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Closter, County of Bergen, State of New Jersey that the CFO, Assistant CFO and Qualified Purchasing Agent are hereby directed to approve all purchases relating to said need of the Borough of Closter.

CERTIFICATION OF AVAILABILITY OF FUNDS

I, Joseph Luppino, Chief Financial Officer of the Borough of Closter, hereby certify, pursuant to N.J.S.A. 40A:-9140.1, et seq. and N.J.A.C. 5:30-5.4, that the funds, which are required for the emergency delivery of goods or performance of services and including all work therefore or incidental thereto.

Dated: March 25, 2020



 Joseph Luppino, CFO


Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin			X			
Councilwoman Latner		X	X			
Councilwoman Witko			X			
Councilman Yammarino			X			
Councilwoman Chung			X			
Councilwoman Amitai	X		X			

Adopted: March 25, 2020

ATTEST:

APPROVED:


 Loretta Castano, Borough Clerk


 John C. Glidden, Jr., Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Meeting held March 25, 2020.

 Loretta Castano, Borough Clerk