

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

REGULAR MEETING MINUTES – WEDNESDAY, FEBRUARY 26, 2020 - 7:30 P.M.

Mayor Glidden called the meeting to order at 9:15 p.m.

1. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Annual Notice of Meetings which was published in The Record and The Star Ledger on January 10, 2020, was posted on the Municipal Clerk’s bulletin board and has remained posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

2. ROLL CALL

The following persons were present

Mayor John C. Glidden, Jr.
Councilpersons Scott Devlin, Alissa Latner, Dolores Witko, Joseph Yammarino,
Jannie Chung and Victoria Amitai
Borough Administrator, Edward Hynes
Borough Attorney, Edward T. Rogan
Borough Clerk, Loretta Castano
Borough Engineer, Nick De Nicola
Chief of Police, Jack McTigue

3. MAYORAL PRESENTATION(S)

4. PRESENTATION(S)

The following presentations were made during the Work Session:

- a. PROMOTION OF VINCENT AIELLO FROM THE RANK OF SERGEANT TO LIEUTENANT (Approved RM 2/12/20, effective 3/1/20)
- b. PROMOTION OF JAMES BUCCOLA FROM THE RANK OF SERGEANT TO LIEUTENANT (Approved RM 2/12/20, effective 3/1/20)
- c. PROMOTION OF KEITH DOMBKOWSKI FROM THE RANK OF PATROLMAN TO SERGEANT (Approved RM 2/12/20, effective 3/1/20)
- d. PROMOTION OF DANIEL HARGRAVE FROM THE RANK OF PATROLMAN TO SERGEANT (Approved RM 2/12/20, effective 3/1/20)

ORDINANCES

5. INTRODUCTION OF THE FOLLOWING ORDINANCE – PUBLIC HEARING AND ADOPTION 3/25/20 @ 8 P.M. OR AS SOON THEREAFTER AS THE MATTER MAY BE HEARD:

BOND ORDINANCE NO. 2020:1267, “AN ORDINANCE OF THE BOROUGH OF CLOSTER, IN THE COUNTY OF BERGEN, NEW JERSEY, PROVIDING FOR THE ACQUISITION OF SEWER CLEANING EQUIPMENT AND VEHICLE IN AND FOR THE BOROUGH OF CLOSTER AND APPROPRIATING \$435,000 THEREFOR, AND PROVIDING FOR THE ISSUANCE OF \$413,250 IN BONDS OR NOTES OF THE BOROUGH OF CLOSTER TO FINANCE THE SAME “
(Requested by Bond Counsel 2/20/20)

In answer to Councilman Devlin, Borough Attorney noted that four affirmative votes would be needed to adopt the ordinance.

Motion to introduce Ordinance No. 2020:1267 was made by Councilman Yammarino, seconded by Councilwoman Witko and declared carried by Mayor Glidden upon the affirmative vote of Councilpersons Devlin, Latner, Witko, Yammarino, Chung and Amitai.

6a. VOTE ON CONSENT AGENDA ITEMS

Motion approving the Consent Agenda minus Item No. 9 was made by Councilwoman Latner, seconded by Councilman Yammarino and declared carried by Mayor Glidden upon the affirmative vote of Councilpersons Devlin, Latner, Witko, Yammarino, Chung and Amitai.

RESOLUTIONS

7. RESOLUTION DECREASING CONTRACT PRICE FOR 2019 BOROUGH PAVING PROGRAM, CHANGE ORDER #1 & FINAL and ESTIMATE #2 & FINAL AND AUTHORIZING PAYMENT (Received from Administrator’s office 2/14/20)
8. RESOLUTION AUTHORIZING HOST COMMUNITY RECYCLING AGREEMENT WITH I.W.S. TRANSFER SYSTEMS OF NEW JERSEY, INC. (Received from Borough Attorney 2/20/20)
9. RESOLUTION AMENDING TEMPORARY BUDGET APPROPRIATIONS FOR 2020 (Received from Assistant Chief Financial Officer 2/20/20) ****REQUIRES 2/3 MAJORITY VOTE****
10. RESOLUTION MEMORIALIZING ACTION TAKEN AT THE MAYOR AND COUNCIL MEETING OF FEBRUARY 12, 2020 AUTHORIZING THE BOROUGH ENGINEER TO INVESTIGATE, REVIEW AND PREPARE A REPORT REGARDING THE STRUCTURE KNOWN AS THE CLOSTER NATURE CENTER CABIN FOR A COST NOT TO EXCEED \$2,750.00 (Received from Borough Attorney 2/19/20)
- 10a. RESOLUTION AUTHORIZING THE BOROUGH OF CLOSTER THROUGH THE CLOSTER POLICE DEPARTMENT, TO PARTICIPATE IN THE DEFENSE LOGISTICS AGENCY, LAW ENFORCEMENT SUPPORT OFFICE, 1033 PROGRAM TO ENABLE THE CLOSTER POLICE DEPARTMENT TO REQUEST AND ACQUIRE EXCESS DEPARTMENT OF DEFENSE EQUIPMENT (Received from Borough Attorney 2/25/20 @10:55 a.m.)

MOTIONS

11. MOTION APPROVING REQUEST OF INTERNATIONAL ACADEMY OF ARTS AND SCIENCES TO USE CLOSTER MEMORIAL FIELD LOCATED AT 150 HARRINGTON AVENUE ON SUNDAY, 5/17/20, FROM 8:30 A.M. TO 12:00 NOON, TO CONDUCT THE IAAS FIELD DAY EVENT; RAIN DATE: SUNDAY, 5/31/20 FROM 8:30 A.M. TO 12 NOON OR AVAILABLE TIME OF THE FIELD (9 M.L. 2/13/20 - Approval received from Risk Management Consultant 2/13/20)
12. MOTION APPROVING THE FOLLOWING MINUTES:
 - a. REGULAR MEETING HELD FEBRUARY 12, 2020 – NO ABSTENTIONS
13. MOTION APPOINTING THE FOLLOWING **BOROUGH PROFESSIONALS** NOT MADE AT THE REORGANIZATION MEETING HELD 1/2/20 – RESOLUTIONS TO BE PREPARED BY BOROUGH ATTORNEY

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
Financial Advisory Services*	<u>Daniel C. Mariniello</u> NW Financial Group, LLC	Resolution Advertising Re-Bid Approved RM 2/12/20	1 Year	31-Dec-20
Risk Management Consultant*	<u>Richard M. Keating</u> <u>Trinity Brokerage, Inc.</u>	Resolution Advertising Re-Bid Approved RM 2/12/20	1 Year	31-Dec-20

14. MOTION APPROVING THE FOLLOWING **NON-SALARIED** APPOINTMENTS TO BOARDS AND COMMISSIONS NOT MADE AT THE REORGANIZATION MEETING HELD 1/2/20:

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
Board of Ethics				
Member	<u>Joann Hildenbrand</u>	<u>NO APPOINTMENT</u>	5 Years	31-Dec-24
Member	<u>John Hernandez</u>	<u>John Hernandez</u>	5 Years	31-Dec-24
Food and Assistance Board				
Member	<u>VACANT</u>	<u>Lorraine Bianco</u>	2 Years	31-Dec-21
Member	<u>VACANT</u>	<u>NO APPOINTMENT</u>	2 Years	31-Dec-21
Historic Preservation Commission				
Alternate No. 2	<u>VACANT</u>	<u>NO APPOINTMENT</u>	2 Years	31-Dec-21
Improvement Commission				
Member	<u>Janet Morrow</u>	<u>Andrew Correa</u> (from Alt. No. 2)	2 Years	31-Dec-21
Alternate No. 1	<u>Chang Seol Kim</u>	<u>Claudine Parloff</u>	2 Years	31-Dec-21

CLOSTER MAYOR AND COUNCIL
REGULAR MEETING MINUTES – WEDNESDAY, FEBRUARY 26, 2020 - 7:30 P.M.

In answer to Councilwoman Amitai regarding Consent Agenda Item No. 10a, Chief McTigue explained that the Police Department wants to remain members of the program.

15. REPORTS

(No reports received at the time of preparation of this Agenda)

6b. VOTE ON ITEMS REMOVED FROM THE CONSENT AGENDA

9. RESOLUTION AMENDING TEMPORARY BUDGET APPROPRIATIONS FOR 2020 (Received from Assistant Chief Financial Officer 2/20/20) ****REQUIRES 2/3 MAJORITY VOTE****

Motion of approval was made by Councilman Yammarino, seconded by Councilwoman Witko and declared carried by Mayor Glidden upon the affirmative vote of Councilpersons Devlin, Latner, Witko, Yammarino, Chung and Amitai.

14a. MOTION to approve Closter Improvement Commission’s International Day to be held March 22, 2020 at St. Mary’s School was made by Councilwoman Amitai, seconded by Councilwoman Latner and declared carried by Mayor Glidden upon the affirmative vote of Councilpersons Devlin, Latner, Witko, Yammarino, Chung and Amitai.

16. OPEN MEETING TO PUBLIC FOR ANY MATTER, PER N.J.S.A. 10:4-12 (a)
(Subject to 5-minute limit per By-Laws General Rule No.11)

Mayor Glidden opened the meeting to the public. No one wishing to be heard, Mayor Glidden closed the meeting to the public.

17. ANY OTHER MATTER WHICH MAY COME BEFORE THE GOVERNING BODY

Motion approving the following Resolution at 9:24 p.m. was made by Councilwoman Chung, seconded by Councilwoman Latner and declared carried by Mayor Glidden upon the affirmative vote of Councilpersons Devlin, Latner, Witko, Yammarino, Chung and Amitai.

17a. OMNIBUS OPEN PUBLIC MEETINGS ACT RESOLUTION authorizing the governing body pursuant to N.J.S.A. 10:4-12 to exclude the public from the next portion of the meeting in order to permit the governing body to discuss per N.J.S.A. 10:4-12(b)(7), “Pending or anticipated litigation or contract negotiations”; and that the item under discussion in the closed meeting will be disclosed to the public at the conclusion of the matter which should be within 8-12 weeks.

Mayor Glidden resumed the Regular Meeting at 9:30 p.m.

18. ADJOURNMENT

Motion to adjourn the Regular Meeting at 9:30 p.m. was made by Councilman Yammarino, seconded by Councilwoman Witko and declared unanimously carried by Mayor Glidden.

Provided to the Mayor and Council
on March 5, 2020 for approval at
the Regular Meeting to be held
March 11, 2020

Loretta Castano, RMC
Borough Clerk

Prepared by Carol A. Kroepke
utilizing recording and Borough Clerk’s
notes

Approved at the Regular Meeting held March 11, 2020
Consent Agenda Item No. 18c

BOROUGH OF CLOSTER
COUNTY OF BERGEN
RESOLUTION DECREASING CONTRACT PRICE FOR 2019 BOROUGH PAVING PROGRAM, CHANGE ORDER #1 & FINAL and ESTIMEATE #2 & FINAL AND AUTHORIZING PAYMENT

WHEREAS, the Borough of Closter, by Resolution dated July 10, 2019, authorized an Agreement between the Borough of Closter and J.A. Alexander, Inc., for the project known as the 2019 Borough Paving Program; and

WHEREAS, the Borough of Closter entered into an Agreement with J.A. Alexander, Inc. (contractor) for the 2019 Borough Paving Program; and

WHEREAS, the services required under the Agreement have been completed to the Borough Engineer's satisfaction; and

WHEREAS, based upon a Change Order there has been a **decrease** in the amount of **\$33,705.47** from the original Agreement; and

WHEREAS, The Borough Engineer has reviewed and takes no exception to the Change Order for a decrease in the amount of \$33,705.47; and

WHEREAS, the final voucher is in the amount of \$66,399.33; and

WHEREAS, the Governing Body agrees that the decrease pursuant to the Change Order is in the best interest of the Borough.

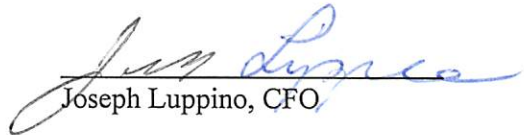
NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Closter do hereby authorize the acceptance of the Change Order and decrease in the contract in the amount \$33,705.47 from \$575,460.18 to \$541,754.71 (the amended contract price); and

BE IT FURTHER RESOLVED that the Mayor and Council do hereby authorize the payment of **\$66,399.33** to J.A. Alexander, Inc. in full and final payment for the amended contract price of **\$541,754.71** (the amended contract price).

CERTIFICATE OF AVAILABILITY OF FUNDS

I, Joseph Luppino, Chief Financial Officer of the Borough of Closter, hereby certify, pursuant to NJSA 40A:9-140.1 et seq. and NJAC 5:30.4, that funds which are required for the 2019 Borough Paving Program reflecting Change Order #1 in the decreased amount of \$33,705.47, resulting in an amended contract amount of \$541,754.71 are available to the Borough of Closter, Account #C-04-19-256-005-001 for the calendar year 2020.

Dated: February 26, 2020


Joseph Luppino, CFO


COUNCILPERSON	MOTION	SECOND	YES	NO	ABSENT	ABSTAIN
Councilman Devlin			X			
Councilwoman Latner	X		X			
Councilwoman Witko			X			
Councilman Yammarino		X	X			
Councilwoman Chung			X			
Councilwoman Amitai			X			

Adopted: February 26, 2020

ATTEST:


Loretta Castano, Borough Clerk

APPROVED:


John C. Glidden, Jr. Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held February 26, 2020.

Loretta Castano, Borough Clerk



BOSWELL ENGINEERING

330 Phillips Avenue • P.O. Box 3152 • South Hackensack, N.J. 07606-1722 • (201) 641-0770 • Fax (201) 641-1831

VIA HAND DELIVERY

RECEIVED

ENGINEERS ■ SURVEYORS ■ PLANNERS ■ SCIENTISTS

FEB 11 2020

BOROUGH OF CLOSTER
ADMINISTRATORS OFFICE

February 7, 2020

The Honorable Mayor and Council
Borough of Closter
295 Closter Dock Road
Closter, New Jersey 07624

Attention: Mr. Edward H. Hynes, Administrator

Re: 2019 Borough Paving Program
Borough of Closter
Bergen County, New Jersey
Our File No. CL-1333

Dear Mayor Glidden and Members of the Council:

Enclosed please find Change Order No. 1 and Final in the amount of -\$33,705.47 (reduction), Estimate No. 2 and Final with a Voucher in the amount of \$66,399.33, and the requisite 2-year maintenance bond for the work performed by J.A. Alexander, Inc. as described on the attached estimate certificate.

Boswell Engineering takes no exception to the payment of \$66,399.33 to J.A. Alexander, Inc. for the work completed as described on the attached estimate certificate.

Thank you for your kind attention to this matter. Should you have any questions or require additional information, please do not hesitate to contact me.

Very truly yours,

BOSWELL ENGINEERING

Nick DeNicola, P.E.
Borough Engineer

ND/amg
Enclosures

THE BOROUGH OF CLOSTER

BERGEN COUNTY, N.J.

TO: J.A. Alexander, Inc.

ADDRESS: 130 John F. Kennedy Drive North, Bloomfield, NJ 07003

**Itemize fully and sign certification before presenting for payment.
This Voucher must be returned to the Borough Treasurer, Closter, NJ**

Date	ITEM	Dollars	Cents
	For work performed and material furnished in the construction of:		
	Improvements to Railroad Avenue, Naugle Street and		
	Closter Dock Road - 2019 Borough Paving Program		
	Borough of Closter		
	Bergen County, New Jersey		
	Our File No. CL-1333		
	In accordance with Engineer's Estimate No. 2 (Final)		
	Dated January 17, 2020		
	Sixty-Six Thousand Three Hundred Ninety-Nine and 33/100 Dollars	\$ 66,399	.33

<p>CLAIMANT'S CERTIFICATION & DECLARATION</p> <p>I do solemnly declare and certify under the penalties of the law that the within bill is correct in all its particulars; that the articles have been furnished or services rendered as therein stated is justly due and owing; and that the amount charged is a reasonable one. the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.</p> <p><i>[Signature]</i> Signature</p> <p>Bookkeeper Official Position</p> <p>Date: <u>1-20-20</u></p>	<p>OFFICER'S CERTIFICATION</p> <p>I, having knowledge of the facts, certify that the materials and supplies have been received or the services rendered; said certification being based on signed delivery slips or other reasonable procedures.</p> <p>_____</p> <p style="text-align: right;">Title</p>
<p>Delivery slips received and checked</p> <p>_____</p> <p>Date</p>	<p>The above claim is approved as correct.</p> <p>_____</p> <p style="text-align: right;">For Finance Committee</p>
<p>_____</p> <p>Signature or Initials</p>	

ACCOUNT NUMBER	YEAR	ACCOUNT NAME	TOTAL

THIS VOUCHER NOT TO BE USED BY VENDORS

BOSWELL ENGINEERING
330 PHILLIPS AVENUE
SOUTH HACKENSACK, NEW JERSEY 07606
ESTIMATE CERTIFICATE
 FOR WORK PERFORMED AND MATERIAL FURNISHED IN THE CONSTRUCTION OF:
IMPROVEMENTS TO RAILROAD AVENUE, NAUGLE STREET & CLOSTER DOCK ROAD
2019 BOROUGH PAVING PROGRAM
BOROUGH OF CLOSTER
BERGEN COUNTY, NEW JERSEY
OUR FILE NO. CL-1333

Estimate Number: 2 & Final

Period Ending: 1-14-2020

Contractor: J.A. Alexander, Inc.
 130 John F. Kennedy Drive North
 Bloomfield, NJ 07003

Base Contract Amount:	\$575,460.18	Total Amount Estimated:	\$541,754.71
Less Reductions:	-\$33,705.47	Less 0% Retainage:	\$0.00
Plus Increases:		Total Net Amount Estimated:	\$541,754.71
Amended Contract Amount:	\$541,754.71	Less Amount Previously Paid:	\$475,355.38
Contract Starting Date:		Amount Due This Estimate:	\$66,399.33
Actual Starting Date:			
Contract Completion Date:			
Extensions:			

Amended Completion Date:

Time Used:

Percent Complete:

94%

Estimated By: George Hess

Approved By: Dan Lepinski

FOR USE BY THE BOROUGH OF CLOSTER

Verified by:

 (Business Administrator)

Ph. DeMits
 (Project Engineer)

Audited by:

[Signature]
 (Chief Financial Officer)

ESTIMATE CERTIFICATE
FOR WORK PERFORMED AND MATERIAL FURNISHED IN THE CONSTRUCTION OF:
IMPROVEMENTS TO RAILROAD AVENUE, NAUGLE STREET & CLOSTER DOCK ROAD
2019 BOROUGH PAVING PROGRAM
BOROUGH OF CLOSTER
BERGEN COUNTY, NEW JERSEY
OUR FILE NO. CL-1333

Estimate Number: 2 & Final

ITEM	DESCRIPTION	UNIT	UNIT PRICE	ORIGINAL CONTRACT QUANTITY	AMENDED CONTRACT QUANTITY	QUANTITY PREV. ALLOWED	QUANTITY ALLOWED THIS ESTIMATE	QUANTITY ALLOWED TO DATE	TOTAL AMT. ALLOWED TO DATE	AMOUNT DUE THIS ESTIMATE
BOROUGH FUNDED										
1	Breakaway Barricade	UNIT	\$ 0.01	5		5.00	0.0	5.0	\$0.05	\$0.00
2	Drum	UNIT	\$ 0.01	13		13.00	0.0	13.0	\$0.13	\$0.00
3	Traffic Cone	UNIT	\$ 0.01	25		25.00	0.0	25.0	\$0.25	\$0.00
4	Construction Signs	SF	\$ 0.01	100		100.00	0.0	100.0	\$1.00	\$0.00
5	Allowance for Police Traffic Directors	Allow	\$ 30,000.00	1		0.00	0.0	0.0	\$0.00	\$0.00
6	Fuel Price Adjustment	Dollar	\$ 650.00	1		0.00	0.0	0.0	\$0.00	\$0.00
7	Asphalt Price Adjustment	Dollar	\$ 1,450.00	1		0.00	0.0	0.0	\$0.00	\$0.00
8	Excavation, Unclassified	CY	\$ 0.01	250		0.00	0.0	0.0	\$0.00	\$0.00
9	HMA Milling, 3" or Less	SY	\$ 4.50	11,505		12,603.00	0.0	12,603.0	\$56,713.50	\$0.00
10	Dense-Graded Aggregate Base Course, 6" Thick	SY	\$ 0.01	765		0.00	0.0	0.0	\$0.00	\$0.00
11	Hot Mix Asphalt Pavement Repair	SY	\$ 10.00	500		0.00	0.0	0.0	\$0.00	\$0.00
12	Tack Coat	Gallon	\$ 0.01	1,735		1,735.00	0.0	1,735.0	\$17.35	\$0.00
13	Hot Mix Asphalt 12.5M64 Surface Course	TON	\$ 83.00	1,740		1,609.90	115.87	1,725.77	\$143,238.91	\$9,617.21
14	Hot Mix Asphalt 19M64 Base Course	TON	\$ 100.00	200		197.41	0.00	197.41	\$19,741.00	\$0.00
15	Reset Existing Casting	UNIT	\$ 5.50	8		6.00	0.0	6.0	\$33.00	\$0.00
16	Curb Piece	UNIT	\$ 300.00	10		14.00	0.0	14.0	\$4,200.00	\$0.00
17	Bicycle Safe Grate	UNIT	\$ 300.00	10		3.00	0.0	3.0	\$900.00	\$0.00
18	Reconstructed Inlet, Type B, Using New Casting	UNIT	\$ 1,750.00	0		3.00	1.0	4.0	\$7,000.00	\$1,750.00
19	Reconstructed Manhole, Using New Casting	UNIT	\$ 750.00	8		2.00	0.0	2.0	\$1,500.00	\$0.00
20	Concrete Sidewalk, 4" Thick	SY	\$ 110.00	55		71.65	0.0	71.65	\$7,881.50	\$0.00
21	Hot Mix Asphalt Driveway, 7" Thick	SY	\$ 50.00	150		84.00	0.00	84.00	\$4,200.00	\$0.00
22	Detectable Warning Surface	SY	\$ 300.00	2.70		3.56	0.00	3.56	\$1,068.00	\$0.00
23	9" x 18" Concrete Vertical Curb	LF	\$ 45.00	320		184.50	0.00	184.50	\$8,302.50	\$0.00
24	Traffic Markings Lines, 4"	LF	\$ 0.85	2,020		0.00	12,969.0	12,969.0	\$11,023.65	\$11,023.65
25	Traffic Markings Symbols	SF	\$ 6.60	275.00		0.00	456.0	456.0	\$3,009.60	\$3,009.60
26	Regulatory and Warning Sign	SF	\$ 40.00	67.50		0.00	31.75	31.75	\$1,270.00	\$1,270.00
27	Reset Gas Valve Box	UNIT	\$ 0.01	25.0		25.00	0.0	25.0	\$0.25	\$0.00
28	Reset Water Valve Box	UNIT	\$ 0.01	25.0		25.00	0.0	25.0	\$0.25	\$0.00
29	Topsolling, 4" Thick	SY	\$ 5.00	40		86.55	25.10	111.65	\$558.25	\$125.50
30	Fertilizing and Seeding, Type A-3	SY	\$ 0.55	40		86.55	25.10	111.65	\$61.41	\$13.81
31	Straw Mulching	SY	\$ 0.55	40		0.00	0.0	0.0	\$0.00	\$0.00
32	Inlet Filter, Type 1	SF	\$ 0.01	0		0.00	0.00	0.00	\$0.00	\$0.00
33	Sealing of Cracks in Hot Mix Asphalt Surface Course	LF	\$ 0.76	40,000		0.00	50,000.00	50,000.00	\$38,000.00	\$38,000.00
34	Beam Guide Rail, Pre-Stained	SY	\$ 71.00	37.50		37.50	0.00	37.50	\$2,662.50	\$0.00
35	NO ITEM									
36	Tangent Guide Rail, 25' Long, Pre-Stained	UNIT	\$ 5,000.00	1		1.00	0.00	1.00	\$5,000.00	\$0.00
37	Removal of Beam Guide Rail	SF	\$ 2.20	62.50		62.50	0.00	62.50	\$137.50	\$0.00
38	Railroad Protective Liability Insurance	LS	\$ 900.00	1		1.00	0.00	1.00	\$900.00	\$0.00
39X	Fuel Price Adjustment	LS	\$ (861.06)	1		1.00	0.00	1.00	-\$861.06	\$0.00
40X	Asphalt Price Adjustment	LS	\$ (2,008.55)	1		1.00	0.00	1.00	-\$2,008.55	\$0.00
41X	Allowance for Police Traffic Directors	LS	\$ 27,268.29	1		1.000000	0.0493680	1.0493680	\$28,614.47	\$1,345.18
								SUBTOTAL	\$343,165.46	\$66,155.95

ESTIMATE CERTIFICATE
FOR WORK PERFORMED AND MATERIAL FURNISHED IN THE CONSTRUCTION OF:
IMPROVEMENTS TO RAILROAD AVENUE, NAUGLE STREET & CLOSTER DOCK ROAD
2019 BOROUGH PAVING PROGRAM
BOROUGH OF CLOSTER
BERGEN COUNTY, NEW JERSEY
OUR FILE NO. CL-1333

Estimate Number: 2 & Final

ITEM	DESCRIPTION	UNIT	UNIT PRICE	ORIGINAL CONTRACT QUANTITY	AMENDED CONTRACT QUANTITY	QUANTITY PREV. ALLOWED	QUANTITY ALLOWED THIS ESTIMATE	QUANTITY ALLOWED TO DATE	TOTAL AMT. ALLOWED TO DATE	AMOUNT DUE THIS ESTIMATE
	D.O.T. FUNDED									
1	Breakaway Barricade	UNIT	\$ 0.01	5		5.00	0.00	5.00	\$0.05	\$0.00
2	Drum	UNIT	\$ 0.01	12		12.00	0.00	12.00	\$0.12	\$0.00
3	Traffic Cone	UNIT	\$ 0.01	25		25.00	0.00	25.00	\$0.25	\$0.00
4	Construction Signs	SF	\$ 0.01	100		100.00	0.00	100.00	\$1.00	\$0.00
5	Allowance for Police Traffic Directors	Allow	\$ 30,000.00	0		0.00	0.00	0.00	\$0.00	\$0.00
6	Fuel Price Adjustment	Dollar	\$ 650.00	1		0.00	0.00	0.00	\$0.00	\$0.00
7	Asphalt Price Adjustment	Dollar	\$ 1,450.00	1		0.00	0.00	0.00	\$0.00	\$0.00
8	Excavation, Unclassified	CY	\$ 0.01	0		0.00	0.00	0.00	\$0.00	\$0.00
9	HMA Milling, 3" or Less	SY	\$ 4.50	9,525		9,340.00	0.00	9,340.00	\$42,030.00	\$0.00
10	Dense-Graded Aggregate Base Course, 6" Thick	SY	\$ 0.01	0		0.00	0.00	0.00	\$0.00	\$0.00
11	Hot Mix Asphalt Pavement Repair	SY	\$ 10.00	200		0.00	100.00	100.00	\$1,000.00	\$1,000.00
12	Tack Coat	Gallon	\$ 0.01	1,365		1,365.00	0.00	1,365.00	\$13.65	\$0.00
13	Hot Mix Asphalt 12.5M64 Surface Course	TON	\$ 83.00	1,335		1,041.15	0.00	1,041.15	\$86,415.45	\$0.00
14	Hot Mix Asphalt 19M64 Base Course	TON	\$ 100.00	0		194.70	-194.70	0.00	\$0.00	(\$19,470.00)
15	Reset Existing Casting	UNIT	\$ 5.50	0		3.00	0.00	3.00	\$16.50	\$0.00
16	Curb Piece	UNIT	\$ 300.00	1		5.00	0.00	5.00	\$1,500.00	\$0.00
17	Bicycle Safe Grate	UNIT	\$ 300.00	4		5.00	0.00	5.00	\$1,500.00	\$0.00
18	Reconstructed Inlet, Type B, Using New Casting	UNIT	\$ 1,750.00	6		3.00	0.00	3.00	\$5,250.00	\$0.00
19	Reconstructed Manhole, Using New Casting	UNIT	\$ 750.00	16		0.00	1.00	1.00	\$750.00	\$750.00
20	Concrete Sidewalk, 4" Thick	SY	\$ 110.00	195		194.86	0.00	194.86	\$21,434.60	\$0.00
21	Hot Mix Asphalt Driveway, 7" Thick	SY	\$ 50.00	0		0.00	0.00	0.00	\$0.00	\$0.00
22	Detectable Warning Surface	SY	\$ 300.00	17.10		18.64	0.00	18.64	\$5,592.00	\$0.00
23	9" x 18" Concrete Vertical Curb	LF	\$ 45.00	415		572.00	0.00	572.00	\$25,740.00	\$0.00
24	Traffic Markings Lines, 4"	LF	\$ 0.85	1,885		0.00	1,885.00	1,885.00	\$1,602.25	\$1,602.25
25	Traffic Markings Symbols	SF	\$ 6.60	100.0		0.00	100.00	100.00	\$660.00	\$660.00
26	Regulatory and Warning Sign	SF	\$ 40.00	150.0		0.00	150.00	150.00	\$6,000.00	\$6,000.00
27	Reset Gas Valve Box	UNIT	\$ 0.01	34.0		34.00	0.00	34.00	\$0.34	\$0.00
28	Reset Water Valve Box	UNIT	\$ 0.01	34.0		34.00	0.00	34.00	\$0.34	\$0.00
29	Topsoiling, 4" Thick	SY	\$ 5.00	75		150.44	0.00	150.44	\$752.20	\$0.00
30	Fertilizing and Seeding, Type A-3	SY	\$ 0.55	75		150.44	0.00	150.44	\$82.74	\$0.00
31	Straw Mulching	SY	\$ 0.55	75		0.00	0.00	0.00	\$0.00	\$0.00
32	Inlet Filter, Type 1	SF	\$ 0.01	25		25.00	0.00	25.00	\$0.25	\$0.00
33	Sealing of Cracks in Hot Mix Asphalt Surface Course	LF	\$ 0.76	0		0.00	0.00	0.00	\$0.00	\$0.00
34	Beam Guide Rail, Pre-Stained	SY	\$ 71.00	0.0		0.00	0.00	0.00	\$0.00	\$0.00
35	NO ITEM						0.00			
36	Tangent Guide Rail, 25' Long, Pre-Stained	UNIT	\$ 5,000.00	0		0.00	0.00	0.00	\$0.00	\$0.00
37	Removal of Beam Guide Rail	SF	\$ 2.20	0.0		0.00	0.00	0.00	\$0.00	\$0.00
38	Railroad Protective Liability Insurance	LS	\$ 900.00	0		0.00	0.00	0.00	\$0.00	\$0.00
39S	Fuel Price Adjustment	LS	\$ (580.80)	1		1.00	0.00	1.00	-\$580.80	\$0.00
40S	Asphalt Price Adjustment	LS	\$ (1,171.69)	1		1.00	0.00	1.00	-\$1,171.69	\$0.00
								SUBTOTAL	\$198,589.25	-\$9,457.75
								GRAND TOTAL	\$541,754.71	\$56,698.20

16	Curb Piece	4	\$300.00	\$1,200.00
17	Bicycle Safe Grate	1	\$300.00	\$300.00
18	Reconstructed Inlet, Type B, Using New Casting	-3	\$1,750.00	-\$5,250.00
19	Reconstructed Manhole, Using New Casting	-15	\$750.00	-\$11,250.00
20	Concrete Sidewalk, 4" Thick	-0.14	\$110.00	-\$15.40
22	Detectable Warning Surface	1.54	\$300.00	\$462.00
23	9" x 18" Concrete Vertical Curb	157	\$45.00	\$7,065.00
29	Topsoiling, 4" Thick	75.44	\$5.00	\$377.20
30	Fertilizing and Seeding, Type A-3	75.44	\$0.55	\$41.49
31	Straw Mulching	-75	\$0.55	-\$41.25
39S	Fuel Price Adjustment	-1	\$580.80	-\$580.80
40S	Asphalt Price Adjustment	-1	\$1,171.69	-\$1,171.69

Amount of Original Contract \$575,460.18

Extra \$43,191.60
 Supplemental \$23,992.37
 Reduction -\$100,889.44
 Total Change -\$33,705.47

Adjusted Amount Based on
 Change Order No. 1 \$541,754.71

% Change in Contract
 [(+) Increase or (-) Decrease] -6%
M. N. Nishikawa 2/7/20
 (Engineer) (Date)

Approved: _____
 (District Manager) (Date)
 (Division of Local Aid and
 Economic Development)

 (Presiding Officer) (Date)
Andreas Helms 1-20-20
 (Contractor) (Date)

NEW JERSEY DEPARTMENT OF TRANSPORTATION
STATE AID PROJECTS
CHANGE ORDER NUMBER - 1 & Final
Division of Local Aid and Economic Development

Project	Imp. To Railroad Ave., Naugle St., & Closter Rock Rd. & 2019 Borough Road Program
Municipality	Borough of Closter
County	Bergen
Contractor	J.A. Alexander, Inc.

In accordance with the project Supplementary Specification, the following are changes in the contract.
Location and Reason for Change (Attach additional sheets if required).

Within Project Limits
As-Built Quantities

Item No.	Description	Quantity (+/-)	Unit Price	Amount
5	Allowance for Police Traffic Directors	-1.00	\$30,000.00	-\$30,000.00
6	Fuel Price Adjustment	-1.00	\$650.00	-\$650.00
7	Asphalt Price Adjustment	-1.00	\$1,450.00	-\$1,450.00
8	Excavation, Unclassified	-250.00	\$0.01	-\$2.50
9	HMA Milling, 3" or Less	1098.00	\$4.50	\$4,941.00
10	Dense-Graded Aggregate Base Course, 6" Thick	-765.00	\$0.01	-\$7.65
11	Hot Mix Asphalt Pavement Repair	-500.00	\$10.00	-\$5,000.00
13	Hot Mix Asphalt 12.5M64 Surface Course	-14.23	\$83.00	-\$1,181.09
14	Hot Mix Asphalt 19M64 Base Course	-2.59	\$100.00	-\$259.00
15	Reset Existing Casting	-2.00	\$5.50	-\$11.00
16	Curb Piece	4.00	\$300.00	\$1,200.00
17	Bicycle Safe Grate	-7.00	\$300.00	-\$2,100.00
18	Reconstructed Inlet, Type B, Using New Casting	4.00	\$1,750.00	\$7,000.00
19	Reconstructed Manhole, Using New Casting	-6.00	\$750.00	-\$4,500.00
20	Concrete Sidewalk, 4" Thick	16.65	\$110.00	\$1,831.50
21	Hot Mix Asphalt Driveway, 7" Thick	-66	\$50.00	-\$3,300.00
22	Detectable Warning Surface	0.86	\$300.00	\$258.00
23	9" x 18" Concrete Vertical Curb	-135.5	\$45.00	-\$6,097.50
24	Traffic Markings Lines, 4"	10949	\$0.85	\$9,306.65
25	Traffic Markings Symbols	181	\$6.60	\$1,194.60
26	Regulatory and Warning Sign	-35.75	\$40.00	-\$1,430.00
29	Topsoiling, 4" Thick	71.65	\$5.00	\$358.25
30	Fertilizing and Seeding, Type A-3	71.65	\$0.55	\$39.41
31	Straw Mulching	-40	\$0.55	-\$22.00
33	Sealing of Cracks in Hot Mix Asphalt Surface Cours	10000	\$0.76	\$7,600.00
39X	Fuel Price Adjustment	-1	\$861.06	-\$861.06
40X	Asphalt Price Adjustment	-1	\$2,008.55	-\$2,008.55
41X	Allowance for Police Traffic Directors	1	\$28,614.47	\$28,614.47
DOT				\$0.00
6	Fuel Price Adjustment	-1	\$650.00	-\$650.00
7	Asphalt Price Adjustment	-1	\$1,450.00	-\$1,450.00
9	HMA Milling, 3" or Less	-185	\$4.50	-\$832.50
11	Hot Mix Asphalt Pavement Repair	-100	\$10.00	-\$1,000.00
13	Hot Mix Asphalt 12.5M64 Surface Course	-293.85	\$83.00	-\$24,389.55
15	Reset Existing Casting	3	\$5.50	\$16.50

(Submit two (2) copies to the Division of Local Aid and
Economic Development District Office)

J.A. ALEXANDER, INC.

GENERAL & SITE CONTRACTORS

130-158 JOHN F. KENNEDY DRIVE NORTH • BLOOMFIELD, NEW JERSEY 07003
973-680-0220 • FAX 973-680-0221

February 5, 2020

Dan Lapinski
Boswell Engineering
830 Phillips Ave
South Hackensack, NJ 07606

**Re: Closter 2019 Road Program Improvements to Railroad Ave, Naugle St, and Closter
Dock Rd Improvements**

Dear Mr. Lapinski:

Enclosed please find Maintenance Bond No:30066033M.

Kindly process same in your usual manner and please let me know should you have any
questions or require any additional information.

Very truly yours,



Ana Matos
J.A. Alexander, Inc.

AM/am
encs

2/11/20
4:12 P 2020

**BOROUGH OF CLOSTER
COUNTY OF BERGEN**

**RESOLUTION AUTHORIZING HOST COMMUNITY RECYCLING AGREEMENT
WITH I.W.S. TRANSFER SYSTEMS OF NEW JERSEY, INC.**

WHEREAS, New Jersey law and regulations require communities to recycle certain designated materials; and

WHEREAS, pursuant to N.J.S.A 13:1E-28.1a et seq. the Borough may agree to accept recycling services as an alternative to the Host Community Fee; and

WHEREAS, the Borough of Closter entered into a Contract on May 8, 2015 for a three-year period with an option to renew for two additional one-year periods; and

WHEREAS, the initial term of the Contract expired December 31, 2017; and

WHEREAS, the Governing Body determined it to be in the best interests of the Borough of Closter to exercise its two options to renew the aforesaid Contract for two additional one-year terms, the last of which expired December 31, 2019; and

WHEREAS, the Governing Body has determined it to be in the best interests of the Borough of Closter to enter into a new Host Community Recycling Contract with I.W.S. Transfer Systems of NJ, Inc., 300 Frank W. Burr Blvd., Suite 39, Teaneck, New Jersey 07666, the operator of the transfer station located within the Borough of Closter, effective January 1, 2020 for a three-year period with an option to renew for two additional one-year periods;


NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Closter, as follows:

1. The Borough is hereby authorized to enter into the aforementioned Contract with I.W.S. Transfer Systems of NJ, Inc., for an initial three-year term which expires December 31, 2022, and the Borough Attorney is hereby authorized to notify I.W.S. Transfer Systems of NJ, Inc. of same.
2. The Borough Attorney is hereby authorized to prepare any documents necessary to the aforementioned Contract.
3. The Mayor and Borough Clerk are hereby authorized to execute any necessary documents pursuant to this process.


Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin			X			
Councilwoman Latner	X		X			
Councilwoman Witko			X			
Councilman Yammarino		X	X			
Councilwoman Chung			X			
Councilwoman Amitai			X			

Adopted: February 26, 2020

ATTEST:


Loretta Castano, Borough Clerk

APPROVED:


John C. Glidden, Jr., Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held February 26, 2020.

Loretta Castano, Borough Clerk

**BOROUGH OF CLOSTER
RESOLUTION AMENDING TEMPORARY BUDGET
APPROPRIATIONS FOR 2020**

WHEREAS, NJSA 40a:4-19 provides that where contracts, commitments or payments are to be made prior to final adoption of the 2020 Budget, temporary appropriations should be made for the purposes and amounts required in the manner and time therein provided and

WHEREAS, by resolution dated January 2, 2020 the Mayor and Council did adopt temporary appropriations for 2020 and

WHEREAS, the Mayor and Council wish to add to said temporary appropriations and

WHEREAS, this resolution will take effect on February 26, 2020, and

NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Closter, that the following additional appropriation be made and that a certified copy of this resolution be remitted to the Chief Financial Officer AND the Assistant Chief Finance Officer for the Borough's records.


P.E.R.S.	\$400,000.00
P.F.R.S.	720,000.00
Information Technology	<u>1,200.00</u>
	<u>\$1,121,200.00</u>


Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin			X			
Councilwoman Latner			X			
Councilwoman Witko		X	X			
Councilman Yammarino	X		X			
Councilwoman Chung			X			
Councilwoman Amitai			X			

ADOPTED: February 26, 2020

ATTEST:

APPROVED:


Loretta Castano, Borough Clerk


John C. Glidden, Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held February 26, 2020.

Loretta Castano, Borough Clerk

BOROUGH OF CLOSTER
COUNTY OF BERGEN

RESOLUTION MEMORIALIZING ACTION TAKEN AT THE MAYOR AND COUNCIL MEETING OF FEBRUARY 12, 2020 AUTHORIZING THE BOROUGH ENGINEER TO INVESTIGATE, REVIEW AND PREPARE A REPORT REGARDING THE STRUCTURE KNOWN AS THE CLOSTER NATURE CENTER CABIN FOR A COST NOT TO EXCEED \$2,750.00

WHEREAS, the Closter Nature Center has requested that a determination be made regarding the structural soundness of the Nature Center Cabin located on Ruckman Road for purposes of determining any potential expansion or addition thereto; and

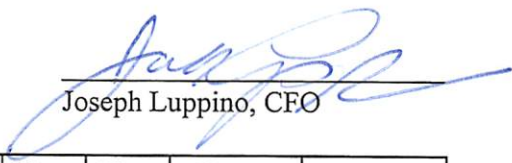
WHEREAS, at the Mayor and Council public meeting of February 12, 2020 that the Borough Engineer would be authorized to investigate, review and prepare a report regarding the structure known as the Nature Center Cabin located at Ruckman Road and prepare any necessary report regarding it for an amount not to exceed \$2,750.00.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Closter, County of Bergen, State of New Jersey that; this resolution memorializes the decision of the Mayor and Council made at the public meeting of February 12, 2020 to authorize the Borough Engineer to investigate, review and prepare a report regarding the structure known as the Nature Center Cabin located at Ruckman Road and prepare all necessary reports regarding it for an amount not to exceed \$2,750.00.

CERTIFICATE OF AVAILABILITY OF FUNDS

I, Joseph Luppino, Chief Financial Officer of the Borough of Closter, hereby certify, pursuant to NJSA 40A:9-140.1 et seq. and NJAC 5:30.4, that funds which are required for the Borough Engineer to investigate, review and prepare a report regarding the structure known as the Nature Center Cabin located at Ruckman Road and prepare any necessary report regarding it for an amount not to exceed \$2,750.00 are available to the Borough of Closter, Account #0-01-20-165-000-171 for the calendar year 2020.

Dated: February 26, 2020


Joseph Luppino, CFO


Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin			X			
Councilwoman Latner	X		X			
Councilwoman Witko			X			
Councilman Yammarino		X	X			
Councilwoman Chung			X			
Councilwoman Amitai			X			

Adopted: February 26, 2020

ATTEST:


Loretta Castano, Borough Clerk

APPROVED:


John C. Glidden, Jr., Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held February 26, 2020.

Loretta Castano, Borough Clerk

**BOROUGH OF CLOSTER
COUNTY OF BERGEN**

**RESOLUTION AUTHORIZING THE BOROUGH OF CLOSTER THROUGH
THE CLOSTER POLICE DEPARTMENT, TO PARTICIPATE IN THE DEFENSE LOGISTICS
AGENCY, LAW ENFORCEMENT SUPPORT OFFICE, 1033 PROGRAM TO ENABLE
THE CLOSTER POLICE DEPARTMENT TO REQUEST AND
ACQUIRE EXCESS DEPARTMENT OF DEFENSE EQUIPMENT**

WHEREAS, the United States Congress authorized the Defense Logistics Agency (DLA) Law Enforcement Support Office (LESO) 1033 Program to make use of excess Department of Defense personal property by making that personal property available to municipal, county and State law enforcement agencies (LEAs); and

WHEREAS, DLA rules mandate that all equipment acquired through the 1033 Program remain under the control of the requesting LEA; and

WHEREAS, participation in the 1033 Program allows municipal and county LEAs to obtain property they might not otherwise be able to afford in order to enhance community preparedness, response, and resiliency; and

WHEREAS, although property is provided through the 1033 Program at no cost to municipal and county LEAs, these entities are responsible for the costs associated with delivery, maintenance, fueling, and upkeep of the property, and for specialized training on the operation of any acquired property; and

WHEREAS, N.J.S.A. 40A:5-30.2 requires that the governing body of the municipality or county approve, by a majority of the full membership, both enrollment in, and the acquisition of any property through, the 1033 Program.

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Closter, that the Closter Police Department is hereby authorized to enroll in the 1033 Program for no more than a one-year period, with authorization to participate terminating on December 31, 2020; and

NOW THEREFORE BE IT FURTHER RESOLVED that the Closter Police Department is hereby authorized to acquire items of non-controlled property designated "DEMIL A," which may include office supplies, office furniture, computers, electronic equipment, generators, field packs, non-military vehicles, clothing, traffic and transit signal systems, exercise equipment, farming and moving equipment, storage devices and containers, tools, medical and first aid equipment and supplies, personal protection equipment and supplies, construction materials, lighting supplies, beds and sleeping mats, wet and cold weather equipment and supplies, respirators, binoculars, and any other supplies or equipment of a non-military nature identified by the LEA, if it shall become available in the period of time for which this resolution authorizes, based on the needs of the Closter Police Department, without restriction; and

BE IT FURTHER RESOLVED that the "DEMIL B through Q" controlled three-page property list in its entirety is hereby approved and attached and made a part hereof to this Resolution.

BE IT FURTHER RESOLVED that the Closter Police Department shall develop and implement a full training plan and policy for the maintenance and use of the acquired property.

BE IT FURTHER RESOLVED that the Closter Police Department shall provide a quarterly accounting of all property obtained through the 1033 Program which shall be available to the public upon request.


BE IT FURTHER RESOLVED that this resolution shall take effect immediately and shall be valid to authorize requests to acquire "DEMIL A" property and "DEMIL B through Q" property that may be made available through the 1033 Program during the period of time which this resolution authorizes; with Program participation and all property request authorization terminating on December 31, 2020.

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin			X			
Councilwoman Latner	X		X			
Councilwoman Witko			X			
Councilman Yammarino		X	X			
Councilwoman Chung			X			
Councilwoman Amitai			X			


Adopted: February 26, 2020

ATTEST:

APPROVED:



 Loretta Castano, Borough Clerk



 John C. Glidden, Jr., Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held February 26, 2020.

 Loretta Castano, Borough Clerk

	A	B	C	D	E	F	G	H
AIRCRAFT, FIXED WING			1					
AIRCRAFT, ROTARY WING			1					
AIRPLANE,CARGO-TRANSPORT		1						
AIRPLANE,FLIGHT T42A		1						5
AIRPLANE,UTILITY	1	1						
AIRPLANE,UTILITEY-LIFE		1						
ARMORED SECURITY VEHICLE			1					
ARMORED SECURITY VEHICLE			1	1				
AUTOMOBILE,SEDAN			1					
AUTOMOBILE,WAGON			1					
BATON,KINETIC ENERGY			1	5				
BODY SHIELD		1						
BREACH SYSTEM				1				1
BREACHING RAM								
BREACHING SYSTEM	1							
CAPABILITIES SET NON-LETHAL	1							
CAR,ARMORED								1
CAR,ARMORED,MINE DISPOSAL			7	1				
CAR,ARMORED,MINE DISPOSAL				2				
CARRIER,AMBULANCE			1					
CARRIER,CARGO			3					
CARRIER,COMMAND POST			1					
CARTRIDGE,12 GAGE SHOTGUN								2
CARTRIDGE,12 GAGE SHOTGUN,NON-LETHAL				1				11
CARTRIDGE,40 MILLIMETER			1					1
CHARGE,DIVERSIONARY					1			
CLUB,SELF-PROTECTION								1
COMMUN,EQUIP,SOMS-B								7
CUTTER HEAD,HYDRAULIC BREACHING AND EXTRACATION TOOL	1					1		
DEMOLITION KIT,BLASTING								
DEMOLITION KIT,BLASTING,PRACTICE								1
DEMOLITION KIT,BREACHING SYSTEM,ANTI-PERSONNEL OBSTACLE								1
DOOR OPENER,HYDRAULIC BREACHING AND EXTRACATION TOOL				2				2
DRONE,TARGET	1							
DRONES				1				
FACESHIELD,MILITARY,RIOT CONTROL	1		1					

	A	B	C	D	E	F	G	H
FACESHIELD, RIOT CONTROL								3
FACESHIELD, RIOT CONTROL	1							
FORCED ENTRY AND RESCUE EQUIPMENT, AIRCRAFT CRASH	1							
GLIDERS			1					
GOGGLES, PROTECTION, RIOT CONTROL	5							
GRENADE, HAND								
GRENADE, HAND, NON-LETHAL							1	
GROUND SENSOR SURVEILLANCE VEHICLE			1				2	
GUN, PORTABLE RIOT CONTROL				1				
HATBOX, RIOT CROWD	2							
HELICOPTER, FLIGHT TRAINER			1					
HELICOPTER, FLIGHT TRAINER TH55A		1						
HELICOPTER, MEDEVAC			1					
HELICOPTER, OBSERVATION			3					
HELICOPTER, SEARCH AND RESCUE		2						
HELICOPTER, UTILITY		1	3					
HELMET, POLICE	1							
HELMET, SAFETY	1							
KIT, MECHANICAL BREA	2							
KIT, RIOT PROTECTION	1							
LIGHT ARMORED VEHICLE			17	26				
MINE CLEARING VEHICLE				1				
MINE DETECTOR SYSTEM, VEHICLE MOUNTED			3	2		1		
MINE RESISTANT VEHICLE			63	3				
MISCELLANEOUS WEAPONS - LOGSA LSN		1						
MODIFICATION KIT, GUN, WEAPON				1				
MUNITION, CROWD CONTROL MODULAR, NON-LETHAL							2	
No Item Name Available								
NON-BALLISTIC BODY SHIELD	1		1					
NON-LETHAL WEAPONS CAPABILITIES SET		2						1
ONLY COMPLETE COMBAT/ASSAULT/TACTICAL WHEELED VEHICLES				1				
PROTECTIVE SHIELD, T	1							
RAM, BATTERING	1							1
RAM, DOOR, MINI	1							
RIOT CONTROL SHIELD	1							
SECURITY VEHICLE			1					

	A	B	C	D	E	F	G	H
SHIELD,PERSONAL PROTECTIVE				1				
SHIELD,SELF-PROTECTION								3
SHOP EQUIPMENT,CONTACT MAINTENANCE	1		2					6
SHOP SET,CONTACT MAINTENANCE, TRUCK MOUNTED (ENGINEER)	1							
SHOP SET,CONTACT MAINTENANCE, TRUCK MOUNTED (ORDNANCE)	1							
SIGHT,THERMAL				1				
SLEDGE HAMMER	1							
TOOL_BREAKER,HINGE	1							
TRAINING KIT,DEMOLITION		1						
TRUCK TRACTOR								
TRUCK,AMBULANCE			4			5		7
TRUCK,ARMORED			9					
TRUCK,BOLSTER			3					
TRUCK,BOMB SERVICE				2		2		1
TRUCK,CARGO				2				
TRUCK,CARRYALL		3	28			17		30
TRUCK,COMMAND RECONNAISSANCE			22					1
TRUCK,DUMP			2					
TRUCK,MAINTENANCE			2			6		7
TRUCK,MATERIALS HANDLING-CONTAINER HOISTING						3		
TRUCK,PALLETIZED LOADING			1					
TRUCK,PANEL			8					
TRUCK,STAKE			2					2
TRUCK,TANK								
TRUCK,UTILITY			5			13		2
TRUCK,VAN			84					8
TRUCK,WRECKER		1						4
TRUCKS AND TRUCK TRACTORS, DEMIL C		1	2			14		1
UNMANNED AIRCRAFT			1			3		2
UNMANNED VEHICLE			1					1
UP ARMORED NTVS			1					
UTILITY VEHICLE,OFF ROAD		1	2	1	1	1	1	1

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

WORK SESSION NOTES – WEDNESDAY, FEBRUARY 26, 2020 - 7:30 P.M.

The Mayor and Council of the Borough of Closter held a Work Session on Wednesday, February 26, 2020. Mayor Glidden called the meeting to order at 7:30 p.m.

1. PLEDGE OF ALLEGIANCE

Mayor Glidden invited all to join in the Pledge of Allegiance.

2. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Annual Notice of Meetings which was published in The Record and The Star Ledger on January 10, 2020, was posted on the Municipal Clerk's bulletin board and has remained posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

3. ROLL CALL

The following persons were present:

Mayor John C. Glidden, Jr.
Councilpersons Scott Devlin, Alissa Latner, Dolores Witko, Joseph Yammarino, Jannie Chung
and Victoria Amitai
Borough Administrator, Edward Hynes
Borough Clerk, Loretta Castano
Borough Engineer, Nick DeNicola
Chief of Police, Jack McTigue

Mayor Glidden explained he would be digressing from this Agenda to make presentations which are listed on the Regular Meeting Agenda. Mayor Glidden announced the following promotions in the Police Department. These officers are top notch and part of the greatest Police Department in northeastern New Jersey. He welcomed the Chief of Police of Northvale and the Chief of Police of Englewood.

a. PROMOTION OF VINCENT AIELLO FROM THE RANK OF SERGEANT TO LIEUTENANT
(Approved RM 2/12/20, effective 3/1/20)

Councilwoman Latner said that he was born and raised in Bergenfield, graduated from St. Thomas Aquinas College, entered into the New York Police Department and was assigned to the 23rd Precinct. In 2003, he was hired by the Closter Police Department and in 2012 was assigned to the Detective Bureau. In 2016, he was promoted to the rank of Detective Sergeant. Vincent is the domestic violence liaison, uniform crime report officer, community relations officer, public information officer and terminal agency coordinator. He has received numerous awards and commendations including Officer of the Year from the Closter Elks. He has investigated numerous crimes. He lives in Northvale with his wife and three children.

At this time, Mayor Glidden administered the Oath of Office to Vincent Aiello. Congratulations were offered by the Mayor and Council; and the public offered a round of applause.

b. PROMOTION OF JAMES BUCCOLA FROM THE RANK OF SERGEANT TO LIEUTENANT
(Approved RM 2/12/20, effective 3/1/20)

Councilwoman Latner said he was born and raised in Old Tappan, attended and graduated from Northern Valley-Old Tappan High School, has a Bachelors of Science degree in Administration of Justice from Rutgers University, attended and graduated from the Morris County Police Academy and began his

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law enforcement career with the Harrington Park Police Department. In 2006, he transferred to the Closter Police Department, was promoted to the rank of Sergeant in 2014 and has been responsible for the supervision of personnel on a daily basis. James has served as President of the Northern Valley PBA, has received numerous letters and citations; and in 2009 he was recognized by the Closter Elks Lodge as Officer of the Year. He lives in River Vale with his wife and three children.

At this time, Mayor Glidden administered the Oath of Office to James Buccola. Congratulations were offered by the Mayor and Council; and the public offered a round of applause.

c. PROMOTION OF KEITH DOMBKOWSKI FROM THE RANK OF PATROLMAN TO SERGEANT (Approved RM 2/12/20, effective 3/1/20)

Councilwoman Latner said he was born in Dumont and attended Dumont High School and Johnson and Wales University and graduated with an Associates Degree. He attended Montclair State University and graduated with a Bachelors Degree. He was hired by the New Jersey Transit Police Department, attended the Passaic County Police Academy and thereafter he was detailed to Newark and Hudson County to an anti-crime unit. In 2014, Keith was hired by the Closter Police Department and in 2017 he was assigned to the Detective Bureau and has received multiple awards including unit citations, exceptional duty, meritorious apprehension and life saving awards. He has investigated a wide range of crimes. He lives in River Vale with his wife and two children.

At this time, Mayor Glidden administered the Oath of Office to Keith Dombkowski. Congratulations were offered by the Mayor and Council; and the public offered a round of applause.

d. PROMOTION OF DANIEL HARGRAVE FROM THE RANK OF PATROLMAN TO SERGEANT (Approved RM 2/12/20, effective 3/1/20)

Councilwoman Latner said he was brought up in Dumont, graduated from Dumont High School, attended Bergen Community College and received an Associates Degree in Criminal Justice. In 2009, he became a Police Dispatcher in Closter; and in 2013 was sworn in as probationary police officer. He attended the Bergen County Law and Public Institute, graduating from the Police Academy as a member of Class Number 111. Daniel has been cited with numerous citations and awards and has been in the top tier of the Department for criminal arrests and motor vehicle enforcement. He has been the recipient of the MADD Award and is a firearms instructor, taser instructor and PBA unit representative in addition to being a State delegate.

At this time, Mayor Glidden administered the Oath of Office to Daniel Hargrave. Congratulations were offered by the Mayor and Council; and the public offered a round of applause.

At this time, Lieutenant James Buccola, Lieutenant Vincent Aiello, Sergeant Keith Dombkowski and Sergeant Daniel Hargrave thanked the governing body, citing the professional and friendly relationship between the Department and governing body. Chief McTigue and Captain Brueck were thanked and noted that the residents are in good hands. The families of the officers were thanked for their patience and sacrifices they have made.

Mayor Glidden resumed the Work Session at 8:10 p.m.

PRESENTATION

Mayor Glidden introduced the Closter Improvement Commission Chairman Yuval Tal and guests Li-Zhang and Libby Charon. Closter is a wonderful town with a few major populations. There are no events that promote multi-culturalism and it is proposed to have a platform for each group to share their heritage and traditions. A sub-committee was formed to bring people together and have a better understanding. Councilwoman Amitai said she is looking at this on a larger scale and she commended the committee. Libby cited her history noting she moved to Closter 2 years ago from Israel and said that this is

a very good idea to promote the event. On March 22nd there will be 10 countries presenting at the event at St. Mary's School from 3 p.m. to 5 p.m. Each country will have a station with local food and artifacts in addition to a main stage for each country to give a performance on music, dance and martial arts. The event is free. Children will get a passport and receive a stamp or sticker from each country. Mayor Glidden expressed the 100% support from the governing body.

4. REVIEW AND DISCUSSION OF COMMUNICATION ITEMS

a. MAIL LIST OF FEBRUARY 13, 2020 – Mayor Glidden asked if any member of the Council wished to address any matter to provide any comments. Item No. 2 was removed by Councilman Devlin; Item No. 3 was removed by Councilwoman Latner; Item Nos. 5 and 9 were removed by Borough Clerk.

Item No. 2: Received 02/07/20, Dated 02/04/20, from Lerch, Vinci & Higgins, LLP, Certified Public Accountants re December 31, 2019 Annual Audit – Responsibilities under U.S. Generally Accepted Auditing Standards, Government Auditing Standards, *Uniform Administrative Requirements, Cost Principles, and Audit Requirement for Federal Awards* (Uniform Guidance) and New Jersey OMB Circular 15-08 Copy to Chief Financial Officer, Assistant Chief Financial Officer

Councilman Devlin questioned if the Auditor could audit the Departmental Bonuses and how we would communicate that to them. He referred to the State Committee on Investigation's Report; and under local pay practices, it is suggested there be a written policy before anyone is paid for terminal or accumulated sick leave. He reiterated there is no written policy regarding Department Head bonuses. He offered to write a letter or make a phone call. In answer to Mayor Glidden, no objections were voiced.

Item No. 3: Received 02/07/20, Dated 02/07/20, from Thomas Rose, Bergen County Department of Health Services, Division of Mental Health, to Bergen County Municipal Clerks re Announcement of hosting of 2nd Bergen County Crisis Intervention Team Unity in Community Event to be held at Overpeck County Park, 199 Challenger Road, Ridgefield Park on 5/31/20 (Copy to Board of Health, Chief McTigue)

Councilwoman Latner wanted to know if anybody from the different Departments would be able to attend this event. Chief McTigue informed he is currently working with the Officer he sent for training and will see if he is available to attend. In terms of the Ambulance Corps, he has not spoken to anybody yet; and he's not aware that they've geared anything towards that or the Fire Department overall, but explained it is mandatory for the Police Department to have somebody trained on it.

Mayor Glidden informed he was approached by a member of the Ambulance Corps regarding the Coronavirus and asked if we had emergency funds set aside for the purchase of emergency equipment if it is needed. Borough Administrator said he would find out. Chief McTigue advised that Department Physician, Dr. (Walter) Klein called him and inquired what type of breathing apparatus we have for our officers. He further explained they have two programs in effect they are continuing to monitor; the officers have all different kinds of masks on their person and in their vehicles. At the conclusion of that conversation, they did an inventory search because he is aware some of the masks are difficult to find. This morning they made an emergency purchase through Grainger who said they could have something to the Department within a month; and he placed the maximum allowable order. The Chief said they will share with anybody that needs it. Councilwoman Amitai informed the schools sent out a letter today with information as well.

Item No. 5: Received 02/11/20, Dated 02/07/20, from Robert Laux, Executive Director, Bergen County Utilities Authority; pc: Municipal Clerk, Construction Code Official Bergen County Utilities Authority (BCUA) 2019 Sewer Connection Fee Municipal Incentive Program Rebate – in the amount of \$258.17 – voucher to be completed and returned to the BCUA no later than **3/1/20** (Copy of letter AND ORIGINAL INVOICE to Administrator 2/24/20) (Copy to Supt. DPW)

Borough Clerk explained this item is the Sewer Extension Rebate in the amount of \$258.17 with voucher to be completed; and reported that an original was provided to the Administrator for follow up.

b. MAIL LIST OF FEBRUARY 20, 2020 – Mayor Glidden asked if any member of the Council wished to address any matter to provide any comments. Item No. 4 was removed by Councilwoman Amitai.

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Item No. 4: Received 02/17/20, Dated 02/17/20, from Yuval Tal to Loretta Castano, Arlene Gray, Leslie Weatherly; c: Victoria Amitai; cc: Police Chief John McTigue, Jim Oettinger, Bill Dahle, Ambulance Corps, Fire Department, Borough Administration re Request for approval by the governing body for Closter Improvement Commission to host International Day on Sunday, 3/22/20, 3 pm at St. Mary’s Church (Troy Hall) to recognize and celebrate some of the many nationalities of our Closter residents (Copy to Borough Attorney)

Councilwoman Amitai requested this item be voted on in the Regular Meeting. Borough Attorney advised though it is not on Borough property and the typical insurance requirements do not apply, we could take a vote tonight and offer a Resolution supporting the event at the next meeting. He explained the Commission is covered by the JIF and they may have to supply insurance to St. Mary’s. Mrs. Amitai said when she receives the contract, she will forward it to the Borough Administrator for approval of the \$350.00 hall rental fee; and requested that Leslie Weatherly prepare the Hold Harmless Agreement.

5. REVIEW AND DISCUSSION OF CONSENT AGENDA ITEMS FROM REGULAR MEETING
 (Refer to Regular Meeting Agenda of February 26, 2020)

Mayor Glidden asked if any member of the Council wished to discuss any item on the Consent Agenda. Item No. 11 was referred to by Councilwoman Amitai. Mayor Glidden referred to Item No. 14 and listed the individuals he proposed to appoint to certain Boards and Commissions.

11. MOTION APPROVING REQUEST OF INTERNATIONAL ACADEMY OF ARTS AND SCIENCES TO USE CLOSTER MEMORIAL FIELD LOCATED AT 150 HARRINGTON AVENUE ON SUNDAY, 5/17/20, FROM 8:30 A.M. TO 12:00 NOON, TO CONDUCT THE IAAS FIELD DAY EVENT; RAIN DATE: SUNDAY, 5/31/20 FROM 8:30 A.M. TO 12 NOON OR AVAILABLE TIME OF THE FIELD (9 M.L. 2/13/20 - Approval received from Risk Management Consultant 2/13/20)

Councilwoman Amitai questioned the request and Borough Attorney said there was an indication that the request was from a non-profit organization and the approval should be subject to the schedule of the Recreation Commission and that the organization is non-profit.

- *14. MOTION APPROVING THE FOLLOWING *NON-SALARIED* APPOINTMENTS TO BOARDS AND COMMISSIONS NOT MADE AT THE REORGANIZATION MEETING HELD 1/2/20:

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
Board of Ethics				
Member	<u>Joann Hildenbrand</u>	<u>NO APPOINTMENT</u>	5 Years	31-Dec-24
Member	<u>John Hernandez</u>	<u>John Hernandez</u>	5 Years	31-Dec-24
Food and Assistance Board				
Member	<u>VACANT</u>	<u>Lorraine Bianco</u>	2 Years	31-Dec-21
Member	<u>VACANT</u>	<u>NO APPOINTMENT</u>	2 Years	31-Dec-21
Historic Preservation Commission				
Alternate No. 2	<u>VACANT</u>	<u>NO APPOINTMENT</u>	2 Years	31-Dec-21
Improvement Commission				
Member	<u>Janet Morrow</u>	<u>Andrew Correa</u> (from Alt. No. 2)	2 Years	31-Dec-21
Alternate No. 1	<u>Chang Seol Kim</u>	<u>Claudine Parloff</u>	2 Years	31-Dec-21

Mayor Glidden recommended the above appointments and Councilman Yammarino recommended the reappointment of John Hernandez to the Board of Ethics as he is needed for a quorum. No objections were expressed by the governing body.

6. COMMITTEE REPORTS

A. FINANCE AND TECHNOLOGY – YAMMARINO (DEVLIN/WITKO)

- 1) REPORT RE FINANCE COMMITTEE MEETINGS – Councilman Yammarino reported the Committee completed the Budget meetings; and now they will meet to review the numbers.
- 2) REPORT RE TECHNOLOGY COMMITTEE MEETINGS – Mr. Yammarino pointed out that the sign on the Court Clerk’s door that indicated cash was required for payment has been removed; and they will be taking credit cards very shortly.
- 3) LIAISON REPORTS – Councilman Yammarino had no report on the following items:
 - a. Historic Preservation Commission
 - b. Recreation Commission

Councilman Yammarino informed he had sent an email regarding the Boy Scouts Beefsteak Dinner and reminded it will be held March 7th and all are welcome to attend.

He reported St. Mary’s Church has a St. Patrick’s Day party on Sunday, March 15th and a Fish Fry on March 28th. Additionally, the Lions have their Pancake Breakfast on March 29th.

At this time, Councilwoman Chung asked if Mr. Yammarino was aware if the Closter App has had any success; and he said he has gotten an occasional pop-up; but he would ask the IT Coordinator if there is some type of report as to the usage of the App. Councilwoman Amitai noted she has not received any notifications from the App.

B. PUBLIC SAFETY - LATNER (CHUNG/YAMMARINO)

- 1) REPORT RE PUBLIC SAFETY COMMITTEE MEETINGS – No report.
- 2) LIAISON REPORTS – Councilwoman Latner reported on the following:
 - a. Board of Education – NVRHS – The Northern Valley Demarest Winter Guard finished second place at the main competition in West Orange; the Northern Valley Demarest Bowling girls team won the North Patriot Division championship and the boys came in second. Mrs. Latner announced the Addams Family Musical Comedy to be held from March 5th through March 7th and tickets are available at www.nvdtickets.com; and she sent the information to Kevin for placement on the website.
 - b. Library Board of Trustees – The leak that had been causing problems was successfully repaired. Last week the Board met with David Hansen, head of BCCLS, to review new policies of net lending and fine-free. The used book sale will be held March 27th and March 28th and they are accepting any gently used donations. Mrs. Latner said she followed up at the Library Board on some of the issues she and Councilwoman Chung discussed at the last DPW Committee; and informed she finally got the information from Don Farrell. She asked the Borough Clerk to send a copy to the Mayor and Council and requested the Administrator give a copy to the Assistant CFO and DPW Superintendent. She explained Mr. Dahle had questioned some things in the Budget in terms of whether payments have been made on behalf of the DPW going back several years. Mr. Farrell provided a very comprehensive breakdown of the entire cash flow of the Library since 2006. She said that way back when, 1/3 of a million dollars was way more than enough for the Library’s needs. She referred to questions posed by the Assistant CFO in terms of things they have and have not paid for; and informed in regards to the grounds, the DPW does snow removal. The Library has taken care of the other maintenance and repairs required including roofing and air conditioning; and they did a capital expenditure which lowered the utility costs from \$52k in 2010 to \$28k in 2019. As far as health insurance, they only allow single coverage – no family coverage. This upcoming year will be a challenge because BCCLS has instituted a \$9,000 charge for each Library for the delivery system. We used to get paid as a net lender and brought in \$11,000 a year; so it will be a \$20,000 loss this year. She said in terms of when they started out, from the records Mr. Farrell has, the reserve funds total \$260,000. Councilwoman Chung voiced her opinion that she and Mrs. Latner should explain to the Library what the DPW Superintendent’s concerns were so this has more context to it.

6. COMMITTEE REPORTS (Continued)

B. PUBLIC SAFETY - LATNER (CHUNG/YAMMARINO) (Continued)

Ms. Chung explained that Mr. Dahle has expressed concerns that sometimes he performs work for the Library that he feels should come out of their Budget. One of the items he mentioned was grounds keeping like the snow removal and repairing the generator and mostly maintenance issues. He believes that should come out of the Library, not the DPW Budget. Mrs. Chung explained the Assistant CFO questioned the pension contributions as she felt the Library should be making those payments on behalf of their employees, and not the Borough. Mrs. Latner reiterated that the report provided by Mr. Farrell is very comprehensive and noted the reserve funds have always been made of donations and not excess Borough contributions. Councilwoman Amitai questioned how many paid employees the Library had and Mrs. Latner said she did not know; but the Administrator said they are mostly part-time. Mrs. Amitai then questioned the proposed emergency usage of the building; and Mrs. Latner informed she did respond to earlier questions with answers provided by the OEM Coordinator spelling out the procedures. Mrs. Chung asked if the report mentioned pension contributions; and asked if it was a statutory requirement. Mr. Hynes explained it is not required statutorily, but it has been a matter of policy that the Borough does; and it's not unique for Closter. Many towns contribute over the 1/3 million that is required. In answer to Mrs. Chung, Borough Attorney informed it has always been that way. Councilwoman Latner asked the Borough Clerk to scan and send the report to everyone and said this concluded her report.

C. PUBLIC WORKS - CHUNG (AMITAI/LATNER)

1) REPORT RE PUBLIC WORKS COMMITTEE MEETINGS – Councilwoman Chung requested a Closed Session to discuss one item regarding contracts.

2) LIAISON REPORTS – Councilwoman Chung reported on the following:

a. Board of Health

b. Zoning Board of Adjustment

c. Northern Valley Greenway – They are having an Ambassador Day and everyone is welcome to come. The point of the event is to create Ambassadors within each town affected by the Greenway who would then help raise awareness and funds and act as liaisons. There are about 30 invited guests/volunteers representing each of the towns and they will learn more about the project. This event will be a training session to be held at the Senior Center in Closter on Sunday, March 8th and she will send an email with additional details.

3) Special Mayoral Assignment – Stigma Free (WS 6/27/18)

D. ORDINANCES - DEVLIN (WITKO/AMITAI)

1) REPORT RE ORDINANCE & LEGISLATIVE COMMITTEE MEETINGS – Councilman Devlin reported their Agenda includes the Styrofoam ordinance and Trees - Part 2 with the responses they received from the Zoning and Planning Boards with their recommendations.

2) LIAISON REPORTS – Councilman Devlin reported on the following:

a. Environmental Commission (Voting member) – Closter Clean-Up Day will be held April 4th. They still need to have the meeting to discuss the changes to the signs. The Commission would like to have hired Kevin Reilly, who fixed the trails several years ago; but by the time they were able to approach Mr. Reilly, he no longer wanted to participate in the project. They may have to use the NY/NJ Trail Conference which will be much more expensive. Borough Attorney said nobody ever said that Mr. Reilly couldn't be hired. Borough Administrator explained they came up with a procedure to protect the town; and when they approached Mr. Reilly, he refused. Borough Attorney clarified Mr. Devlin's understanding that Mr. Reilly would have to provide Workman's Comp insurance and he did not need to do so five years ago. He explained that he would have to be hired as a seasonal employee, no different than the DPW, and would have been covered by both. Mr. Hynes explained they came up with this way around Mr. Reilly having to pay for very expensive coverage; and his refusal was abrupt. In response to Mr. Devlin's recollection of the previous process used 5 years ago, Mr. Hynes explained it was done that way because his employment was paid for through a grant which allowed temporary employment. Mr. Devlin agreed that they do need a trail blazer; and he is glad the Administration listened to their appeal and worked on it.

b. Shade Tree Commission (Voting member) – He did not attend the last meeting but they discussed tree planting instead of fines.

6. COMMITTEE REPORTS (Continued)

E. HUMAN RESOURCES – WITKO (CHUNG/LATNER)

1) REPORT RE PERSONNEL COMMITTEE MEETING(S) – Councilwoman Witko reported the Committee has been meeting frequently to discuss requests from employees regarding various things that hinge on the Budget. Once they can meet to discuss the Budget, she can report back on this.

2) LIAISON REPORTS – Councilwoman Witko reported on the following:

a. Board of Education – Closter Public Schools – On 3/12/20, the Board will have their preliminary Budget Hearing. They discussed spending \$9,000 for a referendum study because their debt for the last one expires in 2024; so she assumes the discussions are starting for that. There were no further details provided. She reminded that several months ago she reported that Hillside School is at the maximum number of students and Tenakill is very close. There will be a Spelling Bee at the Hillside Gym on Friday the 28th at 6 p.m. for Grades 3 – 5. The dinner dance is coming up this weekend.

b. Fire Department – She did not receive a recent report from the Fire Department.

F. LAND USE AND CONSTRUCTION - AMITAI (DEVLIN/YAMMARINO)

1) REPORT RE CONSTRUCTION DEPARTMENT MEETING(S) – Councilwoman Amitai reported they have an intern coming in for 6 weeks starting May 18th. At the former men’s salon 1808 there will be a ballet store. Mrs. Amitai reminded a request was sent to tweak the surety bond and escrow fee schedule. She requested same be looked at by the Ordinance Committee.

2) LIAISON REPORTS – Councilwoman Amitai reported on the following:

a. Planning Board (Voting member) – There will be a meeting tomorrow. There is a subcommittee that is looking at and analyzing different uses in our zones, some of which are quite archaic. When it comes closer, the Board will opine and send it to the Council for review. Café Memere picked up their Outdoor Café Application, so now they will be able to go have wine or a drink after a Council meeting in the Summer if we desire. A new window shade store has been given approval to open up in the Plaza. She reminded the office behind the Council used to be Planning and Zoning and they are still waiting for the Council to approve money to complete the room. The Zoning department started in 1940; so there is quite an amount of large documents to be scanned. She noted this year alone they have collected \$84,000 in UCC fees alone; and asked if the scanning fees will come out of that Budget; and Mr. Hynes informed it is in the Capital Budget under the IT Department’s presentation and is in the \$80k range.

b. Improvement Commission (Voting member) – The Commission met and they are swimming in international stuff as they heard earlier. The Beautification Committee met and they have a list of suggestions. She has a meeting with the Administrator, DPW Superintendent and Chair of the CIC to go for a walk or ride this Friday morning. Mrs. Amitai asked if it would be possible to take donations for the Ambulance Corps on International Day. Borough Attorney informed someone from the Corps could be present to collect the funds themselves as it would go into their own Budget. They cannot collect money otherwise on their behalf.

c. Senior Citizens – No report.

d. Parking Authority – Sergeant Sarubbi is still working on the lease agreement for CSX and has come up with an idea for an App based program to charge for metered parking at \$0.25 per hour which will hopefully eliminate a lot of the scofflaw parking. She questioned how it would be enforced; and Chief McTigue advised the Police Department does the enforcement.

G. MAYOR’S LIAISON REPORT

a. Ambulance Corps

b. Borough Engineer

c. Northern Valley Mayor’s Association

Mayor Glidden reminded the Mayor’s Newsletter will be going out Friday; and if anyone has anything they want to add, to please give it to Leslie.

6. COMMITTEE REPORTS (Continued)

At this time, Mayor Glidden wanted everyone to be aware, because it is a large number that the Interboro radios need to be replaced. Jim Winters has been working on this with the seven (7) member towns and everyone is coming up with their share, which is about \$375,000 each. It is already in the Budget but there may be a way to save money. Borough Administrator informed that if all of the towns order at the same time, we may be able to save 10%; and Mr. Winters is working on it diligently. In concept it would be a great idea but to logistically work it out is harder, because, for example, Norwood already purchased their radios. In answer to Councilwoman Amitai, Chief McTigue informed the Police Department is already upgraded; and this is for the Fire Department and Ambulance Corps. Mr. Hynes said Verizon is going to be getting rid of the copper hard lines so we are working under the tension that we need to get this done this year because they are cutting back on the older technology.

7. OLD BUSINESS

a. CONTINUED DISCUSSIONS RE THE FOLLOWING:

- 1) Borough Attorney report re consultation with Borough Engineer re follow up on status of EMERGENCY REPAIRS TO BE MADE AT DWARSKILL “CULVERT” ON BLANCH AVENUE ALONG THE NORWOOD BORDER (Requested by Mayor WS 12/12/18) (8 M.L. 9/5/19 – copy of letter dated 8/28/19 from Norwood Borough Attorney to Bergen County Dept. of Planning and Engineering re culvert ownership)

Borough Engineer cited a possible grant and forwarded the information to the County but the County would have to declare ownership of the bridge. Borough Attorney cited the County’s lack of response and voiced his concern that consideration should be given to moving forward because it is a safety issue. The County has been irresponsible. Borough Engineer cited the truck travel from Closter into Norwood. Norwood has agreed to share the responsibility of the bridge; and the cost would depend if the bridge is fixed or replaced. Mayor Glidden noted that the County has not responded to his letter on the matter; and Borough Attorney cited previous letters to the County where the County indicated that it was their bridge. Mayor Glidden said the process should be moved forward; and Borough Engineer said he would provide an estimate on the matter over the next month.

8. NEW BUSINESS

Borough Engineer referred to a letter from a Demarest resident citing concern about an improvement to Prospect Street bordering Grove Street regarding the proposed improvement without drainage. He contacted the Demarest Engineer but has not received a response. He said he contacted the State Department of Transportation who noted that they would take care of the matter if there is a subsequent problem with drainage. Mayor Glidden said he would contact the Mayor of Demarest on the matter.

Borough Engineer cited problems with the road program inasmuch as the roads have not been selected. Borough Administrator cited problems with finance and the need for numbers from the Auditor. Some roads may have to be cut due to financing. Borough Engineer said that recommendations have been submitted. Borough Administrator cited budgetary problems and said he has driven the roads with the DPW Superintendent and has found they are in good shape. Roads that do not have grant money have to be put in the capital budget.

9. OPEN MEETING TO THE PUBLIC FOR ANY MATTER PER NJSA 10:4-12(A) SUBJECT TO A 5-MINUTE LIMIT (PER GENERAL RULE NUMBER 11) EXCEPT FOR ITEMS SCHEDULED FOR PUBLIC HEARING AT THE REGULAR MEETING

Patricia Barrow cited the road project in Demarest and noted that Chestnut Avenue is being moved. She said that the hedges would be destroyed because of the increased volume of water and Demarest did not

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provide plans for the project. Mayor Glidden said we are not getting any cooperation on the matter from the Demarest Engineer; and he will be contacting the Demarest Mayor on the matter.

Dr. David Barad, (26 Kinkaid Avenue), referred to a letter he received relative to a complaint about trees being removed without a permit and the Planning Board has suggested that there be a violation imposed. He referred to the coronavirus and suggested that the Borough remind residents to wash their hands, not touch their face or mouth, make sanitizers available and wipe off public places with sanitizing sheets. He cautioned that sick people should not be allowed at public meetings as well as sick employees coming to work.

10. DISCUSSION OF PUBLIC COMMENTS, IF APPROPRIATE
11. ANY OTHER MATTER WHICH MAY PROPERLY COME BEFORE THE GOVERNING BODY
12. ADJOURNMENT

Motion to adjourn the Work Session at 9:15 p.m. was made by Councilman Yammarino, seconded by Councilwoman Latner and declared unanimously carried by Mayor Glidden.

Provided to the Mayor and Council on
March 5, 2020 for approval at the
Regular Meeting to be held
March 11, 2020

Loretta Castano, RMC
Borough Clerk

Prepared by Carol A. Kroepke
and Arlene Marie Gray, RMC,
utilizing recording and the
Borough Clerk's notes

Approved at the Regular Meeting held March 11, 2020
Consent Agenda Item No. 18b