

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

REGULAR MEETING MINUTES – WEDNESDAY, AUGUST 12, 2020 - 7:30 P.M.

The Mayor and Council of the Borough of Closter held a Regular Meeting on Wednesday, August 12, 2020. Mayor Glidden called the meeting to order at 7:30 p.m. and read the following statement into the record:

DUE TO PUBLIC HEALTH CONSIDERATIONS, THIS MEETING WAS HELD TELEPHONICALLY. THOSE WHO WISHED TO ATTEND THE MEETING TELEPHONICALLY, WERE INVITED TO JOIN BY DIALING:

TOLL FREE: +1 646-558-8656; MEETING ID: 838 6351 2931; PASSWORD: 075117

1. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Annual Notice of Meetings which was published in The Record and The Star Ledger on January 10, 2020, was posted on the Municipal Clerk's bulletin board and has remained posted as the required notices under the Statute. A Sunshine Notice regarding the change of meeting format was sent to The Record for posting on August 7, 2020. In addition, copies of these notices are and have been available to the public and are on file in the office of the Municipal Clerk.

Mayor Glidden read the following statement into the record:

**A COPY OF THIS NOTICE HAS BEEN POSTED ON THE OUTER DOORS
OF THE BOROUGH HALL AND ON THE BOROUGH WEB SITE**

2. ROLL CALL

The following persons were present:

Borough Administrator, Edward Hynes
Borough Attorney, Edward T. Rogan
Borough Engineer, Nick DeNicola
Deputy Borough Clerk, Arlene Marie Gray
IT Coordinator, Kevin Whitney

The following persons participated via telephone:

Mayor John C. Glidden, Jr.
Councilpersons Scott Devlin, Alissa Latner, Dolores Witko, Joseph Yammarino, Jannie Chung
and Victoria Amitai
Chief of Police, Jack McTigue

The following persons were not present:

Loretta Castano, Borough Clerk

3. MAYORAL PRESENTATION(S)

4a. VOTE ON CONSENT AGENDA ITEMS

Motion approving the Consent Agenda minus Item Nos. 13 and 18 was made by Councilman Yammarino, seconded by Councilwoman Latner and declared carried by Mayor Glidden upon the affirmative vote of Councilpersons Devlin, Latner, Witko, Yammarino, Chung and Amitai.

RESOLUTIONS

5. BILL RESOLUTION – AUGUST 15, 2020
(Received from Deputy Treasurer 8/6/20)

6. RESOLUTION AUTHORIZING DEPUTY TREASURER TO RELEASE AND RETURN REMAINING TREE BOND ESCROW FUNDS IN THE AMOUNT OF \$3,900.00 TO SOLAR WHOLESAL, INC. FOR SATISFACTORY COMPLETION OF ALL REQUIRED IMPROVEMENTS UNDER THE AGREEMENT FOR PROPERTY LOCATED AT 94 VENUS DRIVE, BLOCK 2011, LOT 7 PER EMAIL DATED 7/22/20 FROM CODE ENFORCEMENT OFFICIAL - TREES (Received from Deputy Treasurer 7/23/20)

7. RESOLUTION APPROVING SETTLEMENT OF TAX APPEALS FOR THE YEARS 2018, 2019 and 2020: CLOSTER GROCERY BY STOP & SHOP SUPERMARKET CO. AS TENANT v. CLOSTER BOROUGH (Received from Borough Attorney 7/27/20)

8. RESOLUTION AUTHORIZING THE TEMPORARY HIRE OF ALEXANDRA GOODMAN TO ASSIST BOROUGH CLERK (for five (5) hours per week, for four (4) weeks, effective July 27, 2020 in the amount of a weekly stipend not to exceed \$131.35 per week) Received from Assistant CFO 7/28/20

CLOSTER MAYOR AND COUNCIL

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9. RESOLUTION AUTHORIZING DEPUTY TREASURER TO RELEASE AND RETURN UCC CONSTRUCTION PERMIT FEE FOR PERMIT #20200161 PAID ON 5/14/20 IN THE AMOUNT OF \$100.00 FROM THE CURRENT TREASURY FUND TO TANK SOLUTIONS, 180 MARKET STREET, KENILWORTH, NJ 07033 PER EMAIL FROM CONSTRUCTION CODE DEPARTMENT (Received from Deputy Treasurer 7/23/20)
10. RESOLUTION AUTHORIZING THE DEPUTY TREASURER TO ISSUE A REFUND OF REAL ESTATE TAX OVERPAYMENT IN THE AMOUNT OF \$2,798.70 TO LERETA, LLC FOR PROPERTY LOCATED AT BLOCK 304, LOT 4, TO DUPLICATE PAYMENT FOR THIRD QUARTER 2020 (Received from Tax Collector 7/30/20)
11. RESOLUTION AUTHORIZING THE RETENTION OF SUBSTITUTE REGISTERED MUNICIPAL CLERK (Lisette Aportela at a stipend rate of \$120.00 per evening Mayor and Council meeting due to the absence of the Borough Clerk and/or Deputy Clerk or other Board Secretaries effective 8/13/20) Received from Borough Attorney 7/31/20
12. RESOLUTION APPROVING THE BYLAWS OF THE BERGEN COUNTY MUNICIPAL JOINT INSURANCE FUND (Received from Administrator's office 8/3/20)
- ~~13.~~ RESOLUTION URGING STATE GOVERNMENT TO CHOOSE FINANCIAL SOLUTIONS WITHOUT IMPOSING A STATE PROPERTY TAX (Received from Borough Attorney 8/3/20)
14. RESOLUTION SUPPORTING A4190 (Received from Borough Attorney 8/3/20)
15. RESOLUTION AUTHORIZING DEPUTY TREASURER TO RELEASE AND RETURN REMAINING ESCROW FUNDS TO ERIE 277 LLC DUE TO THE DETERMINATION OF THE BOROUGH ENGINEER THAT THE REQUIRED IMPROVEMENTS HAVE BEEN SATISFACTORILY COMPLETED AS REQUIRED BY CLOSTER CODE CH. 167, SOIL MOVEMENT FOR PROPERTY LOCATED AT 50 PRIMROSE LANE, BLOCK 1405, LOT 1 (Received from Deputy Treasurer 8/5/20)
16. RESOLUTION AUTHORIZING DEPUTY TREASURER TO RELEASE AND RETURN REMAINING PLANNING BOARD ENGINEERING ESCROW FUNDS TO ERIE 277 LLC FOR SATISFACTORY COMPLETION OF ALL REQUIRED IMPROVEMENTS PER PLANNING BOARD PROFESSIONALS' DETERMINATION; AND ALL FEES DUE FOR SERVICES RENDERED HAVE BEEN RECEIVED FOR PROPERTY LOCATED AT 50 PRIMROSE LANE, BLOCK 1405, LOT 1 (Received from Deputy Treasurer 8/5/20)
17. RESOLUTION APPOINTING DEPUTY RECORDS CUSTODIANS UNDER THE OPEN PUBLIC RECORDS ACT, N.J.S.A. 47:1A-1 et seq. (Police Department Records - Deputy Custodian - John McTigue, Chief of Police; Tax Assessor Records - Deputy Custodian - Angela Mattiace, Tax Assessor) Received from Borough Attorney 8/6/20
- ~~18.~~ RESOLUTION AUTHORIZING THE PREPARATION AND ADVERTISEMENT OF REQUEST FOR PROPOSALS FOR THE MACBAIN HOMESTEAD AND FARM LEASE (Received from Borough Attorney 8/6/20)
19. RESOLUTION AUTHORIZING EXECUTION OF GROUND LEASE AGREEMENT WITH HDC DURIE DEVELOPMENT LLC FOR VILLAGE KNOLLS APARTMENTS (Received from Borough Attorney 8/6/20)
20. RESOLUTION MEMORIALIZING VOTE TO ALLOW MAHWAH TREE CORP. ACCESS TO BOROUGH PROPERTY LOCATED AT 511 DURIE AVENUE TO REMOVE TREE ON ADJACENT PRIVATE PROPERTY (Received from Borough Attorney 8/6/20)
21. RESOLUTION AUTHORIZING CANCELLING OF COMPLETED GENERAL CAPITAL FUND GRANT RECEIVABLES AND UNEXPENDED IMPROVEMENT AUTHORIZATION BALANCES (Received from Assistant CFO 8/6/20)
22. RESOLUTION AUTHORIZING THE BOROUGH ENGINEER TO PROVIDE ADDITIONAL PROFESSIONAL SERVICES PERTAINING TO THE PREPARATION OF CONSTRUCTION PLANS AND SPECIFICATIONS FOR THE BLANCH AVENUE OVER DWARS KILL PROJECT, FOR AN AMOUNT NOT TO EXCEED \$98,500.00 (Requested by Administrator 8/6/20 – Received from Borough Attorney 8/7/20)
23. RESOLUTION AUTHORIZING THE EXTENSION OF A TEMPORARY INCREASE IN THE NUMBER OF HOURS FOR A TECHNICAL ASSISTANT IN THE BUILDING DEPARTMENT (Received from Borough Attorney 8/6/20)
24. RESOLUTION INSTITUTING A CREDIT CARD POLICY FOR INTERNAL CONTROL (Received from Assistant CFO 8/6/20)

MOTIONS

25. REPORTS

- a. CONSTRUCTION OFFICIAL – JULY 2020 (Received 8/3/20)

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26. MOTION APPROVING THE FOLLOWING ***NON-SALARIED*** APPOINTMENTS TO BOARDS AND COMMISSIONS NOT MADE AT THE REORGANIZATION MEETING HELD 1/2/20:

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
Board of Ethics				
Member	<u>Joann Hildenbrand</u>	<u>NO APPOINTMENT</u>	5 Years	31-Dec-24
Food and Assistance Board				
Member	<u>VACANT</u>	<u>NO APPOINTMENT</u>	2 Years	31-Dec-21
Historic Preservation Commission				
Alternate No. 2	<u>VACANT</u>	<u>NO APPOINTMENT</u>	2 Years	31-Dec-21
Improvement Commission				
Alternate No. 2	<u>Andrew Correa</u> (Appt'd to Member RM 2/26/20)	<u>NO APPOINTMENT</u>	2 Years (Unexp. Correa)	31-Dec-20
Recreation Commission				
Member	<u>Steven Potterton</u> (Dec. Feb. 2020)	<u>NO APPOINTMENT</u>	5 Years (Unexp. Potterton)	31-Dec-22

4b. VOTE ON ITEMS REMOVED FROM THE CONSENT AGENDA

13. RESOLUTION URGING STATE GOVERNMENT TO CHOOSE FINANCIAL SOLUTIONS WITHOUT IMPOSING A STATE PROPERTY TAX, AS AMENDED (Received from Borough Attorney 8/3/20)

Councilman Devlin requested the Whereas paragraph stating that bonds are waste be removed. No objections were voiced.

Motion of approval AS AMENDED was made by Councilwoman Latner, seconded by Councilman Devlin and declared carried by Mayor Glidden upon the affirmative vote of Councilpersons Devlin, Latner, Witko, Yammarino, Chung and Amitai.

18. RESOLUTION AUTHORIZING THE PREPARATION AND ADVERTISEMENT OF REQUEST FOR PROPOSALS FOR THE MACBAIN HOMESTEAD AND FARM LEASE (Received from Borough Attorney 8/6/20)

Motion to table this Resolution was made by Councilwoman Chung, seconded by Councilman Devlin and declared carried by Mayor Glidden upon the affirmative vote of Councilpersons Devlin, Latner, Witko, Yammarino, Chung and Amitai.

27. OPEN MEETING TO PUBLIC FOR ANY MATTER, PER N.J.S.A. 10:4-12 (a)
(Subject to 5-minute limit per By-Laws General Rule No.11)

Mayor Glidden opened the meeting to the public. No one wishing to be heard, Mayor Glidden closed the meeting to the public.

28. ANY OTHER MATTER WHICH MAY COME BEFORE THE GOVERNING BODY

29. ADJOURNMENT


Motion to adjourn the Regular Meeting at 10:05 p.m. was made by Councilman Yammarino, seconded by Councilwoman Witko and declared unanimously carried by Mayor Glidden.

Provided to the Mayor and Council on
January 28, 2021 for approval at the
Regular Meeting to be held
February 10, 2021

Arlene Marie Gray, RMC
Deputy Borough Clerk

Prepared by Arlene Marie Gray, RMC
utilizing recording and
Deputy Borough Clerk’s notes

Approved at the Regular Meeting held February 10, 2021
Consent Agenda Item No. 12a


John C. Glidden, Jr., Mayor

August 6, 2020
01:31 PM

BOROUGH OF CLOSTER
Check Register By Check Date

Range of Checking Accts: 01CURRENT to 13TRUST Range of Check Dates: 07/09/20 to 08/12/20
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void Ref Num
01CURRENT		CURRENT TREASURY ACCOUNT		
14762	07/14/20	PERS-000 PERS - STATE OF NEW JERSEY	3,416.36	5323
14763	07/14/20	PFR -005 PFRS - STATE OF NEW JERSEY	664.87	5323
14764	07/14/20	ROCKL015 ROCKLAND ELECTRIC COMPANY	8,939.76	5323
14765	07/14/20	UNITE020 SUEZ WATER NEW JERSEY	4,861.72	5323
14766	07/17/20	DELAG000 DE LAGE LANDEN FINANCIAL SVC.	559.00	5324
14767	07/20/20	DIREC000 DIRECT ENERGY BUSINESS	2,136.08	5325
14768	07/20/20	HORIZ000 HORIZON BCBSNJ	7,375.89	5325
14769	07/20/20	PUBLI000 PUBLIC SERVICE ELECTRIC & GAS	128.11	5325
14770	07/20/20	ROCKL015 ROCKLAND ELECTRIC COMPANY	460.02	5325
14771	07/20/20	SPECTR00 SPECTROTEL	2,345.60	5325
14772	07/20/20	UNITE020 SUEZ WATER NEW JERSEY	770.78	5325
14773	07/20/20	VERIZ005 VERIZON	395.60	5325
14774	07/20/20	VERIZ020 VERIZON WIRELESS	1,193.16	5325
14775	07/20/20	ALANN000 BERGEN COUNTY MUNICIPAL JIF	94,928.00	5326
14776	07/20/20	BERGE095 BERGEN COUNTY UTILITIES AUTH.	258,872.00	5326
14777	07/21/20	STAND000 STANDARD INSURANCE COMPANY	1,215.34	5327
14778	07/28/20	INTER065 INTERSTATE WASTE SERVICES OF	24,119.20	5334
14779	07/28/20	RACHL000 RACHLES/MICHELE'S OIL CO., INC	9,336.96	5334
14780	07/29/20	CLOST070 CLOSTER PUBLIC LIBRARY	63,950.33	5335
14781	07/29/20	DIREC001 DIRECT ENERGY BUSINESS	96.89	5336
14782	07/29/20	ROCKL015 ROCKLAND ELECTRIC COMPANY	2,687.35	5336
14783	08/03/20	NJDCA000 NJDCA	10,916.00	5338
14784	08/04/20	KEVIN010 KEVIN WHITNEY	879.76	5340
14785	08/06/20	ROCKL015 ROCKLAND ELECTRIC COMPANY	688.76	5343
14786	08/06/20	ROCKL015 ROCKLAND ELECTRIC COMPANY	8,833.85	5344
14787	08/12/20	ALFON000 ALFONSO DIASPARRA	147.43	5345
14788	08/12/20	ALPHO000 ALPHONSO H. YOUNG JR.	1,566.35	5345
14789	08/12/20	ANDRE010 ANDREW ORLICH	542.27	5345
14790	08/12/20	BONNI000 BONNIE SWITZER	147.43	5345
14791	08/12/20	CHIEF000 DAVID BERRIAN	383.08	5345
14792	08/12/20	DAVID050 DAVID HOLLENDER	463.13	5345
14793	08/12/20	DENNI005 DENNIS Kaine	1,373.11	5345
14794	08/12/20	DONAL010 DONALD NICOLETTI	1,566.35	5345
14795	08/12/20	DONDE000 DONN DEEGAN	1,373.11	5345
14796	08/12/20	DONOV000 DONOVAN BLADES	315.17	5345
14797	08/12/20	JAMES000 JAMES B. WINTERS	1,566.35	5345
14798	08/12/20	JAMES035 JAMES GORDON	238.48	5345
14799	08/12/20	JAMES080 JAMES G. GABETTIE	147.43	5345
14800	08/12/20	JEROM000 JEROME IKALOWYCH	1,373.11	5345
14801	08/12/20	JOSEP020 JOSEPH CORVELLI	440.24	5345
14802	08/12/20	KEVIN000 KEVIN M. DOERR	1,373.11	5345
14803	08/12/20	MICHA026 MICHAEL DILUZIO	147.43	5345
14804	08/12/20	NORMA010 NORMA T. KETLER	147.43	5345
14805	08/12/20	RICHA040 RICHARD D'AMICO	463.13	5345
14806	08/12/20	ROBER015 ROBERT C. TALMO	298.37	5345
14807	08/12/20	RONAL010 RONALD GAFFNEY	139.79	5345
14808	08/12/20	THOMA025 THOMAS MCNAMARA	147.43	5345
14809	08/12/20	TIMOTH00 TIMOTHY CONWAY	602.93	5345
14810	08/12/20	WILLIO40 WILLIAM HOWARD	447.41	5345

August 6, 2020
01:31 PM

BOROUGH OF CLOSTER
Check Register By Check Date

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Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
01	CURRENT	CURRENT TREASURY ACCOUNT	Continued		
14811	08/12/20	WILLI050 WILLIAM KUNZE	147.43		5345
14812	08/12/20	WILLI060 WILLIAM T. BREWSTER	383.08		5345
14813	08/12/20	WMCL000 W. MCLOUGHLIN	1,566.35		5345
14814	08/12/20	11PRI005 11 PRISTINE CORP	185.98		5346
14815	08/12/20	ACTIO010 ACTION RUBBER & INDUSTRIAL	201.00		5346
14816	08/12/20	AMERI000 AMERICAN HOSE AND HYDRAULICS	886.18		5346
14817	08/12/20	AMERI018 AMERICAN PAPER TOWEL	2,350.63		5346
14818	08/12/20	AMGRA000 AM GRAPHICS CO., INC.	420.00		5346
14819	08/12/20	ARCTI005 ARCTIC FALLS SPRING WATER INC.	396.24		5346
14820	08/12/20	AUTOM000 AUTOMOTIVE BRAKE COMPANY	114.08		5346
14821	08/12/20	BCPWA000 B.C.P.W.A.	75.00		5346
14822	08/12/20	BEATT000 BEATTIE PADOVANO, LLC	1,160.00		5346
14823	08/12/20	BERGE000 BERGEN CNTY DEPT OF HEALTH SER	360.00		5346
14824	08/12/20	BEYER000 BEYER BROS. CORP.	3,293.64		5346
14825	08/12/20	BOROU081 BOROUGH OF HAWORTH	1,013.54		5346
14826	08/12/20	BOSWE000 BOSWELL MCCLAVE ENGINEERING IN	4,590.00		5346
14827	08/12/20	CLIFF000 CLIFFSIDE BODY CORPORATION	335.92		5346
14828	08/12/20	CLOST010 CLOSTER BOARD OF EDUCATION	1,513.06		5346
14829	08/12/20	CLOST080 CLOSTER VOLUNTEER AMBULANCE	25,000.00		5346
14830	08/12/20	CONCE005 CONCEPTS AD LLC	450.00		5346
14831	08/12/20	CROSS000 CROSS MATCH TECHNOLOGIES, INC.	1,509.57		5346
14832	08/12/20	CUSTO001 CUSTOM BANDAG INC	684.00		5346
14833	08/12/20	DECOT000 DECOTIIS, FITZPATRICK, COLE &	11,671.48		5346
14834	08/12/20	DELUX000 DELUXE INTERNATIONAL TRUCKS	1,884.38		5346
14835	08/12/20	DOGWA005 DOG WASTE DEPOT	289.65		5346
14836	08/12/20	DRAGE000 DRAEGER INC.	120.00		5346
14837	08/12/20	DTRAU000 DTR AUTOMOTIVE SERVICE	100.00		5346
14838	08/12/20	EDMUN010 EDMUNDS & ASSOCIATES, INC	350.00		5346
14839	08/12/20	ERIKL005 ERIK LENANDER	500.00		5346
14840	08/12/20	FERGU010 FERGUSON ENTERPRISES NY -	111.08		5346
14841	08/12/20	FREMGO00 FREMGEN'S POWER EQUIPMENT, INC	281.98		5346
14842	08/12/20	GENERO00 GENERAL CODE LLC	1,195.00		5346
14843	08/12/20	GOLDT000 GOLD TYPE BUSINESS MACHINES	324.00		5346
14844	08/12/20	GRAIN000 GRAINGER	295.57		5346
14845	08/12/20	HACKE000 HACKENSACK AUTO SPRING	98.00		5346
14846	08/12/20	HACKE010 HEALTH AWARENESS REGIONAL PROG	2,371.50		5346
14847	08/12/20	HOMET000 HOMETOWN HARDWARE INC.	948.31		5346
14848	08/12/20	HUMME007 HUMMERT INTERNATIONAL INC.	802.52		5346
14849	08/12/20	HUNTE003 HUNTER TECHNOLOGIES	388.70		5346
14850	08/12/20	IZENB005 BBG, INC.	11,375.00		5346
14851	08/12/20	JBLOC000 J & B LOCK & ALARM, INC.	2,333.00		5346
14852	08/12/20	JESCO000 JESCO INC.	145.26		5346
14853	08/12/20	KNOXC000 KNOX COMPANY	1,838.00		5346
14854	08/12/20	LACAL005 LACAL EQUIPMENT, INC.	1,420.67		5346
14855	08/12/20	LERCH000 LERCH, VINCI & HIGGINS, LLP	26,500.00		5346
14856	08/12/20	LOWES000 LOWE'S	389.48		5346
14857	08/12/20	LUBEN005 LUBENET, LLC	258.00		5346
14858	08/12/20	MARKF000 DIMIN FIERRO LLC	1,500.00		5346
14859	08/12/20	METRO015 METRO LANDSCAPE IRRIGATION INC	3,242.50		5346
14860	08/12/20	MGLPR000 MGL PRINTING SOLUTIONS	1,884.00		5346
14861	08/12/20	MUNIC000 MUNICIPAL EMERGENCY SERVICES	349.50		5346
14862	08/12/20	MUNIC020 MUNICIPAL RECORD SERVICE	179.00		5346

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
01	CURRENT	CURRENT TREASURY ACCOUNT	Continued		
14863	08/12/20	NJPO0000 NJPO	270.00		5346
14864	08/12/20	NJWEA005 NJWEA	307.00		5346
14865	08/12/20	NORTH010 NORTH JERSEY MEDIA GROUP	1,225.30		5346
14866	08/12/20	NORTH060 NORTHERN VALLEY FEED & TURF	47.80		5346
14867	08/12/20	PALIS001 PALISADES SALES CORPORATION	2,200.00		5346
14868	08/12/20	PARTS003 PARTS AUTHORITY, INC.	1,081.47		5346
14869	08/12/20	PAYTO000 PAYTON ELEVATOR COMPANY, INC.	475.08		5346
14870	08/12/20	PGAUT006 P&G AUTO INC.	2,286.57		5346
14871	08/12/20	POWER005 POWER PLACE INC	216.30		5346
14872	08/12/20	QUALI005 QUALITY COOLING CORP	2,545.00		5346
14873	08/12/20	RACHL000 RACHLES/MICHELE'S OIL CO., INC	1,939.47		5346
14874	08/12/20	RETRO005 RE-TRON TECHNOLOGIES INC.	62.00		5346
14875	08/12/20	RRDON000 RR DONNELLEY	73.50		5346
14876	08/12/20	RUGGE000 SMITTY'S PRODUCTIONS INC	535.27		5346
14877	08/12/20	RUSCO000 RUSCON TRUCK SERVICE & EQUIPT	220.15		5346
14878	08/12/20	SFRAD005 S & F RADIATOR SERVICE	1,370.00		5346
14879	08/12/20	SNAP-015 SNAP-ON INDUSTRIAL	522.00		5346
14880	08/12/20	STORR000 STORR TRACTOR COMPANY	162.00		5346
14881	08/12/20	SUPER015 SUPERIOR DISTRIBUTORS CO., INC	570.02		5346
14882	08/12/20	SWIFT010 SWIFTREACH NETWORKS, LLC	3,195.00		5346
14883	08/12/20	TASER003 AXON ENTERPRISE, INC.	3,806.40		5346
14884	08/12/20	THEST000 NJ ADVANCE MEDIA	27.90		5346
14885	08/12/20	TILCO000 TILCON NY/CREDIT DEPT	168.46		5346
14886	08/12/20	TIMME000 TIMMERMAN EQUIPMENT CO.	606.30		5346
14887	08/12/20	TRI-C005 TRI-COUNTY TERMITE & PEST	50.00		5346
14888	08/12/20	TYREX005 TYREX RESOURCES, LLC	193.40		5346
14889	08/12/20	USIIN005 USI INC.	58.09		5346
14890	08/12/20	VASSO000 VASSO WASTE SYSTEMS, INC.	106.38		5346
14891	08/12/20	VERME000 VERMEER N ATLANTIC SALES & SVC	290.52		5346
14892	08/12/20	WBMAS000 W. B. MASON CO., INC.	1,454.87		5346

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	131	0	671,029.99	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	131	0	671,029.99	0.00

04	CAPITAL	CAPITAL ACCOUNT		
1174	07/09/20	BERGE025 BERGEN CNTY SOIL CONSERV DIST	1,025.00	5321
1175	08/12/20	BOSWE000 BOSWELL MCCLAVE ENGINEERING IN	16,039.27	5347
1176	08/12/20	CUSTO001 CUSTOM BANDAG INC	2,258.00	5347
1177	08/12/20	DECOT000 DECOTIIS, FITZPATRICK, COLE &	8,834.39	5347
1178	08/12/20	GOOSE011 GOOSETOWN ENTERPRISES, INC	10,904.92	5347
1179	08/12/20	HUNTE003 HUNTER TECHNOLOGIES	1,290.30	5347
1180	08/12/20	LERCH000 LERCH, VINCI & HIGGINS, LLP	1,000.00	5347
1181	08/12/20	NORTH020 NORTH JERSEY TRUCK CENTER	226.20	5347
1182	08/12/20	PARTA010 PARTAC PEAT CORPORATION	4,162.25	5347
1183	08/12/20	SPGLO005 S&P GLOBAL RATINGS	18,500.00	5347
1184	08/12/20	TRI-C003 TRI-COUNTY PROPERTY MAINT.	14,860.00	5347

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
04	CAPITAL	CAPITAL ACCOUNT	Continued		
Checking Account Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	11	0	79,100.33	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	11	0	79,100.33	0.00
12	COAH ACCOUNT	COAH ACCOUNT INVESTORS			
99	08/10/20	BOSWE000 BOSWELL MCCLAVE ENGINEERING IN	318.00		5348
Checking Account Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	1	0	318.00	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	1	0	318.00	0.00
13	DEV ESCROW 2	ESCROW EDMUNDS CHECKING 2			
3247	08/12/20	3126H005 31-26 HALSEY, LLC	591.89		5349
3248	08/12/20	BEATT000 BEATTIE PADOVANO, LLC	6,740.00		5349
3249	08/12/20	BOSWE000 BOSWELL MCCLAVE ENGINEERING IN	7,220.32		5349
3250	08/12/20	TIRAD005 TIRADO, VIVIAN & RAYMOND	1,950.00		5349
Checking Account Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	4	0	16,502.21	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	4	0	16,502.21	0.00
Report Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	147	0	766,950.53	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	147	0	766,950.53	0.00

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	0-01	633,021.69	0.00	0.00	633,021.69
CURRENT FUND	9-01	38,008.30	0.00	0.00	38,008.30
GENERAL CAPITAL FUND	C-04	79,100.33	0.00	0.00	79,100.33
HOUSING TRUST FUND	T-12	318.00	0.00	0.00	318.00
Total of All Funds:		750,448.32	0.00	0.00	750,448.32

Project Description	Project No.	Project Total
92 MACARTHUR AVE	2010055115	220.72
31 HALSEY LANE	2010055313	92.16
26 HALSEY LANE	2010055321	392.16
26 HALSEY LANE	2010055990	5.69
31 HALSEY LANE	2010056014	101.88
596 HIGH STREET	2010057067	220.72
86 WAINWRIGHT AVE	2010057086	328.90
309 CLOSTER DOCK ROAD	2010057096	40.00
511 DURIE AVE	2010057097	4,880.00
511 DURIE AVE	2010057098	4,836.00
597 PIERMONT ROAD	2010057099	973.62
162 CLOSTER DOCK RD	2010057124	1,100.00
735 CLOSTER DOCK ROAD	2010057146	80.00
14 VENUS DRIVE	2010057150	212.00
12 HENMAR DRIVE	2010057153	640.00
26 CHURCH ST	2010057156	428.36
92 DEMAREST AVE	2010057161	1,950.00
Total Of All Projects:		16,502.21

August 6, 2020
01:32 PM

BOROUGH OF CLOSTER
Check Register By Check Date

Range of Checking Accts: 14RECREATION to 15ANIMALCONTROL Range of Check Dates: 07/09/20 to 08/12/20
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
15ANIMALCONTROL	ANIMAL ACCOUNT				
210	08/03/20	NJDEP000 NJ DEPARTMENT OF HEALTH	7.20		5339
Checking Account Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	1	0	7.20	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	1	0	7.20	0.00
Report Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	1	0	7.20	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	1	0	7.20	0.00

Totals by Year-Fund					
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
DOG TRUST	T-15	7.20	0.00	0.00	7.20
Total of All Funds:		7.20	0.00	0.00	7.20

August 6, 2020
01:33 PM

BOROUGH OF CLOSTER
Check Register By Check Date

Range of Checking Accts: 17 FOOD MANUAL to CURRENT-MANUAL Range of Check Dates: 07/09/20 to 08/12/20
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
21	CDBG MANUAL	CDBG MANUAL			
7285	07/28/20	CURRE000 CURRENT TREASURY FUND	42,980.00		5333

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	1	0	42,980.00	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	1	0	42,980.00	0.00

CURRENT-MANUAL	CURRENT - MANUAL			
7091	07/09/20	MUNIC003 MUNICIPAY LLC	19.88	5316
7092	07/09/20	PAYR0000 PAYROLL AGENCY ACCOUNT	12,678.66	5318
7093	07/09/20	BOR00000 BORO OF CLOSTER - PAYROLL ACCT	258,793.78	5320
7094	07/09/20	PAYR0000 PAYROLL AGENCY ACCOUNT	167.37	5322
7101	07/10/20	NJSHB000 NJSHBP	86,582.57	5317
7221	07/22/20	CLOST010 CLOSTER BOARD OF EDUCATION	1,857,462.92	5328
7231	07/23/20	NORTH065 NORTHERN VALLEY HIGH SCHOOL	1,194,998.00	5329
7282	07/28/20	PAYR0000 PAYROLL AGENCY ACCOUNT	10,032.74	5330
7283	07/28/20	BOR00000 BORO OF CLOSTER - PAYROLL ACCT	254,778.93	5332
7284	07/28/20	PAYR0000 PAYROLL AGENCY ACCOUNT	157.47	5330
7311	07/31/20	CABLE000 OPTIMUM	170.44	5337
8061	08/06/20	NATIO005 NATIONAL BENEFIT SERVICES, LLC	17.50	5342

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	12	0	3,675,860.26	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	12	0	3,675,860.26	0.00

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	13	0	3,718,840.26	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	13	0	3,718,840.26	0.00

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	0-01	3,675,118.26	0.00	0.00	3,675,118.26
CURRENT FUND	9-01	742.00	0.00	0.00	742.00
	T-21	42,980.00	0.00	0.00	42,980.00
Total of All Funds:		3,718,840.26	0.00	0.00	3,718,840.26


CHIEF FINANCIAL OFFICER CERTIFICATION OF AVAILABILITY OF FUNDS

Borough of Closter Council

As the Chief Financial Officer of the Borough of Closter, responsible for the maintenance of the financial records of the Municipality, I hereby certify that adequate funds have been appropriated. All funds are available for the aforementioned purpose and that payment of perspective contract price will be charged against and not to exceed the amount appropriated in the:

Closter Board of Education -	July	2020	\$ 1,857,462.92
Northern Valley Regional H.S. -	July	2020	\$ 1,194,998.00
Bergen County Tax			\$ -
Bergen County Open Space Tax			\$ -
2019 Budget Appropriations -	Operating		\$ 38,008.30
2020 Budget Appropriations -	Operating		\$ 720,136.92
Payroll	07/15/20		\$ 271,472.44
Payroll	07/30/20		\$ 264,811.67
Total Current Treasury 07/09/20 - 08/12/20			<u>\$4,346,890.25</u>

Capital	\$ 79,100.33
Escrow Trust Account	\$ 16,502.21
Recreation	\$ -
Housing Trust	\$ 318.00
Animal Account	\$ 7.20
Open Space	\$ -
Community Development Block Grant	\$ -
Food Locker	\$ -
CDBG	\$ 42,980.00


Joseph Luppino
Chief Finance Officer
Borough of Closter

Dated:08/12/2020

BOROUGH OF CLOSTER
BERGEN COUNTY
RESOLUTION

WHEREAS, the Agreement with Solar Wholesale, LLC was required to post a Tree Bond in the amount of \$3,900.00 for planting of trees at Block 2011, Lots 7, said bond posted on June 25, 2020 ; and

WHEREAS, the Building Department in an E-Mail dated July 22, 2020 stating that Bill Fuch Code Enforcement Official Trees being satisfied that the applicant has fulfilled the requirements of the Agreement which consist primarily of planting trees

<u>Block</u>	<u>Lot</u>	<u>Address</u>	<u>Applicant</u>	<u>Amount</u>
2011	7	94 Venus Drive	Solar Wholesale, LLC	\$3,900.00

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Closter that the Deputy Treasurer is and hereby authorized to release the \$3,900.00 tree bond escrow monies to the applicant


Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin			X			
Councilwoman Latner		X	X			
Councilwoman Witko			X			
Councilman Yammarino	X		X			
Councilwoman Chung			X			
Councilwoman Amitai			X			

Adopted: August 12, 2020

ATTEST:


Loretta Castano, Borough Clerk

APPROVED:


John C. Glidden, Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held August 12, 2020

Loretta Castano, Borough Clerk

BOROUGH OF CLOSTER

RESOLUTION APPROVING SETTLEMENT OF TAX APPEALS FOR THE
YEARS 2018, 2019 and 2020: CLOSTER GROCERY BY STOP & SHOP
SUPERMARKET CO. AS TENANT v. CLOSTER BOROUGH

WHEREAS, the taxpayer, Closter Grocery By Stop & Shop Supermarket Co. as Tenant, appealed the assessments levied on Block 1006, Lot 25 for the tax years 2018, 2019 and 2020 in actions in the Tax Court of New Jersey bearing docket nos. 006632-2018, 006567-2019, and 004318-2020; and

WHEREAS, the subject property's street address is 400 Demarest Avenue; and

WHEREAS, the taxpayer and the Assessor have agreed to compromise the appeals on the following terms: The 2018 appeal will be withdrawn; the assessment on the property for 2019 shall be reduced from \$10,258,500 to \$9,500,000; and the assessment on the property for 2020 shall be reduced from \$10,260,000 to \$9,000,000; and

WHEREAS, the taxpayer has agreed that the refunds due as a result of this settlement shall be satisfied through a credit applied against future real estate taxes due on the property; and

WHEREAS, the Assessor is of the opinion that the revised valuation is consistent with the true value of the property;

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Closter, County of Bergen, State of New Jersey that:

The proposed settlement for the 2018, 2019 and 2020 tax appeals captioned Closter Grocery By Stop & Shop Supermarket Co. as Tenant v. Closter Borough hereinbefore set forth is approved, and the Borough Attorney or a member of his firm is authorized to execute all documents necessary to effectuate its terms.

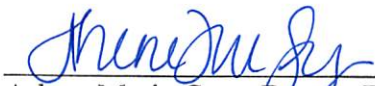
Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin			X			
Councilwoman Latner		X	X			
Councilwoman Witko			X			
Councilman Yammarino	X		X			
Councilwoman Chung			X			
Councilwoman Amitai			X			

Adopted: August 12, 2020

APPROVED BY:


John C. Glidden, Jr., Mayor

ATTEST:


Arlene Marie Gray, Deputy Borough Clerk

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter on August 12, 2020.

Arlene Marie Gray, Deputy Borough Clerk

BOROUGH OF CLOSTER RESOLUTION
Resolution Authorizing the Temporary Hire of Alexandra Goodman to
Assist Borough Clerk

WHEREAS, the governing body determined there was a need to provide assistance to the Borough Clerk's office and adopted a resolution on June 24, 2020 to hire Ms. Goodman on a temporary basis in the Clerk's office; and

WHEREAS, there is still a need for continued assistance in the Borough Clerk's office and Alexandra Goodman is qualified and there is sufficient funding in the Borough's budget for a weekly stipend of \$131.35; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Closter authorizes Alexandra Goodman to temporarily assist in the Borough Clerk's office for five (5) hours per week, for four (4) weeks effective on July 27, 2020 in the amount of a weekly stipend not to exceed \$131.35 per week.

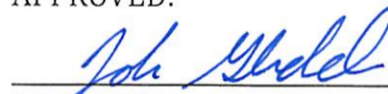
Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin			X			
Councilwoman Latner		X	X			
Councilwoman Witko			X			
Councilman Yammarino	X		X			
Councilwoman Chung			X			
Councilwoman Amitai			X			

DATE: August 12, 2020

ATTEST:


 Loretta Castano, Borough Clerk

APPROVED:


 John C. Glidden, Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held August 12, 2020.

 Loretta Castano, Borough Clerk

BOROUGH OF CLOSTER
BERGEN COUNTY
RESOLUTION

WHEREAS, the following applicant has paid an UCC Construction permit#20200161 fee on May 14, 2020 with the Construction Code Department. The Construction Official has approved a refund in the amount of \$100.00

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Closter that the Deputy Treasurer is hereby authorized to refund UCC Construction permit fee from the Current Treasury Fund to:


Tank Solutions
180 Market Street
Kenilworth, NJ 07033

(Email received from Construction Code Department)


Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin			X			
Councilwoman Latner		X	X			
Councilwoman Witko			X			
Councilman Yammarino	X		X			
Councilwoman Chung			X			
Councilwoman Amitai			X			

Adopted: August 12, 2020

ATTEST:


Loretta Castano, Borough Clerk

APPROVED:


John C. Glidden, Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held August 12, 2020.

Loretta Castano, Borough Clerk

**BOROUGH OF CLOSTER RESOLUTION
REFUND OF REAL ESTATE TAX OVERPAYMENTS**

WHEREAS, there exists a tax overpayment in Third Quarter 2020 tax account for which the mortgage service has requested a refund,

WHEREAS, the Tax Collector is desirous to clear the overpayment of record,

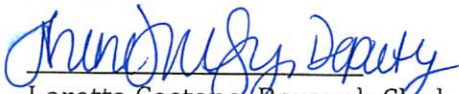
NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Closter, County of Bergen, New Jersey, that the Deputy Treasurer is herewith authorized to issue a refund check to **Lereta, LLC** for the following account:

Block 304; Lot 4 18 Ethel Place Contract No. 52464767-0001 \$ 2,798.70

	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin			X			
Councilwoman Latner		X	X			
Councilwoman Witko			X			
Councilman Yammarino	X		X			
Councilman Chung			X			
Councilwoman Amitai			X			

Adopted: August 12, 2020

ATTEST:


Loretta Castano, Borough Clerk

APPROVED:


John C. Glidden, Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held August 12, 2020.

Loretta Castano, Borough Clerk

**BOROUGH OF CLOSTER
COUNTY OF BERGEN**

**RESOLUTION AUTHORIZING THE RETENTION OF
SUBSTITUTE REGISTERED MUNICIPAL CLERK**

WHEREAS, the governing body of the Borough of Closter is aware of certain potential personnel needs due to any absence in the Borough Clerk's Office; and

WHEREAS, the Borough of Closter's Administrator has reviewed the qualifications of an individual with the Closter Human Resources Committee of the governing body and has recommended the retention of an individual to cover evening Mayor and Council meetings in the absence of the Borough Clerk and/or Deputy Borough Clerk or other Board secretaries effective August 13, 2020:

Lisette Aportela – Substitute Registered Municipal Clerk
Stipend Rate of \$120.00 per meeting.

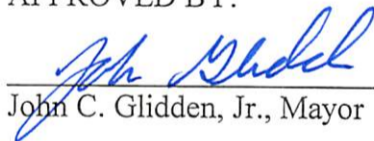
WHEREAS, there are funds in the Borough's budget sufficient to pay the compensation for the Substitute Registered Municipal Clerk; and

NOW THEREFORE BE IT RESOLVED, the Mayor and Council are hereby authorizing the retention of *Lisette Aportela* – Substitute Registered Municipal Clerk, at a stipend rate of \$120.00 per meeting, effective August 13, 2020.

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin			X			
Councilwoman Latner		X	X			
Councilwoman Witko			X			
Councilman Yammarino	X		X			
Councilwoman Chung			X			
Councilwoman Amitai			X			

Adopted: August 12, 2020

APPROVED BY:


John C. Glidden, Jr., Mayor

ATTEST:


Arlene Gray, Deputy Borough Clerk

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter on August 12, 2020.

Arlene Gray, Deputy Borough Clerk

BOROUGH OF CLOSTER

Resolution Approving the Bylaws
of the
Bergen County Municipal Joint Insurance Fund

WHEREAS, the Borough of Closter is a member of the Bergen County Municipal Joint Insurance Fund, hereinafter the "FUND", and;

WHEREAS, recent changes were made to the FUND'S bylaws regarding the member local unit's appointment of an Insurance Producer as a Risk Management consultant; and

WHEREAS, after a public hearing conducted on March 19, 2020 the Executive Committee of the FUND distributed the proposed bylaw amendment regarding the Risk Management Consultant's responsibilities to the membership for their consideration, and;

WHEREAS, an excerpt of the Bergen JIF Bylaws – Risk Management Consultant, is attached to this resolution as Exhibit A, and;

WHEREAS, these revised bylaws must be ratified by at least three fourths of the member towns before they can become effective.

NOW, THEREFORE BE IT RESOLVED by the governing body of the Borough of Closter that the revised bylaws are hereby ratified.


Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin			X			
Councilwoman Latner		X	X			
Councilwoman Witko			X			
Councilman Yammarino	X		X			
Councilwoman Chung			X			
Councilwoman Amitai			X			

Adopted: August 12, 2020

ATTEST:


Loretta Castano, Borough Clerk

APPROVED:


John C. Glidden, Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held August 12, 2020

Loretta Castano, Borough Clerk

Excerpt of Bergen JIF Bylaws – Risk Management Consultant

Risk Managers:

1. Each member local unit shall appoint an Insurance Producer as a Risk Management consultant who shall not be a Fund Commissioner or employed by or under contract to the Fund, ~~or the Municipal Excess Liability Joint Insurance Fund,~~ as an administrator or servicing organization. This restriction shall extend to all officers and employees of the service provider, as well as any other business entity in which the service provider or any of the aforementioned persons has a direct or indirect interest. In the event of a merger or change of ownership or control between a risk management consultant and a servicing organization, the Fund shall waive this restriction only with respect to members that utilize that risk management consultant as of the date of the merger or change of ownership and control.
2. The Risk Management Consultant's specific responsibilities shall include, but not be limited to:
 - a.) Evaluation of the member's exposures.
 - b.) Explanation of the various coverages available from the Fund and assisting the member in the selection of proper coverage.
 - c.) Preparation of applications, statements of values, etc. required by the Fund.
 - d.) Review of the member's assessment and assisting in the preparation of the local unit's insurance budget.
 - e.) Assisting in the claims settlement process.
 - f.) Review of losses and engineering reports and providing assistance to the member's safety committee.
3. The Risk Management Consultant(s) shall be appointed in conformance with the Public Contracts Law.
4. On behalf of the member, the Fund shall pay the Risk Management Consultant a fee of 6% of the annual assessments of members served by the Risk Management Consultant. This fee shall be paid quarterly and each member's assessment shall separately identify the fee to be paid to the Risk Manager. In the event a member changes its Risk Manager during a Fund Year, the Fund shall prorate the Risk Management fee.

**BOROUGH OF CLOSTER
COUNTY OF BERGEN, NEW JERSEY**

**RESOLUTION URGING STATE GOVERNMENT TO CHOOSE FINANCIAL SOLUTIONS
WITHOUT IMPOSING A STATE PROPERTY TAX**

WHEREAS, the COVID-19 pandemic has drastically impacted the State's finances; and

WHEREAS, it is anticipated that New Jersey will see a \$10 billion shortfall in revenues for the remainder of 2020 and 2021; and

WHEREAS, at the direction of the Governor, the Department of the Treasury is planning to reduce spending by \$1.3 billion, which unfortunately includes the Homestead Property Tax and Senior Freeze Reimbursement programs; and

WHEREAS, spending cuts are absolutely necessary, but eliminating the property tax reimbursement programs should not be an option; and

WHEREAS, A4175, known as the "New Jersey COVID-19 Emergency Bond Act", would authorize the State to issue bonds totaling \$5 billion and authorize borrowing from the Federal Government; and

WHEREAS, if insufficient funding for these bonds is collected through State sales tax, and if the State Treasurer determines there is a projected shortfall, a State property tax will be added to every property owner's annual tax bill; and

WHEREAS, should it be determined after the annual tax is collected that sufficient sales tax has been received for the year to fund the COVID-19 Emergency Bond interest and principal payments, the State property tax shall be used by the State for general purposes; and

WHEREAS, New Jersey already has some of the highest property taxes in the nation; and

WHEREAS, Senior Citizens on fixed incomes are particularly adversely affected by property tax hikes; and

WHEREAS, increasing the property tax likely will increase the number of homeowners who either sell their homes and move out of State, or, for those who are unemployed due to the pandemic, lose their homes to foreclosure;

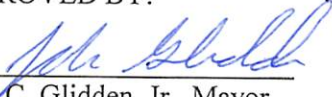
NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Closter, County of Bergen, State of New Jersey that we hereby call upon the State Legislature and Governor to investigate and choose options for resolving the State's fiscal challenges that do not impose a State property tax or cut programs that provide tax relief; and

BE IT FURTHER RESOLVED that we hereby authorize the Borough Clerk to transmit a copy of this Resolution of support to Governor Murphy; the Secretary of the Senate and Clerk of the Assembly for distribution to all Legislators; Senator Gerald Cardinale; and Assembly representatives Robert Auth and Holly Schepisi.

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin		X	X			
Councilwoman Latner	X		X			
Councilwoman Witko			X			
Councilman Yammarino			X			
Councilwoman Chung			X			
Councilwoman Amitai			X			

Adopted: August 12, 2020

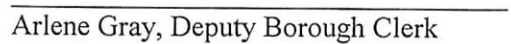
APPROVED BY:


John C. Glidden, Jr., Mayor

ATTEST:


Arlene Gray, Deputy Borough Clerk

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter on August 12, 2020.


Arlene Gray, Deputy Borough Clerk

**BOROUGH OF CLOSTER
COUNTY OF BERGEN, NEW JERSEY**

RESOLUTION SUPPORTING A4190

WHEREAS, Assembly Bill 4190 would permit the governing body of a municipality, by resolution, to designate one or more days per week, from Thursday through Sunday, while the current public health emergency caused by the COVID-19 pandemic is in effect, during which any municipal street, road or sidewalk, or county street, road, or sidewalk, that traverses a business district of the municipality shall be closed to vehicular traffic and accessible by pedestrians only, so that the owners or operators of restaurants, bars, and retail businesses located on those county or municipal streets or roads may use the streets or roads as an extension of their business premises and conduct retail sales; and

WHEREAS, “retail sales” shall include sales of food and alcoholic beverages for consumption at tables owned by restaurants and bars and located for those days on the closed streets, roads or sidewalks, as determined by the municipality and subject to compliance with applicable municipal ordinances; and

WHEREAS, A4190 would also provide for the suspension of the Blue Laws in the municipality on Sundays when roads are closed in the business district as stated above; and

WHEREAS, this legislation is intended to increase economic activity in the State’s local business districts, which have been seriously impacted by restrictions arising from the COVID-19 pandemic;


NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Closter, County of Bergen, State of New Jersey that we express our support for A4190 and urge the Legislature to enact this legislation quickly; and

BE IT FURTHER RESOLVED that we hereby authorize the Borough Clerk to transmit a copy of this Resolution of support to Governor Murphy, Senator Gerald Cardinale, and Assembly representatives Robert Auth and Holly Schepisi.


Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin			X			
Councilwoman Latner		X	X			
Councilwoman Witko			X			
Councilman Yammarino	X		X			
Councilwoman Chung			X			
Councilwoman Amitai			X			

Adopted: August 12, 2020

APPROVED BY:


John C. Glidden, Jr., Mayor

ATTEST:


Arlene Gray, Deputy Borough Clerk

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter on August 12, 2020.

Arlene Gray, Deputy Borough Clerk

BOROUGH OF CLOSTER
BERGEN COUNTY
RESOLUTION

BE IT RESOLVED, by the Mayor and Council of the Borough of Closter, Bergen County, that the Borough Engineer, having been satisfied that required improvements were satisfactorily completes in accordance with the requirements of Closter Code, Chapter 167, Soil Movement, for the following:

<u>Block</u>	<u>Lot</u>	<u>Address</u>	<u>Applicant</u>	<u>Amount</u>
1405	1	50 Primrose Lane	Erie 277 LLC	\$69.47

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Closter that the Deputy Treasurer is hereby authorized to release and return the remaining escrow funds to the applicant


Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin			X			
Councilwoman Latner		X	X			
Councilwoman Witko			X			
Councilman Yammarino	X		X			
Councilwoman Chung			X			
Councilwoman Amitai			X			

Adopted: August 12, 2020

ATTEST:


Loretta Castano, Borough Clerk

APPROVED:


John C. Glidden Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held August 12, 2020

Loretta Castano, Borough Clerk

BOROUGH OF CLOSTER
BERGEN COUNTY
RESOLUTION

WHEREAS, the Planning Board professionals have inspected the improvements required under the granted approvals: and

WHEREAS, the Planning Board professionals have determined that all required improvements have been satisfactorily completed and all fees due for services rendered have been received for application at

<u>Block</u>	<u>Lot</u>	<u>Address</u>	<u>Applicant</u>	<u>Amount</u>
1405	1	50 Primrose Lane	Erie 277 LLC	\$236.28

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Closter that the Deputy Treasurer is hereby authorized to release and return the remaining Engineering escrow funds of \$236.28 to the applicants.


Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin			X			
Councilwoman Latner		X	X			
Councilwoman Witko			X			
Councilman Yammarino	X		X			
Councilwoman Chung			X			
Councilwoman Amitai			X			

Adopted: August 12, 2020

ATTEST:


Loretta Castano, Borough Clerk

APPROVED:


John C. Glidden, Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held August 12, 2020

Loretta Castano, Borough Clerk

**BOROUGH OF CLOSTER
COUNTY OF BERGEN, NEW JERSEY**

**RESOLUTION APPOINTING DEPUTY RECORDS CUSTODIANS UNDER
THE OPEN PUBLIC RECORDS ACT, N.J.S.A. 47:1A-1 et seq.**

WHEREAS, pursuant to the Open Public Records Act, N.J.S.A. 47:1A-1 et seq. ("OPRA"), the Municipal Clerk is designated as the Records Custodian for a municipality; and

WHEREAS, OPRA allows a municipality to develop reasonable and practical measures for responding to OPRA requests, which may include the designation of deputy custodians for particular types of records; and

WHEREAS, the governing body recognizes that the Borough regularly receives requests for government records from certain departments that maintain custody of their records pursuant to their respective statutorily-defined responsibilities; and

WHEREAS, upon the request of the Municipal Clerk, and to facilitate the efficient administration of OPRA requests and timely public access to government records, the governing body deems it to be in the best interest of the Borough to appoint Deputy Records Custodians for those departments which maintain custody of records that are frequently the subject of OPRA requests;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Closter, County of Bergen, State of New Jersey, that the following Deputy Records Custodian appointments are hereby made for the following departments for the purpose of fulfilling requests for government records from their respective departments:

Police Department Records

Deputy Custodian - John McTigue, Chief of Police

Tax Assessor Records

Deputy Custodian - Angela Mattiace, Tax Assessor

BE IT FURTHER RESOLVED that, notwithstanding the appointment of Deputy Custodians hereunder, all requests for Borough records shall continue to be made in the manner set forth in the Borough's policy directly to the Municipal Clerk, who shall thereafter, in her discretion, refer the request to the Deputy Records Custodians she deems appropriate for response; and

BE IT FURTHER RESOLVED that each of the custodians deputized herein shall be primarily responsible for responding to OPRA requests issued to their respective departments, shall adhere to the time limits and requirements for compliance set forth under OPRA, and shall notify the Municipal Clerk of the production of any records and the date of compliance; and


BE IT FURTHER RESOLVED that, in the event that any of the above-named Deputy Custodians should no longer be employed by the Borough of Closter, or shall become employed in a different capacity than identified above, the person hired or designated to assume the responsibilities of the position shall be deemed the Deputy Records Custodian for that department unless and until further action of this governing body; and

BE IT FURTHER RESOLVED that the Borough Clerk shall forward a copy of this Resolution to the Chief of Police and Tax Assessor.

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin			X			
Councilwoman Latner		X	X			
Councilwoman Witko			X			
Councilman Yammarino	X		X			
Councilwoman Chung			X			
Councilwoman Amitai			X			

Adopted: August 12, 2020

APPROVED BY:


 John C. Glidden, Jr., Mayor

ATTEST:


 Arlene Marie Gray, Deputy Borough Clerk

Certified to be a true copy of Resolution adopted by the Mayor and Council of the
 Borough of Closter on August 12, 2020.

Arlene Marie Gray, Deputy Borough Clerk

**BOROUGH OF CLOSTER
COUNTY OF BERGEN, NEW JERSEY**

**RESOLUTION AUTHORIZING THE PREPARATION AND ADVERTISEMENT
OF REQUEST FOR PROPOSALS FOR THE
MACBAIN HOMESTEAD AND FARM LEASE**

WHEREAS, the Borough's current lease agreement pertaining to the MacBain Homestead and Farm, Block 2102, Lot 37.07, 203 Hickory Lane (the "Property"), as extended, expires on September 29, 2020; and

WHEREAS, the Borough desires to advertise for the receipt of Requests for Proposals for a new lease for the Property;


NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Closter, County of Bergen, State of New Jersey, that the Borough Attorney and the Borough Administrator are hereby authorized to prepare specifications to solicit Requests for Proposals for a lease for the Property, and the Borough Clerk is hereby authorized to advertise for the receipt of responses to Requests for Proposals for the aforementioned lease.

MOTION TO TABLE THIS RESOLUTION WAS PASSED BY THE FOLLOWING VOTE:

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin		X	X			
Councilwoman Latner			X			
Councilwoman Witko			X			
Councilman Yammarino			X			
Councilwoman Chung	X		X			
Councilwoman Amitai			X			

Adopted: August 12, 2020

APPROVED BY:


John C. Glidden, Jr., Mayor

ATTEST:


Arlene Marie Gray, Deputy Borough Clerk

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter on August 12, 2020.

Arlene Marie Gray, Deputy Borough Clerk

**BOROUGH OF CLOSTER
COUNTY OF BERGEN, NEW JERSEY**

**RESOLUTION AUTHORIZING EXECUTION OF GROUND LEASE
AGREEMENT WITH HDC DURIE DEVELOPMENT LLC FOR
VILLAGE KNOLLS APARTMENTS**

WHEREAS, the Borough is the owner of real property located in Block 1316, Lot 9 on the Borough's Tax Map, formerly the site of the Village School, and more commonly known as 511 Durie Avenue (the "Property"); and

WHEREAS, as part of its approved affordable housing plan, the Borough intends to construct, operate and maintain upon the Property a 35-unit high-quality affordable housing project, including associated common spaces, and related infrastructure improvements, to be known as the "Village Knoll Apartments" (the "Project"); and

WHEREAS, in connection therewith, the Borough has designated the Housing Development Corporation of Bergen County, a not-for-profit corporation and instrumentality of the Bergen County Housing Authority (the "Developer") as the developer of the Property; and

WHEREAS, in accordance with the foregoing and in order to facilitate the undertaking of the Project, the Borough granted an option to ground lease the Property to Developer pursuant to that certain Ground Lease Option Agreement by and between the Borough and Developer, dated June 12, 2019 (the "Option Agreement"); and

WHEREAS, the Option Agreement was assigned by Developer to HDC Durie Development, LLC, a related entity of the Developer (the "Tenant"), pursuant to that certain Assignment of Ground Lease Option Agreement by and between Developer and Tenant, dated July 18, 2019; and

WHEREAS, Tenant wishes to ground lease the Property from the Borough for the purpose of constructing improvements as part of the Project; and

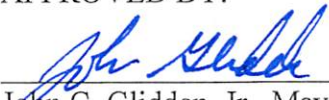
WHEREAS, the Borough desires to enter into a long-term Ground Lease Agreement for Village Knolls Apartments ("Ground Lease") with Tenant, as lessee, for the Property for an initial term of seventy-five (75) years, subject to the terms and conditions stated in the Ground Lease, a copy of which is annexed hereto as **Exhibit A**;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Closter, County of Bergen, State of New Jersey, that Mayor John Glidden is hereby authorized to execute the Ground Lease on behalf of the Borough, as well as any related documents deemed necessary or appropriate by the Borough Attorney to effectuate the Ground Lease.

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin			X			
Councilwoman Latner		X	X			
Councilwoman Witko			X			
Councilman Yammarino	X		X			
Councilwoman Chung			X			
Councilwoman Amitai			X			

Adopted: August 12, 2020

APPROVED BY:


John C. Glidden, Jr., Mayor

ATTEST:


Arlene Marie Gray, Deputy Borough Clerk

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter on August 12, 2020.

Arlene Marie Gray, Deputy Borough Clerk

EXHIBIT A

**BOROUGH OF CLOSTER
COUNTY OF BERGEN**

**RESOLUTION MEMORIALIZING VOTE TO ALLOW MAHWAH TREE CORP. ACCESS TO
BOROUGH PROPERTY LOCATED AT 511 DURIE AVENUE TO REMOVE TREE ON
ADJACENT PRIVATE PROPERTY**

WHEREAS, at the public meeting held on July 22, 2020, the Governing Body reviewed a request by Mahwah Tree Corp., P.O. Box 514, Mahwah, New Jersey, to be allowed access to Borough property located at 511 Durie Avenue, formerly the site of the Village School, to place equipment necessary to safely remove a large tree on private property located at 495 Durie Avenue; and


WHEREAS, the Governing Body discussed the request and determined by a voice vote that the request should be authorized, subject to the Borough's receipt of an executed hold harmless agreement and certificate of insurance naming the Borough as an additional insured;

NOW, THEREFORE BE IT RESOLVED, that the Governing Body of the Borough of Closter hereby memorializes its vote at the July 22, 2020 Public Meeting to approve the request by Mahwah Tree Corp. to be allowed access to Borough property located at 511 Durie Avenue to place equipment necessary to remove a tree on private property located at 495 Durie Avenue, subject to the Borough's receipt of an executed hold harmless agreement and certificate of insurance satisfactory to the Borough's Risk Manager naming the Borough as an additional insured.

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin			X			
Councilwoman Latner		X	X			
Councilwoman Witko			X			
Councilman Yammarino	X		X			
Councilwoman Chung			X			
Councilwoman Amitai			X			

Adopted: August 12, 2020

APPROVED BY:


John C. Glidden, Jr., Mayor

ATTEST:


Arlene Gray, Deputy Borough Clerk

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter on August 12, 2020.

Arlene Gray, Deputy Borough Clerk

BOROUGH OF CLOSTER
RESOLUTION AUTHORIZING CANCELLING OF COMPLETED GENERAL
CAPITAL FUND GRANT RECEIVABLES AND UNEXPENDED
IMPROVEMENT AUTHORIZATION BALANCES

WHEREAS, certain General Capital Grant receivable balances remain uncollected for purposes which have been completed, and

WHEREAS, certain General Capital Fund Improvement authorization balances remain unexpended for purposes which have been completed, and

WHEREAS, it has been determined that the Borough has received all the funds eligible to be received and desires to cancel the remaining grant receivable balances and the unexpended improvement authorization balances,

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Closter, Bergen County that the following balances be canceled of record:

Ord. No.	Description	Grant Receivable	Improvement Authorization	Amount
				To Be Raised Cancelled Receivable
1209	Ruckman Walking Path Lighting	\$ 62,254.00		\$ 2,202.00
	FEMA Hazard Mitigation			1,886.00
				\$ 4,088.00

(as per 2019 Audit Statement)


Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin			X			
Councilwoman Latner		X	X			
Councilwoman Witko			X			
Councilman Yammarino	X		X			
Councilwoman Chung			X			
Councilwoman Amitai			X			

DATE: August 12, 2020

ATTEST:


Loretta Castano, Borough Clerk

APPROVED:


John Glidden, Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held August 12, 2020.

Loretta Castano, Borough Clerk

BOROUGH OF CLOSTER
COUNTY OF BERGEN

**RESOLUTION AUTHORIZING AN AMENDMENT TO THE CONTRACT
 WITH BOSWELL ENGINEERING TO PROVIDE ENGINEERING SERVICES
 FOR THE BLANCH AVENUE over DWARS KILL BRIDGE DESIGN AND
 CONSTRUCTION
 BOSWELL FILE NO. PR-20-9832**

WHEREAS, the Borough of Closter, by resolution dated January 2, 2020, entered into an annual contract with Boswell Engineering for the provision of professional engineering services; and

WHEREAS, on Thursday, August 6, 2020, a major structural compromise was uncovered on the roadway approach to the Blanch Avenue Bridge creating a hazardous, dangerous condition; and

WHEREAS, on Thursday, August 6, 2020, officials from both Closter and Norwood met and reviewed the conditions of the bridge and approach roadways noting the sink hole on the westbound approach to the bridge, causing the immediate closure of the bridge to all traffic; and

WHEREAS, additional, professional engineering services are required for the joint project between the Borough of Closter and the Borough of Norwood; and

WHEREAS, necessary preparation of construction plans and specifications for the above referenced project will be prepared by Boswell Engineering; and

WHEREAS, the Borough of Closter has requested Boswell Engineering to provide these services in an effort to advance this project; and

WHEREAS, Boswell Engineering has offered to provide the additional, engineering services in a proposal dated June 10, 2020, copy attached, for an amount not to exceed \$98,500.00; and

WHEREAS, N.J.S.A. 40A:11-1 et seq. exempts professional services from certain requirements of public bidding, provided a notice of appointment be printed in a newspaper of general circulation within the municipality; and

WHEREAS, N.J.S.A. 19:44A-20.1 et seq., commonly known as the State "Pay to Play" Law took effect on January 1, 2006 and the Borough had fully complied with the "fair and open" process set forth thereunder; and

WHEREAS, it is deemed to be in the best interests of the Borough for the Mayor and Council to enter into a contract amendment with and thereby authorizing Boswell Engineering to undertake such additional work and responsibility for an amount not to exceed \$40,000.00 for the initial engineering tasks; and

WHEREAS, the Chief Financial Officer of the Borough of Closter has (by a Certificate of Availability of Funds) certified, pursuant to N.J.S.A. 40A:9-140.1 et seq. and N.J.A.C. 5:30-5.4, that the funds, which are required by the Borough for the retention of Boswell Engineering, are available;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council that it does hereby approve the execution by the Mayor and Borough Clerk of a contract amendment to the Borough's contract with Boswell Engineering under which Boswell Engineering will provide the additional professional services at an amount not to exceed \$40,000.00; and

BE IT FURTHER RESOLVED that said contract amendment is being awarded without competitive bidding, since the services covered are "professional services," pursuant to N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law, which are services performed by persons authorized by law to practice a recognized profession; and

BE IT FURTHER RESOLVED that the Borough Clerk is authorized and directed, in accordance with the notice of publication provisions of N.J.S.A. 40A:11-5(1)(a), to publish a notice of this action once in the official newspaper of the Borough; and

BE IT FURTHER RESOLVED that the award of the contract amendment shall be in accordance with and subject to compliance with the Affirmative Action Regulations of the State of New Jersey, N.J.A.C. 17:27-1.1, et seq., and the requirements of Public Laws 1975 Chapter 127, N.J.S.A. 10:5-31 to 38; and

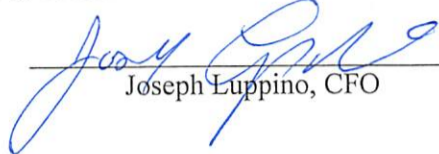
BE IT FURTHER RESOLVED that the contract amendment is being awarded in accordance with the provisions of N.J.S.A. 19:44A-20.1, et seq.

BE IT FURTHER RESOLVED that the Borough Clerk shall provide a copy of this Resolution to the Borough Administrator and to the Assistant CFO.

CERTIFICATE OF AVAILABILITY OF FUNDS

I, Joseph Luppino, Chief Financial Officer of the Borough of Closter, hereby certify, pursuant to NJSA 40A:9-140.1, et seq. and NJAC 5:30.4, that the funds are available to the Borough of Closter for calendar year 2020 in accounts C-04-17-233-000-020.

Dated: August 12, 2020


Joseph Luppino, CFO

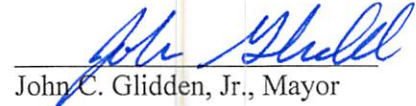
Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin			X			
Councilwoman Latner		X	X			
Councilwoman Witko			X			
Councilman Yammarino	X		X			
Councilwoman Chung			X			
Councilwoman Amitai			X			

Adopted: August 12, 2020

ATTEST:


Loretta Castano, Borough Clerk

APPROVED:


John C. Glidden, Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held August 12, 2020.

Loretta Castano, Borough Clerk

EXHIBIT A



BOSWELL ENGINEERING

ENGINEERS ■ SURVEYORS ■ PLANNERS ■ SCIENTISTS

330 Phillips Avenue • P.O. Box 3152 • South Hackensack, N.J. 07808-1722 • (201) 641-0770 • Fax (201) 641-1831

June 10, 2020

The Honorable Mayor and Council
Borough of Closter
295 Closter Dock Road
Closter, NJ 07624

Attention: Mr. Ed Hynes, Administrator

Re: Blanch Avenue over Dwars Kill
Boroughs of Closter & Norwood
Bergen County, New Jersey
Our File No. PR-20-9832

Dear Mayor Glidden and Members of the Council:

In accordance with your request, this letter shall serve as Boswell Engineering's (Boswell) proposal for the preparation of construction plans and specifications for the above referenced project.

It is our understanding that the Borough of Closter (Borough) will apply for a 2021 Local Aid grant for the above-referenced project. Following is an outline of the scope of work and the estimated fee for our design service.

SCOPE OF WORK

The intent of this project is to maximize the allocated funding while designing a project that is in keeping with the character of the surrounding neighborhood. Consistent with this objective, we are recommending that the structure be rehabilitated by replacing the entire superstructure. The new design will include widening the bridge to include a 6' sidewalk on the north side. The construction cost for this work is estimated to be \$680,000 excluding material testing.

The bridge approach guide rail will be brought up to compliance on all four approaches and will afford a significant safety improvement. The project limits will extend between the required guide rail lengths and will be determined during the design stage.

SCOPE OF SERVICES

Field Survey

For this project, we propose the use of a conventional ground survey. We will establish the horizontal control by means of conventional total station. Utilizing GNSS/RTK, NAD 1983(2011) values will be

obtained on a minimum of three (3) of the survey baseline points. Checks will also be made, via RTK, to published National Geodetic Survey (NGS) control points in the vicinity of the project to verify our resultant RTK values. The "on-ground" survey baseline will then be moved and rotated into the NAD 1983 system based on a common central point thereby obtaining New Jersey State Plane Ground Coordinates. Since the Blanch Avenue bridge is in a flood zone based on the effective flood map, elevations will be established in the North American Vertical Datum of 1988. A conversion to the National Geodetic Vertical Datum of 1929 will be provided, if required.

The topographic survey of the bridge and approaches will be performed extending a minimum of 250 feet each way along the roadway from the bridge. Boswell's field crew will locate and obtain elevations on all existing features such as, but limited to, curbing, sidewalk, storm and sanitary structures (with invert elevations), visible utilities and utility mark-outs, trees with calipers greater than 6 inches, limits of wetlands, utility poles and overhead wires, fences, signs, and driveways. Boswell will obtain stream sections 500 feet upstream and as far as possible downstream of the bridge at 100-foot intervals, which will extend a minimum of 100 feet each way from the center line of Dwars Kill. Structural locations of the bridge will be obtained to aid in the alignment and design of the proposed bridge and for use in the hydraulic analysis.

Boundary Survey (R.O.W. Engineering)

We will research existing deeds and maps on file at the Bergen County Clerk's Office and will contact the Bergen County Engineer's office and SUEZ for any mapping and field notes that may be available. Field survey and a subsequent analysis will be performed in the office to establish the existing centerline, right-of-way lines, and lot lines. If practical, Boswell will utilize the existing calculated centerline of right of way as the construction baseline.

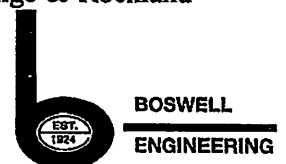
The existing right-of-way width of Blanch Avenue is 33 feet at the bridge. We will assume that four (4) lots will require permanent and/or temporary easements for the replacement of the bridge.

Roadway Design

Blanch Avenue varies in width on the approaches to the bridge, the north approximately 21.58 feet wide at the bridge, the south approach is wider since West Street merges into Blanch Avenue. The roadway width will be widened to include a 6' sidewalk on the north side of the bridge. For this project, the guide rail "Length of Need" calculations will be performed. This will establish not only how much guide rail will be required but also confirm the project limits. We will utilize Section 8 of the New Jersey Department of Transportation's (NJDOT) *Roadway Design Manual* for the guide rail design. Additionally, we will utilize NJDOT guide rail details on the construction plans.

The roadway horizontal and vertical alignment will be maintained. Pavement milling and resurfacing quantities will be calculated and provided on the plan.

The bridge is too narrow to be constructed in stages and therefore, the road will be closed while the construction occurs utilizing a 2-mile detour, similar to the detour established by Orange & Rockland



for the installation of their underground transmission line on this section of Blanch Avenue. The detour plan will be developed with input from key Borough officials, including the Police Department. The detour plan is not expected to impact access to any properties.

Utility Engineering

Establishing the location of all utilities impacted by the construction is an important step in the utilities engineering process. Once all utility locations are determined, the impacts to the respective utility will be quantified. Every effort will be made to avoid conflicts and thereby avoid utility relocations. We will hold a joint meeting of all utility companies who have aerial or underground facilities near the bridge. As a crane will be involved in setting the new bridge elements, there may be a conflict with the aerial wires in terms of the Proximity Act. Any and all limitations on construction will be noted in the contract documents as well as any work or schedule limitations, which may impact the Contractor's daily production and schedule.

Permits

The following summarizes the services required to obtain regulatory approvals and ensure environmental compliance.

Hydrology and Hydraulics

The project takes place along the Dwars Kill Brook, which is a studied water body. However, since the proposed bridge will be a larger structure, to incorporate a widened roadway and sidewalks, a hydraulic analysis using a standard-step backwater analysis program (HEC-RAS) will be utilized. This analysis will determine the width and low cord elevation of the proposed structure, to ensure compliance with N.J.A.C. 7:13-12.7. The limits of the Flood Hazard Area and the floodway will then be delineated with a Metes and Bounds description.

Establishment of Regulatory Limits

Boswell will establish the wetland/upland boundary within the project limit to delineate the extent of regulated wetlands and State open waters within 150-feet landward of the proposed limit of disturbance. Our environmental team will GPS locate all regulated areas for inclusion on the Environmental Permitting Plans.

Delineation of the State open water/riparian boundary is necessary to accurately calculate regulated disturbances associated with the proposed project. The establishment of these limits is required as part of the NJDEP Land Use Application and can also be used for future planning purposes. Due to the existing site conditions and clear definition of the regulated areas, this process will require a Flood Hazard Area Individual Permit and a Freshwater Wetlands General Permit No. 10A.

Regulatory Permit Applications

This project will require a Freshwater Wetlands (FWW) General Permit No. 10A and a Flood Hazard Area Individual Permit for the proposed project disturbances associated with the replacement activities in accordance with N.J.A.C. 7:7A and 7:13, respectively. The potential affects to threatened and endangered species will be assessed and incorporated, if necessary.

Boswell will prepare the necessary environmental permit applications and coordinate with the Division of Land Use Regulation to obtain the required state approvals. The permit submission will include the following:

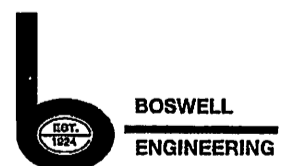
- Division of Land Use Regulation Program Application Form (DLUR);
- Freshwater Wetlands/Flood Hazard Area Administrative Checklist;
- Site photographs of the project area;
- Copy of the location maps and figures;
- Notices to adjacent property owners, certified mail, return receipt requested (to be paid by the County);
- Compliance Statement (in accordance with N.J.A.C. 7:7A and 7:13);
- Environmental permitting plans;
- Engineers Report
- Application fees; and,
- Permit coordination with NJDEP representatives.

Boswell will prepare all deliverables required to secure the necessary permits including, but not limited to; compliance statements, administrative forms, photo-documentation, public notification, location maps, threatened and endangered species inventories, qualifications, public interest evaluation, and disturbance calculations and environmental drawings. The plans and reports, prior to submission, will be thoroughly reviewed and checked for completeness in order to avoid unnecessary delays during the administrative review period. Once complete, the packages will be submitted to the NJDEP Division of Land Use Regulation.

Environmental Permitting Plans

Upon completion of the bridge replacement design, Boswell will prepare an Environmental Permitting Plan set as required for the various permit applications. Environmental Permitting Plans will be utilized in conjunction with the various design plans to obtain the required regulatory permits. These plans will include:

- A. Location of the proposed precast concrete structure, property lines, dewatering methods, construction access areas, and soil erosion and sediment control measures;
- B. Limits of existing wetland/upland boundary and riparian zone;
- C. Quantification of regulatory disturbances (wetlands, State open waters, riparian zones, flood hazard areas, critical habitat, etc.);



- D. Existing/proposed floodway and flood hazard area elevations; and
- E. Topography, and proposed conduit outlet/channel protection and vegetative restoration details.

Soil Erosion and Sediment Control Certification

The project will require a Soil Erosion and Sediment Control Certification (SCD) from Bergen County Soil Conservation District (BCSCD). Boswell will provide all necessary plans and supporting calculations to obtain SCD approval and determine the requisite review fees. Since review fees are based on final limits of disturbance, submission to the BCSCD will not occur until after the Final Design Phase.

NJDEP and BCSCD Coordination

After the submissions of the applications, Boswell will respond to any minor technical questions or comments and revise the plans and reports as necessary to comply with the various agency's (NJDEP and BCSCD) requests, within the project's initial scope.

Naturally, we will remain in frequent contact with the NJDEP and BCSCD review staff in an effort to expedite scheduling of the site inspection and issuance of the permits. This effort will include one (1) onsite field visit with NJDEP review personnel. It is anticipated that once the NJDEP deems the application complete, the permits are attainable within a 90 to 120-day time frame.

Task 1: Hydraulics: \$8,000

Task 2: Permit Application

- A. Establishment of Regulatory Limits: \$2,000

- B. Preparation of Permit Applications and Reports: \$4,000

- C. Permitting Plans: \$5,000

Task 3: Soil Erosion and Sediment Control: \$1,500

Task 4: Regulator Agency Coordination: \$2,000

Structural/Bridge Design

The need for this project is replacement of the bridge due to the deteriorated conditions of the structure, i.e., large spalls, missing mortar, laminar rust to the steel stringers, etc. The existing structure, classified as a culvert and constructed in 1910, is a single span bridge consisting of steel stringers with a brick jack arch deck. The span is 11.5 feet and has an under clearance of 4.4 feet. The overall structure length is 12.0 feet, with a width of 25 feet.

We will perform the structural design that will include design of a new superstructure, substructure and wingwalls to replace the existing bridge. The new structure will consist of precast concrete culvert structure, footings, wing walls and the parapets.

The new structure will be designed in accordance with current AASHTO standards as modified by the NJDOT. The new structure shall incorporate all current safety requirements for bridges. Also, architectural details, including stone work or concrete form-liners, can be included to enhance the bridge appearance, is so desired by the Borough.

Geotechnical Exploration and Foundation Recommendations

The geotechnical investigation and foundation recommendations task will be performed by our subconsultant Quad Engineering, LLC. The scope of work to be performed under this task includes the following:

Data Collection and Planning - Work will include site reconnaissance, collection and review of geological data, and preparation for the planned exploration program.

Exploration Program – The exploration program is planned to include drilling of two (2) borings at the bridge site. The depths of borings are expected to range in depth from 40 to 100 feet.

Disturbed samples will be obtained from the borings by the Standard Penetration Test Method in general accordance with ASTM D1586 procedures, and in the event of soft soil occurrence, 3-inch diameter undisturbed tube samples will be obtained from the compressible soil stratum for potential strength and compressibility testing.

Laboratory Testing – Laboratory testing is planned to include identification testing to verify visual classifications on selected soil samples. Strength testing will be conducted, if needed. These latter tests will include shear tests to obtain measurements of their strength.

Observation: A field representative will log the subsurface conditions and will maintain daily contact with our office to report the findings. The locations and depths of borings, drilling procedures, and the types and locations of samples will be modified as necessary to suit the conditions encountered.

Evaluation and Report – An engineering analyses and geotechnical engineering report for the bridge will be prepared, including recommendations for foundation types, depths, and other design criteria as described below:

- a. Methods to prepare the site to provide adequate support to the structures and their floors;
- b. Foundation types, depths, and allowable bearing value;
- c. Groundwater levels encountered and the geotechnical design and construction criteria for control of groundwater during and after construction;
- d. Influence of construction on adjacent structures;
- e. Seismic design criteria based on AASHTO.

FEE PROPOSAL

Boswell will perform the services outlined in the proposal for an estimated fee not to exceed \$12,000 for Survey, \$55,500 for the Design phase, \$22,500 for Hydraulics and Environmental Permitting phase, and \$8,500 for the Geotechnical Exploration and Foundation Recommendations. Invoicing will be based on our hourly rates in effect at the time the work is performed. This fee breakdown is only an estimate and will be adjusted to reflect the actual effort for each phase. The total fee, however, will not exceed \$98,500.00.

ITEMS NOT INCLUDED IN THE ENGINEERING FEE

The following items are not anticipated and are therefore excluded:

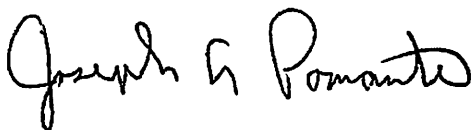
1. NJDEP Permit Review Fees (approx. \$10,000)
2. Bergen County Soil Conservation District Review Fees (approx. \$1,500)
3. Construction Inspection and/or Services
4. Survey Stakeout

Additional work above and beyond what is outlined in the proposal will be performed only as authorized by the Borough.

Thank you for the opportunity to submit this proposal. We look forward to providing the Borough of Closter and the Borough of Norwood with our engineering services and to the successful completion of this project. Should you have any questions or require additional information, please do not hesitate to contact Nick DeNicola, P.E., or me.

Very truly yours,

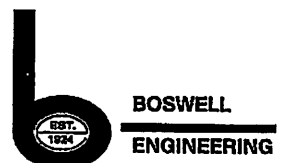
BOSWELL ENGINEERING



Joseph A. Pomante, P.E.

JAP/ND

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**BOROUGH OF CLOSTER
COUNTY OF BERGEN**

**RESOLUTION AUTHORIZING THE EXTENSION OF A TEMPORARY INCREASE IN
THE NUMBER OF HOURS FOR A TECHNICAL ASSISTANT IN THE BUILDING
DEPARTMENT**

WHEREAS, at the Regular Meeting of the Closter Mayor and Council on June 24, 2020, the governing body reviewed, discussed and approved by resolution authorization for Rose Mitchell, a Technical Assistant in the Building Department, to work an additional seven (7) hours per week for the period of June 29, 2020 through July 17, 2020 for a stipend of \$223.02 per seven (7) hour day in order to address an increased workload due to the significant increase in the applications and permit requests that are being made to that Department; and

WHEREAS, at the Regular Meeting of the Closter Mayor and Council on July 22, 2020, the governing body authorized by resolution an extension of the time period that Rose Mitchell could continue to work an additional seven (7) hours per week through August 5, 2020; and

WHEREAS, due to the continued increased workload due in the Building Department, a request has been made to further extend the temporary increase in hours for Rose Mitchell for an additional four weeks; and

WHEREAS, the governing body deems it to be in the best interest of the Borough to approve this request; and

WHEREAS, funds are available in the Borough's budget for this purpose;

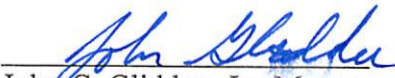
NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Closter as follows:

1. That the time period set forth in the resolutions of June 24, 2020 and July 22, 2020 authorizing Rose Mitchell to work an additional seven (7) hours per week for a stipend of \$223.02 per seven (7) hour day is hereby extended four weeks, through September 2, 2020.
2. Ms. Mitchell shall be paid for this additional 7-hour day in accordance with the Borough's Salary Ordinance at the current hourly rate of \$31.86 x 7 hours/day, or \$223.02 per day, and shall submit this additional time on a separate voucher.
3. The Borough Clerk shall provide a copy of this Resolution to the Finance Office and Borough Administrator.

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin			X			
Councilwoman Latner		X	X			
Councilwoman Witko			X			
Councilman Yammarino	X		X			
Councilwoman Chung			X			
Councilwoman Amitai			X			

Adopted: August 12, 2020

APPROVED BY:


John C. Glidden, Jr., Mayor

ATTEST:


Arlene Marie Gray, Deputy Borough Clerk

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter on August 12, 2020.

Arlene Marie Gray, Deputy Borough Clerk

BOROUGH OF CLOSTER RESOLUTION
Resolution Instituting a Credit Card Policy for Internal Control

WHEREAS, there is **one** credit card company, Lowe's, issued for use with the Borough of Closter to acquire inexpensive items that are approved and necessary expenditures of the Borough. The credit card is a privilege and that the following employees agree to comply with the following policy in order to avail herself/himself of that privilege.

1. You are prohibited from using the card for any personal expenses.
2. Each card holder is responsible for signing out their card with the Finance department and return within the same day.
3. On each purchase, you shall document the purpose of which the card was used.
4. Upon return from the store, an itemized receipt is to be shown to the Finance office and then may be entered into the encumbrance system for payment of the goods by the requested department.
5. If the purchase was incurred for anyone other than yourself, in addition to number 3, you shall document the names of the individuals for whom the expenditures were incurred.
6. You shall take all action necessary to insure that the purchases are tax exempt.
7. You are authorized to acquire goods which are genuine and necessary expenses that have been budgeted by the Borough of Closter.
8. Stolen or lost cards are to be reported immediately to the Finance office.
9. The Borough reserves the right to cancellation of the card at any time. Card(s) will be destroyed upon termination of employment with the Borough.

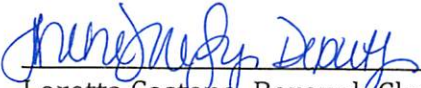
Cardholders: William Dahle, Marek Skowron and Thomas Brueck

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Closter authorizes employees; William Dahle, Marek Skowron and Thomas Brueck for usage of Lowe's credit card. Certified copy to be delivered to Assistant CFO.

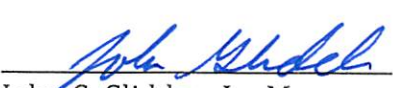
Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin			X			
Councilwoman Latner		X	X			
Councilwoman Witko			X			
Councilman Yammarino	X		X			
Councilwoman Chung			X			
Councilwoman Amitai			X			

DATE: August 12, 2020

ATTEST:


 Loretta Castano, Borough Clerk

APPROVED:


 John C. Glidden, Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held August 12, 2020.

 Loretta Castano, Borough Clerk