

MAYOR AND COUNCIL  
BOROUGH OF CLOSTER

REGULAR MEETING MINUTES – WEDNESDAY, SEPTEMBER 11, 2019 - 7:30 P.M

Mayor Glidden called the meeting to order at 9:00 p.m.

1. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Annual Notice of Meetings which was published in The Record and The Star Ledger on January 9, 2019, was posted on the Municipal Clerk’s bulletin board and has remained posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

2. ROLL CALL

The following persons were present:

- Mayor John C. Glidden, Jr.
- Councilpersons Scott Devlin, Alissa Latner, Dolores Witko, Joseph Yammarino  
and Jannie Chung
- Interim Borough Administrator, Edward Hynes
- Borough Attorney, Edward T. Rogan
- Borough Clerk, Loretta Castano
- Borough Engineer, Nick DeNicola
- Chief Financial Officer, Joseph Luppino
- Chief of Police, John McTigue

The following persons were not present:

- Councilwoman Victoria Amitai

3. MAYORAL PRESENTATION(S)

4. PRESENTATION(S)

The following Presentations were made during the Work Session:

- a. Peter Blanos, Millenium Strategies (Requested by Interim Administrator 8/13/19/confirmed by Mayor Glidden 8/14/19)
- b. Seth Ungar, Northern Valley Greenway (Requested by Councilman Devlin 8/27/19/confirmed by Mayor Glidden 8/28/19)

5. MAYORAL APPOINTMENTS TO BOARDS AND COMMISSIONS (Not made to date)

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>MAYOR GLIDDEN'S APPOINTMENT</u>	<u>TERM</u>	<u>EXPIRES</u>
<b>*Environmental Commission</b>				
Associate Member	<u>Jeffrey Lee</u> (Declined Appointment)	<u>NO APPOINTMENT</u>	1 Year (Unexp. Vacant)	31-Dec-19
Associate Member	<u>Grace Whitney</u> (Appt. Member RM 6/12/19)	<u>NO APPOINTMENT</u>	1 Year (Unexp. Whitney)	31-Dec-19
<b>*Planning Board</b>				
<b>Alternate No. 1</b>	<u>Melissa Corso</u> (Resigned 3/11/19)	<u>NO APPOINTMENT</u>	2 Years (Unexp. Corso)	31-Dec-20
<b>*Shade Tree Commission</b>				
Alternate No. 2	<u>Tsun Tam</u> (Appt. Member ReOrg 1/2/19)	<u>NO APPOINTMENT</u>	4 Years (Unexp. Tam)	31-Dec-19

Councilwoman Latner advised that Alisa Levinson advised Councilwoman Amitai that she had a recommendation for one of the appointments.

ORDINANCES

5a. INTRODUCTION OF THE FOLLOWING ORDINANCE - PUBLIC HEARING AND ADOPTION – MONDAY, 10/7/19 @ 8 P.M. OR AS SOON THEREAFTER AS THE MATTER MAY BE HEARD:

ORDINANCE NO. 2019:1264, “AN ORDINANCE APPROPRIATING A SUM OF \$80,000.00 FOR THE RUCKMAN PARK WALKING PARK LIGHTING PROJECT TO BE UNDERTAKEN BY THE BOROUGH OF CLOSTER AND TO APPROPRIATE \$29,532.00 FROM A GRANT PROVIDED BY BERGEN COUNTY OPEN SPACE FUNDS AND \$50,468.00 PROVIDED FROM THE MUNICIPAL OPEN SPACE PRESERVATION TRUST FUND (Received from Borough Attorney 9/6/19 @ 3:12 p.m.)

CLOSTER MAYOR AND COUNCIL  
REGULAR MEETING MINUTES – WEDNESDAY, SEPTEMBER 11, 2019 – 7:30 P.M.

Motion introducing Ordinance No. 2019:1264 was made by Councilman Yammarino seconded by Councilwoman Latner and declared carried by Mayor Glidden upon the affirmative vote of Councilpersons Devlin, Latner, Witko, Yammarino and Chung.

6a. VOTE ON CONSENT AGENDA ITEMS

Motion approving the Consent Agenda was made by Councilwoman Latner, seconded by Councilwoman Witko and declared carried by Mayor Glidden upon the affirmative vote of Councilpersons Devlin, Latner, Witko, Yammarino and Chung.

RESOLUTIONS

7. BILL RESOLUTION – SEPTEMBER 11, 2019 (Received from Deputy Treasurer 9/5/19)
8. RESOLUTION AUTHORIZING THE DEPUTY TREASURER TO ISSUE A REFUND OF REAL ESTATE TAX OVERPAYMENT IN THE AMOUNT OF \$4,106.01 TO CORE LOGIC FOR PROPERTY LOCATED AT BLOCK 2204, LOT 10, DUE TO DUPLICATE PAYMENT FOR THIRD QUARTER 2019 (Received from Tax Collector 8/23/19)
9. RESOLUTION APPROVING SETTLEMENT OF TAX APPEALS FOR THE YEARS 2018 AND 2019: ALBERICCI v. BOROUGH OF CLOSTER (Received from Borough Attorney 8/21/19)
10. RESOLUTION AUTHORIZING TAX COLLECTOR TO CANCEL THE FOLLOWING AMOUNTS FROM THE TAX RECORDS FOR THE YEARS 2019/2020 DUE TO A RECIPROCAL EASEMENT AGREEMENT (SECTION 13C) FORMULATED IN SEPTEMBER 1994 FOR THE TROKHAN LAND GROUP, LLC, FOR BLOCK 1302 LOT 13, 3<sup>RD</sup> AND 4<sup>TH</sup> QUARTERS 2019, IN THE AMOUNT OF \$3,082.72 AND 2020 PRELIMINARY TAX TOTALING \$3,050.59 (Received from Tax Collector 8/19/19)
11. RESOLUTION AUTHORIZING THE DEPUTY TREASURER TO ISSUE A REFUND OF REAL ESTATE TAX OVERPAYMENT IN THE TOTAL AMOUNT OF \$6,249.81 TO CORE LOGIC DUE TO DUPLICATE PAYMENTS FOR THIRD QUARTER 2019 FOR THE FOLLOWING TAX ACCOUNTS: BLOCK 1104, LOT 11 IN THE AMOUNT OF \$2,596.71 AND BLOCK 2104, LOT 7 IN THE AMOUNT OF \$3,653.10 (Received from Tax Collector 8/23/19)
12. RESOLUTION AUTHORIZING TAX COLLECTOR TO CANCEL THE AMOUNT OF \$11,188.44 FROM THE TAX RECORDS FOR THIRD QUARTER 2019 DUE TO THE BOROUGH PURCHASING THE PROPERTY LOCATED AT BLOCK 1316, LOT 9 KNOWN AS 511 DURIE AVENUE (Received from Tax Collector 8/23/19)
13. RESOLUTION AUTHORIZING DEPUTY TREASURER TO CLOSE OUT THE SIX (6) NAMED ACCOUNTS AND DEPOSIT THE FUNDS INTO THE CURRENT TREASURY ACCOUNT DUE TO EXHAUSTION OF ALL MEANS OF LOCATING THE NAMED INDIVIDUALS (Received from Deputy Treasurer 8/27/19)
14. RESOLUTION AUTHORIZING CORRECTIVE ACTION PLAN (Received from Assistant to Chief Financial Officer 8/27/19 - Reported by CFO at WS 8/14/19)
15. RESOLUTION AUTHORIZING THE ADVERTISEMENT OF BIDS FOR SOLID WASTE TRANSFER STATION SERVICES (Received from Borough Attorney 8/28/19)
16. RESOLUTION AUTHORIZING THE BOROUGH ENGINEER TO PROVIDE ADDITIONAL PROFESSIONAL SERVICES PERTAINING TO THE PROPOSED IMPROVEMENT AND SIGNALIZATION OF VERVALEN STREET AND PIERMONT ROAD (Received from Borough Attorney 8/28/19)

Borough Engineer explained the entire proposal is broken up into two phases: one is the survey followed by the design. He recommended, if the money is available, that the entire project should be approved. The County is looking for the survey to be completed so that the alignment can be formalized. The Council members agreed to approve Version B.
17. RESOLUTION AUTHORIZING CREATION OF ASSISTANT DPW SUPERINTENDENT POSITION, AUTHORIZING HIRING OF DEVON SAMPSON AS ASSISTANT DPW SUPERINTENDENT FOR A SALARY OF \$101,035 PER ANNUM, AND AUTHORIZING AMENDMENT TO COLLECTIVE BARGAINING AGREEMENT BETWEEN BOROUGH AND TEAMSTERS LOCAL 125 (Received from Borough Attorney 8/29/19)
18. RESOLUTION MEMORIALIZING APPOINTMENT OF PATRICIA BERRY AS TEMPORARY PART TIME PAYROLL CLERK AT \$21.00 PER HOUR FOR 25 HOURS PER WEEK, EFFECTIVE IMMEDIATELY (Motion approved RM 8/14/19/Resolution received from Borough Attorney 8/31/19)

19. RESOLUTION AUTHORIZING DEPUTY TREASURER TO ISSUE A CHECK IN THE AMOUNT OF \$32,853.10 **AND** ISSUE A RETURN OF PREMIUM FROM ESCROW IN THE AMOUNT OF \$34,000.00 TO CHRISTIANA T C/F CE1/FIRSTTRUST FOR THE REDEMPTION OF TAX SALE CERTIFICATE #17-00001 FOR PROPERTY LOCATED AT 6 MICHAELS LANE, BLOCK 1104, LOT 12, SOLD AT THE MUNICIPAL TAX SALE HELD ON 6/28/17 FOR 2016 DELINQUENT TAXES (Received from Tax Collector’s Office 9/2/19)
20. RESOLUTION AWARDING LAND USE OFFICE RENOVATION CONTRACT TO GL GROUP, INC., 140 HAMBURG TURNPIKE, BLOOMINGDALE, NEW JERSEY 07403, FOR AN AMOUNT NOT TO EXCEED \$15,550.00 (Received from Borough Attorney 9/4/19)
21. RESOLUTION AUTHORIZING THE PROMOTION OF SGT. MATTHEW THORNHILL FROM RANK OF SERGEANT TO LIEUTENANT, EFFECTIVE SEPTEMBER 25, 2019 (Received from Borough Attorney 9/5/19)
- 21a. POSSIBLE AWARD OF SOLE BID RECEIVED AT THE BID OPENING HELD 9/5/19 @ 11 A.M. RESOLUTION AWARDING FAIR AND OPEN PROFESSIONAL SRVICES AGREEMENT TO NW FINANCIAL GROUP, LLC FOR FINANCIAL ADVISORY SERVICES FOR THE BOROUGH OF CLOSTER (Received from Borough Attorney 9/9/19 @ 1:31 P.M.)

MOTIONS

22. MOTION APPROVING THE FOLLOWING MINUTES (Distributed 9/5/19): ABSTENTION: CHUNG
  - a. REGULAR MEETING HELD AUGUST 14, 2019
  - b. WORK SESSION HELD AUGUST 14, 2019
23. MOTION APPROVING THE FOLLOWING NON-SALARIED APPOINTMENTS TO BOARDS AND COMMISSIONS:

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
<b>Board of Health</b>				
Alternate No. 2	<u>Benjamin Latner</u> <i>(Resigned 4/18/19)</i>	<u>NO APPOINTMENT</u>	2 Years (Unexp. Latner)	31-Dec-19
<b>Food and Assistance Board</b>				
Member	<u>VACANT</u>	<u>NO APPOINTMENT</u>	2 Years (Unexp. Vacant)	31-Dec-19
Member	<u>VACANT</u>	<u>NO APPOINTMENT</u>	2 Years (Unexp. Vacant)	31-Dec-19
<b>Historic Preservation Commission</b>				
Class C Member	<u>Erik Lenander</u> <i>Resigned due to appointment as Qualified Purchasing Agent</i>	<u>NO APPOINTMENT</u>	4 Years (Unexp. Lenander)	31-Dec-19
Alternate No. 2	<u>VACANT</u>	<u>NO APPOINTMENT</u>	2 Years (Unexp. Vacant)	31-Dec-19

24. REPORTS
  - a. CONSTRUCTION OFFICIAL – AUGUST 2019 (Received 9/5/19)
  - b. CHIEF OF POLICE – AUGUST 2019 (Received 9/11/19 @1:24 p.m.)
- 6b. VOTE ON ITEMS REMOVED FROM THE CONSENT AGENDA
25. OPEN MEETING TO PUBLIC FOR ANY MATTER, PER N.J.S.A. 10:4-12 (a)  
 (Subject to 5-minute limit per By-Laws General Rule No.11)

Mayor Glidden opened the meeting to the public. No one wishing to be heard, Mayor Glidden closed the meeting to the public.

26. ANY OTHER MATTER WHICH MAY COME BEFORE THE GOVERNING BODY

Motion approving the following Closed Session Resolution at 9:10 p.m. was made by Councilwoman Latner seconded by Councilwoman Chung and declared carried by Mayor Glidden upon the affirmative vote of Councilpersons Devlin, Latner, Witko, Yammarino and Chung.
- 26a. OMNIBUS OPEN PUBLIC MEETINGS ACT RESOLUTION authorizing the governing body pursuant to N.J.S.A. 10:4-12 to exclude the public from the next portion of the meeting in order to permit the governing body to discuss per N.J.S.A. 10:4-12(b)(4) “A collective bargaining agreement”; and that the item under discussion in the closed meeting would be disclosed to the public at the conclusion of the matters which should be within 12-18 weeks.

CLOSTER MAYOR AND COUNCIL  
REGULAR MEETING MINUTES – WEDNESDAY, SEPTEMBER 11, 2019 – 7:30 P.M.

Mayor Glidden resumed the Regular Meeting at 9:37 p.m.

27. ADJOURNMENT

Motion to adjourn the Regular Meeting at 9:38 p.m. was made by Councilwoman Latner, seconded by Councilman Devlin and declared unanimously carried by Mayor Glidden.

Provided to the Mayor and Council on  
September 19, 2019 for approval at the  
Regular Meeting to be held  
September 25, 2019

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Loretta Castano, RMC  
Borough Clerk

Prepared by Carol A. Kroepke  
utilizing recording and Borough Clerk's  
notes

Approved at the Regular Meeting held September 25, 2019  
Consent Agenda Item No. 11a

BOROUGH OF CLOSTER

RESOLUTION INTRODUCING ORDINANCE NO. 2019:1264

BE IT RESOLVED, that an Ordinance entitled:

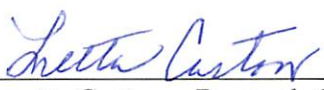
AN ORDINANCE APPROPRIATING A SUM OF \$80,000.00 FOR THE RUCKMAN PARK WALKING PARK LIGHTING PROJECT TO BE UNDERTAKEN BY THE BOROUGH OF CLOSTER AND TO APPROPRIATE \$29,532.00 FROM A GRANT PROVIDED BY BERGEN COUNTY OPEN SPACE FUNDS AND \$50,468.00 PROVIDED FROM THE MUNICIPAL OPEN SPACE PRESERVATION TRUST FUND

be introduced and pass first reading and that the Mayor and Council of the Borough of Closter does hereby fix October 7, 2019, at 8:00 P.M., or as soon thereafter as the matter may be reached, at the Borough Hall, 295 Closter Dock Road, Closter, New Jersey, as the time and place for the hearing of all persons interested therein; and where said hearing will be given thereon, in accordance with the law.

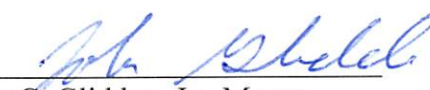
Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin			X			
Councilwoman Latner		X	X			
Councilwoman Witko			X			
Councilman Yammarino	X		X			
Councilwoman Chung			X			
Councilwoman Amitai					X	

Adopted: September 11, 2019

ATTEST:

  
 Loretta Castano, Borough Clerk

APPROVED:

  
 John C. Glidden, Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held September 11, 2019.

\_\_\_\_\_  
 Loretta Castano, Borough Clerk

THE BOROUGH OF CLOSTER, NJ  
BERGEN COUNTY, NJ

WHEREAS, the claims listed below have been authorized and approved by the Chairman of the Committee, examined by the Finance Committee, and found correct. Therefore


BE IT RESOLVED, that the Mayor and Council hereby authorize the payment of these claims, and that warrants be drawn therefore when funds are available.

<b>Budgeted</b>	<b>Amount</b>
Closter Board of Education August 19'	\$1,656,577.42
Northern Valley High School August 19'	\$1,186,768.00
Bergen County Tax	\$1,327,595.00
County Open Space Tax	\$57,142.53
2018 Budget Appropriations	\$11,176.00
2019 Budget Appropriations – Operating Expenses	\$460,598.58
Payroll 08/15/19	\$268,137.92
Payroll 08/30/19	\$305,334.78
Current Treasury Account August 15, 2019 – September 11, 2019	\$5,273,330.23


<b>Capital and Trust</b>	<b>Amount</b>
Capital	\$10,444.24
Escrow Trust	\$30,504.37
Recreation	\$32,393.94
Animal Trust	\$429.20

The foregoing resolution was adopted at a meeting of the Mayor and Council held on September 11, 2019

Attest:

  
\_\_\_\_\_  
Loretta Castano, Borough Clerk

Approved:

  
\_\_\_\_\_  
John C. Glidden, Jr., Mayor

Range of Checking Accts: 01CURRENT to 01CURRENT Range of Check Dates: 08/15/19 to 09/11/19  
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void Ref Num
01CURRENT		CURRENT TREASURY ACCOUNT		
13534	08/15/19	DECOT000 DECOTIIS, FITZPATRICK, COLE &	400.00	4838
13535	08/15/19	ROCKL015 ROCKLAND ELECTRIC COMPANY	518.63	4846
13536	08/15/19	SPECTR00 SPECTROTTEL	2,247.98	4846
13537	08/15/19	UNITE020 SUEZ WATER NEW JERSEY	12,633.49	4846
13538	08/15/19	MARIA010 MARIA PASSAFARO	84.98	4847
13539	08/16/19	BORGA005 BORGATA HOTEL CASINO & SPA/	3,768.00	4848
13540	08/16/19	CEUNI010 CEUNION	190.00	4849
13541	08/16/19	NJDEP010 TREASURER-STATE OF NEW JERSEY	85.00	4849
13542	08/19/19	LERET000 LERETA LLC	3,592.43	4853
13543	08/19/19	COUNT010 COUNTY OF BERGEN	1,327,595.00	4855
13544	08/19/19	COUNT020 COUNTY OPEN SPACE TRUST FUND	57,142.53	4855
13545	08/20/19	HORIZ010 HORIZON ENTERTAINMENT &	1,425.00	4857
13546	08/21/19	COUNT010 COUNTY OF BERGEN	1,280.60	4858
13547	08/21/19	DIREC000 DIRECT ENERGY BUSINESS	3,553.48	4858
13548	08/21/19	NJLEA000 NJ LEAGUE OF MUNICIPALITIES	715.00	4858
13549	08/21/19	ROCKL015 ROCKLAND ELECTRIC COMPANY	2,619.10	4858
13550	08/21/19	STAND000 STANDARD INSURANCE COMPANY	1,172.74	4858
13551	08/21/19	UNITE020 SUEZ WATER NEW JERSEY	4,884.46	4858
13552	08/21/19	VERIZ020 VERIZON WIRELESS	1,139.12	4858
13553	08/22/19	NORTH010 NORTH JERSEY MEDIA GROUP	1,450.35	4860
13554	08/27/19	DELAG000 DE LAGE LANDEN FINANCIAL SVC.	559.00	4863
13555	08/27/19	CLOST070 CLOSTER PUBLIC LIBRARY	61,447.83	4865
13556	08/28/19	CAESA000 CAESARS ATLANTIC CITY	1,570.00	4873
13557	08/30/19	INTER032 INTERNATIONAL FIREWORKS MFG.CO	15,000.00	4875
13558	08/30/19	WALDW000 THE WALDWICK BAND	725.00	4875
13559	08/30/19	WILLI065 WILLIE WILSON ENTERTAINMENT	669.88	4875
13560	08/30/19	CABLE000 OPTIMUM	157.44	4877
13561	08/30/19	DIREC001 DIRECT ENERGY BUSINESS	55.07	4877
13562	08/30/19	HORIZ000 HORIZON BCBSNJ	6,879.26	4877
13563	08/30/19	PUBLI000 PUBLIC SERVICE ELECTRIC & GAS	564.34	4877
13564	08/30/19	CSX00000 CSX TRANSPORTATION INC.	250.00	4878
13565	09/11/19	ALFON000 ALFONSO DIASPARRA	149.17	4881
13566	09/11/19	ALPHO000 ALPHONSO H. YOUNG JR.	1,564.93	4881
13567	09/11/19	ANDRE010 ANDREW ORLICH	509.73	4881
13568	09/11/19	CHIEF000 DAVID BERRIAN	593.29	4881
13569	09/11/19	DAVID050 DAVID HOLLENDER	468.35	4881
13570	09/11/19	DENNI005 DENNIS KAINÉ	1,564.93	4881
13571	09/11/19	DONAL010 DONALD NICOLETTI	1,564.93	4881
13572	09/11/19	DONDE000 DONN DEEGAN	1,371.86	4881
13573	09/11/19	DONOV000 DONOVAN BLADES	325.58	4881
13574	09/11/19	JAMES000 JAMES B. WINTERS	1,564.93	4881
13575	09/11/19	JAMES035 JAMES GORDON	241.09	4881
13576	09/11/19	JAMES080 JAMES G. GABETTIE	149.17	4881
13577	09/11/19	JEROM000 JEROME IKALOWYCH	1,564.93	4881
13578	09/11/19	JOSEP020 JOSEPH CORVELLI	441.65	4881
13579	09/11/19	KEVIN000 KEVIN M. DOERR	1,564.93	4881
13580	09/11/19	MICHA026 MICHAEL DILUZIO	149.17	4881
13581	09/11/19	NORMA010 NORMA T. KETLER	149.17	4881
13582	09/11/19	RICHA040 RICHARD D'AMICO	468.35	4881

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void Ref Num
01	CURRENT	CURRENT TREASURY ACCOUNT	Continued	
13583	09/11/19	ROBER015 ROBERT C. TALMO	301.84	4881
13584	09/11/19	RONAL010 RONALD GAFFNEY	140.27	4881
13585	09/11/19	THOMA025 THOMAS MCNAMARA	149.16	4881
13586	09/11/19	TIMOTH00 TIMOTHY CONWAY	602.91	4881
13587	09/11/19	WILLI040 WILLIAM HOWARD	429.47	4881
13588	09/11/19	WILLI050 WILLIAM KUNZE	149.17	4881
13589	09/11/19	WILLI060 WILLIAM T. BREWSTER	376.59	4881
13590	09/11/19	WMCLO000 W. MCLOUGHLIN	1,564.93	4881
13591	09/11/19	AAAEM000 AAA EMERGENCY SUPPLY CO INC.	359.00	4882
13592	09/11/19	AIRGA000 AIRGAS USA, LLC	32.10	4882
13593	09/11/19	AIZEN000 A.IZENBERG, INC.	4,200.00	4882
13594	09/11/19	AMERI000 AMERICAN HOSE AND HYDRAULICS	36.10	4882
13595	09/11/19	APPR000 APPRAISAL SYSTEMS, INC.	21,400.00	4882
13596	09/11/19	ARCOS005 ARCO STEEL CO.	925.00	4882
13597	09/11/19	ARCTI005 ARCTIC FALLS SPRING WATER INC.	205.50	4882
13598	09/11/19	AUTOM000 AUTOMOTIVE BRAKE COMPANY	323.31	4882
13599	09/11/19	BEATT000 BEATTIE PADOVANO, LLC	250.00	4882
13600	09/11/19	BELSK000 BELSKIE MUSEUM	7,125.00	4882
13601	09/11/19	BOROU081 BOROUGH OF HAWORTH	716.99	4882
13602	09/11/19	BRAEN000 BRAEN STONE	148.35	4882
13603	09/11/19	CERTI020 CERTIFIED SPEEDOMETER SERVICE	266.00	4882
13604	09/11/19	CHRIS037 CHRISTOPHER P. STATILE, P.A.	2,102.50	4882
13605	09/11/19	CLOST010 CLOSTER BOARD OF EDUCATION	1,513.00	4882
13606	09/11/19	CLOST080 CLOSTER VOLUNTEER AMBULANCE	700.00	4882
13607	09/11/19	DECOT000 DECOTIIS, FITZPATRICK, COLE &	1,099.30	4882
13608	09/11/19	DEUNI000 D & E UNIFORMS	240.00	4882
13609	09/11/19	DUDES010 DUDE SOLUTIONS INC	3,225.18	4882
13610	09/11/19	DYKES000 DYKES LUMBER COMPANY, INC	57.43	4882
13611	09/11/19	ELIZAB000 ELIZABETH TRUCK CENTER	2,500.00	4882
13612	09/11/19	ERIKL005 ERIK LENANDER	500.00	4882
13613	09/11/19	FERGU010 FERGUSON ENTERPRISES NY -	224.94	4882
13614	09/11/19	GABRI005 GABRIELLI KENWORTH OF	1,661.77	4882
13615	09/11/19	GAMET005 GAMETIME C/O MARTURANO REC	1,529.36	4882
13616	09/11/19	GENER000 GENERAL CODE LLC	3,935.00	4882
13617	09/11/19	GOLDT000 GOLD TYPE BUSINESS MACHINES	1,208.52	4882
13618	09/11/19	GRAIN000 GRAINGER	52.73	4882
13619	09/11/19	HOMET000 HOMETOWN HARDWARE INC.	318.47	4882
13620	09/11/19	HORIZ010 HORIZON ENTERTAINMENT &	550.00	4882
13621	09/11/19	JBLOC000 J & B LOCK & ALARM, INC.	175.00	4882
13622	09/11/19	JESCO000 JESCO INC.	372.34	4882
13623	09/11/19	LERCH000 LERCH, VINCI & HIGGINS, LLP	4,898.00	4882
13624	09/11/19	LINCO000 THE LINCOLN NATIONAL LIFE INS.	830.00	4882
13625	09/11/19	LOWES000 LOWE'S	126.35	4882
13626	09/11/19	MICRO010 MICROSYSTEMS-NJ.COM, L.L.C.	120.00	4882
13627	09/11/19	NORTH010 NORTH JERSEY MEDIA GROUP	87.55	4882
13628	09/11/19	OFFIC000 OFFICE BUSINESS SYSTEMS INC.	1,687.00	4882
13629	09/11/19	ORGAN005 ORGANIC RECYCLING INC NY	480.00	4882
13630	09/11/19	PARTS003 PARTS AUTHORITY, INC.	605.28	4882
13631	09/11/19	PGAUT006 P&G AUTO INC.	669.23	4882
13632	09/11/19	PORTER00 PORTER LEE CORPORATION	965.00	4882
13633	09/11/19	PROTE005 PROTECH WELDING & HYDRAULICS	4,765.45	4882
13634	09/11/19	RACHL000 RACHLES/MICHELE'S OIL CO., INC	8,061.34	4882



Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
01	CURRENT	CURRENT TREASURY ACCOUNT			Continued
13635	09/11/19	RUGGE000 SMITTY'S PRODUCTIONS INC	796.65		4882
13636	09/11/19	RUTGE010 RUTGERS UNIVERSITY	390.00		4882
13637	09/11/19	SPSKL005 SP & SK, LLC	362.50		4882
13638	09/11/19	STORR000 STORR TRACTOR COMPANY	111.41		4882
13639	09/11/19	SUNSE000 SUNSET CAR WASH	180.00		4882
13640	09/11/19	TECHN010 TECHNICAL FIRE SERVICES, INC.	525.00		4882
13641	09/11/19	TENAF015 TENAFLY MOWER SERVICE, INC.	174.75		4882
13642	09/11/19	THERO000 THE RODGERS GROUP LLC	3,825.00		4882
13643	09/11/19	THEST000 NJ ADVANCE MEDIA	125.65		4882
13644	09/11/19	TILCO000 TILCON NY/CREDIT DEPT	687.23		4882
13645	09/11/19	TIMME000 TIMMERMAN EQUIPMENT CO.	1,895.67		4882
13646	09/11/19	TRI-C005 TRI-COUNTY TERMITE & PEST	50.00		4882
13647	09/11/19	WBMAS000 W. B. MASON CO., INC.	173.14		4882
13648	09/11/19	WECAR012 WE CARE TREE CARE LLC	13,450.00		4882
13649	09/11/19	WHATA000 WHAT A TEE II	666.00		4882
13650	09/11/19	INTER012 INTERBOROUGH RADIO	26,295.25		4889

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	117	0	1,663,452.55	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	117	0	1,663,452.55	0.00

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	117	0	1,663,452.55	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	117	0	1,663,452.55	0.00

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Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	8-01	11,176.00	0.00	0.00	11,176.00
CURRENT FUND	9-01	1,652,276.55	0.00	0.00	1,652,276.55
Total of All Funds:		<u>1,663,452.55</u>	<u>0.00</u>	<u>0.00</u>	<u>1,663,452.55</u>

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Range of Checking Accts: 04CAPITAL to 13TRUST Range of Check Dates: 08/15/19 to 09/11/19  
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
04CAPITAL CAPITAL ACCOUNT					
1087	08/15/19	BOSWE00 BOSWELL MCCLAVE ENGINEERING IN	1,627.25		4839
1088	08/19/19	KERIF010 KERIF NIGHT VISION	2,700.00		4854
1089	08/28/19	TREAS010 TREASURER STATE OF NEW JERSEY	875.00		4874
1090	09/11/19	DECOT000 DECOTIIS, FITZPATRICK, COLE &	57.30		4883
1091	09/11/19	MARJA000 MARJAM SUPPLY CO	427.32		4883
1092	09/11/19	QUALI005 QUALITY COOLING CORP	2,200.00		4883
1093	09/11/19	TOMHE005 TOM HENNESSEY	2,557.37		4883

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	7	0	10,444.24	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	7	0	10,444.24	0.00

13 DEV ESCROW ESCROW MUNIDEX CHECKING 1					
1706	08/26/19	TRUST000 TRUST ESCROW FUND	17,854.39		4861
1707	09/11/19	CAPIT020 CAPITAL HARDWARE SUPPLY INC	1,578.69		4884
1708	09/11/19	NEWYO007 NEW YORK SMSA LIMITED	6,000.00		4884
1709	09/11/19	NORTH045 FIRST COMMERCE BANK	307.90		4884

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	4	0	25,740.98	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	4	0	25,740.98	0.00

13 DEV ESCROW 2 ESCROW EDMUNDS CHECKING 2					
3172	09/11/19	BEATT000 BEATTIE PADOVANO, LLC	1,140.00		4885
3173	09/11/19	BOSWE000 BOSWELL MCCLAVE ENGINEERING IN	1,983.95		4885
3174	09/11/19	CORES010 CORESTATES, INC.	151.19		4885
3175	09/11/19	CYNTH015 CYNTHIA POTTERTON	140.28		4885
3176	09/11/19	DECOT000 DECOTIIS, FITZPATRICK, COLE &	741.40		4885
3177	09/11/19	ROTHM005 ROTHMAN, MARYBETH F	104.02		4885

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	6	0	4,260.84	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	6	0	4,260.84	0.00

13TRUST Trust Checking					
357	08/27/19	CURRE000 CURRENT TREASURY FUND	237.22		4864
358	09/11/19	JEWIS005 JEWISH FAMILY & CHILDREN	265.33		4886

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	2	0	502.55	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	2	0	502.55	0.00

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BOROUGH OF CLOSTER  
Check Register By Check Date

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Check #	Check Date	Vendor	Amount Paid		Reconciled/Void Ref Num
13TRUST		Trust Checking	Continued		
Report Totals			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u> <u>Amount Void</u>
		Checks:	19	0	40,948.61      0.00
		Direct Deposit:	0	0	0.00      0.00
		Total:	<u>19</u>	<u>0</u>	<u>40,948.61</u> <u>0.00</u>

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Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
GENERAL CAPITAL FUND	C-04	10,444.24	0.00	0.00	10,444.24
OTHER TRUST FUND	T-13	502.55	0.00	0.00	502.55
Total of All Funds:		<u>10,946.79</u>	<u>0.00</u>	<u>0.00</u>	<u>10,946.79</u>

---

Project Description	Project No.	Project Total
295 CLOSTER DK RD	020-581600	6,000.00
49 JOHN STREET	030-538700	1,968.50
35 JOHN STREET	030-667200	43.00
10 RAILROAD AVE	030-676500	660.00
23 NAUGLE ST	030-688400	1,120.00
19 VER VALEN ST	030-690101	19.46
515 PIERMONT RD	030-696900	1,500.00
51 RAILROAD AVE	030-700700	1,500.00
22 GARRY ROAD	030-701900	300.00
23 NAUGLE ST	030-703100	22.61
41 RYERSON PLACE	032-522105	648.50
35 JOHN STREET	032-667200	336.00
639 PIERMONT RD	032-669100	344.50
32 MATTOCKS PL	032-687000	45.61
14 GOODWIN COURT	032-698600	25.61
530 PIERMONT RD	040-614100	307.90
142 DEMAREST AVE	040-625900	85.00
225 HIGH STREET	040-628300	75.00
35 JOHN STREET	040-667200	194.50
10 RAILROAD AVE	040-676500	918.69
17 BOGERT ST	040-681300	503.00
23 NAUGLE ST	040-688400	2,020.00
19 VER VALEN	040-690102	2,340.00
515 PIERMONT RD	040-696900	2,001.40
51 RAILROAD AVE	040-700700	2,732.00
80 KNICKERBOCKER RD	040-703800	29.70
19 VER VALEN ST	2010048136	151.19

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Project Description	Project No.	Project Total
248 ANDERSON AVE	2010048631	104.02
179 DURIE AVE	2010056055	140.28
597 PIERMONT RD	2010057009	843.81
178 ALPINE DRIVE	2010057079	105.14
132 HERBERT AVE	2010057081	310.50
29 HAWTHORNE TERRACE	2010057082	103.50
69 ROBINHOOD AVE	2010057085	100.00
273 CLOSTER DOCK ROAD	2010057087	653.90
273 CLOSTER DOCK ROAD	2010057088	621.00
162 CLOSTER DOCK ROAD	2010057091	87.50
511 DURIE AVE	2010057097	1,040.00
Total of All Projects:		<u>30,001.82</u>

Range of Checking Accts: 14RECREATION to 15ANIMALCONTROL Range of Check Dates: 08/15/19 to 09/11/19  
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
14RECREATION SPECIAL RECREATION ACCT					
586	08/30/19	BIGMA005 MRT RENTAL, LLC	4,100.00		4876
587	08/30/19	FRANK017 FRANK LERANT	1,000.00		4876
588	08/30/19	KAFKA005 KAFKA FARMS	900.00		4876
589	08/30/19	WILLI065 WILLIE WILSON ENTERTAINMENT	1,130.12		4876
598	09/05/19	ORIGI005 ORIGIANL RAYS PIZZA	917.75		4892
590	09/11/19	ADMAN000 AD MANUFACTURING CORP.	469.25		4887
591	09/11/19	BCASU000 BCASU	2,130.00		4887
592	09/11/19	CLOST010 CLOSTER BOARD OF EDUCATION	1,355.00		4887
593	09/11/19	CLOST015 CLOSTER COACHES ASSOCIATION	4,350.00		4887
594	09/11/19	EJGSP000 EJG SPORTS	1,271.10		4887
595	09/11/19	FIRST027 FIRST STUDENT, INC.	3,865.00		4887
596	09/11/19	RUTGE015 RUTGERS YOUTH SPORTS	887.50		4887
597	09/11/19	SIPSA005 SIPS AND KICKS	951.00		4890

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	13	0	23,326.72	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	13	0	23,326.72	0.00

14SP REC MANUAL SPECIAL RECREATION MANUAL					
908261	08/26/19	CURRE000 CURRENT TREASURY FUND	9,025.01		4862
908273	08/27/19	BORO000 BORO OF CLOSTER - PAYROLL ACCT	42.21		4868

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	2	0	9,067.22	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	2	0	9,067.22	0.00

15ANIMALCONTROL ANIMAL ACCOUNT					
189	08/15/19	DRDYA000 DR. DYAN MULLER	250.00		4836
190	08/15/19	LAURE000 LAUREN JENSEN	75.00		4836
191	08/16/19	NJDEP000 NJ DEPARTMENT OF HEALTH	29.20		4852
192	09/11/19	LAURE000 LAUREN JENSEN	75.00		4888

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	4	0	429.20	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	4	0	429.20	0.00

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	19	0	32,823.14	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	19	0	32,823.14	0.00



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Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
RECREATION TRUST	T-14	32,393.94	0.00	0.00	32,393.94
DOG TRUST	T-15	429.20	0.00	0.00	429.20
Total of All Funds:		<u>32,823.14</u>	<u>0.00</u>	<u>0.00</u>	<u>32,823.14</u>

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Range of Checking Accts: 17FOODLOCKER to CURRENT-MANUAL Range of Check Dates: 08/15/19 to 09/11/19  
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
CURRENT-MANUAL	CURRENT - MANUAL				
908151	08/15/19	CHASE010 CHASE MANHATTAN/DTC	101,550.00		4841
908162	08/16/19	PAYRO000 PAYROLL AGENCY ACCOUNT	102.51		4851
908191	08/19/19	CLOST010 CLOSTER BOARD OF EDUCATION	1,656,577.42		4856
908271	08/27/19	NETPA000 NET PAYROLL ACCOUNT	1,522.79		4866
908276	08/27/19	PAYRO000 PAYROLL AGENCY ACCOUNT	11,981.12		4870
908277	08/27/19	BORO0000 BORO OF CLOSTER - PAYROLL ACCT	293,353.66		4871
908281	08/28/19	PAYRO000 PAYROLL AGENCY ACCOUNT	122.30		4872
909041	09/04/19	NATIO005 NATIONAL BENEFIT SERVICES, LLC	17.50		4880
909051	09/05/19	NORTH065 NORTHERN VALLEY HIGH SCHOOL	1,186,768.00		4891
909091	09/09/19	NJSHB000 NJSHBP	89,744.46		4879

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	10	0	3,341,739.76	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	10	0	3,341,739.76	0.00

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	10	0	3,341,739.76	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	10	0	3,341,739.76	0.00

Totals by Year-Fund  
Fund Description

Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND 9-01	3,341,739.76	0.00	0.00	3,341,739.76
Total of All Funds:	<u>3,341,739.76</u>	<u>0.00</u>	<u>0.00</u>	<u>3,341,739.76</u>

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Check Register By Check Id

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Range of Checking Accts: CURRENT-MANUAL to CURRENT-MANUAL Range of Check Ids: 908133 to 908134  
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
908133	08/13/19	PAYR0000 PAYROLL AGENCY ACCOUNT	15,421.28		4842
908134	08/13/19	BORO0000 BORO OF CLOSTER - PAYROLL ACCT	252,716.64		4842

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	2	0	268,137.92	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	2	0	268,137.92	0.00

September 5, 2019  
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BOROUGH OF CLOSTER  
Check Register By Check Id

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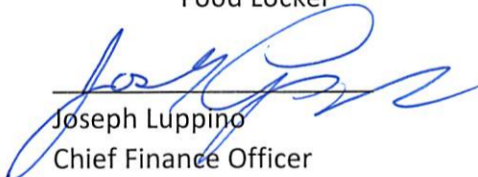
Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	9-01	268,137.92	0.00	0.00	268,137.92
Total of All Funds:		<u>268,137.92</u>	<u>0.00</u>	<u>0.00</u>	<u>268,137.92</u>

CHIEF FINANCIAL OFFICER CERTIFICATION OF AVAILABILITY OF FUNDS

Borough of Closter Council

As the Chief Financial Officer of the Borough of Closter, responsible for the maintenance of the financial records of the Municipality, I hereby certify that adequate funds have been appropriated. All funds are available for the aforementioned purpose and that payment of perspective contract price will be charged against and not to exceed the amount appropriated in the:

Closter Board of Education - August 2019	\$ 1,656,577.42
Northern Valley Regional H.S. - August 2019	\$ 1,186,768.00
Bergen County Tax	\$ 1,327,595.00
Bergen County Open Space Tax	\$ 57,142.53
2018 Budget Appropriations - Operating	\$ 11,176.00
2019 Budget Appropriations - Operating	\$ 460,598.58
Payroll 08/15/19	\$ 268,137.92
Payroll 08/30/19	\$ 305,334.78
<b>Total Current Treasury 08/15/19-9/11/19</b>	<b><u>\$5,273,330.23</u></b>
Capital	\$ 10,444.24
Escrow Trust Account	\$ 30,504.37
Recreation	\$ 32,393.94
Housing Trust	\$ -
Animal Account	\$ 429.20
Open Space	\$ -
Community Development Block Grant	\$ -
Food Locker	\$ -

  
Joseph Luppino  
Chief Finance Officer  
Borough of Closter

Dated:09/11/19

**BOROUGH OF CLOSTER  
REFUND OF REAL ESTATE TAX OVERPAYMENT**

**WHEREAS**, there exists tax overpayment resulted by duplicate payments in for the parcellisted below in the total amount of \$4,106.01 for Third Quarter 2019 and a refund was requested by the mortgage service, CoreLogic,

**WHEREAS**, the Tax Collector is desirous to clear the overpayment of record,

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Closter, County of Bergen, New Jersey, that the Deputy Treasurer is herewith authorized to issue a refund check to in the total amount of **\$4,106.01** for the following tax account to **Core Logic**:

<u><b>BLOCK</b></u>	<u><b>LOT</b></u>	<u><b>OWNER</b></u>	<u><b>AMOUNT</b></u>
2204	10	Akselrad	\$ 4,106.01

	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin			X			
Councilwoman Latner	X		X			
Councilwoman Witko		X	X			
Councilman Yammarino			X			
Councilwoman Chung			X			
Councilwoman Amitai					X	

Adopted: September 11, 2019

Attest: *Loretta Castano*  
Loretta Castano, RMC

Approved: *John C. Glidden, Jr.*  
John C. Glidden, Jr., Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held September 11, 2019.

\_\_\_\_\_  
Loretta Castano, Borough Clerk

**BOROUGH OF CLOSTER**

**RESOLUTION APPROVING SETTLEMENT OF TAX APPEALS FOR THE YEARS 2018 AND 2019: ALBERICCI v. BOROUGH OF CLOSTER**

**WHEREAS**, the taxpayers, Robert and Christine Albericci, appealed the assessments levied on Block 1904, Lot 4 for the years 2018 and 2019 in actions in the Tax Court of New Jersey bearing docket nos. 007936-2018 and 002847-2019; and

**WHEREAS**, the subject property’s street address is 30 Hickory Lane; and

**WHEREAS**, the taxpayers and the assessor have agreed to compromise the appeals on the following terms: The assessment on the property for 2018 shall be reduced from \$1,441,600.00 to \$1,380,800.00, and the assessment on the property for 2019 shall be reduced from \$1,460,900.00 to \$1,400,100.00; and

**WHEREAS**, the taxpayers have agreed that the refunds due as a result of this settlement shall be satisfied through a credit applied against future real estate taxes due on the property; and

**WHEREAS**, the assessor is of the opinion that the revised valuations are consistent with the true value of the property;

**NOW THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Closter, County of Bergen, State of New Jersey that:

The proposed settlement for the 2018 and 2019 tax appeals captioned Albericci v. Borough of Closter as hereinbefore set forth is approved, and the Borough Attorney or a member of his firm is authorized to execute all documents necessary to effectuate its terms.

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin			X			
Councilwoman Latner	X		X			
Councilwoman Witko		X	X			
Councilman Yammarino			X			
Councilwoman Chung			X			
Councilwoman Amitai					X	

Adopted: September 11, 2019

Attest: Loretta Castano  
Loretta Castano, RMC, Municipal Clerk

Approved: John C. Glidden, Jr.  
John C. Glidden, Jr., Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Meeting held on September 11, 2019.

\_\_\_\_\_  
Loretta Castano, Borough Clerk



**BOROUGH OF CLOSTER  
RESOLUTION TO CANCEL TAXES RECEIVABLE**

**WHEREAS**, certain 3rd and 4th Quarters 2019 Taxes in the amount of \$3,082.72 and the 2020 Preliminary Tax totaling \$3,050.59 on Block 1302; Lot 13 assessed to **The Trokhan Land Group, LLC**, and

**WHEREAS**, the Borough of Closter has entered into a **reciprocal easement agreement** (Section 13C) formulated in September, 1994 which stipulated proportional tax abatements for property to be used by the Borough; and

**WHEREAS**, the size of the property has been calculated to be 117 feet by a variable amount with an assessed value of that portion to be \$271,200.00; and


**WHEREAS**, the Borough is utilizing the total property;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Closter, County of Bergen, New Jersey that the **Tax Collector** is hereby authorized to **cancel these amounts from the tax records for the year 2019/2020.**

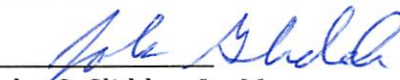
Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin			X			
Councilwoman Latner	X		X			
Councilwoman Witko		X	X			
Councilman Yammarino			X			
Councilwoman Chung			X			
Councilwoman Amitai					X	

**Adopted:** September 11, 2019

ATTEST:

  
Loretta Castano, Borough Clerk

APPROVED:

  
John C. Glidden, Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held September 11, 2019.

\_\_\_\_\_  
Loretta Castano, Borough Clerk

**BOROUGH OF CLOSTER  
REFUND OF REAL ESTATE TAX OVERPAYMENT**

**WHEREAS**, there exists tax overpayment(s) resulted by duplicate payments in for the parcels listed below in the total amount of \$6,249.81 for Third Quarter 2019 and a refund was requested by the mortgage company, CORELOGIC,

**WHEREAS**, the Tax Collector is desirous to clear the overpayments of record and requests a certified copy of this resolution;


**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Closter, County of Bergen, New Jersey, that the Deputy Treasurer is herewith authorized to issue a refund check to in the total amount of **\$6,249.81** for the following tax account(s) to **CoreLogic**:

<u>BLOCK</u>	<u>LOT</u>	<u>OWNER</u>	<u>AMOUNT</u>
1104	11	OH	\$2,596.71
2104	7	SAMAAN	3,653.10

	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin			X			
Councilwoman Latner	X		X			
Councilwoman Witko		X	X			
Councilman Yammarino			X			
Councilwoman Chung			X			
Councilwoman Amitai					X	

Adopted: September 11, 2019

Attest:   
Loretta Castano, RMC

Approved:   
John C. Glidden, Jr., Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held September 11, 2019.

\_\_\_\_\_  
Loretta Castano, Borough Clerk

**BOROUGH OF CLOSTER**

**RESOLUTION TO CANCEL TAXES RECEIVABLE FOR 511 DURIE AVENUE**

**WHEREAS**, 3<sup>rd</sup> Quarters 2019 must be cancelled due to the Borough of Closter purchasing the property and,

**NOW, THEREFORE, BE IT RESOLVED** By the Mayor and Council of the Borough of Closter, County of Bergen, New Jersey that the **Tax Collector** is hereby authorized to cancel the total amount of **\$11,188.44** from the tax records for the year 2019.

**Borough of Closter 511 Durie Avenue**

**Block 1316; Lot 9**


Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin			X			
Councilwoman Latner	X		X			
Councilwoman Witko		X	X			
Councilman Yammarino			X			
Councilwoman Chung			X			
Councilwoman Amitai					X	

Adopted: September 11, 2019

ATTEST:

  
 \_\_\_\_\_  
 Loretta Castano, Borough Clerk

APPROVED:

  
 \_\_\_\_\_  
 John C. Glidden, Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter, County of Bergen at the Regular Meeting held September 11, 2019.

\_\_\_\_\_  
 Loretta Castano, Borough Clerk

**BOROUGH OF CLOSTER  
BERGEN COUNTY  
RESOLUTION**

**WHEREAS**, the following individuals or companies have escrow funds deposited with the Borough for development of the attached listed properties

**WHEREAS**, the Borough Deputy Treasurer has exhausted all means to locate the attached named individuals or companies to include Purchase Orders, internet search and phone calls; and

**WHEREAS**, the Borough wishes to clear these accounts from the record:

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Closter that the Deputy Treasurer is hereby authorized to close out the attached named accounts and deposit the funds (\$2,445.40) in the Current Treasury Account.

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin			X			
Councilwoman Latner	X		X			
Councilwoman Witko		X	X			
Councilman Yammarino			X			
Councilwoman Chung			X			
Councilwoman Amitai					X	

Adopted: September 11, 2019

**ATTEST:**

  
Loretta Castano, Borough Clerk

**APPROVED:**

  
John C. Glidden Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held September 11, 2019

\_\_\_\_\_  
Loretta Castano, Borough Clerk

Block	Lot	Address	Name	Amount
703	15	91 KNICKERBOCKER ROAD	GENENA, MOHAMED	\$ 435.00
902	7	233 HIGH STREET	KELTIC HOMES & DEVELOPERS LLC	\$ 0.41
2305	18	499 HOMANS AVE	SIBSTROY INVESTMENT LLC	\$ 195.00
2306	5	390 HOMANS AVE	CSN MANAGEMENT CORP	\$ 500.00
2305	15	527 HOMANS AVE	FOREST G GILMAN	\$ 800.11
1305	6	245 CLOSTER DOCK ROAD	JUNG-HO YAE, ESQ.	\$ 514.88
<b>TOTAL</b>				\$ 2,445.40

DW 9/13/19

**BOROUGH OF CLOSTER RESOLUTION**

**WHEREAS**, the Director of the Division of Local Government Services has formally directed all municipalities and counties to adopt a Corrective Action Plan as part of their annual audit process; and

**WHEREAS**, this Corrective Action Plan shall be submitted to the Director of the Division of Local Government Services within 60 days from receipt of the annual audit and it shall be kept on file with the Municipal Clerk; and

**WHEREAS**, this plan shall cover all audit findings and recommendations as well as the status of prior year findings and recommendations and be prepared in accordance with the Single Audit Act, Federal and State Office of Budget Management Circulars and applicable Local Finance Notices,

**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor and Council of the Borough of Closter hereby approve the below Corrective Action Plan for the 2018 Audit; and

**BE IT FUTHER RESOLVED** that a certified copy of this resolution be forwarded to the Director of Local Government Services.

**CORRECTIVE ACTION PLAN**

**Finding 2018-1 and 2017-1**

*The Borough does not refund escrow monies to the applicant upon the completion of the project.*

**Recommendation by Auditor:**

The Borough review its procedures relating to developer's trust to ensure that the respective escrow balances are refunded in a timely manner.

**Corrective Action Plan:**

The CFO, Borough Administrator and Land Use Office will develop a policy to reconcile the builder's escrow account to ensure that the balances are returned to the respective applicants in a timely manner.

**Implementation Date:** September 2019

**Finding 2018-2 and 2017-2**

*All Trust Fund reserves are reviewed and approval to expend dedicated funds be obtained from the Division of Local Government Services or balances be transferred accordingly.*

**Recommended by Auditor:**

The Borough will review its Trust Reserves and approval to expend dedicated funds to be obtained from the Division of Local Government Services.

**Corrective Action Plan:**

The CFO and Administrator will review with the Borough Attorney the requirements for the Swim Club Reserves with possible use of funds in the remediation of the Closter Swim Club. For the Police Found Money, the Assistant CFO has closed the account.

**Implementation Date:** August 2019

**Finding 2018-3 and 2017-3**

*There were instances where purchase orders were not created until the goods and services or invoices were received from the vendor.*

**Recommendation by Auditor**

Purchase orders are encumbered prior to the ordering of goods or services.

**Corrective Action Plan:**

The Borough Administrator and Borough Administrator will enforce with the department heads and borough employees that prior to ordering any goods and services, a purchase order encumbering funds be obtained prior to the ordering of the goods and services.

**Implementation Date:** August 2019

**Finding 2018-4**

The Borough had some cash receipts and cash disbursements not recorded in the accounting system.

**Recommendation by Auditor:**

It is recommended that all receipts and disbursements be recorded in our accounting system.

**Corrective Action Plan:**

The CFO will work with the Finance department to clear up all the old accounts that were not transferred over into the financial software.

**Implementation Date:** September 2019

**Finding 2018-5**

The Borough's fixed asset ledger was not updated for Current Year additions.

**Recommendation by Auditor:**

It is recommended that the fixed asset ledger be maintained.

**Corrective Action Plan:**

The CFO will work closely with the Finance department to ensure proper additions be included in the asset ledger.

**Implementation Date:** December 2019

**Finding 2018 - 6**

The U.C.C. Report was not filed for 2018.

**Recommendation By Auditor:**

It is recommended that the U.C.C. report be filed annually.

**Implementation Date:** July 2019

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin			X			
Councilwoman Latner	X		X			
Councilwoman Witko		X	X			
Councilman Yammarino			X			
Councilwoman Chung			X			
Councilwoman Amitai					X	

**Adopted:** September 11, 2019

**Attest:**

  
Loretta Castano, Borough Clerk

**Approved:**

  
John C. Glidden, Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held September 11, 2019.

Loretta Castano, Borough Clerk

MP 9/13/19

**BOROUGH OF CLOSTER**

**RESOLUTION AUTHORIZING THE ADVERTISEMENT OF BIDS  
FOR SOLID WASTE TRANSFER STATION SERVICES**

WHEREAS, the Borough's Contract for Solid Waste Transfer Station Services expires on December 31, 2019; and

WHEREAS, the Borough desires to advertise for the receipt of bids for solid waste transfer station services, including the transfer, transportation and delivery and payment for disposal of the Borough's solid waste; and

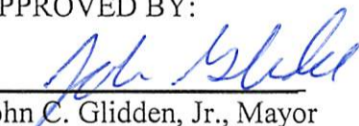
WHEREAS, said Contract is subject to the New Jersey Local Public Contracts Law, and shall be advertised in accordance with the requirements of the Local Public Contract Law;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Closter, County of Bergen, State of New Jersey, that the Borough Attorney and the Borough Administrator are hereby authorized to prepare the necessary Notice to Bidders and Bid Package, and the Borough Clerk is hereby authorized to advertise for the receipt of bids for the aforementioned services.

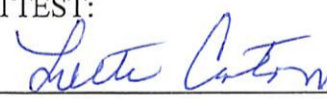
Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin			X			
Councilwoman Latner	X		X			
Councilwoman Witko		X	X			
Councilman Yammarino			X			
Councilwoman Chung			X			
Councilwoman Amitai					X	

Adopted: September 11, 2019

APPROVED BY:

  
John C. Glidden, Jr., Mayor

ATTEST:

  
Loretta Castano, Borough Clerk

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter on September 11, 2019.

\_\_\_\_\_  
Loretta Castano, Borough Clerk



**BOROUGH OF CLOSTER  
RESOLUTION AUTHORIZING THE BOROUGH ENGINEER TO PROVIDE ADDITIONAL  
PROFESSIONAL SERVICES PERTAINING TO THE PROPOSED IMPROVEMENT AND  
SIGNALIZATION OF VERVALEN STREET AND PIERMONT ROAD, FOR AN AMOUNT NOT TO  
EXCEED \$36,700**

**WHEREAS**, representatives of the Borough have had discussions with representatives of the County of Bergen regarding entering into an inter local services agreement for the implementation of improvements to the Piermont Road and VerValen Street intersection and installation of a new traffic signal at that intersection (the "Project"); and

**WHEREAS**, at the public meeting held on May 22, 2019, the Mayor and Council authorized the Borough to enter into an interlocal services agreement with the County of Bergen for the Project, in a form to be approved by the Borough Attorney; and

**WHEREAS**, the Borough's Governing Body has determined that there is a need for further engineering investigation related to the Project and agreement, as recommended by the Borough Engineer; and

**WHEREAS**, at the public meeting held on August 14, 2019, the Mayor and Council discussed the proposal submitted by the Borough Engineer for the preparation of construction plans and specifications and related professional services for the Project (see proposal attached hereto as **Exhibit A**); and

**WHEREAS**, the Borough's Governing Body has determined that there is a need for the additional engineering services related to the proposed improvement and signalization of VerValen Street and Piermont Road, and it is in the best interest of the health, safety and welfare of the residents to authorize the Borough Engineer to perform the proposed services; and

**WHEREAS**, the Borough Engineer has estimated that the cost of said services is not expected to exceed \$36,700 and the fee will not exceed \$36,700; and

**WHEREAS**, the proposed services are additional services not contemplated by the current Professional Services Agreement, and the Borough's Governing Body has determined that an amendment to the Borough Engineer's Professional Service Agreement is warranted as a result of this authorization;

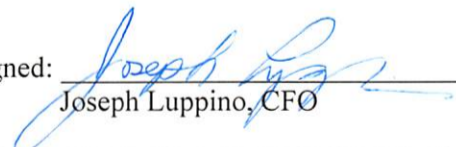
**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Closter, County of Bergen, State of New Jersey that:

1. The Borough Engineer is hereby authorized to perform the services set forth in the proposal attached hereto as **Exhibit A**, for a fee not to exceed \$36,700;
2. The Borough Attorney is hereby authorized to prepare the necessary amendment to the Engineer's Professional Service Agreement; and
3. The Mayor and Borough Clerk are hereby authorized to execute the aforementioned contract amendment.

**CERTIFICATION OF FUNDS**

I, Joseph Luppino, Chief Financial Officer of the Borough of Closter, hereby certify pursuant to N.J.S.A. 40A:9-140.1 et seq. and N.J.A.C. 5:30-5.4, that the funds, which are required for the payment of these additional services, at a cost not to exceed \$36,700, are available to the Borough of Closter or will be made available in the annual operating budget for the calendar year 2019 prior to the issuance of any purchase orders for same.

Dated: September 11, 2019

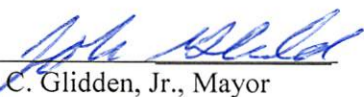
Signed:   
Joseph Luppino, CFO

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin			X			
Councilwoman Latner	X		X			
Councilwoman Witko		X	X			
Councilman Yammarino			X			
Councilwoman Chung			X			
Councilwoman Amitai					X	

Adopted: September 11, 2019

APPROVED BY:

ATTEST:

  
John C. Glidden, Jr., Mayor

  
Loretta Castano, Borough Clerk

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter on September 11, 2019.

\_\_\_\_\_  
Loretta Castano, Borough Clerk

EXHIBIT A

APPR

APPR

APPR

APPR

APPR

APPR



ND + ETR 9/13/19





April 5, 2019

The Honorable Mayor Glidden and Council Members  
Borough of Closter  
295 Closter Dock Road  
Closter, New Jersey 07624

Attention: Mr. Arthur Dolson, Borough Administrator

Re: Piermont Road & Ver Valen Street  
Intersection Improvements  
Borough of Closter  
Bergen County, New Jersey  
Our File No. PR-18-8621

Dear Mayor Glidden and Members of the Council:

In accordance with our discussions with Bergen County (County) and the pending interlocal agreement between the County and the Borough of Closter (Borough), this letter shall serve as our proposal for the preparation of construction plans and specifications for the above referenced project. The following is an outline of the scope of work and the estimated fee for our survey and design services.

### **SCOPE OF WORK**

#### ***General***

The scope of work for this project includes the design for the improvements to the Piermont Road and Ver Valen Street Intersection consisting of the re-alignment of the intersection to create a perpendicular intersection of the two streets and the installation of a new traffic signal. This proposal is based upon the "Conditions of Agreement for County - Municipal Roadway and Intersection Improvement Projects."

The scope of work includes:

1. The reconfiguration of the Piermont Road and VerValen Street Intersection to realign Ver Valen Street to intersect Piermont Road in a more perpendicular alignment.
2. The installation of a new traffic signal at the re-aligned Piermont Road and VerValen Street Intersection.

3. Roadway approach work on both Piermont Road and Ver Valen Street to create a perpendicular intersection.
4. Roadway drainage design improvements, as needed.
5. Relocation of utility designs based upon the new configuration of the intersection.
6. ADA curb ramp and crosswalk design improvements
7. Preparation of a construction cost estimate. Included in this estimate will be a breakdown of County items and Borough items of work.

***Right-of-Way***

The reconfiguration of the Piermont Road and Ver Valen Street Intersection may require road widening easements from two (2) properties. The preparation of easement maps and descriptions for these properties have not been included in the survey component of this proposal as the exiting Right-of-Way is unknown at this juncture and the geometry of the new intersection has not yet been determined by Bergen County Engineering.

We will assist the Borough on an as-needed basis to answer questions regarding the design during negotiations for the necessary parcels for the project. If it is determined that road widening easements are required, as a result of the final design, the parcel maps and descriptions will be prepared, as directed by the Borough, at an additional cost of \$1,000 per parcel.

**SCOPE OF SERVICES**

Boswell will perform the following scope of services:

1. Perform a Topographic Survey for the project area including 500 feet on all roadway approaches.
2. Prepare Roadway Widening easements for a maximum of two (2) properties to facilitate the installation of the improvements.
3. Coordinate with project stakeholders including adjacent property owners and affected utility companies.

4. Prepare a set of construction plans suitable for bidding in accordance with Borough and County requirements. The plan set is anticipated to consist of the following:
  - a. Key Sheet
  - b. Estimate-Distribution of Quantities Sheet
  - c. Legend and General Notes
  - d. Typical Sections
  - e. Existing Conditions Plans
  - f. Construction Plans
  - g. Layout and Grading Plans
  - h. Profiles
  - i. Soil Erosion and Sediment Control Plans
  - j. Traffic Control Plans
  - k. Construction Details
5. Prepare supplemental specifications and details for all non-standard pay items.
6. Prepare Soil Erosion and Sediment Control Plan, including determination of the plan certification fee.
7. Right-of-Way Parcel Maps and Descriptions.

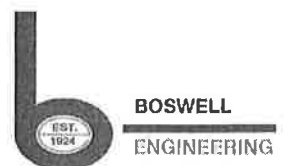
#### **FEE PROPOSAL**

Boswell will perform the services outlined in the proposal for an estimated fee not to exceed \$8,200 for the survey phase and \$28,500.00 for the engineering phase of the project. The fee breakdown is only an estimate and will be adjusted to reflect the actual effort for each phase. The total fee, however, will not exceed \$36,700.00.

#### **ITEMS NOT INCLUDED IN THE ENGINEERING FEE**

The following items are not anticipated to be required and are therefore excluded:

1. New Jersey Department of Environmental Protection Permits
2. Structural Plans (including retaining walls)
3. Signing, Striping, Traffic Signal, and Electrical Plans (to be prepared by County per the County's Interlocal Agreement with the Borough)



The Honorable Mayor Glidden and Council Members  
April 5, 2019  
Page 4

4. Inspection Services during the Construction Phase (County responsibility)
5. Materials Testing (County responsibility)
6. Standard Specifications (to be prepared by County per the County's Interlocal Agreement with the Borough)

Additional work above and beyond what is outlined in the proposal will be performed as authorized by the Borough.

Thank you for the opportunity to submit this proposal. We look forward to providing the Borough of Closter with our engineering services and to the successful completion of this project. Should you have any questions or require additional information, please do not hesitate to contact Nick DeNicola, P.E. or me.

Very truly yours,

BOSWELL ENGINEERING



Joseph A. Pomante, P.E.

JAP/ND

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**2019**  
**BERGEN COUNTY BOARD OF CHOSEN FREEHOLDERS**  
**RESOLUTION**

MEMBERS	AYE	NAY	ABSTAIN	ABSENT
Amoroso				
Ganz				
Ortiz				
Tanelli				
Voss				
Zur				
Chairman Sullivan				
<b>TOTALS</b>				

Resolution No. \_\_\_\_\_  
 Date: April 30, 2019  
 Page 1 of 5  
 Department/  
 Division: Planning & Engineering - Engineering  
 Purpose: Shared Services Agreement Between  
 County & Borough of Closter for  
 Intersection Improvement and  
 Signalization at Piermont Road &  
 Vervalen Street  
 Account No. \_\_\_\_\_  
 Contract No. \_\_\_\_\_  
 Dollar Amount: \_\_\_\_\_  
 Prepared By: JAF:sa

Offered by: \_\_\_\_\_  
 Seconded by: \_\_\_\_\_  
 Approved by: \_\_\_\_\_

**Certified as a true copy of a Resolution adopted by the Board of Chosen Freeholders on above date at the Regular Meeting by:**

Lara Rodriguez, Clerk, Board of Chosen Freeholders, Bergen County, New Jersey

WHEREAS, an agreement is necessary to delineate the responsibilities of the County and the Borough of Closter for the improvement and signalization of Piermont Road & Vervalen Street; and

**NOW, THEREFORE, BE IT RESOLVED**, upon the recommendation of the Department of Planning & Engineering that the County of Bergen be and is hereby authorized to enter into an agreement with the Borough of Closter with the following conditions:

**RESPONSIBILITIES:**

**A. COUNTY OF BERGEN:** The County of Bergen is solely responsible for the performance and cost of the following:

1. Design the intersection layout including road alignment, lane configuration, traffic signal design, electrical plans, and signing and striping plans, in accordance with all applicable Federal, State and County guidelines. Consideration will be given to municipal input in the design process.
2. Prepare the bid specifications for the intersection improvement project.
3. Review and approve the final construction drawings, advertise for bids, award construction contracts, and make payments to the contractor.
4. Undertake the construction and resignalization of the intersection of Piermont Road & Vervelen Street in accordance with the design plans.
5. Perform construction management and inspection.
6. Upon completion and acceptance of intersection improvement project, maintain all traffic signs (other than parking signs) and pavement markings on the County road and Borough road approaches within the limits shown on the plan.
7. Upon completion and acceptance of traffic signal, own, operate and maintain the traffic signal system.
8. The County will only install topsoil/grass seed or macadam within disturbed areas of the existing and proposed easements or rights-of-way within the project limits.

**B. BOROUGH OF CLOSTER:** The Borough of Closter is solely responsible for the performance and cost of the following:

1. Perform all necessary survey and field work, certified by a licensed surveyor, for the preparation of the topographic plan which shall be submitted to the County, in AutoCAD format, for its use in designing the project. Also perform all necessary survey and field work required for the relocation of the utility poles prior to the curb sets.
2. Provide the County with individual acquisition maps showing the land to be acquired, together with description of same.
3. Acquire any necessary property, slope rights, temporary and permanent construction easements, as well as any rights of entry, in the name of the municipality, and if necessary, convey same to the County.
4. Prepare final construction plans based on the field survey and the County's conceptual design plans. Reproduce sets of the construction plans and specification, as requested by the County, for bidding and for contractor use. Documents shall be of a suitable quality and size as requested by the County.
5. Prepare and submit plans and application fee to Bergen County Soil Conservation District for Soil Erosion and Sediment Control permit as



- required for the project. Obtain all other permits required to perform the project.
6. Be responsible for restoration, modification, alteration, relocation or removal of any appurtenances located within the easements on rights-of-way, including but not limited to landscaping, planters, walls, fences, signs, building structures, awnings, underground storage tanks, utilities, fire hydrants, monitoring wells, parking lots, etc.
  7. If any structure within and/or adjacent to the easement or right-of-way is not currently in compliance with the High Voltage Proximity Act or would not be in compliance with the High Voltage Proximity Act as measured from the existing and/or proposed overhead utility line location, the structures shall be relocated so that they will be in compliance with the High Voltage Proximity Act (NJSA 34:6-47.1(b), "High voltage lines" and NJSA 34:6-4.2 Prohibited Activity).
  8. If stamped crosswalks are used, the Borough is responsible for the difference in cost between textured bituminous concrete surface course (crosswalks) and bituminous concrete surface. The cost of proposed sidewalk (concrete or decorative) in areas that do not currently have sidewalk is the responsibility of the Borough.
  9. If any type of enhanced sidewalk design is used including scored concrete, brick pavers, etc. the difference in cost between enhanced sidewalk and concrete sidewalk is the responsibility of the Borough.
  10. If decorative (powder coated or otherwise) traffic signal poles are used, the difference in cost between standard steel traffic signal poles and arms, and decorative steel poles and arms is a municipal responsibility. The municipality is also required to purchase and stock replacement decorative poles and arms in the event of an emergency repair.
  11. Own and maintain any shade trees placed within the easement or rights-of-way. The County prefers that trees be placed outside of the rights-of-way.
  12. Provide uniformed police officers, at the Borough's sole expense, for the maintenance and protection of traffic in accordance with the following:
    - a. It is mandatory to have municipal police present when intersecting roadways cannot be fully closed to traffic during the following construction phases: Installation of underground traffic signal conduit in the intersection; installation of underground storm-water drainage systems in the intersection; installation of new overhead traffic signal hardware or removal of existing traffic signal hardware; performing work within 100' of a signalized intersection; pavement milling operations; final paving operations; signal "turn-on".
    - b. The municipality shall provide police when the Chief of Police deems their presence necessary on any County or Municipal road or signalized intersection within the municipality, either during construction, or continued maintenance by the County or the County's contractors.

- c. The municipality shall provide police when requested by the County Engineering Division.
  - d. All municipal police costs will be at the sole expense of the municipality. Only certified traffic flaggers (not police) used by the contractor will be compensated by the County in accordance with the bid documents.
13. The American with Disabilities Act Accessibility Guidelines require all pedestrian facilities within the project scope to be reconstructed in strict compliance with ADA guidelines. The municipality agrees to provide signed and sealed handicap ramp plans to be incorporated into the construction plans, as well as signed and sealed County "Compliant Design Certification" forms. Upon completion of the intersection improvement project, the municipality agrees to provide signed and sealed "as-built" plans of the handicap ramps, and County "Compliant Construction Certification" forms. The municipality also acknowledges and agrees that, per State Statute, ownership and maintenance of the sidewalk, handicap ramps, and curbs are the responsibility of the municipality. The municipality shall hold the County harmless with respect to any action arising out of the design and construction of the municipality's sidewalks, handicap ramps and curbs.
14. Own and maintain any island constructed within the intersection, with the exception of any traffic signal equipment, which will be maintained by the County. Per state statute, the County is only responsible for road maintenance from curb face to curb face.
15. Provide the County with any survey information necessary for the construction layout of the intersection as well as provide "as-built" construction plans (including the signing & striping) at project completion.
16. Adopt by ordinance the necessary traffic regulations as determined by the finalized intersection layout and traffic signal plans. The municipality agrees to submit a certified copy of the ordinance, resolution, and/or regulations to the County.
17. Grant permission to the County to install, maintain, and repair any portion of the traffic signal equipment located in or adjacent to the intersection.
18. Maintain all parking regulatory signs on the County and Borough road approaches to the intersection. The Borough will require the property owner to maintain the one way, stop, and do not enter signs on the commercial driveway approaches. (The County will maintain the far side turn prohibition signs).
19. Provide continued electrical power for traffic signals and street lights.
20. Conduct a street lighting survey and provide additional lighting facilities, as indicated by the survey.
21. Provide to the County, prior to the construction contract award, the funding necessary for any construction items deemed to be a municipal responsibility, either in accordance with the responsibilities outlined above or as deemed by the County Engineer if items are not addressed herein. The cost estimate of same will be as determined by the Engineer's estimate. Upon knowing final project costs and the actual municipal

- share of the project, the municipality shall either provide additional funding to the County to cover the actual cost of items that are a municipal responsibility, or be reimbursed the difference between actual cost and the estimated cost for municipal items if actual costs were less than estimated costs.
- 22. The municipalities design engineer shall be available through the bidding process and completion of construction in order to address design related issues that may arise, including but not limited to: design related Requests for Information (RFI's) from potential bidders or the contractor; field conflicts; field modifications; design changes, etc.

**BE IT FURTHER RESOLVED**, that this agreement is contingent upon receipt of a concurring resolution from the Borough of Closter; and

**BE IT FURTHER RESOLVED**, that upon receipt of said concurring resolution, the County Executive be and is hereby authorized to execute the necessary agreement in a form to be approved by County Counsel.

**BOROUGH OF CLOSTER**

**RESOLUTION AUTHORIZING CREATION OF ASSISTANT DPW SUPERINTENDENT POSITION, AUTHORIZING HIRING OF DEVON SAMPSON AS ASSISTANT DPW SUPERINTENDENT, AND AUTHORIZING AMENDMENT TO COLLECTIVE BARGAINING AGREEMENT BETWEEN BOROUGH AND TEAMSTERS LOCAL 125**

WHEREAS, upon the recommendation of the Superintendent and DPW Committee, the Governing Body has determined that there is a need to create the position of Assistant DPW Superintendent within the Borough of Closter; and

WHEREAS, the Borough's DPW Committee has reviewed the qualifications of candidates and recommended the hiring of Devon Sampson, effective September 12, 2019, at a salary of \$101,035 per annum; and

WHEREAS, the salary for the Assistant DPW Superintendent position shall be set at \$101,035 within a min-max range of \$95,000-\$105,000 to be established for that position under an amendment to the collective bargaining agreement between the Borough and Teamsters Local 125;

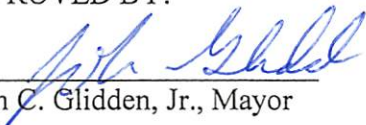
**NOW THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Closter, County of Bergen, State of New Jersey, as follows:

1. The position of Assistant DPW Superintendent is hereby created within the Borough's Department of Public Works.
2. Devon Sampson is hereby appointed as Assistant DPW Superintendent effective September 12, 2019, at a salary of \$101,035 per annum.
3. The Borough Attorney is hereby authorized to prepare any amendment to the collective bargaining agreement between the Borough and Teamsters Local 125 necessary to implement this resolution.

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin			X			
Councilwoman Latner	X		X			
Councilwoman Witko		X	X			
Councilman Yammarino			X			
Councilwoman Chung			X			
Councilwoman Amitai					X	

Adopted: September 11, 2019

APPROVED BY:

  
 John C. Glidden, Jr., Mayor

ATTEST:

  
 Loretta Castano, Borough Clerk

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter on September 11, 2019.

\_\_\_\_\_  
 Loretta Castano, Borough Clerk

**BOROUGH OF CLOSTER**

**RESOLUTION MEMORIALIZING ACTION TAKEN AT THE MAYOR AND COUNCIL REGULAR MEETING HELD AUGUST 14, 2019 REGARDING THE HIRING PART TIME PAYROLL CLERK FOR A TEMPORARY PERIOD OF TIME DUE TO LEAVE OF ABSENCE IN THE BOROUGH'S FINANCE DEPARTMENT**

WHEREAS, there is need to hire a temporary, part-time Payroll Clerk due to a leave of absence, from August 15, 2019 until such time as is determined by the Mayor and Council: and

WHEREAS, at the public meeting held August 14, 2019, the Mayor and Council discussed the need for the hiring of a temporary part-time Payroll Clerk; and

WHEREAS, the Interim Borough Administrator has recommended that Patricia Berry be hired on a part-time basis during the aforementioned period as a Payroll Clerk on the basis of 25 hours per week at \$21.00 per hour; and

WHEREAS, the Governing Body of the Borough of Closter believes that the aforementioned hiree is in the best interests of the health, safety, and welfare of the residents of the Borough of Closter.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Closter, Bergen County, that:

Patricia Berry be hired as a part-time Payroll Clerk, effective August 15, 2019 for 25 hours per week at an hourly salary of \$21.00 per hour for a period of time to be determined by the Mayor and Council.

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin			X			
Councilwoman Latner	X		X			
Councilwoman Witko		X	X			
Councilman Yammarino			X			
Councilwoman Chung			X			
Councilwoman Amitai					X	

Adopted: September 11, 2019

Attest: Loretta Castano  
Loretta Castano, RMC, Municipal Clerk

Approved: John C. Glidden, Jr.  
John C. Glidden, Jr., Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Meeting held on September 11, 2019.

\_\_\_\_\_  
Loretta Castano, Borough Clerk

**BOROUGH OF CLOSTER  
BERGEN COUNTY**

**RESOLUTION AUTHORIZING REFUND OF REDEMPTION MONIES TO  
OUTSIDE LIENHOLDER**

**WHEREAS**, at the Municipal Tax Sale held on 28th day of June 2017 a lien was sold on Block **1104**; Lot **12**, also known as 6 Michaels Lane in Closter, New Jersey for 2016 delinquent taxes, and,

**WHEREAS**, this lien, known as **Tax Sale Certificate #17-00001**, was sold to Christiana T C/F CE1/Firstrust PO Box 5021, Philadelphia, PA 19111-5021 and,

**WHEREAS**, *the property owner* has affected redemption of said property of TSC #17-00001 in the amount of \$32853.10;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Closter, County of Bergen, New Jersey that the **Deputy Treasurer** is authorized to issue a check in the amount of **\$32,853.10** and **\$ 34,000.00** for **Premium Paid at Tax Sale to Christiana T C/F CE1/Firstrust** for redemption of said certificate.


Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin			X			
Councilwoman Latner	X		X			
Councilwoman Witko		X	X			
Councilman Yammarino			X			
Councilwoman Chung			X			
Councilwoman Amitai					X	

ADOPTED: September 11, 2019

**ATTEST:**

  
Loretta Castano, Borough Clerk

**APPROVED:**

  
John C. Glidden, Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held September 11, 2019.

\_\_\_\_\_  
Loretta Castano, Borough Clerk

**BOROUGH OF CLOSTER  
COUNTY OF BERGEN**

**RESOLUTION AWARDING LAND USE OFFICE RENOVATION  
CONTRACT TO GL GROUP, INC.**

**WHEREAS**, there is a need for renovation work in the Borough Hall’s Land Use Office, including demolition of the ceiling, carpet removal, installation of a new ceiling, installation of sheetrock, painting, and replacement of lights and outlets; and

**WHEREAS**, the Borough Administrator and the DPW Superintendent requested proposals from three (3) vendors, and three (3) vendors submitted proposals to provide the aforementioned services; and

**WHEREAS**, the lowest proposal was obtained from GL Group, Inc., 140 Hamburg Turnpike, Bloomingdale, New Jersey 07403 (a copy of which is attached hereto as **Exhibit A**); and

**WHEREAS**, GL Group, Inc. has proposed to perform the renovation work for a sum not to exceed \$15,550.00;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Closter, County of Bergen, State of New Jersey as follows:

1. The service contract for renovation work at the Borough Hall’s Land Use Office is hereby awarded to GL Group, Inc., in an amount not to exceed \$15,550.00, and in accordance with the terms set forth in the proposal attached as **Exhibit A**, and subject to receipt of the required insurance certificates, Hold Harmless Agreement and compliance with all related contracting requirements applicable to vendors for the Borough.

**CERTIFICATE OF AVAILABILITY OF FUNDS**

I, Joseph Luppino, Chief Financial Officer of the Borough of Closter, hereby certify, pursuant to NJSA 40A:9-140.1, et seq. and NJAC 5:30.4, that the funds which are required for the above work are available to the Borough of Closter in account numbers C-04-16-214-050-002 for calendar year 2019.

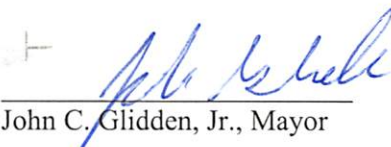
September 11, 2019

  
Joseph Luppino, CFO

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin			X			
Councilwoman Latner	X		X			
Councilwoman Witko		X	X			
Councilman Yammarino			X			
Councilwoman Chung			X			
Councilwoman Amitai					X	

Adopted: September 11, 2019

APPROVED BY:

  
John C. Glidden, Jr., Mayor

ATTEST:

  
Loretta Castano, Borough Clerk

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter on September 11, 2019.

\_\_\_\_\_  
Loretta Castano, Borough Clerk



## PROPOSAL

August 14, 2019

PROPOSAL #EDS19-148

Closter DPW  
Attn: Bill Dahle  
Superintendent Closter DPW  
Email: [bdahle@closternj.us](mailto:bdahle@closternj.us)  
Tel: 201-954-1423

Ref: Closter DPW – Land Use Office Renovation

Mr. Dahle,

Thank you for the opportunity to provide you with this proposal to perform the work at the above referenced project. The work shall consist of the following as approved by the owner. All labor, material and disposal included in this proposal.

### SCOPE OF WORK:

1. Demolition of ceiling, wall panels and carpet removal
2. Install New Sheetrock and Spackle to prepare for painting
3. Install New Ceiling : USG 15x16 and Ceiling Tile PBT 197
4. Replacement of New Lights and Outlets

### PRICE:

includes

**\$15,550.00**

**Fifteen Thousand Five Hundred Fifty Dollars and Zero Cents**

### NOTES AND CONDITIONS:

1. All work to be performed in compliance with federal and state regulations.
2. Work to be performed on regular time (Mon-Fri. 7:00-3:30).

### INSURANCE:

General Liability Insurance - \$5,000,000  
Automobile Liability Insurance - \$1,000,000  
Workers Compensation Insurance - \$1,000,000

☎ : (201) 710-9725  
☎ : (201) 844-6084  
✉ : [info@glgroupinc.com](mailto:info@glgroupinc.com)

Gl Group, Inc  
Construction - Environmental - Demolition  
140 Hamburg Turnpike Bloomingdale, NJ 07403



General  
A...



**PAYMENT TERMS:**

Payment is due net thirty (30) days from date of the invoices being billing date. Late Charge: Any past due balance shall accrue a late penalty of one and one half (1 ½) percent of the delinquent balance per month, due on the first day of delinquency.

**ACCEPTANCE OF PROPOSAL:**

OWNER:

\_\_\_\_\_  
Signature Date

of delin  
Michael B Solakov

Michael B Solakov 08/14/2019

\_\_\_\_\_  
Signature Date

of delin

of delin

☎ : (201) 710-9725  
☎ : (201) 844-6084  
✉ : info@glgroupinc.com

GL Group, Inc  
Construction - Environmental - Demolition  
140 Hamburg Turnpike Bloomingdale, NJ 07403

of delin

**BOROUGH OF CLOSTER**  
**COUNTY OF BERGEN**

**RESOLUTION AUTHORIZING THE PROMOTION OF SGT. MATTHEW THORNHILL FROM RANK OF SERGEANT TO LIEUTENANT**

**WHEREAS**, the Closter Police Department has recommended that Sergeant Matthew Thornhill be promoted to the rank of Lieutenant in the Closter Police Department; and

**WHEREAS**, the Public Safety Committee recommends the promotion be approved by the Governing Body and

**WHEREAS**, the Mayor and Council have determined that the promotion is in the best interest of the Borough; and


**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Closter that Sgt. Matthew Thornhill be promoted to the rank of Lieutenant effective September 25, 2019, subject to his swearing in on September 25, 2019.

COUNCILPERSON	MOTION	SECOND	YES	NO	ABSENT	ABSTAIN
Councilman Devlin			X			
Councilwoman Latner	X		X			
Councilwoman Witko		X	X			
Councilman Yammarino			X			
Councilwoman Chung			X			
Councilwoman Amitai					X	

Adopted: September 11, 2019

APPROVED BY:

ATTEST:

  
\_\_\_\_\_  
John C. Glidden, Jr., Mayor

  
\_\_\_\_\_  
Loretta Castano, Borough Clerk

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter on September 11, 2019.

\_\_\_\_\_  
Loretta Castano, Borough Clerk

**BOROUGH OF CLOSTER**

**RESOLUTION AWARDING A FAIR AND OPEN PROFESSIONAL SERVICES AGREEMENT TO NW FINANCIAL GROUP, LLC FOR FINANCIAL ADVISORY SERVICES FOR THE BOROUGH OF CLOSTER**

**WHEREAS**, the State Local Finance Board recommends that all municipalities engage a Financial Advisor; and

**WHEREAS**, due to the recent resignation of Acacia Financial Group, Inc. as Financial Advisor to the Borough, the governing body utilized a "Fair and Open" process to solicit proposals for Financial Advisory services for the remainder of 2019; and

**WHEREAS**, one proposal, from NW Financial Group LLC, was received by the Borough; and

**WHEREAS**, after review and evaluation, the Governing Body has determined that it is in the best interests of the Borough to appoint NW Financial Group, LLC, with its corporate headquarters located at 2 Hudson Place, 3<sup>rd</sup> Floor, Hoboken, New Jersey 07030 as the Borough's Financial Advisor for the remainder of 2019; and

**WHEREAS**, NW Financial Group's compensation rates, which were included on page 22 of its proposal, are attached hereto as **Exhibit A**; and

**WHEREAS**, this agreement is a Professional Services Agreement which is exempt from New Jersey's local public contract (bid requirement) law;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Closter that NW Financial Group, LLC, with its corporate headquarters located at 2 Hudson Place, 3<sup>rd</sup> Floor, Hoboken, New Jersey, 07030, is hereby appointed as the Borough's Financial Advisor for the remainder of 2019; and

**BE IT FURTHER RESOLVED** that this is a Fair and Open Professional Services Agreement and the Borough Attorney is hereby authorized to prepare the agreement; the Mayor and Clerk are hereby authorized to execute the aforementioned agreement; and the Clerk shall advertise the terms of the agreement as required by law and shall keep a copy of the agreement on file for public inspection.

**CERTIFICATION OF AVAILABILITY OF FUNDS**

I, Joseph Luppino, Chief Financial Officer of the Borough of Closter, hereby certify, pursuant to NJSA 40A:9-140.1, et seq. and NJAC 5:30.4, that the funds which are required for the above services are available to the Borough of Closter in account number 9-01-20-100-000-028 for calendar year 2019.

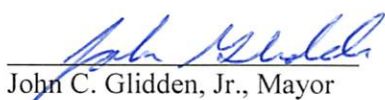
September 11, 2019

  
Joseph Luppino, CFO

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin			X			
Councilwoman Latner	X		X			
Councilwoman Witko		X	X			
Councilman Yammarino			X			
Councilwoman Chung			X			
Councilwoman Amitai					X	

Adopted: September 11, 2019

APPROVED BY:

  
John C. Glidden, Jr., Mayor

ATTEST:

  
Loretta Castano, Borough Clerk

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter on September 11, 2019.

Ado

\_\_\_\_\_  
Loretta Castano, Borough Clerk

Ad-

**EXHIBIT A**

Ad-

Ad-

Ad-

Ad-

Ad-

Ad-



6/15/16-2013



## 6. COMPENSATION PROPOSAL.

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For financial advisory services rendered in connection with the sale of bonds and notes, NW Financial proposes to be compensated based on the following schedule:

**1. Notes:**

For the issuance of notes, NW Financial proposes to be compensated \$1/bond with a minimum of \$7,500 based upon the par amount. This amount shall be payable at the closing of the proposed bond issuance. NW Financial will not invoice unless the bond issuance is finalized and closed.

**2. Bonds:**

For the issuance of bonds, NW Financial proposes to be compensated \$1/bond with a minimum of \$7,500 based upon the par amount. This amount shall be payable at the closing of the proposed bond issuance. NW Financial will not invoice unless the bond issuance is finalized and closed.

**1. Continuing Disclosure:**

If the client requests continuing disclosure services, NW can provide at the hourly rates noted below.

**2. Consulting:**

For financial consulting services not related to the issuance of bonds and notes, NW Financial proposes that compensation be based upon the hourly rates established below.

<u>Position</u>	<u>Hourly Rate (\$/hour)</u>
Principal	\$225
Managing Director	\$200
Senior Vice President	\$180
Vice President	\$170
Associate	\$150



MAYOR AND COUNCIL  
BOROUGH OF CLOSTER

WORK SESSION NOTES – SEPTEMBER 11, 2019 - 7:30 P.M.

The Mayor and Council of the Borough of Closter held a Work Session on Wednesday, September 11, 2019. Mayor Glidden called the meeting to order at 7:30 p.m.

1. PLEDGE OF ALLEGIANCE

Mayor Glidden invited all to join in the Pledge of Allegiance

2. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Annual Notice of Meetings, which was published in The Record and The Star Ledger on January 9, 2019, was posted on the Municipal Clerk's bulletin board and has remained posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

3. ROLL CALL

The following persons were present:

Mayor John C. Glidden, Jr.  
Councilpersons Scott Devlin, Alissa Latner, Dolores Witko, Joseph Yammarino and  
Jannie Chung  
Interim Borough Administrator, Edward Hynes  
Borough Attorney, Edward T. Rogan  
Borough Clerk, Loretta Castano  
Chief Financial Officer, Joseph Luppino  
Borough Engineer, Nick DeNicola  
Chief of Police, John McTigue

The following persons were not present:

Councilwoman Victoria Amitai

In commemoration of 911, Mayor Glidden asked for a Moment of Silence.

4. PRESENTATIONS at 7:30 P.M. (Requested by Mayor Glidden)

a. Peter Blanos, Director of Marketing of Millenium Strategies presented a short program on what his company can do for the Borough of Closter relative to the procurement of grants. He gave a background of the services that can be provided by his company noting that the firm currently works with 90 organizations, the majority of which are municipal and county entities in New Jersey. They have procured approximately \$500 million in grants. The firm provides grant research, grant writing and in some cases grant administration. Recently we have launched a grant research approval service, which provides municipalities access to research on a weekly basis and on a web based platform. The firm also has a writing component, which can be provided on a hourly basis. The firm would recommend a retainer type service, which would be cost effective.

In answer to Councilman Devlin, Mr. Blanos said the grants being presented would be available to all departments including Ambulance Corps and Fire Department first responders. The staff works with a select handful of clients; and every application meets the guidelines and priorities of the program. Our staff works across all grant categories such as transportation, public safety or open space. The grants we are posting fit the profile of many towns.

In answer to Councilwoman Latner, Mr. Blanos said the procurement of the grants varies and we have been successful in obtaining grants for Woodcliff Lake and the relationship has been successful. We have not as yet had a client who has left the firm.

In answer to Chief Financial Officer, Mr. Blanos explained the fee structure would be a one time annual fee of \$8,000 which provides access to the research; and the firm would prepare the grant application on an hourly basis of \$130 with a not to exceed amount. The fee for the full consulting service is \$3,000 per month on an entry level.

In answer to Councilwoman Chung, Mr. Blanos said the firm would provide information if the project does not align with the grant and would also provide information on cost and funding of the grant.

b. Seth Ungar, Northern Valley Greenway, updated the governing body on the project and noted that the fee feasibility study has been completed and paid for by the NJDOT using federal funds. The project will replace approximately 8 miles of unused railroad tracks and will accommodate bicyclists, joggers and pedestrians. CSX has indicated a willingness to rail bank the land which indicates that, in the future, if a rail line is necessary, CSX would have the right to buy it back at a pre-determined price. There would be paths for bicyclists, pedestrians and a separate path for joggers. Other amenities would be provided such as benches, exercise stations, cafes and an environmental area. There has been significant support for the project from the six towns that are involved but also from six other towns. The DOT has funded the technical planning assistance; and no potential fatal flaws have been found in the project. The department issued a 250-page report and contained the facilities that would be impacted. The width of the corridor is not a uniform 60 feet. He presented two models for the path: Option A separates users by speed and Option B is a shared use path and they would provide painted lines to designate each path. A final decision on the options would not be made until the design phase of the project. Any extension of the light rail line that ends in Tenafly is decades away. Future ownership and purchasing fund are the next steps and the committee is working with NJDOT and the NJTPA to find state and federal funding for the project. This is a multi-year project with many moving parts, but there is no major flaw to make the project impossible.

Mayor Glidden thanked the committee and he asked the Committee to investigate the path at Oak Tree. A rendering of the park in Upper Saddle River was displayed and described. Borough Engineer asked about parking and was advised that money from the trail can be used for parking; and he noted that Closter does have an area for parking which could be improved for the park.

Councilwoman Latner thanked the committee and asked them to continue their work on the project. Councilman Devlin questioned the cost of the report and was advised that the report had been paid for by the State. Grants would be pursued to pay for the project so that there is no burden on the towns.

5. REVIEW AND DISCUSSION OF COMMUNICATION ITEMS

a. MAIL LIST OF AUGUST 15, 2019 – Mayor Glidden asked if any member of the Council wished to address any matter or provide any comments. Item No. 4aIb was removed by Councilwoman Latner.

Item No. 4aIb: Received 08/08/19, Dated 08/09/19, from NJS League of Municipalities re a. Weekly Round-Up – August 14, 2019: I. State Issues; AG Issues Directive Creating Emotional Mental Well-Being Program for Police (Copy to Chief McTigue)

Chief McTigue explained to Councilwoman Latner that the Police Department has been hit recently with three (3) different releases on training and other concerns from the State level; and it is on his radar. Councilwoman Latner thanked him for the update and expressed she was concerned about the requirement for appointing a Resiliency Program Officer; and said when they address the mandate, she would be curious as to how that goes.

b. MAIL LIST OF AUGUST 23, 2019 - Mayor Glidden asked if any member of the Council wished to address any matter or provide any comments. Item No. 3 was removed by Councilman Devlin.

Item No. 3: Received 08/08/19, Dated 08/09/19, from Esther Goldberg to Environmental Commission; c: Mayor C. Glidden, Jr., and Council re procedure to be used for disabled senior citizen to allow relative to pick vegetables on their behalf

Councilman Devlin reported he volunteered at the farm this weekend and this issue was successfully adjudicated. The son-in-law came to the farm and picked his one basket of vegetables and everything worked out okay.

c. MAIL LIST OF SEPTEMBER 5, 2019 - Mayor Glidden asked if any member of the Council wished to address any matter or provide any comments. Item No. 8 was removed by Borough Clerk.

Item No. 8: Received 09/03/19 from Leslie Weatherly, Dated 08/28/19, from Andrew T. Fede, Esq. to Joseph A. Femia, P.E., Director and County Engineer, Bergen County Department of Planning and Engineering; Andrew T. Fede, Esq. to Joseph A. Femia, P.E., Director and County Engineer, Bergen County Department of Planning and Engineering c: Edward T. Rogan, Esq.; Nick DeNicola, P.E., Boswell Engineering; Evan M. Jacobs, P.E., P.P., Neglia Engineering Associates; Edward Hynes, Closter Borough Administrator; Mayor and Council; Borough of Norwood re Borough of Norwood/Borough of Closter/County of Bergen, Blanch Avenue Culvert/Ownership, Our File No. BOR104.91286

Borough Clerk explained this correspondence related to the project now known as the “Blanch Avenue Culvert”. Borough Attorney informed this was the letter he referred to at the last meeting where he reported progress and reminded they had a joint meeting with Norwood and conferenced in the County. It was decided at that point that a joint letter would be written by the Norwood Borough Attorney to the County specifically confirming the telephone conversation asking them for a reply in writing. In answer to Mayor Glidden, Borough Attorney expressed his doubts they would receive a response to this letter either; and Borough Engineer agreed. Mayor Glidden voiced his concerns that it would be five (5) years before we know what is going to happen and then construction.

6. REVIEW AND DISCUSSION OF CONSENT AGENDA ITEMS FROM REGULAR MEETING  
(Refer to Regular Meeting Agenda of September 11, 2019)

Mayor Glidden asked if any member of the Council wished to remove any item for discussion. Councilman Devlin referred to Item No. 21a.

21a. POSSIBLE AWARD OF SOLE BID RECEIVED AT THE BID OPENING HELD 9/5/19 @ 11 A.M. RESOLUTION AWARDING FAIR AND OPEN PROFESSIONAL SRVICES AGREEMENT TO NW FINANCIAL GROUP, LLC FOR FINANCIAL ADVISORY SERVICES FOR THE BOROUGH OF CLOSTER (Received from Borough Attorney 9/9/19 @ 1:31 P.M.)

Councilman Devlin questioned the fact that there was only one respondent and said he found it suspicious that it seems like an automatic thing since there were no more to choose from; and Borough Attorney affirmed only one proposal was received. Further Mr. Devlin, questioned the quality of the respondent; and Mayor Glidden noted that is a fair question and explained there are probably only three (3) firms in the State that can serve as Financial Advisors on bond issues. The Mayor reminded he works for one of the firms and he knows the other two (2); he said he has known NW for thirty (30) years and they are competent, good guys and the only ones who responded.

7. PROFESSIONAL REPORTS

A. BOROUGH ATTORNEY

- 1) STATUS REPORT RE STATUS OF ZBA DEVELOPER’S AGREEMENT FOR WIGGERS, BLOCK 1203/LOTS 1, 2, 3 & 4, 51 & 63 JOHN STREET (14. M.L. 4/19/18)
- 2) STATUS REPORT RE REQUEST FOR PROFESSIONAL SERVICES FOR MUNICIPAL FINANCIAL ADVISORY SERVICES (Approved RM 7/24/19) Posted on Web site 8/16/19 – Opening held 9/5/19 @ 11 a.m.



7. PROFESSIONAL REPORTS (Continued)

A. BOROUGH ATTORNEY

- 3) REPORT RE ORDINANCE FOR PARKING REGULATIONS AT THE THIRD STREET COMMUTER PARKING LOT (Requested by Borough Engineer @ WS 7/24/19)
- 4) REPORT – Borough Attorney reported on the following items:
  - a. Village School Affordable Housing – we did receive back the signed PILOT Agreement from the County and he provided same to the Borough Clerk. That project is moving forward and the County is in the process of applying for the funding so we are on target. The Borough did everything it had to do to enable the County to pursue the funding.
  - b. Squicciarini vs. Closter – the trial date is set for October 8th and we have Summary Judgment Motions pending on both sides for this coming Friday (9/13/19). The Plaintiff moved for Summary Judgment against the Borough; we’ve opposed that and also filed a Cross-Motion for Summary Judgment. He thinks it is possible the Judge could rule in our favor on at least a couple of the issues but he doesn’t think we’re going to get out of the case completely, but a number of the allegations they’ve made, including that of inverse condemnation, we may be able to get out on a Motion; and he will report back in writing to the Council after the Judge makes the decision on Friday. In answer to Councilman Devlin, he explained Judge Beukas has only been on the bench for three (3) months and he’s never appeared before him.
  - c. Closter-Rosenblum-Miele Tax Appeal – We are before the Appellate Division on this. He reminded that we tried three (3) tax appeal years in the Bergen County Tax Court and the Borough was successful on those cases but Mr. Rosenblum has appealed all three (3). Appellate briefs have been exchanged and we’re waiting for dates for all arguments.
  - d. Ordinance Committee Meeting – he will defer to the committees when they make their reports, but generally there was a meeting and a number of ordinances were discussed; and as necessary, certain ones were sent to respective Commissions or Commissions for input. Councilman Devlin can report back at the next meeting under his report as to the status of those ordinances.
  - e. Tax Appeals – for 2019, there are currently six (6) Tax Court appeals pending that are still open and there are twelve (12) residential Tax Court Appeals still pending. For 2018, there are three (3) pending commercial tax appeals and five (5) residential Tax Court appeals pending. We have them pretty much under control; and there have been no major compromises at all on those. There are a couple that are still pending that are potentially significant; but as of right now, we’re still negotiating with them and awaiting trial dates.
  - f. Do Not Knock Registry – his office and the Borough Clerk’s office will be continuing to work on this. We’ve been looking at one in place already in Hillsdale to see how it has worked out and what we can learn as far as their successes and errors.
  - g. Solid Waste Contract – he requested a Resolution on tonight’s agenda authorizing the bidding for solid waste contract because it is up at the end of the year. Mr. Rogan reminded the process takes ninety (90) days; so, hopefully, that will be approved tonight and we can prepare an FRP (Request for Proposals) and get that resolved to avoid any extension.
  - h. Wiggers Zoning Violations – he has looked into this; and the Council can move forward with the action in Superior Court, if necessary. He needs to check with the Zoning Board Attorney because he believes Wiggers may have refiled something there. Mr. Rogan made his recommendation that the Mayor and Council consider moving forward in Superior Court for the violations of the property owner and try to get compliance and/or shut down the business. They have basically refused to make the repairs or modifications that were approved at the Zoning Board. Councilwoman Chung (as liaison to the Board) reported this is also the recommendation of the Zoning Board.
  - i. PBA Contract Negotiations – Mr. Rogan requested a Closed Session to discuss this item.

Councilwoman Chung questioned if the Borough Attorney had any idea when they could anticipate an answer as to whether the County has received the funding for the affordable housing project; and he informed it could take a year or more before we hear back. The Borough has done everything it needed to up until this point; so now it is in the hands of the County, who is making the application for the funding. Mayor Glidden said it’s the 9% tax credit that takes the most time.

7. PROFESSIONAL REPORTS (Continued)

B. BOROUGH ENGINEER – Mr. DeNicola informed he sent his written Status Report to the Mayor and Council as well as Borough Officials and provided updates on the following:

- 1) STATUS REPORT RE SWIM CLUB PHASE II CONTAMINATION INVESTIGATION (Authorized RM 7/9/14/Contract Amendment for Remedial Excavation not to exceed \$106,000 Authorized RM 6/12/19)
- 2) STATUS REPORT RE FOLLOWING PB DEVELOPER’S AGREEMENT:
  - a. BLOCK 1607/LOT 1 & BLOCK 1310/LOT 2 (CLOSTER MARKETPLACE (EBA) LLC AND CENTENNIAL AME ZION CHURCH) (Approved RM 4/22/15)
- 3) STATUS REPORT RE INITIAL PHASE OF TIER A MUNICIPAL STORMWATER PERMITTING PLAN (SP3) PER PROPOSAL DATED 4/9/19 IN AN AMOUNT NOT TO EXCEED \$5,000 FOR THE INITIAL PHASE (10 M.L. 4/11/19) Authorized RM 5/8/19
- 4) STATUS REPORT RE 2019 NEW JERSEY DEPARTMENT OF TRANSPORTATION LOCAL AID PROJECT FOR THE RAILROAD AVENUE, NAUGLE STREET AND OLD CLOSTER DOCK ROAD IMPROVEMENTS AND 2019 BOROUGH ROAD PAVING PROGRAM (Grant ID MA-2019-Railroad Ave., Naugle St. & Old Closter Dock Road-00278) Notification of award dated 3/29/19 in the amount of \$222,000 (5. M.L. 4/4/19) Boswell Engineering Project No. CL-1333 (Authorization to Bid RM 5/22/19) Notice to Bidders published in The Record 6/16/19/Bid Opening held 7/2/19 @ 11:30 a.m./Contract awarded to J.A. Alexander in the amount of \$575,460 at RM 7/10/19 – Borough Engineer reported that the paving part of the Road Program has been completed. They have to do the ancillary items such as striping and crack sealing.
- 5) REPORT RE REVISIONS TO BOROUGH ZONING MAP DUE TO ADOPTION OF AFFORDABLE HOUSING ORDINANCES (Reported @ WS 6/26/19/Requires adoption by Ordinance)
- 6) REPORT – Mr. DeNicola recalled at the last meeting there was a request from the Nature Center to do a structural investigation of their building. That proposal was submitted to the Administrator; and he noted he was not sure how it would be funded. The total came to \$2,850 and Bill (Dahle) also asked that it include the inspection of the pedestrian bridge over the stream that goes nearby the Nature Center cabin and he give a verbal on that. In answer to the Borough Engineer, the Interim Administrator informed it had not yet been circulated to the Mayor and Council.

At this time, Councilwoman Chung asked the Borough Engineer when will we start considering the Road Program for next year and he advised it was never too early. Mr. DeNicola reminded we sent in the 2020 Local Aid application about two (2) months ago and that includes Eckerson Avenue, Storig Avenue and Lewis Street for State funding. We add two or three roads to that depending on the condition of the roads as we get closer to the program. He rides the roads with DPW Superintendent to do an assessment and that will take place next week for the crack sealing. So at the same time, they will prepare a list for the next program. Whitney Street needs to be added to next year’s Road Program as it is two sections of road and one is okay and the other is in poor condition; but that is all he is aware of at this juncture.

7. REPORTS

A. BOROUGH ADMINISTRATOR

- 1) STATUS REPORT RE FOLLOWING INSURANCE MATTER(S):

for the following Mail List requests re Insurance:

  - a. Closter Improvement Commission Requests (9 M.L. 4/25/19)
    - 1) Tree Lighting (Sun, 12/1/19 from 5:30 p.m. to 7:30 p.m. at Closter Borough Hall/Refreshments at the Senior Center) – Mr. Hynes reported that on 9/4/19, Councilwoman Amitai, Chief of Police, DPW Superintendent, himself and a representative of the Improvement Commission met to discuss security when lighting the tree at Borough Hall. Everyone is aware there is a lot of traffic coming out of the new development and Closter Dock Road; and even though the police are there with barricades, it can cause a problem. It was mentioned and seconded by everyone at that meeting that an idea for a place to hold the tree lighting would be at the Fire House, behind same. The one impediment to this idea is that the Fire Chief was

7. REPORTS (Continued)

A. BOROUGH ADMINISTRATOR (Continued)

- 1) STATUS REPORT RE FOLLOWING INSURANCE MATTER(S): (Continued)  
for the following Mail List requests re Insurance:

a. Closter Improvement Commission Requests (9 M.L. 4/25/19) (Continued)

not at the meeting because nobody thought that would be a good idea. Based on discussions regarding security, space and opportunity, behind the Fire House if it's available, we could approach the Fire Chief to get approval from the Department. In answer to Councilwoman Chung, he explained the tree in front of Borough Hall would still be lit, but the ceremony would take place with another tree behind the Fire House. Councilman Devlin questioned if we would be doubling the amount of trees. Mr. Hynes said this (one in front of Borough Hall) is the traditional tree that is there year-round and decorated year-round; but they will have to have a tree behind the Fire House to make an authentic tree lighting. The next step would be to approach the Fire Department and ask for permission. He noted he was advised that last year there was a stage coach (horse and carriage) that arrived which was unexpected and created a lot of anxiety for the Police Department at the last minute. On another note, the mums have been purchased and will be planted for the Fall.

- 2) STATUS REPORT RE FOLLOWING CONTRACTS:

a. SHARED SERVICES:

- 1) COUNTY OF BERGEN for THE SHORT TERM EMERGENCY  
SHARING OF FIRE APPARATUS (Approved RM 8/22/18) – Interim

Administrator noted that although this is on the Agenda on a regular basis, the Borough does not need any services from the County of Bergen for Fire Apparatus.

- 3) REPORT RE STATUS OF PREPARATION OF CORRECTIVE ACTION PLAN FOR  
2018 AUDIT REPORT (to be on file in Boro Clerk's office no later than 45 days from  
date of publication of Synopsis of Audit – published 7/30/19) – Mr. Hynes deferred to  
Chief Financial Officer Joseph Luppino to report on the Corrective Action Plan at the end of his report.

Mr. Luppino referred to the following Recommendations:

**1. "The Borough review its procedures relating to developer's trust to ensure that the respective escrow balances are refunded in a timely manner"**

Mr. Luppino had a meeting with the Construction Official, Administrator, Assistant Chief Financial Officer, Deputy Treasurer and himself last week because this has been lingering for a few years. They put a plan in place because his goal is to eliminate this comment this year so they are all working together to clean up these escrow deposits. In answer to Councilwoman Chung, he informed it was an internal communication issue.

**2. "All Trust Fund reserves be reviewed and approval to expend dedicated funds be obtained from the Division of Local Government Services or balances be transferred accordingly"**

Mr. Luppino explained this pertains to the Trusts and the lingering one is the Swim Club monies that we're holding. The other Trust fund that's mentioned is the Police fund that has all been taken care of. We're still working on the Swim Club. In answer to the Mayor, he said there's approximately \$60,000 in there. In answer to Councilwoman Chung, the Mayor said everybody here has been thinking about that. Borough Attorney explained there's a lot to talk about regarding this because it was money the Swim Club members deposited that they were supposed to be refunded when their membership was not renewed. He further explained that when it was run by the Board of Directors, they let that fall into arrears; so when the Swim Club was shut down for environmental issues, they decided to turn the property over to the Borough. In addition to giving us the deed, they gave us that money. The options are to either return it on a pro-rata basis to members, if there's still such a list, which to his knowledge does not exist; or it would have to come back to the Borough somehow. In answer to Councilwoman Latner, the CFO reiterated it was somewhere around \$60,000 they are holding. Borough Engineer questioned if that could be used towards the cleanup. Borough Attorney said it may be possible and he's not aware of any former Swim Club member asking for their deposit back. When they originally closed down, people had gone to the Board to ask, but he's not aware of anyone presently asking. He affirmed it could be possible to use that money towards the environmental cleanup.

7. REPORTS (Continued)

A. BOROUGH ADMINISTRATOR (Continued)

- 3) REPORT RE STATUS OF PREPARATION OF CORRECTIVE ACTION PLAN FOR 2018 AUDIT REPORT (to be on file in Boro Clerk's office no later than 45 days from date of publication of Synopsis of Audit – published 7/30/19)

**3. "Purchase orders be encumbered prior to the ordering of goods or services"**

Mr. Luppino explained this is a usual finding about encumbrances and they are waiting for the Auditor to ask for a list of the exceptions so we can identify the departments that are ordering things prior to the requisition being approved. They will be sending out another memo about proper purchasing procedures.

**4. "All cash receipts and cash disbursements relating to the Other Trust Fund be recorded in the Borough's accounting system"**

Mr. Luppino explained this has already been taken care of as it relates to Trust accounts because they have all been entered into the system.

**5. "The fixed asset ledger be currently maintained"**

Mr. Luppino reminded this pertained to additions to the Fixed Assets Inventory which will be completed in the system by the end of the year.

**6. "The UCC Report be filed annually in accordance with N.J.A.C. 5:23-4.17"**

Mr. Luppino reported this Report has been filed with the State; so we should be fully in compliance.

Chief Financial Officer reported the Findings were reduced from that year so we're headed in the right direction and these are not major issues.

At this time, Councilman Devlin wanted to make a comment that he had asked at the Council meeting about the departmental bonuses and whether they were included in it and also whether the super-extra bonus of extra vacation days are built in. He informed that the super-extra vacation days are included but the departmental bonuses are not built in to the unpaid sick accumulation in the User Friendly Budget. He wanted to make sure everyone was aware; and hoped they would put it in next year. Chief Financial Officer said it was a good idea to disclose it. Mr. Devlin said he's not sure if it makes it legal because it's not written down anywhere; but he noted he asked the question and did get the answer and thanked everyone for same.

4) STATUS REPORT RE FOLLOWING GRANTS:

a. FILED

1. 2019 BERGEN COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT FOR THE CLOSTER SENIOR CENTER PARKING AREA LIGHTING PROJECT IN THE

AMOUNT OF \$42,980.00 (Approved RM 2/13/19) – Interim Administrator was pleased to report the County of Bergen awarded this grant to the Borough in the amount of \$42,980.00. In answer to Councilman Devlin he affirmed it was coming from CDBG and Borough Engineer said that was a lot of money. Mr. Hynes explained this will go towards a project that is approaching \$95,000 which is the area to redo the parking lot at Borough Hall. The caveat is the difference between the two amounts (\$52,020) is unfunded so in the 2020 Budget this is an item for discussion. Secondly, the money we received from the County is specifically allocated to the Senior Center area; no other area extending away from the Senior Center. Borough Attorney asked if it had any restrictions for use going forward and Mr. Hynes informed he spoke with the former Director of CDBG, Mr. Rutch and there are not. Although it is specifically cited for Seniors, you can have other people use it as long as it's not done on a regular or consistent basis and deprives the Senior the use of that facility because they question arises a lot of times. He said the Mayor and Council could use the facility to have a meeting if need be. Mr. Rogan questioned the Zoning Board's usage of it and Interim Administrator said if it deprives the Seniors of having a meeting they were going to have to accommodate that, it could be a problem.

7. REPORTS (Continued)

A. BOROUGH ADMINISTRATOR (Continued)

4) STATUS REPORT RE FOLLOWING GRANTS: (Continued)

a. FILED

2. 2020 NEW JERSEY DEPARTMENT OF TRANSPORTATION LOCAL AID GRANT FOR THE LEWIS STREET, STORIG AVENUE and ECKERSON AVENUE PROJECT (Grant ID: MA-2020-Lewis Street-Storig Avenue-Eckerson Avenue–00409/Authorized RM 7/10/19) – Mr. Hynes said Mr. DeNicola already addressed this item under his report.

b. AWARDED - To be announced by Administrator

1. STATUS REPORT RE FY 2018-2019 BERGEN COUNTY COMMUNITY DEVELOPMENT GRANT IN THE AMOUNT OF \$4,500.00 FOR SENIOR WELLNESS (Notification of Award rec'd 18. M.L. 10/4/18)
2. 2017 BERGEN COUNTY OPEN SPACE TRUST FUND MATCHING GRANT FOR THE RUCKMAN PARK WALKING PATH LIGHTING PROJECT PHASE II IN THE AMOUNT OF \$29,532.00 (Authorized RM 6/28/17/Notification of award dated 9/19/18 rec'd from Administrator's Office 15. M.L. 12/13/18) – Interim Administrator reported we

have been discussing this project and we are moving forward with it. Previously we were going to use FSG as the vendor but they had problems with State certification so we are using the Gordian Group with the exact same equipment and exact same design. He walked the park with the Recreation Director, DPW Superintendent and the vendor and a proposal was made in the amount of close to \$80,000; of which we have \$30,000 and there is money in the Capital Budget line. The vendor is approved by the State so we can commence work very soon.

c. TO BE FILED - To be announced by Administrator

5) REPORT

a. Alan Rotto Associates / George A. Koteen Associates Proposal for Energy Audit Services (Requested by Interim Administrator 8/26/19) – Mr. Hynes reported he wanted to submit a proposal to the Governing Body to retain a utility audit firm. He explained the 2015 Council had done this with a firm out of Buffalo. This firm does extensive utility audits. He asked them what they have accomplished lately that he would be impressed with to bring to the Council and they just finished Demarest, and discovered they overpaid \$68,900 that will be refunded to the community. The proposal works by their split equity – whatever they find, the split it 50/50 and that's traditional in this kind of business; so Demarest will get 50% of \$68,900 and will save \$1,300 a month going forward. He thought that was a good experience and informed if they don't find anything they don't get paid. They review all of our utilities including telephones and cell phones so we have to provide them the bills; which will require some cooperation from the Finance Department and the Administration. If they find nothing we lose nothing and if they find something we get 50%. In answer to Councilwoman Chung, he explained sometimes utilities are using the wrong tariffs – especially electrical tariffs. He reminded he was sold on this proposal when they said how much they saved Demarest. In response to Councilman Devlin he informed since we pay all of the utility bills for the Library, Fire House and EMS they would be included in the audit.

Interim Administrator reported the paving at the Lustron House is completed and we have chosen a mason to complete the walkway. We are looking for quotes to repair the breezeway roof; and those are the three (3) major projects the Historical Commission had targeted as priorities so they hope to have these completed by the end of the year.

Mr. Hynes reported we filed an application with CSX and we don't have to wait for a result because we've done everything they've asked for so when CSX receives the application they said they will give us authority. What this means is that we will legally be able to use the parking lots on Railroad Avenue and then come up with an ordinance to regulate the parking; instead of being squatters we will be tenants and this is a good thing. We will be able to relive the burdens in that area and it will actually look like parking. Borough Engineer explained this is why he brought up the Greenway Project because if they are actually going to pay to improve or pay for the parking we can get grants through them to improve that parking area. He's not sure if it would be 2 years or 5 years down the line but it is an option for the future. Rather than the Borough expending funds, we can have parking available to us now, but as far as improvements we could use their money to improve that lot. Mr. Hynes agreed that was a very good idea.

7. REPORTS (Continued)

A. BOROUGH ADMINISTRATOR (Continued)

5) REPORT

Interim Administrator reported on 8/11/19, the Mayor had requested checking into special arrangements to help special needs students. Councilwoman Latner informed she asked on behalf of the Leo family. Mr. Hynes said he investigated that and the only option is the County Department of Transportation. They provide for the current student and the upcoming student a bus to Bergen County Community College; and they can only do it twice a week and the family needs it four (4) times a week. New Jersey Transit is not an option; Access New Jersey is not an option; Bergen County is the only option. The problem is that the County can't find enough drivers to man these routes. Mr. Hynes said we have a hidden asset as the Deputy Director of Transportation lives in Closter and knows about the family. She expressed that they are their number one priority and if they can do it they will. They will continue to do two (2) days a week for now and hopefully will be able to four (4) days a week in the future. Councilwoman Latner expressed much gratitude to Mr. Hynes for looking into this matter.

At this time, Mr. Hynes asked Mr. Luppino to provide his report on the Corrective Action Plan (Borough Administrator Item No. 3).

B. BOROUGH CLERK

1) STATUS REPORT RE 2019 APPOINTMENTS – Borough Clerk reported there has been no change in appointments.

2) STATUS REPORT RE 2019 OATHS OF OFFICE – Ms. Castano reported Oaths of Office are current.

3) STATUS REPORT RE 2019 LICENSES – Borough Clerk reported Borough licenses are current. Regarding liquor licenses, she was happy to report that Cinemex was making major efforts to clear up their quagmire of who owns what; and the Borough Attorney is looking at it for the last time. We have a very cooperative manager at the theater, who is very willing to do whatever has to be done in order to get this moving along. Ms. Castano Reported Silk Road is the applicant that is looking to move into the Plaza; and she has been over there and it is her understanding that it will be quite some time before the construction will be completed. The 12-Page Application for Person-to-Person and Place-to-Place is complete and we received financial approval from the Police Department. We are waiting on inspection reports from the Borough Officials (due September 20<sup>th</sup>) but construction is moving very slowly. Their intentions are wonderful but the reality takes much longer. She noted Stern & Bow is taking some time to complete renovations as well.

4) STATUS REPORT RE 2019 MEETING DATES – No report.

5) STATUS REPORT RE ELECTIONS – Ms. Castano reported for the General Election she approved the 2019 General Election copy on Tuesday and was later made aware that a candidate has been chosen by the Democratic Club; but she had not received any information. She called the County and got in touch with Linda Albelli; and later on paperwork was successfully sent to the County Clerk's Office, Election Division. As of today, she was able to review the corrected ballot and Vote By Mail ballot and approve same. The other candidate on the Democratic ticket is Clifton G. Lewis.

6) STATUS REPORT RE 2018 UNFINISHED BUSINESS – Borough Clerk reported regarding the Do Not Knock registry that her office is still trying to get in touch with our IT Coordinator; and as he has been attending different meetings, we have been unable to move forward. In the interim, we are getting OPRA requests asking for the list of registrants. In answer to Councilman Devlin, Borough Attorney affirmed they are asking for the list that does not yet exist. Mr. Devlin voiced his opinion that personal cell phones and e-mail addresses shouldn't be disclosed; and the Borough Attorney agreed that information would be for internal use only.

7) STATUS REPORT RE OPRA REQUESTS – Ms. Castano reported as of 9/10/19 there are 214 requests; and at the same time in 2018 there were 140; so you can see it is increasing. In 2017, there were 125. She said these requests are making very good use out of the Building Department and Police Department as well as her office processing the original requests.

7. REPORTS (Continued)

B. BOROUGH CLERK (Continued)

8) STATUS REPORT RE PREPARATIONS FOR LEAGUE CONFERENCE TO BE HELD IN A.C. FROM 11/19/19 to 11/21/19 – Borough Clerk reported yesterday that she e-mailed to all attendees the information regarding separate ticketed functions with instructions as to how to handle same. When a receipt is provided to her, she will reimburse it as petty cash. Hotel accommodations and registration are complete as we started the process in June. If anyone has any questions they can give her a call.

9) REPORT – Ms. Castano reported that their office printer is quickly reaching its decline and anything being sent will have a lot of roller mark lines on it. This is happening prior to Budget time when we would be making a request for a printer in our office. We have a proposal for replacement of laptops for 2020 that would include tablets instead and are much smaller than what we have since 2011 if interested.

7. REPORTS (Continued)

C. CHIEF OF POLICE

1) REPORT – Chief McTigue said he had nothing further to report. Mayor Glidden noted there appears to be a 6% increase in motor vehicle accidents/incidents year over year. The Chief said it is a higher volume but there's nothing specific regarding any particular area, just a higher volume of traffic. Councilwoman Latner said larceny, narcotics violations and disorderly conduct have almost doubled since last year at this point in time. Chief McTigue expressed we have hired a lot of young officers who like doing their jobs and that creates a lot of work.

Councilwoman Chung voiced her concerns that she's been getting a lot of complaints recently that the parking spaces in Closter Plaza are very tight and it is hard to navigate around corners. The Chief informed they have a meeting scheduled with Edens as Sergeant Sarubbi wanted to give them their first full year of marked lanes; but they will be sitting down with Edens to discuss signage and lane markings and matters of that nature but he's not certain of the date. Mrs. Chung said sometimes when you're coming out of the lanes turning into the main corridor they're going into the other lane to make that turn. Chief McTigue explained that when he has patrol in there on the four-wheeler, people are then complaining that they get summonses for things like parking in the fire lane which causes accidents. It's a difficult situation and they're trying their best to enforce; but they will see what they can do with the space that they have and the space markings and curbs that are already there.

At this time, Councilman Devlin referred to the Class 2 U.C.R. offenses listed re "Disorderly Conduct" in the monthly report and asked what an average charge would be. The Chief said it would typically be anyone under the influence of any type of drugs or alcohol in a public place, the language they use in front of groups, actually just drawing attention with unusual behavior. In answer to Councilwoman Latner, he said there were no arrests the night of the fireworks; and everything went great and everyone seemed to have a great time. He noted a lot of other towns had their Town Day on the same day, so the turnout wasn't as large as in previous years; but it was still a good turnout.

D. MAYOR

1) REPORT – Mayor Glidden informed he had no report this evening other than to thank all of the volunteers who put on the 9/11 Ceremony today which was really was touching and very well done.

8. OLD BUSINESS

a. CONTINUED DISCUSSIONS RE THE FOLLOWING: Mayor Glidden informed these items were discussed earlier.

- 1) Borough Attorney report re consultation with Borough Engineer re follow up on status of EMERGENCY REPAIRS TO BE MADE AT DWARSKILL "CULVERT" ON BLANCH AVENUE ALONG THE NORWOOD BORDER (Requested by Mayor WS 12/12/18)

- 2) Request by Mayor Glidden at WS 8/11/19 for investigation of possible arrangements for special needs student re transportation to Bergen County Community College – reported by Edward Hynes

9. NEW BUSINESS

Councilwoman Latner questioned the pond next to 254 Demarest Avenue noting that the plants have grown over same. Mayor Glidden said DPW Superintendent inspected the area and the overgrowth of plants are all located on the homeowners property; and that he will follow up with the homeowner.

10. OPEN MEETING TO THE PUBLIC FOR ANY MATTER PER NJSA 10:4-12(A) (SUBJECT TO A 5-MINUTE LIMIT PER GENERAL RULE NUMBER 11) EXCEPT FOR ITEMS SCHEDULED FOR PUBLIC HEARING AT THE REGULAR MEETING

David Barad (26 Kinkaid Avenue) said the Planning Board Revision of Master Plan has incorporated the Greenway Project. He thanked the committee on their volunteerism on the Greenway. He also thanked those who come out to the (MacBain) Farm every weekend with the Environmental Commission; and he said that should be kept in mind when renegotiating the contract. Dr. Barad understands that they would like to keep it in Closter but it is a public park. He referred to the Ordinance Committee and said that the tree expert is trying to find out what can be done with the tree issue.

Joe Bianco, 7 MacArthur Avenue, noted that the Greenway railroad track is north/south oriented and suggested making it an all-weather facility by installing a trellis in addition to solar energy panels. The energy can be sold back to Rockland Electric and produce income to help with the maintenance of the facility. Relative to the traffic survey for Piermont and Vervalen, Borough Attorney noted that same is on the Agenda for this evening and same has not been discussed yet. Mr. Bianco said he would recommend the full option.

11. DISCUSSION OF PUBLIC COMMENTS, IF APPROPRIATE

12. ANY OTHER MATTER WHICH MAY PROPERLY COME BEFORE THE GOVERNING BODY

13. ADJOURNMENT

Motion to adjourn the Work Session at 9:00 p.m. was made by Councilwoman Latner, seconded by Councilman Yammarino and declared unanimously carried by Mayor Glidden.

Provided to the Mayor and Council on  
September 19, 2019 for approval at the  
Regular Meeting to be held  
September 25, 2019

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Loretta Castano, RMC  
Borough Clerk

Prepared by Carol A. Kroepke  
and Arlene Marie Gray, RMC, utilizing  
recording and the Borough Clerk's  
notes

Approved at the Regular Meeting held September 25, 2019  
Consent Agenda Item No. 11b