

MAYOR AND COUNCIL  
BOROUGH OF CLOSTER

REGULAR MEETING MINUTES – MAY 8, 2019 - 7:30 P.M

Mayor Glidden informed that due to several Presentations and the Adoption of the Municipal Budget on this Agenda, he would deviate from the customary procedure and start with the Regular Meeting.

Mayor Glidden called the meeting to order at 7:30 p.m.

1. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Annual Notice of Meetings which was published in The Record and The Star Ledger on January 9, 2019, was posted on the Municipal Clerk's bulletin board and has remained posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

2. ROLL CALL

The following persons were present:

Mayor John C. Glidden, Jr.

Councilpersons Scott Devlin, Alissa Latner, Dolores Witko, Joseph Yammarino, Jannie Chung  
and Victoria Amitai

Borough Auditor, Gary J. Vinci

Borough Attorney, Edward T. Rogan

Borough Clerk, Loretta Castano

Borough Engineer, Nick DeNicola

Chief of Police, Dennis Kaine

3. MAYORAL PRESENTATION(S)

4. PRESENTATION(S)

a. PRESENTATION OF CALEA CERTIFICATION TO CLOSTER POLICE DEPARTMENT  
(Requested by Mayor's Office 4/30/19)

Mayor Glidden explained that CALEA is the Committee on Law Enforcement Accreditation administered by the New Jersey Police Chiefs Association and for the fourth time Closter Police Department is being reaccredited. Closter is very proud of this accomplishment. He introduced Harry Delgado, Accreditation Program Director, who said accreditation is part of the culture in Closter. He said of the 570 agencies who would be eligible to apply only 39% have made it once, 32% have made it twice, 12% have made it three times and less than 1% have made it four times. The Department has complied with over 105 standards and the Department has had an unblemished final assessment, which is remarkable. The Closter Police Department under the leadership of Chief Dennis Kaine in achieving this fourth accreditation demonstrating his commitment. The leadership is progressive and forward thinking. No issues were found in the final assessment, which along with the fourth accreditation is remarkable and it is the opinion of the assessment team that the Closter Police Department is a highly professional agency. He congratulated Chief Dennis Kaine, Accreditation Manager Sergeant Buccola and the staff of the Department. Chief Kaine expressed his thanks to the members of the Department, Mayor and Council and Public Safety Committee for their support.

b. SWEARING IN OF PATROLMAN JOSEPH BALDOMERO, III AS SERGEANT  
(Resolution approved RM 4/24/19/Requested by Mayor's Office 4/30/19)

Councilwoman Alissa Latner introduced Patrolman Baldomero, who grew up in Fairview, graduated from Cliffside Park High School, received an academic scholarship from Fairleigh Dickenson University graduating with a Bachelor's Degree in accounting. He was accepted into the alternate route program at the Bergen County Police Academy, graduating in 2010 and was hired by the Closter Police Department in 2011 where he completed his field training. During his time with the Closter Police Department he has received numerous awards and citations for DWI enforcement, apprehension, life saving and certificates of merit. He is a certified firearms instructor, rifle instructor and taser instructor. He is in charge of the 1033 program and has acquired \$100,000 in equipment at almost no cost to the Borough.

Mayor Glidden administered the Oath of Office to Officer Baldomero. The members of the governing body offered congratulations and the public offered a round of applause.

5. MAYORAL APPOINTMENTS TO BOARDS AND COMMISSIONS (Not made to date)

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>MAYOR GLIDDEN'S APPOINTMENT</u>	<u>TERM</u>	<u>EXPIRES</u>
<b>*Environmental Commission</b>				
Member	<u>Jeffrey Lee</u> (Declined Appointment)	<u>NO APPOINTMENT</u>	3 Years (Unexp. MacDonald)	31-Dec-20
Associate Member	<u>Jeffrey Lee</u>	<u>NO APPOINTMENT</u>	1 Year	31-Dec-19
<b>*Planning Board</b>				
Alternate No. 1	<u>Melissa Corso</u> (Resigned 3/11/19)	<u>NO APPOINTMENT</u>	2 Years (Unexp. Corso)	31-Dec-20
<b>*Shade Tree Commission</b>				
Alternate No. 2	<u>Tsun Tam</u>	<u>NO APPOINTMENT</u>	4 Years (Unexp. Tam)	31-Dec-19

6. PUBLIC HEARING AND ADOPTION OF RESOLUTION AMENDING THE 2019 MUNICIPAL BUDGET @ 7:30 P.M. OR AS SOON THEREAFTER AS THE MATTER MAY BE HEARD:

The Resolution re Amendment to the 2019 Municipal Budget was introduced at the Regular Meeting held 4/24/19, and was published in The Record issue of 4/29/19, as stated in the printer’s affidavit of publication. Reprint of this Amendment was posted on the Municipal Bulletin Board in accordance with statutory requirements, was posted on the Municipal Web Site pursuant to N.J.S.A. 40A:4-10; and copies have been made available to the general public.

Mayor Glidden opened the public hearing.

Michael Kafer, 261 Parsells Lane, said he went on line to look at the Budget and only the Amendment appeared, not the sheets that you would normally see. He cited the Open Space Fund appropriating approximately 1 point, which is \$200,000; and the Borough Auditor noted that it is \$220,000 and the balance is under \$1.6 million. He said he did not think that anything is earmarked for maintenance but for future use or capital purposes or purchases. He thought that the full amount of \$220,000 would be for future use unless there is a need during this calendar year. If the governing body decides to adopt a capital ordinance for open space, it would draw down on both this year’s budget and possibly against the \$1.6 million. Borough Attorney said the deer fence is on the Agenda for a resolution; and if approved, it is an amount not to exceed \$35,000 and thereafter would be included in an agenda for introduction of a capital ordinance. In answer to Mr. Kafer, Mayor Glidden said relative to the Greenway Trail, the only restriction would be ownership of the trail itself; and we have not been asked for money for the trail at this time.

Sophie Heymann, 14 Garry Road, said she thought there were open space funds for both the Environmental Commission for trails and for the Historic Commission for the Lustron House. The monetary requests had been given to the Borough Administrator more than once; and none of this money has been made available at this time. Some of the (MacBain) Farm issues have been held up for the past three years and noted the condition of the trails. The trails, farm and Lustron House are the heritage of the Borough and maintaining same is our duty. Borough Attorney noted that an ordinance was adopted in 2018 and the money approved. He said that he was not aware of any money being requested in 2019. Ms. Heymann explained that the Commission was told by the Borough Administrator that he would apply for another Open Space funding in the Spring of 2019. She said a list of items that need to be accomplished was given to the Borough Administrator; and she questioned what could be done to obtain the necessary funds. She said the money was earmarked to preserve Closter both for natural habitat and its history. Mayor Glidden said he would look into the request.

In answer to Steve Isaacson, 97 Columbus Avenue, Borough Attorney said the Environmental Commission would need to obtain quotes for the requested work; and at this time, the Mayor and Council has not received the list of items. He said all submissions should be given early in the year for review by the Mayor and Council; and he had suggested in the past that the submissions be given twice a year. A presentation should always be given to the Mayor and Council with cost estimates provided. He explained that whatever was requested last year was given to the Commission. He noted a bid for the work over \$40,000 is necessary and would be formally put out to bid by the Mayor and Council. If the items are \$5,000 to \$10,000 a listing should be submitted to the QPA. Mayor Glidden advised that estimates for trail maintenance should be submitted to the Mayor and Council. Councilman Devlin noted that the request for the MacBain Farm was a little more complex than just a simple item.

No one else wishing to be heard, Mayor Glidden closed the public hearing.

Therefore, Motion approving Adoption of the Resolution was made by Councilman Yammarino, seconded by Councilwoman Latner and declared carried by Mayor Glidden upon the affirmative vote of Councilpersons Devlin, Latner, Witko, Yammarino, Chung and Amitai.

7. ADOPTION OF THE 2019 MUNICIPAL BUDGET, AS AMENDED, @7:30 P.M. OR AS SOON THEREAFTER AS THE MATTER MAY BE HEARD

The Municipal Budget was introduced at the Regular Meeting held 3/27/19; and the Municipal Budget Summary was published in The Record issue of 4/2/19, as stated in the printer's affidavit of publication. Reprint of the Summary was posted on the Municipal Bulletin Board in accordance with statutory requirements; was posted on the Municipal Web Site pursuant to N.J.S.A. 40A:4-10; and copies have been made available to the general public. The Public Hearing on the 2019 Municipal Budget was held at the Regular Meeting on April 24, 2019.

In answer to Councilwoman Amitai, Borough Auditor said the levy was reduced \$78,000 so the tax impact on a homeowner was reduced to \$6.00 for the municipal portion of the tax bill.

Motion adopting the 2019 Municipal Budget, As Amended, was made by Councilman Yammarino seconded by Councilwoman Latner and declared carried by Mayor Glidden upon the affirmative vote of Councilpersons Devlin, Latner, Witko, Yammarino, Chung and Amitai.

8. RESOLUTION RE SELF EXAMINATION OF CY 2019 BUDGET (Carried from RM 4/24/19 pending approval of the 2019 Municipal Budget/Received from Auditor 5/6/19)

Motion of approval was made by Councilman Yammarino, seconded by Councilwoman Latner and declared carried by Mayor Glidden upon the affirmative vote of Councilpersons Devlin, Latner, Witko, Yammarino, Chung and Amitai.

ORDINANCES

9. INTRODUCTION OF THE FOLLOWING ORDINANCE - PUBLIC HEARING AND ADOPTION – 6/12/19 @ 8 P.M. OR AS SOON THEREAFTER AS THE MATTER MAY BE HEARD:

BOND ORDINANCE NO. 2019:1256, “AN ORDINANCE OF THE BOROUGH OF CLOSTER, IN THE COUNTY OF BERGEN, NEW JERSEY, PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS IN AND FOR THE BOROUGH AND APPROPRIATING \$4,345,000 THEREFOR AND PROVIDING FOR THE ISSUANCE OF \$4,138,087 IN BONDS OR NOTES OF THE BOROUGH OF CLOSTER TO FINANCE THE SAME” (Requested by Bond Counsel 5/3/19@ 3 p.m.)

Motion of approval was made by Councilwoman Witko, seconded by Councilman Yammarino and declared carried by Mayor Glidden upon the affirmative vote of Councilpersons Devlin, Latner, Witko, Yammarino, Chung and Amitai.

At 8:05 p.m., Mayor Glidden asked for approval to leave the Regular Meeting to go into the Work Session. Therefore, motion was made by Councilwoman Latner, seconded by Councilwoman Witko and declared carried by Mayor Glidden upon the affirmative vote of Councilpersons Devlin, Latner, Witko, Yammarino, Chung and Amitai.

Mayor Glidden resumed the Regular Meeting at 9:15 p.m.

10a. VOTE ON CONSENT AGENDA ITEMS

Motion approving the Consent Agenda with the requirement requested by the Borough Attorney that Resolution Nos.15 and 16 be approved subject to signature by the Chief Financial Officer certifying the availability of funds, was made by Councilwoman Latner seconded by Councilwoman Chung and declared carried by Mayor Glidden upon the affirmative vote of Councilpersons Devlin, Latner, Witko, Yammarino, Chung and Amitai.

RESOLUTIONS

11. BILL RESOLUTION – MAY 15, 2019  
(Received from Deputy Treasurer 5/3/19)

12. A RESOLUTION AUTHORIZING THE SALE OF SURPLUS PERSONAL PROPERTY NO LONGER NEEDED FOR PUBLIC USE ON AN ONLINE AUCTION WEBSITE (Received from Borough Administrator's office 5/2/19)

13. RESOLUTION AUTHORIZING THE CONSUMPTION OF ALCOHOLIC BEVERAGES DURING CERTAIN ACTIVITIES PURSUANT TO CHAPTER 67 OF THE CLOSTER CODE (Closter Coaches Association 2019 Barbeques and softball games) Received from Borough Administrator's Office 5/3/19

14. RESOLUTION AUTHORIZING THE BOROUGH AUDITOR TO PREPARE A REPORT ANALYZING ECONOMIC INPUT OF PBA NEGOTIATIONS (Received from Borough Attorney 5/3/19)

CLOSTER MAYOR AND COUNCIL  
 REGULAR MEETING MINUTES – MAY 8, 2019 – 7:30 P.M.

15. RESOLUTION AUTHORIZING AN AMENDMENT TO THE CONTRACT WITH BOSWELL ENGINEERING TO CONDUCT INITIAL PHASE OF TIER A MUNICIPAL STORMWATER PERMITTING PLAN (SP3) PER PROPOSAL DATED 4/9/19 IN AN AMOUNT NOT TO EXCEED \$5,000 FOR THE INITIAL PHASE (10 M.L. 4/11/19/Requested by Borough Attorney 5/6/19 @2:57 p.m.) Subject to signature by the Chief Financial Officer certifying the availability of funds.
16. RESOLUTION AUTHORIZING THE DEDICATION OF OPEN SPACE FUNDS FOR THE CLOSTER NATURE CENTER DEER EXCLOSURE FENCE PROJECT IN AN AMOUNT NOT TO EXCEED \$35,000 (Requested by Borough Attorney 5/6/19 @ 2:57 p.m.) Subject to signature by the Chief Financial Officer certifying the availability of funds.

MOTIONS

17. MOTION APPROVING THE FOLLOWING MINUTES (Distributed 5/2/19): NO ABSTENTIONS
  - a. REGULAR MEETING HELD APRIL 24, 2019
  - b. WORK SESSION HELD APRIL 24, 2019
18. MOTION APPROVING THE FOLLOWING NON-SALARIED APPOINTMENTS TO BOARDS AND COMMISSIONS:

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
<b>Board of Health</b>				
Alternate No. 2	<u>Benjamin Latner</u>	<u>NO APPOINTMENT</u>	2 Years (Unexp. Latner)	31-Dec-19
<b>Food and Assistance Board</b>				
Member	<u>VACANT</u>	<u>NO APPOINTMENT</u>	2 Years (Unexp. Vacant)	31-Dec-19
Member	<u>VACANT</u>	<u>NO APPOINTMENT</u>	2 Years (Unexp. Vacant)	31-Dec-19
<b>Historic Preservation Commission</b>				
Class C Member	<u>Erik Lenander</u> <i>Resigned due to appointment as Qualified Purchasing Agent</i>	<u>NO APPOINTMENT</u>	4 Years (Unexp. Lenander)	31-Dec-19
Alternate No. 2	<u>VACANT</u>	<u>NO APPOINTMENT</u>	2 Years (Unexp. Vacant)	31-Dec-19

19. MOTION GRANTING APPROVAL FOR BPOE #2304 CLOSTER LODGE TO CONDUCT AN ON-PREMISE DRAW RAFFLE FOR MERCHANDISE AT 148 RAILROAD AVENUE ON FRIDAY, 5/31/19 FROM 6 P.M. TO 11 P.M.; DRAWINGS TO BE HELD FROM 9 P.M. TO 10:30 P.M. (Completed application filed and appropriate fees paid 4/26/19)
20. MOTION GRANTING APPROVAL FOR BPOE #2304 CLOSTER LODGE TO CONDUCT AN ON-PREMISE 50/50 CASH RAFFLE AT 148 RAILROAD AVENUE ON FRIDAY, 5/31/19 FROM 6 P.M. TO 11 P.M.; DRAWING TO BE HELD AT 10:45 P.M. (Completed application filed and appropriate fees paid 4/26/19)
21. MOTION GRANTING APPROVAL FOR HAN MOORY CHURCH TO CONDUCT PICNIC TEAM BUILDING GAME AND ACTIVITIES AT SCHAUBLE PARK ON SUNDAY, 5/19/19, FROM 1:00 P.M. TO 5:00 P.M. (5. M.L. 4/25/19/Approval received from Risk Management Consultant on 4/30/19) Subject to revised Certificate of Insurance.
22. MOTION GRANTING WAIVER FOR TEMPLE EMANUEL TO HOLD TASHLICH SERVICE AT THE CLOSTER NATURE CENTER ON MONDAY, 9/30/18, AT 5:00 P.M. ( M.L. 5/2/19/Approval received from Risk Management Consultant 5/2/19)

23. REPORTS

- a. CONSTRUCTION OFFICIAL – APRIL 2019 (Received 5/7/19)

10b. VOTE ON ITEMS REMOVED FROM THE CONSENT AGENDA

24. OPEN MEETING TO PUBLIC FOR ANY MATTER, PER N.J.S.A. 10:4-12 (a)  
 (Subject to 5-minute limit per By-Laws General Rule No.11)

25. ANY OTHER MATTER WHICH MAY COME BEFORE THE GOVERNING BODY

25a. Motion was made by Councilwoman Witko seconded by Councilwoman Latner at 9:28 p.m. to approve the following resolution:

OMNIBUS OPEN PUBLIC MEETINGS ACT RESOLUTION authorizing the governing body pursuant to N.J.S.A. 10:4-12 to exclude the public from the next portion of the meeting in order to permit the governing body to discuss per N.J.S.A. 10:4-12(b)(4), “A collective bargaining agreement”; N.J.S.A. 10:4-12.(b)(7) “Pending or anticipated litigation or contract negotiations”; N.J.S.A. 10:4-12(b)(7), “A matter falling within the attorney-client privilege”; and N.J. S.A. 10:4-12(b)(8) “A matter involving public employees”; and that the items under discussion in the closed meeting would be disclosed to the public at the conclusion of the matters which should be within 15-20 weeks.

Mayor Glidden resumed the Regular Meeting at 10:29 p.m.

26. ADJOURNMENT

Motion to adjourn the Regular Meeting at 10:29 p.m. was made by Councilwoman Latner seconded by Councilwoman Witko and declared unanimously carried by Mayor Glidden.

Provided to the Mayor and Council on  
May 16, 2019 for approval at the  
Regular Meeting to be held  
May 22, 2019

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Loretta Castano, RMC  
Borough Clerk

Prepared by Carol A. Kroepke  
utilizing recording and Borough Clerk’s  
notes

Approved at the Regular Meeting held May 22, 2019  
Consent Agenda Item No. 18a

**BOROUGH OF CLOSTER  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION NO. \_\_\_\_**

**Resolution Re: Amendment to 2019 Budget**

**WHEREAS**, the local municipal budget for the year 2019 was approved on the 27th day of March, 2019, and

**WHEREAS**, the public hearing on said budget has been held as advertised, and

**WHEREAS**, it is desired to amend said approved budget,

**NOW, THEREFORE BE IT RESOLVED**, by the Borough Council of the Borough of Closter, County of Bergen, that the following amendments to the approved budget of 2019 be made:

Recorded Vote

Ayes ( Devlin ( Latner ( Witko ( Yammario ( Chung ( Amitai	Naves ( None ( (	Abstained ( None (	Absent (None (
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**ANTICIPATED REVENUES**

	<u>From</u>	<u>To</u>
Amount To Be Raised by Taxes for Support of Municipal Budget		
Local Tax For Municipal Purposes	\$ 11,520,320	\$ 11,442,320
Total Amount to Be Raised By Taxes for Support of Municipal Budget	12,257,694	12,179,694
Total General Revenues	<u>\$ 16,377,379</u>	<u>\$ 16,299,379</u>

**GENERAL APPROPRIATIONS**

	<u>From</u>	<u>To</u>
Operations - Within "CAPS"		
General Administration		
Salaries and Wages	\$ 150,000	\$ 175,000
Other Expenses	40,850	62,100
Financial Administration		
Other Expenses	76,550	73,950
Tax Assessment Administration		
Other Expenses	81,450	76,550
Revenue Administration		
Other Expenses	15,650	15,400
Engineering Services		
Other Expenses	38,500	48,500
Economic Development		
Closter Improvement Committee	18,300	15,300
Planning Board		
Other Expenses	31,805	30,805
Police Department		
Other Expenses	109,400	107,400
Streets and Road Maintenance		
Salaries and Wages	1,143,500	1,138,500
Other Expenses	89,000	86,000
Solid Waste Collection		
Salaries and Wages	365,000	300,000

**GENERAL APPROPRIATIONS (Continued)**

	<u>From</u>	<u>To</u>
Shade Tree Commission		
Other Expenses	\$ 86,500	\$ 60,000
Public Health Services		
Other Expenses	84,536	84,036
Construction Code		
Other Expenses	13,700	13,200
Telephone and Telegraph	100,000	80,000
 Total Operations Within "CAPS"	 10,540,522	 10,462,522
Total Operations Including Contingent Within "CAPS"	10,540,522	10,462,522
Detail: Salaries and Wages	6,317,500	6,272,500
Other Expenses	4,223,022	4,190,022
 Total General Appropriations for Municipal Purposes Within "CAPS"	 11,959,022	 11,881,022
Subtotal General Appropriations	15,435,379	15,357,379
Total General Appropriations	<u>\$ 16,377,379</u>	<u>\$ 16,299,379</u>

**BE IT FURTHER RESOLVED**, that two certified copies of this resolution be filed forthwith in the Office of the Director of the Division of Local Government Services for certification of the 2019 local municipal budget so amended.

**BE IT FURTHER RESOLVED**, that this complete amendment, in accordance with NJSA 40:4-9 be published in the Record in the issue of April 30, 2019, and that said publication contain notice of a public hearing on said amendment to be held at Borough Hall on May 8, 2019 at 7:30 pm.

It is hereby certified that this is a true copy of a resolution amending the budget, adopted by the Borough Council on the 24th day of April, 2019.

Introduced by: Councilman Yammarino

Seconded by: Councilwoman Latner

Approved: April 24, 2019

**ATTEST:**

Certified by me

  
Municipal Clerk

  
Mayor

It is hereby certified that the approved budget amendment annexed hereto and hereby made a part is an exact copy of the original on file with the Municipal Clerk of the Governing Body, that all additions are correct. All statements contained herein are in proof and the total of anticipated revenues equal the total of appropriations.

Certified by me, this 24th day of April, 2019

Gary J. Vinci  
Registered Municipal Accountant

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held May 8, 2019.

Loretta Castano, Borough Clerk



**BOROUGH OF CLOSTER  
BERGEN COUNTY, NEW JERSEY  
RESOLUTION NO. 8**

**Resolution Re: Self Examination of 2019 Municipal Budget**

**WHEREAS**, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination, and

**WHEREAS**, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997, and

**WHEREAS**, pursuant to N.J.A.C. 5:30-7.2 thru 7.5 the Borough of Closter has been declared eligible to participate in the program by the Division of Local Government Services, and the Chief Financial Officer has determined that the Borough meets the necessary conditions to participate in the program for the 2019 budget year.

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Closter that the 2019 municipal budget be examined in accordance with N.J.A.C. 5:30-7.6a & b and based upon the Chief Financial Officer's certification. The Borough Council has found the budget has met the following requirements:

1. That with reference to the following items, if applicable, the amounts have been calculated pursuant to law and appropriated as such in the budget.
  - a. Payment of interest and debt redemption charges
  - b. Deferred charges and statutory expenditures
  - c. Cash deficit of preceding year
  - d. Reserve for uncollected taxes
  - e. Other reserves and non-disbursement items
  - f. Any inclusions of amounts required for school purposes.
2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at 40A:4-45.3 et seq. are fully met. (Complies with the "CAP" law).
3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.
4. That pursuant to the Local Budget Law:
  - a. All estimates of revenue are reasonable, accurate, and correctly stated;
  - b. Items of appropriations are properly set forth
  - c. In itemization, form, arrangement, and content the budget will permit the exercise of the comptroller function within the municipality.
5. The budget and associated amendments have been introduced, publicly advertised, and adopted in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.
6. That all other applicable statutory requirements have been fulfilled.

**BE IT FURTHER RESOLVED**, that a copy of this resolution be forwarded to the Director of the Division of Local Government Services.

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin			X			
Councilwoman Latner		X	X			
Councilwoman Witko			X			
Councilman Yammarino	X		X			
Councilwoman Chung			X			
Councilwoman Amitai			X			

Adopted: April 24, 2019

ATTEST:

  
Loretta Castano, Borough Clerk

APPROVED:

  
John C. Glidden, Jr., Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held April 24, 2019.

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Loretta Castano, Borough Clerk



**BOROUGH OF CLOSTER**  
**BERGEN COUNTY, NEW JERSEY**  
**CERTIFICATION OF APPROVED BUDGET**

It is hereby certified that the Approved Budget complies with the requirements of law and approval is given pursuant to N.J.S.A. 40A:4-78(b) and N.J.A.C.5:30-7.

It is further certified that the Borough of Closter has met the eligibility requirements of N.J.A.C. 5:30-7.4 and 7.5, and that I, as Chief Financial Officer, have completed the local examination in compliance with N.J.A.C. 5:30-7.6.

**Dated:** May 8, 2019

  
Joseph Lyppino, CFO

BOROUGH OF CLOSTER

RESOLUTION INTRODUCING BOND ORDINANCE NO. 2019:1256

BE IT RESOLVED, that an Ordinance entitled:

AN ORDINANCE OF THE BOROUGH OF CLOSTER, IN THE COUNTY OF BERGEN, NEW JERSEY, PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS IN AND FOR THE BOROUGH AND APPROPRIATING \$4,345,000 THEREFOR AND PROVIDING FOR THE ISSUANCE OF \$4,138,087 IN BONDS OR NOTES OF THE BOROUGH OF CLOSTER TO FINANCE THE SAME

be introduced and pass first reading and that the Mayor and Council of the Borough of Closter does hereby fix June 12, 2019, at 8:00 P.M., or as soon thereafter as the matter may be reached, at the Borough Hall, 295 Closter Dock Road, Closter, New Jersey, as the time and place for the hearing of all persons interested therein; and where said hearing will be given thereon, in accordance with the law.

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin			X			
Councilwoman Latner			X			
Councilwoman Witko	X		X			
Councilman Yammarino		X	X			
Councilwoman Chung			X			
Councilwoman Amitai			X			

Adopted: May 8, 2019

ATTEST:

APPROVED:

Loretta Castano  
Loretta Castano, Borough Clerk

John C. Glidden  
John C. Glidden, Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held May 8, 2019.

Loretta Castano, Borough Clerk

THE BOROUGH OF CLOSTER, NJ  
BERGEN COUNTY, NJ

WHEREAS, the claims listed below have been authorized and approved by the Chairman of the Committee, examined by the Finance Committee, and found correct. Therefore

BE IT RESOLVED, that the Mayor and Council hereby authorize the payment of these claims, and that warrants be drawn therefore when funds are available.

<b>Budgeted</b>	<b>Amount</b>
Closter Board of Education      April 19'	\$1,588,344.58
Northern Valley High School      March 19'	\$727,045.00
2018 Budget Appropriations	\$14,084.55
2019 Budget Appropriations – Operating Expenses	\$633,326.98
Payroll 04/15/19	\$269,509.22
Payroll 04/30/19	\$261,828.36
Current Treasury Account April 11, 2019 – May 8, 2019	\$3,494,138.69


<b>Capital and Trust</b>	<b>Amount</b>
Capital	\$18,988.59
Escrow Trust	\$6,301.63
Recreation	\$5,570.38
Animal Trust	\$381.40

The foregoing resolution was adopted at a meeting of the Mayor and Council held on May 8, 2019

Attest:

  
\_\_\_\_\_  
Loretta Castano, Borough Clerk

Approved:

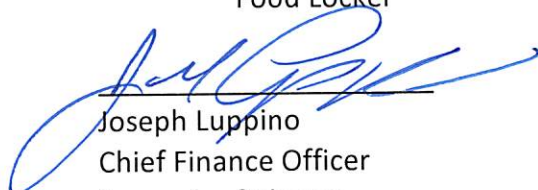
  
\_\_\_\_\_  
John C. Glidden, Jr., Mayor

CHIEF FINANCIAL OFFICER CERTIFICATION OF AVAILABILITY OF FUNDS

Borough of Closter Council

As the Chief Financial Officer of the Borough of Closter, responsible for the maintenance of the financial records of the Municipality, I hereby certify that adequate funds have been appropriated. All funds are available for the aforementioned purpose and that payment of perspective contract price will be charged against and not to exceed the amount appropriated in the:

Closter Board of Education -	April	2019	\$ 1,588,344.58
Northern Valley Regional H.S. -	March	2019	\$ 727,045.00
Bergen County Tax			\$ -
Bergen County Open Space Tax			\$ -
2018 Budget Appropriations -	Operating		\$ 14,084.55
2019 Budget Appropriations -	Operating		\$ 633,326.98
Payroll	04/15/19		\$ 269,509.22
Payroll	04/30/19		\$ 261,828.36
<b>Total Current Treasury</b>	<b>4/11/19 - 05/08/19</b>		<b><u>\$3,494,138.69</u></b>
Capital			\$ 18,988.59
Escrow Trust Account			\$ 6,301.63
Recreation			\$ 5,570.38
Housing Trust			
Animal Account			\$ 381.40
Open Space			\$ -
Community Development Block Grant			\$ -
Food Locker			\$ -

  
\_\_\_\_\_  
Joseph Luppino  
Chief Finance Officer  
Borough of Closter

Dated:05/08/19

May 3, 2019  
09:40 AM

BOROUGH OF CLOSTER  
Check Register By Check Date

Page No: 1

Range of Checking Accts: 01CURRENT to 13TRUST      Range of Check Dates: 04/11/19 to 05/08/19  
Report Type: All Checks      Report Format: Super Condensed      Check Type: Computer: Y      Manual: Y      Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
01CURRENT		CURRENT TREASURY ACCOUNT			
13066	04/11/19	AIZEN000 A.IZENBERG, INC.	450.00		4636
13067	04/11/19	APPRO000 APPRAISAL SYSTEMS, INC.	312.50		4636
13068	04/11/19	MARIA010 MARIA PASSAFARO	23.28		4636
13069	04/11/19	PROFE000 PROFESSIONAL GOVERNMENT	90.00		4636
13070	04/11/19	ROCKL015 ROCKLAND ELECTRIC COMPANY	8,477.72		4636
13071	04/11/19	TREAS070 TREASURER, STATE OF NEW JERSEY	150.00		4636
13072	04/11/19	UNITE020 SUEZ WATER NEW JERSEY	13,236.07		4636
13073	04/11/19	ROCKL015 ROCKLAND ELECTRIC COMPANY	628.70		4640
13074	04/16/19	RACHL000 RACHLES/MICHELE'S OIL CO., INC	16,392.47		4645
13075	04/17/19	BCMAA000 BCMAA-SHERRIE D'ALESSANDRO	30.00		4648
13076	04/22/19	DELAG000 DE LAGE LANDEN FINANCIAL SVC.	559.00		4650
13077	04/24/19	DIREC000 DIRECT ENERGY BUSINESS	1,213.91		4656
13078	04/24/19	ROCKL015 ROCKLAND ELECTRIC COMPANY	2,509.72		4656
13079	04/24/19	SPECTR00 SPECTROTEL	2,201.74		4656
13080	04/24/19	STAND000 STANDARD INSURANCE COMPANY	1,141.02		4656
13081	04/24/19	VERIZ020 VERIZON WIRELESS	1,230.91		4656
13082	04/24/19	ALANN000 ALAN NEGREANN, TREASURER	94,490.00		4657
13083	04/29/19	CLOST070 CLOSTER PUBLIC LIBRARY	61,447.83		4658
13084	05/02/19	DUNKI010 DUNKIN DONUTS	34.97		4661
13085	05/02/19	BERGE095 BERGEN COUNTY UTILITIES AUTH.	243,025.00		4665
13086	05/02/19	ALFON000 ALFONSO DIASPARRA	149.17		4667
13087	05/02/19	ALPHO000 ALPHONSO H. YOUNG JR.	1,564.93		4667
13088	05/02/19	ANDRE010 ANDREW ORLICH	509.73		4667
13089	05/02/19	CHIEF000 DAVID BERRIAN	593.29		4667
13090	05/02/19	DAVID050 DAVID HOLLENDER	468.35		4667
13091	05/02/19	DONAL010 DONALD NICOLETTI	1,564.93		4667
13092	05/02/19	DONDE000 DONN DEEGAN	1,371.86		4667
13093	05/02/19	DONOV000 DONOVAN BLADES	325.58		4667
13094	05/02/19	JAMES000 JAMES B. WINTERS	1,564.93		4667
13095	05/02/19	JAMES035 JAMES GORDON	241.09		4667
13096	05/02/19	JAMES080 JAMES G. GABETTIE	149.17		4667
13097	05/02/19	JEROM000 JEROME IKALOWYCH	1,564.93		4667
13098	05/02/19	JOSEP020 JOSEPH CORVELLI	441.65		4667
13099	05/02/19	KEVIN000 KEVIN M. DOERR	1,564.93		4667
13100	05/02/19	MICHA026 MICHAEL DILUZIO	149.17		4667
13101	05/02/19	NORMA010 NORMA T. KETLER	149.17		4667
13102	05/02/19	RICHA040 RICHARD D'AMICO	468.35		4667
13103	05/02/19	ROBER015 ROBERT C. TALMO	301.84		4667
13104	05/02/19	RONAL010 RONALD GAFFNEY	140.27		4667
13105	05/02/19	THOMA025 THOMAS MCNAMARA	301.84		4667
13106	05/02/19	TIMOTH00 TIMOTHY CONWAY	602.91		4667
13107	05/02/19	WILLI040 WILLIAM HOWARD	429.47		4667
13108	05/02/19	WILLI050 WILLIAM KUNZE	149.17		4667
13109	05/02/19	WILLI060 WILLIAM T. BREWSTER	376.59		4667
13110	05/02/19	WMCLO000 W. MCLOUGHLIN	1,564.93		4667
13111	05/08/19	AAAEM000 AAA EMERGENCY SUPPLY CO INC.	521.47		4668
13112	05/08/19	AIRGA000 AIRGAS USA, LLC	32.10		4668
13113	05/08/19	AIZEN000 A.IZENBERG, INC.	3,500.00		4668
13114	05/08/19	ALLSH005 ALL SHRED SERVICES	400.00		4668



Check #	Check Date	Vendor	Amount Paid	Reconciled/Void Ref Num
01	CURRENT	CURRENT TREASURY ACCOUNT	Continued	
13115	05/08/19	AMGRA000 AM GRAPHICS CO., INC.	375.00	4668
13116	05/08/19	ARCTI005 ARCTIC FALLS SPRING WATER INC.	140.88	4668
13117	05/08/19	ASCAP005 AMERICAN SOCIETY OF COMPOSERS,	358.50	4668
13118	05/08/19	ATLAN015 STEWART&STEVENSON POWER	152.99	4668
13119	05/08/19	BERGE150 BERGEN BROOKSIDE TOWING CORP	300.00	4668
13120	05/08/19	BEYER000 BEYER BROS. CORP.	1,166.33	4668
13121	05/08/19	BRAEN000 BRAEN STONE	1,280.91	4668
13122	05/08/19	CCFA0005 CCF	250.00	4668
13123	05/08/19	CERTI020 CERTIFIED SPEEDOMETER SERVICE	304.00	4668
13124	05/08/19	CLOST010 CLOSTER BOARD OF EDUCATION	6,041.00	4668
13125	05/08/19	CUSTO001 CUSTOM BANDAG INC	66.92	4668
13126	05/08/19	DIMIC000 DIMICK FENCE CORP,	4,400.00	4668
13127	05/08/19	DTRAU000 DTR AUTOMOTIVE SERVICE	150.00	4668
13128	05/08/19	EDWAR010 EDWARD ROGAN & ASSOCIATES	30,161.46	4668
13129	05/08/19	ELIZA005 ELIZABETH TRUCK CENTER	2,500.00	4668
13130	05/08/19	EMPTY000 EMPTY VASE	30.00	4668
13131	05/08/19	ERIKL005 ERIK LENANDER	500.00	4668
13132	05/08/19	FERGU010 FERGUSON ENTERPRISES NY -	705.04	4668
13133	05/08/19	FIRES000 FIRE & SAFETY SERVICES, LTD.	3,700.48	4668
13134	05/08/19	GENER000 GENERAL CODE LLC	1,195.00	4668
13135	05/08/19	GOLDT000 GOLD TYPE BUSINESS MACHINES	4,116.00	4668
13136	05/08/19	GRAIN000 GRAINGER	509.24	4668
13137	05/08/19	GTLIN000 GTL, INC., T/A	1,156.50	4668
13138	05/08/19	HACKE000 HACKENSACK AUTO SPRING	84.95	4668
13139	05/08/19	HOMET000 HOMETOWN HARDWARE INC.	1,730.63	4668
13140	05/08/19	HUDSO010 HUDSON COUNTY MOTORS, INC.	177.18	4668
13141	05/08/19	INTER065 INTERSTATE WASTE SERVICES OF	16,317.69	4668
13142	05/08/19	JETVA005 JET VAC EQUIPMENT, LLC	401.69	4668
13143	05/08/19	LINCO000 THE LINCOLN NATIONAL LIFE INS.	1,660.00	4668
13144	05/08/19	LOCOM012 LOCOMOTION POWER SPORTS INC	134.95	4668
13145	05/08/19	MEDTR000 PHYSIO-CONTROL CORP.	401.00	4668
13146	05/08/19	MITCH005 MITCHELL HUMPHREY & CO.	2,730.00	4668
13147	05/08/19	NORTH010 NORTH JERSEY MEDIA GROUP	744.80	4668
13148	05/08/19	NORTH025 NORTHEAST FIRE & SAFETY EQUIP.	377.70	4668
13149	05/08/19	ORGAN005 ORGANIC RECYCLING INC NY	880.00	4668
13150	05/08/19	PARTS003 PARTS AUTHORITY, INC.	126.91	4668
13151	05/08/19	PAYTO000 PAYTON ELEVATOR COMPANY, INC.	476.08	4668
13152	05/08/19	PGAUT006 P&G AUTO INC.	500.58	4668
13153	05/08/19	RAMBU000 RAM BUSINESS MACHINES	500.00	4668
13154	05/08/19	RUGGE000 SMITTY'S PRODUCTIONS INC	55.93	4668
13155	05/08/19	SUNSE000 SUNSET CAR WASH	56.00	4668
13156	05/08/19	SUPER015 SUPERIOR DISTRIBUTORS CO., INC	159.46	4668
13157	05/08/19	TENAF015 TENAFLY MOWER SERVICE, INC.	139.80	4668
13158	05/08/19	TIMME000 TIMMERMAN EQUIPMENT CO.	170.91	4668
13159	05/08/19	TIREM000 TIRE MANAGEMENT, LLC	237.00	4668
13160	05/08/19	TMDEC005 TMDE CALIBRATION LABS, INC.	400.00	4668
13161	05/08/19	TRI-C005 TRI-COUNTY TERMITE & PEST	50.00	4668
13162	05/08/19	VALLE015 VALLEY MEDICAL GROUP	238.00	4668
13163	05/08/19	VERAL000 V.E. RALPH & SON, INC.	499.32	4668
13164	05/08/19	WBMAS000 W. B. MASON CO., INC.	11.48	4668
13165	05/08/19	ZUMUS000 Zumu Software	1,200.00	4668

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
<b>01CURRENT CURRENT TREASURY ACCOUNT</b>					
Continued					
Checking Account Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	100	0	558,828.97	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	100	0	558,828.97	0.00
<b>04CAPITAL CAPITAL ACCOUNT</b>					
1052	04/11/19	BOSWE000 BOSWELL MCCLAVE ENGINEERING IN	1,731.50		4637
1053	04/11/19	CURRE000 CURRENT TREASURY FUND	5,980.00		4643
1054	04/16/19	PARAG015 PARAGON STAIRS	1,344.00		4647
1055	05/08/19	ALLIE006 ALLIED BUILDING PRODUCTS CORP	2,240.90		4669
1056	05/08/19	C AND F C & F STEEL CORP	1,200.00		4669
1057	05/08/19	DYKES000 DYKES LUMBER COMPANY, INC	1,032.63		4669
1058	05/08/19	KUIKE000 KUIKEN BROTHERS COMPANY, INC.	1,981.56		4669
1059	05/08/19	OHDLL005 OHD LLLP	940.00		4669
1060	05/08/19	REGIO000 REGIONAL COMMUNICATIONS, INC.	2,538.00		4669
Checking Account Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	9	0	18,988.59	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	9	0	18,988.59	0.00
<b>13 DEV ESCROW ESCROW MUNIDEX CHECKING 1</b>					
1698	04/15/19	540DU005 YOUNG JAE MUN	174.25		4644
1699	05/08/19	BOSWE000 BOSWELL MCCLAVE ENGINEERING IN	422.72		4670
1700	05/08/19	DECOT000 DECOTIIS, FITZPATRICK, COLE &	157.50		4670
1701	05/08/19	JAMES085 JAMES KARAS	19.90		4670
1702	05/08/19	ROMEL000 ROMEL H. FERMANO	73.00		4670
1703	05/08/19	SIBST005 SIBSTROY INVESTMENT LLC	195.00		4670
Checking Account Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	6	0	1,042.37	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	6	0	1,042.37	0.00
<b>13 DEV ESCROW 2 ESCROW EDMUNDS CHECKING 2</b>					
3150	05/08/19	BOSWE000 BOSWELL MCCLAVE ENGINEERING IN	2,749.18		4671
3151	05/08/19	DAVID060 DAVID M. WATKINS, ESQ.	1,700.00		4671
3152	05/08/19	HHEQU005 HH EQUITIES LLC	666.40		4671
3153	05/08/19	JAVIE005 JAVIER GOMEZ	98.96		4671
3154	05/08/19	RFPRO005 RF PROPERTIES LLC	44.72		4671
Checking Account Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	5	0	5,259.26	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	5	0	5,259.26	0.00
Report Totals		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	120	0	584,119.19	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	120	0	584,119.19	0.00

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Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	8-01	14,084.55	0.00	0.00	14,084.55
CURRENT FUND	9-01	544,744.42	0.00	0.00	544,744.42
GENERAL CAPITAL FUND	C-04	18,988.59	0.00	0.00	18,988.59
Total of All Funds:		<u>577,817.56</u>	<u>0.00</u>	<u>0.00</u>	<u>577,817.56</u>

Project Description	Project No.	Project Total
540 DURIE AVE	030-689800	174.25
19 VER VALEN ST	030-690102	422.72
499 HOMANS AVE	032-651700	195.00
426 CLOSTER DOCK RD	032-672000	73.00
80 KNICKERBOCKER RD	040-703800	157.50
597 PIERMONT RD	050-686600	19.90
63 CLOSTER DOCK RD	2010038228	98.96
99 OAK STREET	2010055479	44.72
233 HIGH STREET	2010055578	429.81
26 LAURENCE COURT	2010056022	422.72
597 PIERMONT RD	2010057002	1,700.00
11 WILLIS DRIVE	2010057023	485.37
7 NAUGLE ST	2010057058	666.40
376 ANDERSON AVE	2010057064	155.25
597 PIERMONT	2010057069	526.22
80 TAYLOR DRIVE	2010057070	300.00
131 WEST STREET	2010057072	429.81
Total of All Projects:		<u>6,301.63</u>

May 3, 2019  
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BOROUGH OF CLOSTER  
Check Register By Check Date

Page No: 1

Range of Checking Accts: 14RECREATION to 15ANIMALCONTROL Range of Check Dates: 04/11/19 to 05/08/19  
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
14RECREATION SPECIAL RECREATION ACCOUT					
523	04/11/19	NEWJE032 NEW JERSEY PREMIERE	1,400.00		4634
524	04/22/19	POWER003 POWERHOUSE STUDIOS TAKE	1,000.00		4651
525	04/29/19	URBAN005 URBAN AIR TREAMPOLINE &	2,055.38		4660
526	05/08/19	PARAG010 PARAGON SCHOOL OF ARTISTIC	50.00		4672
527	05/08/19	RUTGE015 RUTGERS YOUTH SPORTS	1,065.00		4672

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	5	0	5,570.38	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	<u>5</u>	<u>0</u>	<u>5,570.38</u>	<u>0.00</u>

15ANIMALCONTROL ANIMAL ACCOUNT					
185	04/11/19	NJDEP000 NJ DEPARTMENT OF HEALTH	119.40		4638
186	05/02/19	NJDEP000 NJ DEPARTMENT OF HEALTH	12.00		4666
187	05/08/19	DRDYA000 DR. DYAN MULLER	250.00		4673

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	3	0	381.40	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	<u>3</u>	<u>0</u>	<u>381.40</u>	<u>0.00</u>

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	8	0	5,951.78	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	<u>8</u>	<u>0</u>	<u>5,951.78</u>	<u>0.00</u>



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Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
RECREATION TRUST	T-14	5,570.38	0.00	0.00	5,570.38
DOG TRUST	T-15	381.40	0.00	0.00	381.40
Total of All Funds:		<u>5,951.78</u>	<u>0.00</u>	<u>0.00</u>	<u>5,951.78</u>

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May 3, 2019  
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BOROUGH OF CLOSTER  
Check Register By Check Date

Page No: 1

Range of Checking Accts: CURRENT-MANUAL to CURRENT-MANUAL Range of Check Dates: 04/11/19 to 05/08/19  
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
CURRENT-MANUAL	CURRENT - MANUAL				
904111	04/11/19	PAYR0000 PAYROLL AGENCY ACCOUNT	105.65		4641
904121	04/12/19	NJSHB000 NJSHBP	88,343.40		4635
904232	04/23/19	PAYR0000 PAYROLL AGENCY ACCOUNT	9,492.91		4653
904233	04/23/19	BOR00000 BORO OF CLOSTER - PAYROLL ACCT	252,335.45		4654
904234	04/23/19	PAYR0000 PAYROLL AGENCY ACCOUNT	116.01		4655
904291	04/29/19	NORTH065 NORTHERN VALLEY HIGH SCHOOL	727,045.00		4659
905021	05/02/19	NATIO005 NATIONAL BENEFIT SERVICES, LLC	17.50		4662
905023	05/02/19	CLOST010 CLOSTER BOARD OF EDUCATION	1,588,344.58		4664

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	8	0	2,665,800.50	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	8	0	2,665,800.50	0.00

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	8	0	2,665,800.50	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	8	0	2,665,800.50	0.00

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Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	9-01	2,665,800.50	0.00	0.00	2,665,800.50
Total of All Funds:		<u>2,665,800.50</u>	<u>0.00</u>	<u>0.00</u>	<u>2,665,800.50</u>

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May 3, 2019  
10:00 AM

BOROUGH OF CLOSTER  
Check Register By Check Id

Page No: 1

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Range of Checking Accts: CURRENT-MANUAL to CURRENT-MANUAL    Range of Check Ids: 904101 to 904103  
Report Type: All Checks    Report Format: Super Condensed    Check Type: Computer: Y    Manual: Y    Dir Deposit: Y

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Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
904102	04/10/19	PAYR0000 PAYROLL AGENCY ACCOUNT	12,913.98		4631
904103	04/10/19	BOR00000 BORO OF CLOSTER - PAYROLL ACCT	256,595.24		4633

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Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	2	0	269,509.22	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	<u>2</u>	<u>0</u>	<u>269,509.22</u>	<u>0.00</u>

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May 3, 2019  
10:00 AM

BOROUGH OF CLOSTER  
Check Register By Check Id

Page No: 2

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Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	9-01	269,509.22	0.00	0.00	269,509.22
Total of All Funds:		<u>269,509.22</u>	<u>0.00</u>	<u>0.00</u>	<u>269,509.22</u>

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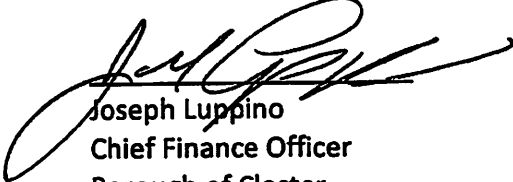


**CHIEF FINANCIAL OFFICER CERTIFICATION OF AVAILABILITY OF FUNDS**

**Borough of Closter Council**

As the Chief Financial Officer of the Borough of Closter, responsible for the maintenance of the financial records of the Municipality, I hereby certify that adequate funds have been appropriated. All funds are available for the aforementioned purpose and that payment of perspective contract price will be charged against and not to exceed the amount appropriated in the:

Closter Board of Education -	April	2019	\$ 1,588,344.58
Northern Valley Regional H.S. -	March	2019	\$ 727,045.00
Bergen County Tax			\$ -
Bergen County Open Space Tax			\$ -
2018 Budget Appropriations -	Operating		\$ 14,084.55
2019 Budget Appropriations -	Operating		\$ 633,326.98
Payroll	04/15/19		\$ 269,509.22
Payroll	04/30/19		\$ 261,828.36
<b>Total Current Treasury 4/11/19 - 05/08/19</b>			<b><u>\$3,494,138.69</u></b>
Capital			\$ 18,988.59
Escrow Trust Account			\$ 6,301.63
Recreation			\$ 5,570.38
Housing Trust			
Animal Account			\$ 381.40
Open Space			\$ -
Community Development Block Grant			\$ -
Food Locker			\$ -

  
Joseph Luppino  
Chief Finance Officer  
Borough of Closter

Dated:05/08/19

**BOROUGH OF CLOSTER**  
**COUNTY OF BERGEN**

**A RESOLUTION AUTHORIZING THE SALE OF SURPLUS PERSONAL PROPERTY  
NO LONGER NEEDED FOR PUBLIC USE ON AN ONLINE AUCTION WEBSITE**

**WHEREAS**, the Mayor and Council has determined that the property described on Schedule A attached hereto and incorporated herein is no longer needed for public use; and

**WHEREAS**, the Local Unit Technology Pilot Program and Study Act (P.L. 2001, c. 30) authorizes the sale of surplus personal property no longer needed for public use through the use of an online auction service; and

**WHEREAS**, the Borough of Closter intends to utilize the online auction services of "Municibid – online government auctions" ("Municibid") located at [www.municibid.com](http://www.municibid.com); and

**WHEREAS**, the sales are being conducted pursuant to the Division of Local Government Services' Local Finance Notice 2008-9 and 2008-21R; and

**NOW THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Closter, County of Bergen, State of New Jersey that the Borough is hereby authorized to sell the surplus personal property as indicated on Schedule A on an online auction website located at [www.municibid.com](http://www.municibid.com); and

**BE IT FURTHER RESOLVED**, that a certified copy of this Resolution be forwarded by the Borough Clerk to the:

Director, Division of Local Government Services;

**BE IT FURTHER RESOLVED**, by the Mayor and Council of the Borough of Closter that pursuant to N.J.S.A. 40A:11-36, the Borough Administrator shall cause to be placed in the official newspaper of the Borough a notice of public auction of the above mentioned tangible personal property to be held within 30 days of the date of approval of this resolution.

COUNCILPERSON	MOTION	SECOND	YES	NO	ABSENT	ABSTAIN
Councilman Devlin			X			
Councilwoman Latner	X		X			
Councilwoman Witko			X			
Councilman Yammarino			X			
Councilwoman Chung		X	X			
Councilwoman Amitai			X			

Adopted: May 8, 2019

**APPROVED BY:**

  
\_\_\_\_\_  
John C. Glidden, Jr., Mayor

**ATTEST:**

  
\_\_\_\_\_  
Loretta Castano, Borough Clerk

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter on May 8, 2019.

\_\_\_\_\_  
Loretta Castano, Borough Clerk

## Municipibid Auction 2019-3

**MOTOR VEHICLES**

	<u>YEAR</u>	<u>MAKE</u>	<u>MODEL/TYPE</u>	<u>VIN or SERIAL NUMBER</u>	<u>Mileage/Hours</u>	<u>Bid Min</u>	<u>Condition/Notes</u>
1							
2	1998	Volvo	Garbage	4VHJCMRF8WN863542		\$3,500.00	missing parts / needs trans: SOLD AS IS
3	1998	Volvo	Garbage	4VHJCMRFXWN863543		\$5,000.00	runs; SOLD AS IS.
4	1988	International	Pystar / Roll Off	2HTTGGCT2JC014440	195154	\$5,000.00	runs: SOLD AS IS
5							

**MISCELLANEOUS EQUIPMENT**

**NOTE: ALL EQUIPMENT Listed Below IS SOLD AS IS IN LOTS INDICATED**

	<u>Model/Type</u>	<u>VIN or SERIAL NUMBER</u>	<u>Mileage/Hours</u>	<u>Bid Min</u>	<u>Condition/Notes</u>
<b>IN-CAR CAMERA EQUIPMENT:</b>	<b>THIS LOT IS BEING SOLD AS ONE UNIT;</b>			\$100.00 for LOT	
	<b>AS IS CONDITION. LOT INCLUDES:</b>				
	<b>L3 CAMERA SET #1</b>				
	CAMERA	FB032151			BORO ID # 1118
	RECORDER	FB31D057724			
	EXTERNAL MIC	FBE300788			
	MONITOR	BPAH0307REV.C05			
	<b>L3 CAMERA SET #2</b>				
	CAMERA	FBE300788			BORO ID# 1095 AND 10058
	RECORDER	FB31D050941			
	EXTERNAL MIC	FBE305549			
	MONITOR	BPSG0079 REV.C05			
	<b>L2 CAMERA SET #3</b>				
	CAMERA	FB026277			BORO ID # 98
	RECORDER	FB2SN0010457			
	EXTERNAL MIC	N/A			
	MONITOR	BPYD0400 REV.06			

		BORO ID # 84		BORO ID # 1101 AND 10093		ALL BEING SOLD AS 1 UNIT	
L2 CAMERA SET #4							
CAMERA		FB026277					
RECORDER		FB2SND010458					
EXTERNAL MIC		RIDS10030257					
MONITOR		N/A					
L2 CAMERA SET #5							
CAMERA		K23010001A4D30062					
RECORDER		FB2SND18682					
EXTERNAL MIC		RIDS10030257					
MONITOR		FB032151					
ASSORTED WIRES		N/A					
PHONES							
	Avaya Phones	6408	Various		Qty: 30	150.00 for LOT	SOLD IN LOT OF 30/WORKING/INCLUDES BASES & MISCELLANEOUS PARTS
	Avaya Phones	6424	Various		Qty: 12	75.00 for LOT	SOLD IN LOT OF 12/WORKING/INCLUDES BASES & MISCELLANEOUS PARTS
	Avaya Phones	7400	Various		Qty: 11	30.00 for LOT	SOLD IN LOT OF 11/UNKNOWN CONDITION

**BOROUGH OF CLOSTER**

**RESOLUTION AUTHORIZING THE CONSUMPTION OF ALCOHOLIC BEVERAGES DURING CERTAIN ACTIVITIES PURSUANT TO CHAPTER 67 OF THE CLOSTER CODE**

**WHEREAS**, via letter dated January 14, 2019 from James Oettinger, Director, Recreation Commission, has requested permission to conduct the following activities: the Commission’s annual barbecues and softball games on Friday, May 24, 2019; Friday, July 5, 2019 and Friday, August 30, 2019, at Veterans Memorial Field (Rain dates are: Saturday, May 25<sup>th</sup> , Saturday, July 6<sup>th</sup> and Saturday, August 31<sup>st</sup> ); and,

**WHEREAS**, this same letter requests permission to serve beer to the Coaches; and

**WHEREAS**, pursuant to Chapter 67 of the Borough Code, the Mayor and Council may by Resolution permit the possession or consumption of alcoholic beverages in a designated park or quasi public place in connection with specific events or series of events which have been authorized by the Governing Body; and,

**WHEREAS**, pursuant to Chapter 67, the Borough Administrator is authorized to grant a permit allowing the possession or consumption of beer only between the hours of 12:00 noon and 10:30 p.m. in connection with said specific event(s); and,

**WHEREAS**, the Governing Body expressly authorizes the series of events outlined in the aforementioned communication from the Recreation Commission Director;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Closter, County of Bergen, State of New Jersey that the legal consumption of beer pursuant to the provisions of Chapter 67 of the Code is hereby permitted at the Recreation Commissions’ aforementioned authorized events; and

**BE IT FURTHER RESOLVED** that the Borough Administrator is authorized to issue a permit for same pursuant to the provisions of Chapter 67 of the Code.

COUNCILPERSON	MOTION	SECOND	YES	NO	ABSENT	ABSTAIN
Councilman Devlin			X			
Councilwoman Latner	X		X			
Councilwoman Witko			X			
Councilman Yammarino			X			
Councilwoman Chung		X	X			
Councilwoman Amitai			X			

Adopted: May 8, 2019

**APPROVED BY:**

  
 John C. Glidden, Jr. Mayor

**ATTEST:**

  
 Loretta Castano, Borough Clerk

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter on May 8, 2019.

\_\_\_\_\_  
 Loretta Castano, Borough Clerk



# Closter Recreation Commission

1/14/19

To: Honorable Mayor Glidden and Distinguished Council Members

From: Jim Oettinger

RE: Recreation Commission Date requests.

On behalf of the Recreation Commission I would like to ask the Mayor and Council for permission to host the list of various events below. This list is what the Recreation Commission has "planned" to date. There might be other requested dates as the year progresses. (In addition to the two other events, Wounded Warriors Softball game on June 1<sup>st</sup> and the Food Truck Festival Event on June 15<sup>th</sup>.)

I would like thank the Mayor and Council in advance and hope that you all can attend many of these great events that Closter residents partake in and which they look forward to every year.

- a. Saturday April 20<sup>th</sup>. Annual Easter Egg Hunt to be held at Closter Memorial Park (back playground) 10am SHARP.
- b. Sunday April 28<sup>th</sup> Opening day Parade for Little League and Girls Softball. 12:30 forming behind borough hall. Parade starts 12:50 SHARP, proceeds thru the center of town to the George Potterton Little League Field for opening day ceremonies. *We request Mayor Glidden throw out the ceremonial first pitch of the new season.*
- c. Saturday May 11<sup>th</sup>, Annual Joe Accordino Jr. Memorial Fishing Contest held at Ruckman pond from 9am-12noon. This event is co-sponsored by the Closter PBA.
- d. ★ Summer concerts on the following Friday nights at the Closter Lions Band shell at Memorial park. June 14, 21, 28, July 12, July 19<sup>th</sup> 7:30pm start each night.
- e. ★ Closter Coaches Association barbecues and Softball games on Friday May 24<sup>th</sup>, (Memorial Day weekend, Friday night July 5<sup>th</sup>, Friday night August 30<sup>th</sup>. (Labor Day Weekend) at Memorial Field. At all events I would like to ask permission to serve beer to the coaches.  
Rain dates:      Saturday May 25<sup>th</sup>                      4:00pm  
                         Saturday July 6<sup>th</sup>                         4:00pm  
                         Saturday Aug 31<sup>st</sup>                                 4:00pm.
- f. Annual Halloween Parade to be held on Sunday Oct 27<sup>th</sup>. 12 noon forming behind borough hall. Parade starts 12:20pm SHARP, proceeds thru the center of town to Tenakill School for Costume judging and candy bag distributions.

Thank you again for consideration of the events. We will be sending a separate request for events for Labor Day weekend and the town celebration later in the year.

CC: Chief Dennis Kaine

ABD/low 5/19/19  
L 111

**BOROUGH OF CLOSTER**

**COUNTY OF BERGEN  
RESOLUTION AUTHORIZING THE BOROUGH AUDITOR TO PREPARE A REPORT  
ANALYZING ECONOMIC INPUT OF PBA NEGOTIATIONS**

WHEREAS, at the Public Meeting held on April 24, 2019, the Mayor and Council discussed the ongoing negotiations with the PBA regarding the contract expiring on December 31, 2019; and

WHEREAS, the Borough Auditor's office indicated it could be of assistance in calculating the economic input of aspects of the contract that are being discussed between the PBA and the Borough; and

WHEREAS, it was determined that it was in the best interests of the health, safety and welfare of the residents to authorize the Borough Auditor to perform and analysis of items being discussed between the PBA and the Borough for its upcoming contract; and

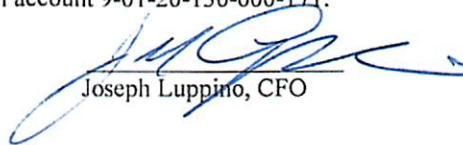
WHEREAS, it was determined that any such review, analysis and report would be for an amount not to exceed \$5,000.00.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Closter that the Borough Auditor is hereby authorized to review, analyze and prepare a report regarding the issues being discussed between the Borough of Closter and the PBA for its upcoming contract for an amount not to exceed \$5,000.00.

**CERTIFICATION OF AVAILABILITY OF FUNDS**

I, Joseph Luppino, Chief Financial Officer of the Borough of Closter, hereby certify, pursuant to N.J.S.A.40A:-9140.1, et seq. and N.J.A.C 5:30-5.4, that the funds, which are required for the assistance in negotiation calculations are available to the Borough of Closter in account 9-01-20-130-000-171.


May 8, 2019

  
Joseph Luppino, CFO

COUNCILPERSON	MOTION	SECOND	YES	NO	ABSENT	ABSTAIN
Councilman Devlin			X			
Councilwoman Latner	X		X			
Councilwoman Witko			X			
Councilman Yammarino			X			
Councilwoman Chung		X	X			
Councilwoman Amitai			X			

Adopted: May 8, 2019

APPROVED BY:

  
John C. Glidden, Jr. Mayor

ATTEST:

  
Loretta Castano, Borough Clerk

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter on May 8, 2019.

Loretta Castano, Borough Clerk

**BOROUGH OF CLOSTER**  
**COUNTY OF BERGEN**

**RESOLUTION AUTHORIZING AMENDMENT TO BOROUGH ENGINEER'S CONTRACT  
TO REVIEW THE BOROUGH'S PERMIT REQUIREMENTS AND ANNUAL  
CERTIFICATIONS TO ENSURE COMPLIANCE WITH NEW JERSEY POLLUTION  
DISCHARGE ELIMINATION SYSTEM (NJPDES)  
TIER A MUNICIPAL STORM WATER PERMIT**

**WHEREAS**, in 2018 the New Jersey Department of Environmental Protection (NJDEP) notified municipalities of both new and modified minimum standards for the state wide basic requirement to the general permit that must be addresses between 2018 and 2020; and

**WHEREAS**, every municipality must continue to comply with all of the previously existing regulations including, but not limited to, N.J.A.C. 7:14A-25.6(a)1; and

**WHEREAS**, the Borough of Closter is required to meet, among other things, its permit requirements and annual certifications, determine if design personnel are properly preparing and documenting it's SP3 and municipal separate storm systems (MS4); and

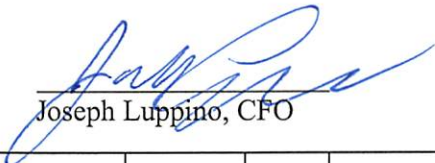
**WHEREAS**, the Governing Body discussed this matter and determined it was in the best interests of the residents of the Borough to amend the Borough Engineer's Contract to authorize Boswell Engineering, represented by Nick DeNicola, to review all applicable documentation, meet with certain personnel to discuss and explain new reporting requirements for outfall mapping, storm drain inlet labeling, street program, and otherwise undertake all necessary steps to ensure the Borough's compliance as outlined in Boswell Engineering's proposal dated April 9, 2019 (attached hereto as Exhibit "A").

**NOW THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Closter that Boswell Engineering, represented by Nick DeNicola, is hereby authorized to undertake all necessary action to ensure the Borough's permit requirements and annual certifications are current, in accordance with NJDEP requirements for an amount not to exceed \$5,000.00 for the initial phase.

**CERTIFICATE OF AVAILABILITY OF FUNDS**

I, Joseph Luppino, Chief Financial Officer of the Borough of Closter, hereby certify, pursuant to N.J.S.A.40A:-9140.1, et seq. and N.J.A.C 5:30-5.4, that the funds, which are required for the **Engineering for DPW** are available to the Borough of Closter in account 9-01-20-165-000-168.


May 8, 2019

  
Joseph Luppino, CFO

COUNCILPERSON	MOTION	SECOND	YES	NO	ABSENT	ABSTAIN
Councilman Devlin			X			
Councilwoman Latner	X		X			
Councilwoman Witko			X			
Councilman Yammarino			X			
Councilwoman Chung		X	X			
Councilwoman Amitai			X			

Adopted: May 8, 2019

APPROVED BY:

  
John C. Glidden, Jr. Mayor

ATTEST:

  
Loretta Castano, Borough Clerk

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter on May 8, 2019.

\_\_\_\_\_  
Loretta Castano, Borough Clerk

**EXHIBIT A**



Admin  
BE

10. Mail List  
4/11/19



**BOSWELL ENGINEERING**

ENGINEERS ■ SURVEYORS ■ PLANNERS ■ SCIENTISTS

330 Phillips Avenue • P.O. Box 3152 • South Hackensack, N.J. 07806-1722 • (201) 641-0770 • Fax (201) 641-1831

April 9, 2019

Mr. Arthur Dolson  
Borough Administrator  
Borough of Closter  
295 Closter Dock Road  
Closter, NJ 07624

Re: Tier A Municipal Stormwater Permitting  
Compliance Assistance  
Borough of Closter  
Bergen, New Jersey  
Our File No. CL-1332

Dear Mr. Dolson:

As your representative, Boswell Engineering would like to make Borough of Closter aware of certain obligations associated with your renewed New Jersey Pollution Discharge Elimination System (NJPDES) Tier A Municipal Stormwater General Permit.

#### Introduction

Late last year, the New Jersey Department of Environmental Protection (NJDEP) informed municipalities of both new and modified minimum standards for the Statewide Basic Requirements to the General Permit that must be addressed between 2018 and 2020. Moreover, every municipality must continue to comply with all of the previously existing regulations. For example, pursuant to the requirements of N.J.A.C. 7:14A-25.6(a)1:

- Make the current Stormwater Pollution Prevention Plan (SP3), Municipal Stormwater Management Plan (MSWMP), and all associated ordinances required by the permit public, by posting them on your municipal website;
- Provide stormwater training to your governing body members, once per elected term; and,
- Provide an electronic copy of your Stormwater Outfall Map to the NJDEP prior to December 21, 2020.

Based upon our experience meeting with a number of municipalities and their Department of Public Works (DPW) personnel, we discovered that many of their regulatory permit

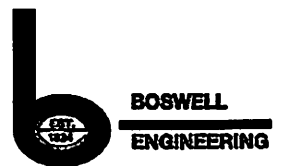
Mr. Arthur Dolson  
Borough Administrator  
Borough of Closter  
April 9, 2019  
Page 2

requirements remained unmet. Increasing the concern is that we have noticed the NJDEP has recently been more aggressive in auditing the SP3 permit requirements and will soon be issuing Notices of Violation (NOV) for non-compliance. This heightened scrutiny resulted from the U.S. Environmental Protection Agency (EPA) pressuring states to be more diligent in enforcing their stormwater regulations.

### **Scope of Work**

In order to ensure that our municipal clients are meeting their permit requirements and annual certifications we must first determine if designated personnel are properly preparing and documenting their SP3 and Municipal Separate Storm Sewer Systems (MS4) items. Specifically, we will perform the following work:

- Review the SP3;
- Review the MSWMP and Stormwater Control Ordinance;
- Review Municipal Ordinances pursuant to the MS4 Permit;
- Discuss the local public education program and associate requirements;
- Meet with DPW personnel to discuss the new reporting requirements for outfall mapping, storm drain inlet labeling, street program, illicit connection elimination program; stormwater facility maintenance, outfall pipe stream scouring remediation;
- Evaluate Best Management Practices (i.e. BMPs) as they refer to fueling operations, vehicle maintenance and washing, good housekeeping practices;
- Review the Spill Prevention, Control, and Countermeasure (SPCC) Plan and inspect the DPW yard;
- Document annual employee training;
- Review post-construction stormwater management in new development and redevelopment; and,
- Evaluate Total Maximum Daily Load (TMDL) information.



Mr. Arthur Dolson  
Borough Administrator  
Borough of Closter  
April 9, 2019  
Page 3

**Proposed Fee**

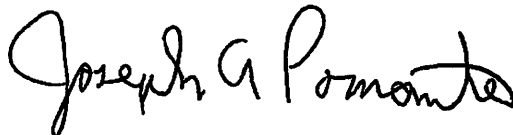
At this time, we cannot provide a precise scope of work as the level of effort for each municipality will be dependent upon their individual requirements, as well as the completeness of their most recent permit documentation. For budgetary purposes we suggest allocating \$5,000.00 for the initial phase. Based upon our findings, we will prepare a spreadsheet detailing any necessary work and provide a quotation for the additional effort to bring Borough of Closter into compliance with the SP3 and MS4 requirements.

If this proposal meets with your approval, kindly provide us with the necessary authorization to proceed and we will commence the project.

We wish to thank you for the opportunity of presenting this Proposal and look forward to working with the Borough of Closter on this important project. Should you have any questions or require anything further, please do not hesitate to contact Nick DeNicola, P.E., Frank J. Rossi, LSRP, or me.

Very truly yours,

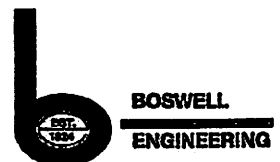
BOSWELL ENGINEERING



Joseph A. Pomante, P.E.

JAP/ND

190408Proposal- NJPDES.docx



## Loretta Castano

---

**From:** Nick DeNicola <NDeNicola@boswellengineering.com>  
**Sent:** Tuesday, April 09, 2019 2:43 PM  
**To:** 'Dolson Arthur (adolson@closternj.us)'  
**Cc:** Loretta Castano; 'Bill Dahle (bdahle@closternj.us)'; jglidden@closternj.us  
**Subject:** SP3 plan revisions/updates  
**Attachments:** 190408Proposal- NJPDES.pdf

Arthur – as discussed, attached is a proposal for providing the Borough with assistance in reviewing and updating the Borough's SP3 (Stormwater Pollution Prevention Plan). As you may be aware, the Borough DPW was cited by NJDEP earlier this year for various issues with the SP3 plan, which was previously adopted by the Borough in 2005. These issues are required to be corrected by the Borough in the immediate future. Additionally, the Plan will be brought into compliance with the newly revised NJDEP regulations as referenced within the body of the proposal.

If you should have any questions, please do not hesitate to contact me.

*Thanks,*  
*Nick DeNicola, P.E., P.P., C.P.W.M.*  
*Project Manager*





**BOROUGH OF CLOSTER**  
**COUNTY OF BERGEN**

**RESOLUTION AUTHORIZING THE EXPENDITURE OF AN AMOUNT NOT TO EXCEED \$35,000.00 FROM THE MUNICIPAL OPEN SPACE, RECREATION, FARMLAND AND HISTORIC PRESERVATION TRUST FOR EXCLUSIONARY DEER FENCING WITHIN THE CLOSTER NATURE CENTER**

**WHEREAS**, the Governing Body, having received requests and heard comments regarding the Closter Nature Center's Trustees concerns relating to damage being caused by the expansion of the deer population; and

**WHEREAS**, in response to the Closter Nature Center's request to consider the installation of exclusionary deer fencing in certain portions of the Nature Center, the Mayor and Council, in an attempt to preserve the forest diversity of seedlings and small trees, authorized the preparation and publication of Notice to Bidders, Bid Specs and Specifications at the Public Meeting of February 13, 2019; and

**WHEREAS**, three bids were received by the Borough of Closter on or before March 26, 2019; and

**WHEREAS**, after due consideration the Mayor and Council of the Borough of Closter rejected all bids at its meeting of April 24, 2019; and

**WHEREAS**, via correspondence dated May 4, 2019, the Closter Nature Center, Forest Stewardship Committee, made a written request to the Mayor and Council for an amount not to exceed \$35,000.00 from the Closter Open Space, Recreational, Farmland and Historic Preservation Trust (herein after "Open Space Fund") for the purpose of providing certain deer exclusionary fencing; and

**WHEREAS**, a detailed proposal from the Closter Nature Center has been prepared; and

**WHEREAS**, such work can be completed at a cost not to exceed \$35,000.00; and

**WHEREAS**, the Open Space Fund was authorized by voter referendum and allows the us of money in this dedicated fund for, among other purposes, the maintenance of lands for recreation and conservation purposes.


**WHEREAS**, that this resolution authorizes the expenditure of an amount not to exceed \$35,000.00 from the Open Space Fund for the installation of exclusionary deer fencing within the Closter Nature Center.

**NOW THEREFORE, BE IT RESOLVED** that the Clerk shall forward a copy of this resolution to the Borough's CFO, QPA, Administrator and the Closter Nature Center.

**CERTIFICATE OF AVAILABILITY OF FUNDS**

I, Joseph Luppino, Chief Financial Officer of the Borough of Closter, hereby certify, pursuant to N.J.S.A.40A:-9140.1, et seq. and N.J.A.C 5:30-5.4, that the funds, which are required for the **Open Space Trust Fund** are available to the Borough of Closter in account T-20-56-000-001-000.


May 8, 2019

  
 Joseph Luppino, CFO

COUNCILPERSON	MOTION	SECOND	YES	NO	ABSENT	ABSTAIN
Councilman Devlin			X			
Councilwoman Latner	X		X			
Councilwoman Witko			X			
Councilman Yammarino			X			
Councilwoman Chung		X	X			
Councilwoman Amitai			X			

Adopted: May 8, 2019

APPROVED BY:

  
 \_\_\_\_\_  
 John C. Glidden, Jr. Mayor

ATTEST:

  
 \_\_\_\_\_  
 Loretta Castano, Borough Clerk

CFO MARK GULLER  
 QPA  
 ABD  
 5/10/19

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter on May 8, 2019.

\_\_\_\_\_  
 Loretta Castano, Borough Clerk

MAYOR AND COUNCIL  
BOROUGH OF CLOSTER

WORK SESSION NOTES – MAY 8, 2019 - 7:30 P.M.

The Mayor and Council of the Borough of Closter held a Work Session on Wednesday, May 8, 2019. Mayor Glidden called the Work Session meeting to order at 8:05 p.m.

1. PLEDGE OF ALLEGIANCE

Mayor Glidden invited all to join in the Pledge of Allegiance.

2. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Annual Notice of Meetings, which was published in The Record and The Star Ledger on January 9, 2019, was posted on the Municipal Clerk's bulletin board and has remained posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

3. ROLL CALL

The following persons were present:

Mayor John C. Glidden, Jr.  
Councilpersons Scott Devlin, Alissa Latner, Dolores Witko, Joseph Yammarino, Jannie Chung  
and Victoria Amitai  
Borough Attorney, Edward T. Rogan  
Borough Clerk, Loretta Castano  
Borough Engineer, Nick DeNicola  
Chief of Police, Dennis Kaine  
Fire Chief, Mark Lupardi

4. REVIEW AND DISCUSSION OF COMMUNICATION ITEMS

a. MAIL LIST OF APRIL 25, 2019 – Mayor Glidden asked if any member of the Council wished to address any matter or provide any comments. Item No. 2aId was removed by Mayor Glidden; Item Nos. 2aIc, 9 and 15 were removed by Councilwoman Amitai; Item No. 5 was removed by Borough Attorney; Item No. 12 was removed by Councilwoman Latner.

Item No. 2aIc: Received 04/18/19, Dated 04/18/19, from New Jersey State League of Municipalities re Weekly Round-Up – April 18, 2019: State Issues: Public Comment Period Extended for DEP Proposal to Expand C1 Waterway Designation

Councilwoman Amitai questioned if we knew how this would affect Closter. Borough Engineer voiced his understanding that we should not be affected because all of our C-1 Waterways are already encumbered by a 300 foot buffer - the Riparian Buffer.

Item No. 2aId: Received 04/18/19, Dated 04/18/19, from New Jersey State League of Municipalities re Weekly Round-Up – April 18, 2019: State Issues: 2019 Financial Disclosure Statements Guidance Issued

In response to Mayor Glidden, Councilman Yammarino informed we are not at 100% filing status yet; and the Board is still tracking down some individuals.

Item No. 5: Received 04/23/19, Dated 04/18/19, from Elder Jinsoo Park, Han Moory Church, to Loretta Castano; c: Recreation/Parks Director, Chief of Police re **a.** Request for approval to hold picnic at Schauble Park on Sunday, 5/19/19, to conduct team building games and activities; Hold Harmless Agreement and COI attached; **AND** informing the church wants to adopt Schauble Park and take care of it (Copy to Borough Administrator, Risk Management Consultant, Recreation Director, Chief of Police, DPW Superintendent); **b.** Updated Certificate of Insurance (Copy to Borough Administrator, Risk Management Consultant)

CLOSTER MAYOR AND COUNCIL  
WORK SESSION NOTES – MAY 8, 2019 - 7:30 P.M.

Borough Attorney explained this request is for approval to hold a church picnic at Schauble Park and suggested a voice vote be taken because it looks to be coming up before the next meeting. His only concern is that in reviewing the Certificate of Insurance the additional named insured is “The County of Bergen” and not the Borough of Closter so they will have to request that be changed. We can approve it subject to receipt of a revised Certificate of Insurance.

Councilman Devlin recalled that a similar discussion was held last year about this type of event; questioned if it was a park rental and asked why we were approving it. Borough Attorney explained that in the past the Mayor and Council has granted this type of request for a non-profit or religious organization without any type of compensation but does require a Hold Harmless Agreement and Certificate of Insurance. The policy, thus far, has been for private organizations not to do it. Councilman Devlin asked about Closter residents; and Mr. Rogan explained it was not to the exclusion of the public; but it remains a policy question; and up to this time, the standard has been non-profit and religious organizations. He expressed that as this particular church is willing to undertake some cleanup and maintenance of the field it holds some value. In answer to the Mayor, Borough Attorney said they would need to take a voice vote tonight and he would prepare a Resolution memorializing same for the next meeting. At this time, Borough Clerk informed a Motion of Approval is already on the Agenda for this evening because it had been approved by the Risk Management Consultant; and she tried very hard to accommodate them so this could be done. Borough Attorney said the Motion would need to be amended and the Resolution would need to include that approval is subject to receipt of a revised Certificate of Insurance. Councilwoman Latner noted the Borough Attorney caught the error and the Risk Manager missed it; and Ms. Castano informed her office didn't catch it either.

Item No. 9: Received 04/23/19, Dated 04/23/19, from Leslie Weatherly, to Loretta Castano; c: Borough Administrator, Councilwoman Amitai, Improvement Commission Chair; ALSO Chief Dennis Kaine, Jim Oettinger – Recreation, Bill Dahle, Ambulance Corps, Fire Department, Borough Administration re Forwarded request from Closter Improvement Commission for various events dated 3/20/19 (Copy to Borough Administrator, Recreation Director, Risk Management Consultant)

Councilwoman Amitai said the Commission is asking permission for two events: the tree lighting in December and the Hoe Down in June. She thinks maybe all of the Hold Harmless and everything have been completed. Borough Clerk informed Councilwoman Amitai that she would have to check with Leslie Weatherly as there has been so much going on that she is trying to keep up with. Mrs. Amitai said she knows they were not going to be put on the Agenda until everything was complete; and she believes they have everything including the band now; so she is going to be asking for approval on this as it is getting close. In answer to Councilwoman Amitai's request, Borough Clerk explained her office had not received anything from Leslie that all of the events requested have been approved and that is the problem – it's always the cart before the horse; and we run into problems all the time. She again suggested Mrs. Amitai speak to Leslie and find out if everything had been received and approved. In answer to the Mayor, Mrs. Amitai said the Hoe Down is scheduled to be held June 21<sup>st</sup>.

Item No. 12: Received 04/23/19, Dated 04/23/19, from Marilyn Johnson, Office of the Bergen County Clerk, to [boroclerk@closternj.us](mailto:boroclerk@closternj.us); c: [rando@closter.bccls.org](mailto:rando@closter.bccls.org) re Bergen County Satellite Office to be held on 6/18/19; 6/19/19 & 6/20/19 at the Closter Public Library, 280 High Street, from 10:00 a.m. to 2:00 p.m. (Posted on Municipal Clerk's Bulletin Board on 12/13/18 – 3. M.L. 12/13/18)

Councilwoman Latner wanted all to be aware this event is coming up; and noted the Mayor usually includes same in his Newsletter and asked that it be added to all of our social media accounts. Mayor Glidden asked Mrs. Latner to forward it to the IT Coordinator and copy him on the email so he has the information. In answer to Councilwoman Amitai, Mrs. Latner said she would ask for it to be included in the new Closter App. Mrs. Amitai said several events have passed and she never got notifications – for example the Easter Egg Hunt. Mrs. Latner said it is still a work in progress. Councilman Yammarino informed that Kevin Whitney has agreed to be the Director of that program. In answer to the Mayor, Mrs. Amitai said most people don't go to the website – the information has to come to us.



CLOSTER MAYOR AND COUNCIL  
WORK SESSION NOTES – MAY 8, 2019 - 7:30 P.M.

Item No. 15: Received 04/24/19, Dated No Date, from Cindy Lee, Director, Office of State Aid Entitlements and Payments to County Boards of Taxation, Municipal Clerks, Board Secretaries/School Business Administrators, Executive County Superintendents re 2019-2020 Municipal Percentage Shares for Tax Levies for Regional School Districts and Districts Merged Pursuant to P.L. 2009, c.78 (Copy to Chief Financial Officer, Assistant Chief Financial Officer)

In answer to Mayor Glidden, Councilwoman Amitai said she wanted to ask the CFO how these levies had an impact on us. Councilman Devlin asked what the elementary percent means. Councilwoman Latner voiced her understanding that these percentages are in overall terms of the high school. Mayor Glidden explained what is reported is our local school district plus our share of the high school district and that is what is added to the tax bill. Borough Clerk informed we only received the Regional percentage yesterday which is not this item.

b. MAIL LIST OF MAY 2, 2019 – Mayor Glidden asked if any member of the Council wished to address any matter or provide any comments. Item Nos. 6 and 10 were removed by Councilwoman Amitai; Item No. 8 was removed by Councilwoman Latner; Item No. 11 was removed by Councilman Devlin.

Item No. 6: Received 04/29/19, Dated 04/23/19, from John H. Moyle, P.E., Director, Division of Dam Safety & Flood Control, to Ms. Loretta Castano, Clerk; c: Via e-mail to: William McDonnell, Deputy Director, Region II Mitigation Division, John Peters, Construction Official, Stephen T. Boswell, Engineer re Borough of Closter, Bergen County, Flood Damage Prevention Ordinance, Community ID#340023; informing of need to update the Borough's current Flood Damage Prevention Ordinance to continue participation in the National Flood Insurance Program; informing of requirements and that **draft ordinance** is due by **May 17, 2019** AND Communities failing to enact the necessary floodplain management regulations by **August 28, 2019** are subject to suspension from participation in the NFIP; Also enclosed 8. M.L. 3/7/19! Color coded Sample Ordinances attached (Copy to Borough Attorney, Borough Engineer)

In answer to Councilwoman Amitai, Borough Engineer and Borough Attorney affirmed they received a copy of same and Mr. Rogan informed he has already asked Councilman Devlin to put it on the next Ordinance Committee Agenda. He explained that for most part there is certain language that is required and some that is suggested or optional. Borough Engineer informed Boswell is recommending the minimum required threshold. There is a higher standard option; for example, if the minimum build is a foot above the flood zone, the higher standard would be to build at 3 feet above. In answer to Mrs. Amitai, he said this is a related but separate issue from the stormwater projects Boswell is already working on. Councilwoman Amitai noted in the draft ordinances that the Borough Administrator is responsible for giving approval for a lot of those things. Mr. DeNicola said the Administrative Officer is responsible and should be inserted in there and Borough Attorney informed it is not necessarily the Borough Administrator. He said the Borough designates the Flood Prevention Officer and it is the Borough Engineer's understanding that it is the Construction Official.

Item No. 8: Received 04/30/19, Dated 04/30/19, from Leslie Weatherly, to Loretta Castano re Forwarded email from Ciara Doll informing "Into the Void", which was shot at the Lustron House in December 2018, will have its big screen debut on Saturday, 5/18/19, @5 p.m. at Lincoln Center (615 W 129<sup>th</sup> Street, New York, NY 10027); tickets must be purchased directly from Lincoln Center (Copy to Historic Preservation Commission)

Councilwoman Latner reminded everyone of the debut of the movie filmed at the Lustron House.

Item No. 10: Received 04/30/19, Dated 04/30/19, from [egg@dca.nj.gov](mailto:egg@dca.nj.gov) to Loretta Castano re Code Official Continuing Education letter issued by Edward M. Smith, Director of the Division of Codes and Standards, Department of Community Affairs (Copy to Borough Attorney, Construction Official)

Councilwoman Amitai asked what the deadline was for this certification; and informed the Construction Official would have reduced hours for a period of time; so she wanted to know if there was flex time on this because there was no mention of it in the letter. Mayor Glidden informed he was not aware either. Mrs. Amitai said she will try and find out.

Item No. 11: Received 05/01/19, Dated 04/22/19, from John V. Galluccio, CJC Music School, LLC, 510 Piermont Road, Closter, via electronic mail to Jim Oettinger on 4/22/19 re Music Concert – June 9, 2010 –

request for permission to use the Closter Lions Band Shell at Memorial Field on Sunday, 6/9/19 to begin approximately at 5:30 (with set up beforehand) and end approximately 7:30, for a concert to be given by various local Bergen County children dedicated to popular songs from various eras; Certificate of Insurance and Hold Harmless Agreement attached (Copy to Risk Management Consultant, Chief of Police, Borough Administrator, Recreation Director)

Councilman Devlin said this is another request for reservations or renting of a park and noted the Borough Attorney just informed that only non-profits could do it. Mr. Devlin voiced his understanding that Mr. Galluccio is asking in an individual capacity to use the band shell. Borough Attorney explained that in the past this particular thing, this request last year had more to do with some organization. This letter is not that clear as to what it is for. It says various local Bergen County children, which is a little vague. He thought that last year there was a non-profit organization affiliated with this. Councilman Devlin recalled that we had said the Closter Recreation could use it; and Mr. Rogan affirmed they can and do hold their concerts there. Borough Attorney advised this is a policy decision and said he doesn't know who would get the insurance from him; would he be taking out a policy for insurance for himself for the day or whether this is some type of organization; it doesn't say. Mayor Glidden pointed out that the request was made to Jim Oettinger, so it would be his responsibility to get all those things done because he knows. Borough Attorney advised it is the Mayor and Council's property and they approve this; not the Recreation Commission. Mayor Glidden agreed we don't have enough information to determine what type of organization this is right now. Mr. Rogan said we have no Certificate of Insurance or Hold Harmless Agreement either. Councilwoman Chung noted there is a Hold Harmless attached and said it is listed as CJC Music School so it's a private business. Borough Attorney said the Council has the right to do it but it's setting a precedent about private citizens reserving our parks for private events; and he reminded that in the past, we have always restricted it to non-profits and religious organizations. We would be opening the door to potential things but it's the Council's call as it is their property; but it's their decision what precedent they want to set going forward. Mrs. Chung suggested they go through the Recreation Commission to set this up and Mrs. Amitai said it would be wonderful if it was a community event. Borough Attorney agreed it would be better for them to play as a Recreation sponsored event and have them be one of the music shows.

5. REVIEW AND DISCUSSION OF CONSENT AGENDA ITEMS FROM REGULAR MEETING  
(Refer to Regular Meeting Agenda of May 8, 2019)

Mayor Glidden asked if any member of the Council wished to discuss any item on the Consent Agenda. Councilman Devlin referred to Item Nos. 14, 16, 17a and 22. Borough Clerk referred to Item Nos. 15 and 16.

14. RESOLUTION AUTHORIZING THE BOROUGH AUDITOR TO PREPARE A REPORT ANALYZING ECONOMIC INPUT OF PBA NEGOTIATIONS (Received from Borough Attorney 5/3/19)

Councilman Devlin cited the League of Municipalities website where you can pay money for a subscription service that will follow the trends of police contracts around the State which he felt could be very helpful in negotiations.

15. RESOLUTION AUTHORIZING AN AMENDMENT TO THE CONTRACT WITH BOSWELL ENGINEERING TO CONDUCT INITIAL PHASE OF TIER A MUNICIPAL STORMWATER PERMITTING PLAN (SP3) PER PROPOSAL DATED 4/9/19 IN AN AMOUNT NOT TO EXCEED \$5,000 FOR THE INITIAL PHASE (10 M.L. 4/11/19/Requested by Borough Attorney 5/6/19 @2:57 p.m.)

16. RESOLUTION AUTHORIZING THE DEDICATION OF OPEN SPACE FUNDS FOR THE CLOSTER NATURE CENTER DEER EXCLOSURE FENCE PROJECT IN AN AMOUNT NOT TO EXCEED \$35,000 (Requested by Borough Attorney 5/6/19 @ 2:57 p.m.)

Borough Clerk asked if Resolution No. 15 and Resolution No. 16 could be subject to approval; and the Borough Attorney advised they could vote on same tonight, but no monies could be expended until the CFO signs the Resolutions approving same.

17. MOTION APPROVING THE FOLLOWING MINUTES (Distributed 5/2/19): NO ABSTENTIONS
  - a. REGULAR MEETING HELD APRIL 24, 2019
  - b. WORK SESSION HELD APRIL 24, 2019

Councilman Devlin noted that the hearing (in the Regular Meeting Minutes) relative to Maria Passafaro was transcribed word for word; and he questioned the reason for same and Borough Clerk advised that it was testimony that involved questions and answers which is done verbatim. Borough Attorney noted that anytime a Rice Notice is involved in public session, it is a detailed transcript because a Rice Notice could lead to disciplinary action or a lawsuit. During Closed Session there is no recording of the proceedings. Mayor Glidden said the employee receiving a Rice Notice and has the right to have same in open or closed session. If it is in open session, there is a recording. Borough Clerk noted that in the past, we have had employees that chose to appear in open session and we have done verbatim testimony. Borough Attorney said there was a request already for the transcript; and as a matter of precaution, it is better practice if it is going to be done in public anyway and there is a recording, so it can be memorialized. In answer to Councilwoman Amitai he said anyone could come in and make an OPRA request for a copy of the CD.

22. MOTION GRANTING WAIVER FOR TEMPLE EMANU-EL TO HOLD TASHLICH SERVICE AT THE CLOSTER NATURE CENTER ON MONDAY, 9/30/19, AT 5:00 P.M. (15. M.L. 5/2/19/Approval received from Risk Management Consultant 5/2/19)

Councilman Devlin questioned why the Borough approves this if it's at the Nature Center and Borough Attorney informed we own the land and they only lease it so we approve it. It is an insurance requirement.

6. PROFESSIONAL REPORTS

A. BOROUGH ATTORNEY

1) REPORT RE STATUS OF ZBA DEVELOPER'S AGREEMENT FOR CRIMMINS, BLOCK 1203/LOT 5, 49 JOHN STREET AND BLOCK 1202/LOT 7, 40 JOHN STREET (2. M.L. 1/25/18) – Borough Attorney reported he did receive the Developer's Agreement which he is in the process of reviewing so he will be able to report back to the Council; and from the preliminary review it looks fine.

Councilwoman Amitai questioned if this was the agreement that was supposed to have the flower pots to differentiate between the residential and commercial area. Mr. Rogan advised he was not aware; but from his understanding, both agreements were to have something to distinguish between the residential zone and the back of the property which was granted by Zoning Board variance to be used for commercial purposes. He informed he had not specifically looked for that condition but he presumes it is since that was a big issue for the Board.

2) REPORT RE STATUS OF ZBA DEVELOPER'S AGREEMENT FOR WIGGERS, BLOCK 1203/LOTS 1, 2, 3 & 4, 51 & 63 JOHN STREET (14. M.L. 4/19/18) – Mr. Rogan reported he continues to follow up with the Zoning Board and hasn't received anything yet.

3) STATUS REPORT RE ZBA DEVELOPER'S AGREEMENT FOR PIERMONT ROAD CLOSTER, LLC, BLOCK 1608, LOT 1, 597 PIERMONT ROAD (7. M.L. 10/25/18) – Borough Attorney reported he continues to follow up with the Zoning Board on this and hasn't received anything yet.

4) REPORT – Borough Attorney reminded there is a capital resolution on the Agenda tonight for the Deer Fence and reminded an ordinance will need to be introduced at the next meeting. He explained that to spend any money out of capital it must be done by ordinance and this resolution simply expresses the wishes of the Council as to whether they have any interest in supporting the project or not. If there is interest, he will prepare the ordinance for the next meeting.

Borough Attorney reported a lot has gone on over the past few weeks; and requested a Closed Session to discuss personnel, PBA negotiations, contract negotiations and potential litigation.

6. PROFESSIONAL REPORTS (Continued)

B. BOROUGH ENGINEER

1) STATUS REPORT RE SWIM CLUB PHASE II CONTAMINATION INVESTIGATION (Authorized RM 7/9/14) 5/4/18 – Borough Engineer reminded Boswell submitted a proposal on 5/4/18; and it is his understanding it is still pending with the Borough as to what they want to do with the property and come up with funding for the project. In answer to Mayor Glidden, he said they could not proceed with the cleanup as that is what this proposal was for; and he explained the grant monies are recouping the funds once you have spent them to do the work. The money for the proposal and the cleanup have to be put out up front; and once it's completed, it would be reimbursed. The Mayor voiced his understanding that at this point they needed to have a discussion on how they want to proceed; and Mr. DeNicola affirmed same. Borough Attorney noted funding is included in the Bond Ordinance that is being introduced this evening; and Mr. DeNicola reminded that Boswell still needs to be authorized to proceed. The Mayor asked the Borough Attorney to have a Resolution authorizing same for the next meeting.

2) STATUS REPORT RE FOLLOWING PB DEVELOPER'S AGREEMENT:

a. BLOCK 1607/LOT 1 & BLOCK 1310/LOT 2 (CLOSTER MARKETPLACE (EBA) LLC AND CENTENNIAL AME ZION CHURCH) (Approved RM 4/22/15) – Borough Engineer informed that this project is not the one that is in the Mail List. That request was for Chase Bank and they were wondering about the status of the return of their Performance Bond. Mr. DeNicola recalled everything was fine on his end and he authorized its return about a year ago. He said he will follow up with the Construction Official to see if there are any outstanding issues. In answer to Councilwoman Amitai he reminded that the Chase Bank was a separate Developer's Agreement. He explained the Performance Bond for Edens has not been released yet not because there are still vacant stores but because some of the requirements have not been met to date. He has also not yet seen a Maintenance Bond from them.

3) STATUS REPORT RE EMERGENCY REPAIRS TO BE MADE AT DWARSKILL BRIDGE ON BLANCH AVENUE ALONG THE NORWOOD BORDER (Old Business -WS 5/23/18) – Mr. DeNicola reported the Borough Attorney sent a letter to the County requesting a joint meeting between Closter, Norwood and the County. To the best of his knowledge, there has been no response. Mr. Rogan informed he sent an additional letter a week ago.

4) STATUS REPORT RE MS4 STORMWATER OUTFALL MAPPING (Authorized RM 8/22/18) – Borough Engineer reported this project is almost complete with three (3) outfalls left. Two (2) they cannot locate; and they have DPW Superintendent on the case to try to find them. They are located near the Tenakill pedestrian bridge by Durie Avenue and the third one is behind the reservoir, so we will need access to that and Suez will handle that.

5) REPORT RE SPCC PLAN 5 YEAR RECERTIFICATION PROGRAM CLOSTER DEPARTMENT OF PUBLIC WORKS (Authorized RM 4/10/19) – Mr. DeNicola reported this should be completed prior to the next meeting and is required every five (5) years.

6) REPORT – Borough Engineer informed he had the following to report:  
a. Seth Schwinger, at the corner of Hickory Lane and Piermont Road, called him and apparently his wife ran into the guiderail that was placed near the brook between 10-15 years ago and damaged her car. At Councilwoman Amitai's request, he went to inspect the guiderail and noted it was damaged several years ago as indicated by the decay on the actual hardware as well as the post. He asked the DPW Superintendent to take a look at it; and since it's beyond the DPW's capabilities, he asked him to place cones around it in the interim. He suggested that we add this as an addendum to our Road Program and have the contractor go and fix the end terminal. It will not function properly if it is damaged. He also reviewed the alternate design sent to him by the Schwingers and he informed it is absolutely not standard under DOT guidelines. In answer to Mrs. Amitai, he reminded her that the guiderail has been that way for about 15 years; and this is the first time Mrs. Schwinger has hit it. Councilwoman Latner explained she only hit it because she had to veer out of the way when someone else was making the turn. In answer to Mrs. Amitai, Borough Engineer explained if you shorten it now, you're exposing the stream to a vehicle running off the road and into the stream. He reiterated that the DOT and the FHWA have very strict standards for guiderails and there are legal issues involved as well.



6. PROFESSIONAL REPORTS (Continued)

B. BOROUGH ENGINEER (Continued)

6) REPORT (Continued)

b. Regarding the Flood Damage Prevention Ordinance, he reminded the State asked for a draft of the ordinance by May 17th. Borough Attorney affirmed and explained he wanted the Ordinance Committee to have some input on the discretionary language. He has no problem adding the mandatory language immediately in the interim. What he will do is prepare a draft and reserve our rights for options as the Committee will not be able to meet before then.

c. Regarding the Road Program, Borough Engineer noted we will be introducing the Bond Ordinance tonight and asked what the soonest date the bid could be awarded. Borough Clerk informed the public hearing and adoption is scheduled to be held on June 12<sup>th</sup>, and the estoppel period would be 20 days after publication of the adopted ordinance, so we're looking at early July; but she said she would follow up with him tomorrow on the exact date. Mr. DeNicola said we could bid during that time but not award the project until the estoppel has passed. He recalled that the Borough Administrator has been provided paperwork from the Police Department regarding Railroad Avenue easements and asked if the Mayor knew the status of same. Mayor Glidden voiced his understanding that the Administrator had gotten verbal approval. Borough Engineer said there should be easements sent through the Police Department. In answer to Councilwoman Amitai, he explained the Road Program would be modified to include this work. Mayor Glidden said he would be speaking with the Administrator tomorrow.

d. Councilman Devlin and the Council had asked him to look into an issue with the Construction Code Official; and after consulting with the Department, Mr. Peters expressed his opinion that it is a Code Enforcement Issue, not a Construction Official issue. He was also told that technically the Code Enforcement Official falls under the Administrator although he works out of the Construction Office. The Administrator would have to direct the Code Enforcement Official to see the ordinance through to its fruition, meaning enforcing it because right now it is not being enforced. The other issue is that the Code Enforcement Official has limited hours; and there's no way he can do CCO's, Shade Tree and everything else. The Construction Official offered to come before the Council to discuss the issue if need be. Councilman Devlin asked if they could set up a meeting to get the Borough Engineer, Construction Official and Shade Tree Commission in the same room so they can all talk about how to accomplish a checklist for the Shade Trees. Councilwoman Amitai informed the Building Department met yesterday; and Mr. Peters said he has no problem adding it to the checklist.

At this time, Mayor Glidden informed there would be a Closed Session item on this topic.

7. REPORTS

A. BOROUGH ADMINISTRATOR – Mayor Glidden informed Leslie Weatherly provided a written update to the Borough Clerk and asked Ms. Castano to report on same.

1) STATUS REPORT RE FOLLOWING INSURANCE MATTER(S):

for the following Mail List requests re Insurance:

a) Closter Recreation Commission:

1. Wounded Warrior Softball Game (13. M.L. 5/17/18) “Requires Indemnification, Certificates of Insurance and Hold Harmless Agreements”; to be held Sat. 6/1/19 @ 7:30 p.m. at Memorial Park - *Received & Approved 5/7/19 LW.*

2. Food Truck Event (16. M.L. 1/10/19) Discussed @ WS 1/23/19 –“Requires Indemnification, Certificates of Insurance and Hold Harmless Agreements”; to be held Sat. 6/15/19 from 11 a.m. to 7 p.m. @ Memorial Park – *Requested 4/1, 4/15, 5/1; no info provided; advised it will be followed through after 5/15/19.*

3. 2019 Summer Concert Series (9d. M.L. 1/17/19): Friday nights @ Closter Lions Band Shell/Memorial Park at 7:30 p.m.: 6/14/19; 6/21/19; 6/28/19; 7/12/19; 7/19/19 *Pending receipt of band information.*

4. 2019 Annual Coaches Association Barbeques (9e. M.L. 1/17/19): Fri. 5/24/19 (Rain Date: Sat. 5/25/19); Fri. 7/5/19 (Rain Date: Sat. 7/6/19); Fri. 8/30/19 (Rain Date: Sat. 8/31/19) – *See Resolution #13 RM Agenda 5/8/19- this item can be removed from future reports.*

7. REPORTS (Continued)

A. BOROUGH ADMINISTRATOR (Continued)

2) STATUS REPORT RE FOLLOWING CONTRACTS:

a. SHARED SERVICES:

- 1) COUNTY OF BERGEN for THE SHORT TERM EMERGENCY SHARING OF FIRE APPARATUS (Approved RM 8/22/18)

3) STATUS REPORT RE FOLLOWING GRANTS:

a. FILED

1. 2019 NEW JERSEY DEPARTMENT OF TRANSPORTATION LOCAL FREIGHT IMPACT FUND (LFIF) GRANT FOR THE RAILROAD AVENUE PROJECT (Grant ID LFIF-2019-Railroad Avenue-00001) Approved RM 12/20/18

*Application filed pending at DOT.*

2. 2019 BERGEN COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT FOR THE CLOSTER SENIOR CENTER PARKING AREA LIGHTING PROJECT IN THE AMOUNT OF \$42,980.00 (Approved RM 2/13/19) - *Pending notification.*

b. AWARDED - To be announced by Administrator

1. STATUS REPORT RE FY 2018-2019 BERGEN COUNTY COMMUNITY DEVELOPMENT GRANT IN THE AMOUNT OF \$4,500.00 FOR SENIOR WELLNESS (Notification of Award rec'd 18. M.L. 10/4/18) - *In process.*

2. 2017 BERGEN COUNTY OPEN SPACE TRUST FUND MATCHING GRANT FOR THE RUCKMAN PARK WALKING PATH LIGHTING PROJECT PHASE II IN THE AMOUNT OF \$29,532.00 (Authorized RM 6/28/17/Notification of award dated 9/19/18 rec'd from Administrator's Office 15. M.L. 12/13/18) - *Pending Grant application*

*Grant application*

3. 2019 NEW JERSEY DEPARTMENT OF TRANSPORTATION LOCAL AID GRANT FOR THE RAILROAD AVENUE, NAUGLE STREET AND OLD CLOSTER DOCK ROAD PROJECT (Grant ID MA-2019-Railroad Ave., Naugle St. & Old Closter Dock Road-00278) Approved RM 9/26/18/Notification of award dated 3/29/19 in the amount of \$222,000 (5. M.L. 4/4/19) - *Received \$222,000 – Status*

*Budget? Refer to Engineer/CFO? – Borough Engineer reported this will be resolved tonight as he will be preparing the bid specifications. He asked the Borough Clerk if the original Resolution authorized the bidding process and she informed she would follow up with him.*

c. TO BE FILED - To be announced by Administrator

4) FOLLOW UP REPORT RE 2018 UNFINISHED BUSINESS

- a. MEL/JIF Land Use Liability Joint Meeting with Planning Board and Zoning Board of Adjustment (Discussed at WS 7/11/18/WS 2/13/19)

*Planning Board met 5/4 – received list for JIF/MEL – Planning Bd complete. Zoning Board to meet 5/11 pending meeting of Zoning Bd 5/11/19.*

5) REPORT

1a) Closter Recreation Commission

1. Wounded Warrior – *Rec'd 5/7/19, Approved 5/7/19/Given to Boro Clerk 5/7/19*  
2. Food Truck Event - *no information provide as of 5/7/19; see note above for requests*  
3. 2019 Summer Concert Series – *emailed twice w/forms; partial receipt; pending other receipts*  
4. 2019 Annual Coaches Picnic – *See Resolution #13 on 5/8/19 Agenda*

2. Status Report re Following Contracts – Shared Services – *Pending receipt of document from County 8/22/18*

At this time, the Borough Clerk recalled a previous conversation with the Mayor when he questioned about all of the insurance items and he affirmed he now appreciates all of it. She explained there has also been a transition from “Outlook” to “Gmail” and there have been items lost in the process; so everyone is doing their best to follow through.

7. REPORTS (Continued)

B. BOROUGH CLERK

1) REPORT RE 2019 APPOINTMENTS – Ms. Castano reported open appointments are being maintained on the Regular Meeting Agenda.

2) REPORT RE 2019 OATHS OF OFFICE – Ms. Castano reported Oaths are current.

3) STATUS REPORT RE 2019 LICENSES – Borough Clerk reported Borough Licenses are current; Cinemex is still obtaining Ad Interim permits for license year 2018-2019 as they have still not received Tax Clearance for renewal. Their attorney’s office has been asking us what needs to be done and we have referred them to the Division of Alcoholic Beverage Control and the Division of Taxation. It is not the Borough’s determination and she had hoped something would have been done by now.

Renewal of 2019-2020 Liquor Licenses has commenced. Memo was sent to Borough Officials asking them to make the customary inspections of all the licensed premises by 5/30/19. The Division of Taxation has not issued Tax Clearance Certificates for renewal as of 5/7/19. The licensees are following through with the required procedures.

4) REPORT RE 2019 MEETING DATES – Ms. Castano reported Meeting Dates are current.

5) REPORT RE CODIFICATION OF 2018 ORDINANCES – Borough Clerk reported approval for Supplement No. 25 was sent to General Code and we await the shipment of same. We have received some inquiries that have been forwarded to our Borough Attorney for review and response.

6) REPORT RE 2018 UNFINISHED BUSINESS – Ms. Castano reported her office is still too busy to delve into the Do Not Knock Registry; and will coordinate with the Borough Attorney whose office has begun work on same. The transition from Outlook to Google is holding us back at this time.

7) REPORT RE ELECTIONS – Borough Clerk certified the Official Primary ballot on 4/19/19 before 3 p.m. On 5/6/19 she informed the candidates by mail of the date the Logic & Accuracy Test will be held at the Voting Machine Warehouse in Carlstadt on Friday, 5/17/19 @ 10 a.m. The voting machines will be available for review from 9 a.m. to 3 p.m. The last day to register to vote is Tuesday, 5/14/19, for the Primary Election to take place on Tuesday, 6/4/19. Our office will be open to the public from 9 a.m. until 9 p.m. that day and all new voter registrations have to be hand delivered to the County the next morning by 11 a.m.

8) REPORT – Ms. Castano informed she would continue to report of the status of OPRA Requests. The current tally of OPRA Requests for 2019 is 115 as of 5/7/19; 67 as of 5/7/18; and 67 as of 5/7/17. Requests continue to increase. Councilman Devlin asked how much in special service charges the Borough Clerk’s office has collected or any projected for agency operations. Ms. Castano said she would follow up with Mr. Devlin, but ultimately our office clarifies the request and forwards it to other departments primarily the Construction Office. In answer to the Borough Clerk, Chief Kaine reported he has not received more requests for MVA reports than usual. Fire Chief Lupardi informed the Fire Department has received a lot for oil tanks. Borough Attorney voiced his concerns that the biggest problem he sees is companies and realtors using OPRA to do their research - lawyers are doing it to chase down people to solicit business and he feels it’s been clouded from the original intent of open and transparent government to a free way to get advertising. Councilman Devlin informed a recent revision to the law was introduced and voiced his opinion they may like it. In answer to Ms. Castano, he informed it is proposed to be able to charge companies for that kind of information no matter what. Borough Attorney and Borough Clerk were pleased to hear same. Ms. Castano expressed her frustration that all of this work is being done at no cost because choice of form of delivery of records is usually done by email and fax, which is free. She respects the right everyone has to transparency but feels that when our services are free, we are being used by not being compensated for our time.

C. CHIEF OF POLICE

1) REPORT – Chief Kaine informed the Monthly Report was delayed as there are still waiting for numbers from the Court Administrator. The Department conducted a DWI roadblock on Saturday night on Closter Dock Road and Piermont Road which was funded by the State Drunk Driver Enforcement Fund so there is no cost to the Borough. They wrote approximately thirty (30) tickets and had two (2) drug arrests. The detail ran from 9 p.m. to 2:30 a.m. and then the rain came so by the time they cleaned up it was 3 a.m. The Distracted Driver detail was funded with a \$5,500 grant from the State and they conducted 257 motor vehicle stops, issued 111 tickets and had one (1) drug arrest.

7. REPORTS (Continued)

C. CHIEF OF POLICE (Continued)

The Chief reported the CSX railroad crossing project has been delayed by one week due to the company claiming they were short materials or something. The sign board, Facebook and Twitter will be updated to show the May 18<sup>th</sup> start date. He said he was informed by the County today that Piermont Road between Homans Avenue and Ruckman Road will be closed for paving within the next 30-45 days.

Chief Kaine reported the Department is ready for the Memorial Day Parade. Detectives will be attending the PTO Fair with the new fingerprint machine; and they will be fingerprinting the juveniles and providing the printouts to the parents in case something ever happens.

In answer to Councilman Devlin regarding the drug arrests, Chief Kaine previously mentioned he clarified they were marijuana arrests.

Borough Engineer referred to the north approach of Schraalenburgh Road to Old Hook Road and noted they did a temporary right and (straight) through lane pavement marking and then they removed the through lane striping but they left the sign up. The Chief informed they are going to repaint it because they are going to keep both. It wore off because it was a temporary marking and they said once the warmer weather comes, they will put it back up.

D. MAYOR

1) REPORT – Mayor Glidden reminded of the following upcoming dates:

Monday, May 27<sup>th</sup> - Memorial Day Parade with Memorial Service followed by refreshments at the Elks;

Friday, May 31<sup>st</sup> - there will be a Beefsteak Dinner at the Elks that will benefit the Wounded Warriors who are playing in that game;

Saturday, June 1<sup>st</sup> at 10 a.m. - is the annual Jack In The Box Bike-a-thon in the front of Closter Commons;

Saturday, June 1<sup>st</sup> at 4 p.m. - there will be the dedication for Al Baffa at Memorial Park;

Saturday, June 1<sup>st</sup> at 5 p.m. - is the PBA Softball Game; and at 7:30 p.m. is the Wounded Warriors. He wanted to remind everyone that this will be a big event in Closter and we will get a lot of people coming in.

Sunday, June 2<sup>nd</sup> - there will be a pancake breakfast at the Elks to benefit the Wounded Warriors as well.

8. OLD BUSINESS

a. CONTINUED DISCUSSIONS RE THE FOLLOWING:

1) Borough Attorney report re consultation with Borough Engineer re follow up on status of **EMERGENCY REPAIRS TO BE MADE AT DWARSKILL BRIDGE ON BLANCH AVENUE ALONG THE NORWOOD BORDER** (Requested by Mayor WS 12/12/18/Discussed at WS 12/20/18, WS 1/9/19, WS 1/23/19, WS 2/13/19, WS 2/27/19, WS 3/13/19, WS 3/27/19; WS 4/10/19 and WS 4/24/19

Borough Attorney advised that he has spoken to the Norwood Borough Engineer and we have sent a letter to a different individual at the County to schedule a meeting. Norwood has provided some dates and we are waiting to hear back from the County.

9. NEW BUSINESS

Councilwoman Witko referred to an e-mail relative to a New Jersey Motor Vehicle Mobile Unit and Mayor Glidden noted that we are trying to schedule dates for Closter.

Councilwoman Amitai referred to a Building Department meeting and asked how a meeting could be coordinated with all of the people relative to a Road Opening Ordinance so they could move it forward. Borough Engineer said he would send out an invite on same to see when everyone is available and they'll start there; Mayor Glidden offered to do so as well. Relative to Code Enforcement, Councilwoman Amitai said more help is needed; and she asked that consideration be given to hiring someone for 10 to 12 hours a week to conduct inspections. Mayor Glidden said it is hoped that the Borough would have a temporary administrator in the next couple of weeks and he does realize this is needed.

Councilwoman Amitai referred to trucks on Hickory Lane; and Mayor Glidden noted that if a truck is coming to a destination, we cannot stop them; and limitation on the size of trucks is only possible when they are traveling through the Borough.

Councilwoman Latner noted that on Saturday, May 11<sup>th</sup> the Northern Valley Coalition is having a talent show at 7:30 p.m. at the Northern Valley - Old Tappan auditorium. Mayor Glidden announced that he is one of the judges.

Councilman Devlin announced that Judge Geiger has been nominated for a Supreme Court Judgeship. He saw it on the Senate Agenda for Monday and anticipated we will most likely be losing our Judge.

Councilwoman Amitai referred to previous discussions to include the MacBain Farm on the ROSI list; and Borough Attorney said he would have information on only the designation of the house at the next meeting. He reported the ROSI list has not been fully discussed yet as he cautioned that if same is put on the ROSI list, the Borough would never be able to sell it.

10. OPEN MEETING TO THE PUBLIC FOR ANY MATTER PER NJSA 10:4-12(A) (SUBJECT TO A 5-MINUTE LIMIT PER GENERAL RULE NUMBER 11) EXCEPT FOR ITEMS SCHEDULED FOR PUBLIC HEARING AT THE REGULAR MEETING

Mayor Glidden opened the meeting to the public.

Sophie Heymann (14 Garry Road) referred to property maintenance and said not enough professional hours are being devoted to same. The Planning Board sub-committee had a meeting; and it was unanimous that property maintenance is being neglected; and same impacts real estate values. She recommended that we organize more help for the Department. She noted that 13 towns in the State have developed ordinances on banning plastics. This was brought up to the Council three years ago and nothing has happened. She recalled that David Barad has followed through on this in the past providing sample ordinances. Councilwoman Amitai referred to pesticide free communities and questioned if anyone had any information on same. Mayor Glidden explained that would be very difficult as almost everyone uses pesticides of some sort. Borough Engineer asked Councilwoman Amitai to let the Hickory Lane residents know the guiderail issue will be addressed this Summer during the Road Program.

Steve Isaacson, 97 Columbus Avenue questioned the scheduling of the Land Use Board meeting and was advised that Rose Mitchell was working on same. He referred to the increase in Debt Service from 2018 to 2019 and then noted, after he reviewed the figures, that same went down. Relative to Vervalen, Borough Engineer said that the County would be funding the construction and the Borough would pay for design and easement acquisition. Relative to the paving of Knickerbocker Road, Borough Engineer advised that the County has not begun the project as yet; and there is no schedule for same at this time. Mr. Isaacson suggested a robo call relative to the work being done on the (CSX) railroad crossing and the schedule for same. He said he has many issues with the Tax Assessment Department noting that the Tax Assessor does not talk to the public and does not meet with the public unless it is during posted hours. He felt hours should be increased and there should be private appointments. Borough Attorney said we hired a company to do a re-evaluation not to be the Tax Assessor. He explained the Assessor assesses all of the homes and businesses in town. The concept of rolling assessment is to do a rolling re-evaluation. Mr. Rogan affirmed that everybody gets reassessed every year; and about 20% of the town gets reexamined every year; and the

CLOSTER MAYOR AND COUNCIL  
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reason is so that everybody stays even. Mr. Isaacson cited an increase in his tax assessment for his house where no work had been done and his appeal was denied by Appraisal Associates. Borough Attorney advised that he had the right to go to the County Board. He also noted that the Assessor's job is to make sure every house is equalized with every other house and not be an appellate panel to second guess a re-evaluation company. He recommended that if you are questioning the revaluation, you must file an appeal of the reval with the County. If you are questioning a reassessment, you must meet with the Assessor. The Assessor cannot overrule a revaluation. They are professional appraisers and Ms. Mattiace is an Assessor. Mr. Rogan wanted to clarify that Mr. Isaacson wanted the Assessor's hours increased so he could meet with her and he affirmed same. Borough Attorney said he would speak to the Assessor's Assistant about appointment scheduling.

11. DISCUSSION OF PUBLIC COMMENTS, IF APPROPRIATE
12. ANY OTHER MATTER WHICH MAY PROPERLY COME BEFORE THE GOVERNING BODY
13. ADJOURNMENT

Motion to adjourn the Work Session at 9:15 p.m. was made by Councilwoman Latner, seconded by Councilman Yammarino and declared unanimously carried by Mayor Glidden.

Provided to the Mayor and Council  
on May 16, 2019 for approval  
at the Regular Meeting to be held  
May 22, 2019

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Loretta Castano, RMC  
Borough Clerk

Prepared by Carol A. Kroepke  
and Arlene Marie Gray, RMC, utilizing  
recording and the Borough Clerk's  
notes

Approved at the Regular Meeting held May 22, 2019  
Consent Agenda Item No. 18b