

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

REGULAR MEETING MINUTES – MARCH 27, 2019 - 7:30 P.M

Mayor Glidden called the meeting to order at 8:41 p.m.

1. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Annual Notice of Meetings which was published in The Record and The Star Ledger on January 9, 2019, was posted on the Municipal Clerk’s bulletin board and has remained posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

2. ROLL CALL

The following persons are present:

- Mayor John C. Glidden, Jr.
- Councilpersons Scott Devlin, Alissa Latner, Dolores Witko, Joseph Yammarino,
Jannie Chung and Victoria Amitai
- Borough Administrator, Arthur Braun Dolson
- Chief Financial Officer, Joseph Luppino
- Borough Attorney, Edward T. Rogan
- Borough Clerk, Loretta Castano
- Borough Engineer, Nick DeNicola
- Chief of Police, Dennis Kaine

3. MAYORAL PRESENTATION(S)

PROCLAMATION DECLARING 2019 U DRIVE. U TEXT. UPAY. DISTRACTED DRIVING
CRACKDOWN APRIL 1 – 21, 2019 (Requested by Administrator’s office 3/25/19)

4. PRESENTATION(S)

RECOGNIZING NORTHERN VALLEY JUNIOR NORSEMEN CHAMPIONSHIP TEAMS
(Requested by Director of Recreation 3/18/19) – This presentation was addressed during the Work
Session.

4a. AT 8:00 P.M. OR AS SOON THEREAFTER AS THE MATTER MAY BE HEARD –

INTRODUCTION OF THE 2019 MUNICIPAL BUDGET AND RELATED RESOLUTIONS
PUBLIC HEARING – 4/24/19 @8:00 P.M. OR AS SOON THEREAFTER AS THE MATTER
MAY BE HEARD (Received from Auditor 3/27/19 @2:10 p.m.)

Motion introducing the 2019 Municipal Budget was made by Councilman Yammarino,
seconded by Councilwoman Latner .

BEFORE ROLL CALL VOTE, Councilman Devlin said he thought the 3.6% increase is rather high and
he would like to see a more reasonable level; but he would vote to introduce the Budget.

Said Motion was declared carried by Mayor Glidden upon the affirmative vote of Councilpersons
Devlin, Latner, Witko, Yammarino, Chung and Amitai.

5. MAYORAL APPOINTMENTS TO BOARDS AND COMMISSIONS (Not made at the Reorganization
Meeting held 1/2/19):

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>MAYOR GLIDDEN'S APPOINTMENT</u>	<u>TERM</u>	<u>EXPIRES</u>
*Environmental Commission				
Member	<u>Jeffrey Lee</u> (Declined Appointment)	<u>NO APPOINTMENT</u>	3 Years (Unexp. MacDonald)	31-Dec-20
Associate Member	<u>Jeffrey Lee</u>	<u>NO APPOINTMENT</u>	1 Year	31-Dec-19
*Planning Board				
Alternate No. 1	<u>Melissa Corso</u> (Resigned 3/11/19)	<u>NO APPOINTMENT</u>	2 Years (Unexp. Corso)	31-Dec-20
*Shade Tree Commission				
Alternate No. 2	<u>Tsun Tam</u>	<u>NO APPOINTMENT</u>	4 Years (Unexp. Tam)	31-Dec-19

ORDINANCES

6. INTRODUCTION OF THE FOLLOWING ORDINANCES - PUBLIC HEARING AND ADOPTION – 4/24/19 @ 8 P.M. OR AS SOON THEREAFTER AS THE MATTER MAY BE HEARD:

- a. ORDINANCE NO. 2019:1253, “AN ORDINANCE AMENDING CODE CHAPTER 53 TO DESIGNATE THE POSITION OF PURCHASING AGENT PURSUANT TO N.J.S.A. 40A:11-9” (Received from Borough Attorney 3/21/19)

Motion approving introduction of Ordinance No. 2019:1253 was made by Councilman Devlin, seconded by Councilwoman Latner and declared carried by Mayor Glidden upon the affirmative vote of Councilpersons Devlin, Latner, Witko, Yammarino, Chung and Amitai.

- b. ORDINANCE NO. 2019:1254, “AN ORDINANCE TO AMEND CODE CHAPTER 50-29 C(1)(e) “ORGANIZATION OF DEPARTMENT: PROMOTIONS: CHAIN OF COMMAND” (Received from Borough Attorney 3/21/19)

Motion approving introduction of Ordinance No. 2019:1254 was made by Councilman Devlin, seconded by Councilwoman Latner and declared carried by Mayor Glidden upon the affirmative vote of Councilpersons Devlin, Latner, Witko, Yammarino, Chung and Amitai.

7a. VOTE ON CONSENT AGENDA ITEMS

Motion approving the Consent Agenda minus Item No. 12 was made by Councilwoman Latner, seconded by Councilman Yammarino and declared carried by Mayor Glidden upon the affirmative vote of Councilpersons Devlin, Latner, Witko, Yammarino, Chung and Amitai.

RESOLUTIONS

8. RESOLUTION APPROVING ISSUANCE OF AD INTERIM PERMIT NO. 10 FOR PLENARY RETAIL CONSUMPTION LIQUOR LICENSE NO. 0207-33-006-009 (CINEMEX)
9. RESOLUTION ENDORSING SUBMISSION OF THE 2018 MUNICIPAL RECYCLING TONNAGE GRANT APPLICATION DESIGNATING CAROLE DACEY TO ENSURE PROPER FILING OF SAID APPLICATION (Requested by Carole Dacey 3/12/19)
10. RESOLUTION GRANTING PERMISSION TO BERGEN COUNTY MOSQUITO CONTROL DIVISION TO PERFORM AERIAL SPRAYING DURING THE 2019 MOSQUITO BREEDING SEASON AND AUTHORIZING LETTER AS REQUESTED (Received from Borough Attorney 3/21/19)
11. RESOLUTION AUTHORIZING THE CLOSTER ENVIRONMENTAL COMMISSION’S ANNUAL CLEAN UP DAY EVENT ON APRIL 6, 2019 AND FOR THE PLACEMENT OF SIGNS COMMENCING THE WEEK OF MARCH 11, 2019 (Received from Borough Attorney 3/21/19)
12. RESOLUTION AUTHORIZING EMERGENCY TEMPORARY APPROPRIATIONS (Received from Assistant CFO 3/20/19) ****REQUIRES 2/3 MAJORITY VOTE****
13. TAX REIMBURSEMENT CERTIFICATION OF SUBMISSION OF EXPENDITURE FOR TAXES PAID PURSUANT TO THE RECYCLING ENHANCEMENT ACT, P.L. 2007, c. 311, IN 2018 IN THE AMOUNT OF \$9,896.28 (Requested by Carole Dacey 3/20/19)
14. A RESOLUTION AUTHORIZING THE SALE OF SURPLUS PERSONAL PROPERTY NO LONGER NEEDED FOR PUBLIC USE ON AN ONLINE AUCTION WEBSITE (Received from Administrator’s office 3/21/19)

MOTIONS

15. MOTION APPROVING THE FOLLOWING MINUTES (Distributed 3/21/19): NO ABSTENTIONS
- a. REGULAR MEETING HELD MARCH 13, 2019
- b. WORK SESSION HELD MARCH 13, 2019
16. MOTION APPROVING THE FOLLOWING **SALARIED** APPOINTMENTS NOT MADE AT THE REORGANIZATION MEETING HELD 1/2/19:

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
Temporary and Part-Time Clerical				
(Finance)	<u>VACANT</u>	<u>NO APPOINTMENT</u>	1 Year	31-Dec-19

CLOSTER MAYOR AND COUNCIL
 REGULAR MEETING MINUTES – MARCH 27, 2019 – 7:30 P.M.

17. MOTION APPROVING THE FOLLOWING APPOINTMENTS TO BOARDS AND COMMISSIONS NOT MADE AT THE REORGANIZATION MEETING HELD 1/2/19:

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
Food and Assistance Board				
Member	<u>VACANT</u>	<u>NO APPOINTMENT</u>	2 Years (Unexp. Vacant)	31-Dec-19
Member	<u>VACANT</u>	<u>NO APPOINTMENT</u>	2 Years (Unexp. Vacant)	31-Dec-19
Historic Preservation Commission				
Alternate No. 2	<u>VACANT</u>	<u>NO APPOINTMENT</u>	2 Years (Unexp. Vacant)	31-Dec-19
Improvement Commission				
Alternate No. 2	<u>Mor Gil Hefetz</u>	<u>NO APPOINTMENT</u>	2 Years	31-Dec-20

18. REPORTS
 (None received at the time of preparation of this Agenda)

7b. VOTE ON ITEMS REMOVED FROM THE CONSENT AGENDA

12. RESOLUTION AUTHORIZING EMERGENCY TEMPORARY APPROPRIATIONS (Received from Assistant CFO 3/20/19) ****REQUIRES 2/3 MAJORITY VOTE****

Motion of approval was made by Councilman Yammarino, seconded by Councilwoman Latner and declared carried by Mayor Glidden upon the affirmative vote of Councilpersons Devlin, Latner, Witko, Yammarino, Chung and Amitai.

19. OPEN MEETING TO PUBLIC FOR ANY MATTER, PER N.J.S.A. 10:4-12 (a)
 (Subject to 5-minute limit per By-Laws General Rule No.11)

Mayor Glidden opened the meeting to the public. No one wishing to be heard, Mayor Glidden closed the meeting to the public.

20. ANY OTHER MATTER WHICH MAY COME BEFORE THE GOVERNING BODY

At this time, Mayor Glidden referred to the following Agenda Item:

3. “MAYORAL PRESENTATION(S)”

PROCLAMATION DECLARING 2019 U DRIVE. U TEXT. UPAY. DISTRACTED DRIVING CRACKDOWN APRIL 1 – 21, 2019” The Mayor read the Proclamation and so declared.

24a. Motion approving the following Closed Session Resolution at 8:49 p.m. was made by Councilwoman Latner, seconded by Councilwoman Witko and declared carried by Mayor Glidden upon the affirmative vote of Councilpersons Devlin, Latner, Witko, Yammarino, Chung and Amitai.

OMNIBUS OPEN PUBLIC MEETINGS ACT RESOLUTION authorizing the governing body pursuant to N.J.S.A. 10:4-12 to exclude the public from the next portion of the meeting in order to permit the governing body to discuss per N.J.S.A. 10:4-12.(b)(7) “Pending or anticipated litigation or contract negotiations” and N.J. S.A. 10:4-12(b)(8) “A matter involving public employees”; and that the items under discussion in the closed meeting would be disclosed to the public at the conclusion of the matters which should be within 10 to 12 weeks.

Mayor Glidden resumed the Regular Meeting at 9:54 p.m.

21. ADJOURNMENT

Motion to adjourn the Regular Meeting at 9:58 p.m. was made by Councilwoman Latner, seconded by Councilwoman Witko and declared unanimously carried by Mayor Glidden.

Provided to the Mayor and Council
on April 4, 2019 for approval at the
Regular Meeting to be held
April 10, 2019

Loretta Castano, RMC
Borough Clerk

Prepared by Carol A. Kroepke
utilizing recording and Borough Clerk's
notes

Approved at the Regular Meeting held April 10, 2019
Consent Agenda Item No. 14a

BOROUGH OF CLOSTER

PROCLAMATION

**2019 U DRIVE. U TEXT. UPAY.
DISTRACTED DRIVING CRACKDOWN
APRIL 1 – 21, 2019**

WHEREAS, distracted driving is a serious, life-threatening practice that is preventable; and

WHEREAS, distracted driving can result in injuries and deaths to all road users (motorists, pedestrians and bicyclists); and

WHEREAS, distracted driving occurs when drivers divert their attention away from the task of driving to focus on another activity instead; and

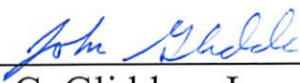
WHEREAS, in 2016 alone distracted driving-related crashes resulted in 3,450 deaths and 391,000 injuries on our nation's roads; and

WHEREAS, the State of New Jersey will participate in the nationwide Distracted Driving 2019 Crackdown from April 1 – 21, 2019 in an effort to raise awareness and decrease driver distraction through a combination of enforcement and education; and

WHEREAS, the national slogan for the campaign is UDrive. UText. UPay; and

WHEREAS, a reduction in distracted driving in New Jersey will save lives on our roadways;

NOW, THEREFORE, I, John C. Glidden, Jr., Mayor of the Borough of Closter, County of Bergen, State of New Jersey, do hereby proclaim the Borough of Closter's support for the Distracted Driving 2019 Crackdown both locally and nationally from April 1 – 21, 2019 and pledges to increase awareness of the dangers of distracted driving.



John C. Glidden, Jr.
Mayor

Attest:

Loretta Castano, Borough Clerk

**BOROUGH OF CLOSTER
BERGEN COUNTY, NEW JERSEY
INTRODUCTION OF 2019 BUDGET**


BE IT RESOLVED that the following statements of revenues and appropriations attached hereto constitute the local Budget of the Borough of Closter, Bergen County, New Jersey for the year 2019.

BE IT FURTHER RESOLVED that the said budget be published in The Record in the issue of April 3, 2018 and that a hearing on the Budget will be held at the Borough Hall on April 24, 2019 at 8:00 o'clock (P.M.) or as soon thereafter as the matter may be reached.

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin			×			
Councilwoman Latner		×	×			
Councilwoman Witko			×			
Councilman Yammarino	×		×			
Councilwoman Chung			×			
Councilwoman Amitai			×			

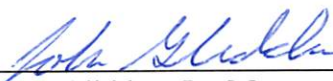
Adopted: March 27, 2019

ATTEST:



Loretta Castano, Borough Clerk

APPROVED:



John C. Glidden, Jr., Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held March 27, 2019.

Loretta Castano, Borough Clerk

BOROUGH OF CLOSTER

COUNTY OF BERGEN

CERTIFICATION OF COMPLIANCE WITH THE UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964"

WHEREAS, N.J.S.A. 40A:4-5 as amended by P.L. 2017, c.183 requires the governing body of each municipality and county to certify that their local unit's hiring practices comply with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," as amended, 42 U.S.C. § 2000e et seq., (April 25, 2012) before submitting its approved annual budget to the Division of Local Government Services in the New Jersey Department of Community Affairs; and

WHEREAS, the members of the Borough of Closter's governing body have familiarized themselves with the contents of the above-referenced enforcement guidance and with their local unit's hiring practices as they pertain to the consideration of an individual's criminal history, as evidenced by the group affidavit form of the governing body attached hereto.

NOW, THEREFORE BE IT RESOLVED, That the Closter Mayor and Council of the Borough of Closter hereby states that it has complied with N.J.S.A. 40A:4-5, as amended by P.L. 2017, c.183, by certifying that the local unit's hiring practices comply with the above-referenced enforcement guidance and hereby directs the Clerk to cause to be maintained and available for inspection a certified copy of this resolution and the required affidavit to show evidence of said compliance.

Table with 7 columns: COUNCILPERSON, MOTION, SECOND, YES, NO, ABSENT, ABSTAIN. Rows include Councilwoman Amitai, Councilwoman Chung, Councilman Devlin, Councilwoman Latner, Councilwoman Witko, and Councilman Yammarino with 'X' marks indicating their votes.

Adopted: March 27, 2019

Attest: [Signature] Loretta Castano, RMC, Municipal Clerk

Approved: [Signature] John C. Glidden, Jr., Mayor



Faint mirrored text: Loretta Castano, RMC, Municipal Clerk

I HEREBY CERTIFY THAT THIS IS A TRUE COPY OF THE RESOLUTION PASSED AT THE MEETING HELD ON MARCH 27, 2019.

[Signature] Loretta Castano, Borough Clerk

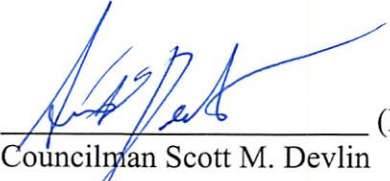
**GOVERNING BODY CERTIFICATION PURSUANT TO P.L. 2017, C.183 OF
COMPLIANCE WITH THE UNITED STATES EQUAL
EMPLOYMENT OPPORTUNITY COMMISSION'S
"Enforcement Guidance on the Consideration of Arrest and Conviction Records in
Employment Decisions Under Title VII of the Civil Rights Act of 1964"**

**GROUP AFFIDAVIT FORM FOR MUNICIPALITIES AND COUNTIES
NO PHOTO COPIES OF SIGNATURES**

STATE OF NEW JERSEY
COUNTY OF BERGEN

We, members of the governing body of the Borough of Closter being duly sworn according to law, upon our oath depose and say:

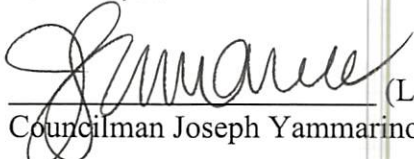
1. We are duly elected members of the Borough of Closter Governing Body in the county of Bergen, State of New Jersey;
2. Pursuant to P.L. 2017, c.183, we have familiarized ourselves with the contents of the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964," *as amended*, 42 U.S.C. § 2000e *et seq.*, (April 25, 2012);
3. We are familiar with the local unit's hiring practices as they pertain to the consideration of an individual's criminal history;
4. We certify that the local unit's hiring practices comply with the above-referenced enforcement guidance.



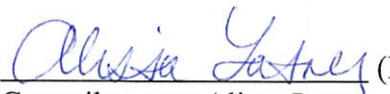
(L.S.)
Councilman Scott M. Devlin



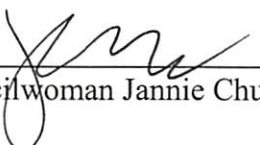
(L.S.)
Mayor John C. Glidden, Jr.



(L.S.)
Councilman Joseph Yammarino



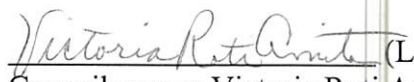
(L.S.)
Councilwoman Alissa Latner



(L.S.)
Councilwoman Jannie Chung




(L.S.)
Councilwoman Dolores A. Witko



(L.S.)
Councilwoman Victoria Roti Amitai

Sworn to and subscribed before me this
27th day of March, 2019
Notary Public of New Jersey

Loretta Castano
Commission Expires
March 12, 2020



Loretta Castano, Borough Clerk
Borough of Closter



BOROUGH OF CLOSTER

RESOLUTION INTRODUCING ORDINANCE NO. 2019:1253

BE IT RESOLVED, that an Ordinance entitled:

AN ORDINANCE AMENDING CODE CHAPTER 53 TO DESIGNATE THE POSITION OF PURCHASING AGENT PURSUANT TO N.J.S.A. 40A:11-9


be introduced and pass first reading and that the Mayor and Council of the Borough of Closter does hereby fix April 24, 2019, at 8:00 P.M., or as soon thereafter as the matter may be reached, at the Borough Hall, 295 Closter Dock Road, Closter, New Jersey, as the time and place for the hearing of all persons interested therein; and where said hearing will be given thereon, in accordance with the law.

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin	X		X			
Councilwoman Latner		X	X			
Councilwoman Witko			X			
Councilman Yammarino			X			
Councilwoman Chung			X			
Councilwoman Amitai			X			


Adopted: March 27, 2019

ATTEST:

APPROVED:



 Loretta Castano, Borough Clerk



 John C. Glidden, Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held March 27, 2019.

 Loretta Castano, Borough Clerk

BOROUGH OF CLOSTER

RESOLUTION INTRODUCING ORDINANCE NO. 2019:1254

BE IT RESOLVED, that an Ordinance entitled:


AN ORDINANCE TO AMEND CODE CHAPTER 50-29 C(1)(e) "ORGANIZATION OF DEPARTMENT: PROMOTIONS: CHAIN OF COMMAND

be introduced and pass first reading and that the Mayor and Council of the Borough of Closter does hereby fix April 24, 2019, at 8:00 P.M., or as soon thereafter as the matter may be reached, at the Borough Hall, 295 Closter Dock Road, Closter, New Jersey, as the time and place for the hearing of all persons interested therein; and where said hearing will be given thereon, in accordance with the law.

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin	X		X			
Councilwoman Latner		X	X			
Councilwoman Witko			X			
Councilman Yammarino			X			
Councilwoman Chung			X			
Councilwoman Amitai			X			

Adopted: March 27, 2019

ATTEST:


 Loretta Castano, Borough Clerk

APPROVED:


 John C. Glidden, Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held March 27, 2019.

 Loretta Castano, Borough Clerk

**BOROUGH OF CLOSTER
COUNTY OF BERGEN, NEW JERSEY**

**RESOLUTION NO. 10
AUTHORIZING THE ISSUANCE OF AN AD INTERIM PERMIT**

WHEREAS, the Liquor Licenses within the Borough of Closter expire on June 30th of each year; and

WHEREAS, certain Licensees have applied for renewal but have been unable to obtain a Tax Clearance Certificate from the Division of Taxation; and

WHEREAS, the Licensees may apply for a temporary permit to continue operation under the Liquor License pending receipt of the Tax Clearance Certificate;


NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Closter that the Borough of Closter does not object to the issuance of an Ad Interim Permit to the following Licensee:

<u>LICENSEE</u>	<u>LICENSE NO.</u>
CINEMEX NJ, LLC t/a CMX 130 Vervalen Street	0207-33-006-009

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin			X			
Councilwoman Latner	X		X			
Councilwoman Witko			X			
Councilman Yammarino		X	X			
Councilwoman Chung			X			
Councilwoman Amitai			X			

Adopted: March 27, 2019

APPROVED:



 John C. Glidden, Jr., Mayor

ATTEST:



 Loretta Castano, Borough Clerk

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held March 27, 2019.

 Loretta Castano, Borough Clerk

**BOROUGH OF CLOSTER
 RESOLUTION ENDORSING SUBMISSION OF THE
 2018 MUNICIPAL RECYCLING TONNAGE GRANT APPLICATION
 TO THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION AND
 DESIGNATING CAROLE DACEY TO ENSURE PROPER FILING OF SAID APPLICATION**

WHEREAS, the Mandatory Source Separation and Recycling Act, P.L. 1987, c. 102, has established a recycling fund from which tonnage grants may be made to municipalities in order to encourage local source separation and recycling programs; and

WHEREAS, it is the intent and spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and expand existing programs; and

WHEREAS, the New Jersey Department of Environmental Protection is promulgating recycling regulations to implement the Mandatory Source Separation and Recycling Act; and

WHEREAS, the recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

WHEREAS, a resolution authorizing this municipality to apply for such tonnage grants will memorialize the commitment of this municipality to recycling and indicate the assent of the Mayor and Council to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and

WHEREAS, such a resolution should designate the individual authorized to ensure that the application is properly completed and timely filed;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Closter hereby endorses the submission of a 2018 Municipal Recycling Tonnage Grant Application to the New Jersey Department of Environmental Protection, Office of Recycling, and designates Carole Dacey to ensure that the said Application is properly filed; and

BE IT FURTHER RESOLVED that the monies received from the recycling tonnage grant be deposited in a dedicated recycling trust fund to be used solely for the purposes of recycling.

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin			X			
Councilwoman Latner	X		X			
Councilwoman Witko			X			
Councilman Yammarino		X	X			
Councilwoman Chung			X			
Councilwoman Amitai			X			


Adopted: March 27, 2019

ATTEST:

APPROVED:



 Loretta Castano, Borough Clerk



 John C. Glidden, Jr., Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held March 27, 2019.

 Loretta Castano, Borough Clerk

BOROUGH OF CLOSTER
COUNTY OF BERGEN

RESOLUTION GRANTING PERMISSION TO BERGEN COUNTY MOSQUITO CONTROL DIVISION TO PERFORM AERIAL SPRAYING DURING THE 2019 MOSQUITO BREEDING SEASON AND AUTHORIZING LETTER AS REQUESTED

WHEREAS, the Director of the Bergen County Mosquito Control Division sent correspondence to the Borough wherein he requested written permission to perform aerial spraying for mosquito larvae in the Borough during the 2019 mosquito breeding season; and

WHEREAS, the Governing Body has determined that it is in the best interest of the health, safety and welfare of the residents of the Borough to grant said permission.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Closter, County of Bergen, State of New Jersey as follows:

1. Permission for the Bergen County Mosquito Control Division to perform aerial spraying for mosquito larvae in the Borough during the 2019 mosquito breeding season is hereby granted; and
2. The Mayor is hereby authorized to send a letter to the Division Director indicating the aforementioned permission has been granted.

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin			X			
Councilwoman Latner	X		X			
Councilwoman Witko			X			
Councilman Yammarino		X	X			
Councilwoman Chung			X			
Councilwoman Amitai			X			

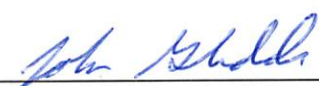
Adopted: March 27, 2019

ATTEST:



Loretta Castano, RMC, Municipal Clerk

APPROVED:



John C. Glidden, Jr., Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held on March 27, 2019.

Loretta Castano, RMC, Municipal Clerk

**BOROUGH OF CLOSTER
COUNTY OF BERGEN**

RESOLUTION AUTHORIZING THE CLOSTER ENVIRONMENTAL COMMISSION'S ANNUAL CLEAN UP DAY EVENT ON APRIL 6, 2019 AND FOR THE PLACEMENT OF SIGNS COMMENCING THE WEEK OF MARCH 11, 2019

WHEREAS, at the public meeting held on March 13, 2019, the Governing Body reviewed a letter from Thomas Colwell, Chairperson of the Closter Environmental Commission, which was item number 11a on the March 7, 2019 Mail List; and

WHEREAS, the letter requested permission for the Closter Environmental Commission to hold its annual Clean Up Day on Saturday, April 6, 2019 from 10:00 a.m. to 2:00 p.m. (with a rain date scheduled for Saturday, April 13, 2019 at the same time). The event will be held with two main meeting areas for volunteers, one at the Nature Center Cabin on Ruckman Road, and the other at the Lustron House on Legion Place; and

WHEREAS, permission was further requested to place signs within the Borough commencing the week of March 11, 2019, to be taken down within 3 days after the event; and

WHEREAS, the Governing Body discussed the request and determined that the requests should be authorized;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Closter, County of Bergen, State of New Jersey, that the Closter Environmental Commission is hereby authorized to hold its annual Clean Up Day on Saturday, April 6, 2019 from 10:00 a.m. to 2:00 p.m. (with a rain date approved for Saturday, April 13, 2019 at the same time); and is further authorized to place signs within the Borough commencing the week of March 11, 2019, to be taken down within 3 days after the event.

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin			X			
Councilwoman Latner	X		X			
Councilwoman Witko			X			
Councilman Yammarino		X	X			
Councilwoman Chung			X			
Councilwoman Amitai			X			

Adopted: March 27, 2019

ATTEST:


Loretta Castano, RMC, Municipal Clerk

APPROVED:


John C. Glidden, Jr., Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held on March 27, 2019.

Loretta Castano, RMC, Municipal Clerk

**BOROUGH OF CLOSTER
BERGEN COUNTY, NEW JERSEY
Emergency Temporary Appropriation**

WHEREAS, no adequate provision has been made in the **2019 temporary budget** for the aforesaid purpose, and N.J.S.A. 40A:4-20 provides for the creation of an emergency temporary appropriation for the purpose above mentioned; and

WHEREAS, the total emergency temporary resolutions adopted in the year 2019 pursuant to the provisions of Chapter 96, P.L. 1951 (N.J.S.A. 40A:4-20) including this resolution total **\$ 6,647,965.00** and,

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Closter (not less than two-thirds of all members affirmatively concurring) that in accordance with the provisions of N.J.S. 40A:4-20 that emergency temporary appropriations be made and that said emergency temporary appropriations shall be provided for in full in the 2019 municipal budget so adopted and a copy of this resolution making such emergency temporary appropriations shall be filed forthwith with the Director:

Name	Account No.#	Amount
General Admin- Salaries & Wages	9-01-20-100-000-011	\$10,000.00
Municipal Clerk- Salaries & Wages	9-01-20-120-020-011	\$25,000.00
Financial Admin-Salaries & Wages	9-01-20-130-000-011	\$8,500.00
Information Technology	9-01-20-140-000-011	\$30,000.00
Revenue Administration - Salaries & Wages	9-01-20-145-000-011	\$7,000.00
Assessor - Salaries & Wages	9-01-20-150-000-011	\$8,000.00
Planning Board - Salaries & Wages	9-01-21-180-000-011	\$4,000.00
Zoning Board - Salaries & Wages	9-01-21-185-000-011	\$2,000.00
Construction Code - Salaries & Wages	9-01-22-195-000-011	\$12,000.00
Zoning Officer - Salaries & Wages	9-01-22-196-000-011	\$4,000.00
Code Enforcement/Property Maintenance S&W	9-01-22-201-000-011	\$4,000.00
Police Department - Salaries & Wages	9-01-25-240-000-100	\$350,000.00
Emergency Management - Salaries & Wages	9-01-25-252-000-011	\$4,000.00
Fire Prevention - Salaries & Wages	9-01-25-265-000-011	\$500.00
Streets & Roads - Salaries & Wages	9-01-26-290-000-010	\$90,000.00
Shade Tree - Salaries & Wages	9-01-26-300-000-011	\$500.00
Sanitation - Salaries & Wages	9-01-26-305-000-011	\$50,000.00
Recycling - Salaries & Wages	9-01-26-306-000-011	\$250.00
Public Buildings & Grounds - Salaries & Wages	9-01-26-310-00-011	\$11,000.00
Vehicle Maintenance - Salaries & Wages	9-01-26-315-000-011	\$11,000.00
Board of Health - Salaries & Wages	9-01-27-330-000-011	\$500.00
Environmental Commission - OE	9-01-27-335-000-020	\$800.00
Unemployment Compensation - SUI	9-01-23-225-000-000	\$5,000.00
Recreation - Salaries & Wages	9-01-28-370-000-011	\$8,500.00
Municipal Court - Salaries & Wages	9-01-43-490-000-011	\$11,000.00
P.E.R.S Contribution	9-01-36-471-000-120	\$395,270.00
P.F.R.S Contribution	9-01-36-475-000-120	<u>\$729,825.00</u>
		<u><u>\$1,782,645.00</u></u>


Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin			X			
Councilwoman Latner		X	X			
Councilwoman Witko			X			
Councilman Yammarino	X		X			
Councilwoman Chung			X			
Councilwoman Amitai			X			

ADOPTED: March 27, 2019

ATTEST:


Loretta Castano, Borough Clerk

APPROVED:


John C. Glidden, Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held March 27, 2019.

Loretta Castano, Borough Clerk

BOROUGH OF CLOSTER
COUNTY OF BERGEN

Tax Reimbursement Certification

WHEREAS, the Recycling Enhancement Act, P.L. 2007, Chapter 311, has established a recycling fund from which tonnage grants may be made to municipalities in order to encourage local source separation and recycling programs; and

WHEREAS, there is levied upon the owner or operator of every solid waste facility a recycling tax of \$3.00 per ton on all solid waste accepted for disposal or transfer at the solid waste facility; and

WHEREAS, whenever a municipality operates a municipal service system for solid waste collection, or provides for regular solid waste collection service under a contract awarded pursuant to the "Local Public Contracts Law", the amount of grant monies received by the municipality shall not be less than the annual amount of recycling tax paid by the municipality except that all grant moneys received by the municipality shall be expended only for its recycling program; and

NOW, THEREFORE, BE IT RESOLVED, the Borough of Closter hereby certifies a submission of expenditure for taxes paid pursuant to P.L. 2007, Chapter 311, in 2018 in the amount of \$9,896.28. Documentation supporting this submission is available at the Closter Department of Public Works, 130 Ruckman Road, Closter, New Jersey 07624 and shall be maintained for no less than five years from this date.


Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin			X			
Councilwoman Latner	X		X			
Councilwoman Witko			X			
Councilman Yammarino		X	X			
Councilwoman Chung			X			
Councilwoman Amitai			X			

Adopted: March 27, 2019

ATTEST:


Loretta Castano, Borough Clerk

APPROVED:


John C. Glidden, Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held March 27, 2019.

Loretta Castano, Borough Clerk

BOROUGH OF CLOSTER
COUNTY OF BERGEN

**A RESOLUTION AUTHORIZING THE SALE OF SURPLUS PERSONAL PROPERTY
NO LONGER NEEDED FOR PUBLIC USE ON AN ONLINE AUCTION WEBSITE**

WHEREAS, the Mayor and Council has determined that the property described on Schedule A attached hereto and incorporated herein is no longer needed for public use; and

WHEREAS, the Local Unit Technology Pilot Program and Study Act (P.L. 2001, c. 30) authorizes the sale of surplus personal property no longer needed for public use through the use of an online auction service; and

WHEREAS, the Borough of Closter intends to utilize the online auction services of "Municipibid – online government auctions" ("Municipibid") located at www.municipibid.com; and

WHEREAS, the sales are being conducted pursuant to the Division of Local Government Services' Local Finance Notice 2008-9 and 2008-21R; and

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Closter, County of Bergen, State of New Jersey that the Borough is hereby authorized to sell the surplus personal property as indicated on Schedule A on an online auction website located at www.municipibid.com; and

BE IT FURTHER RESOLVED, that a certified copy of this Resolution be forwarded by the Borough Clerk to the:


Director, Division of Local Government Services;

BE IT FURTHER RESOLVED, by the Mayor and Council of the Borough of Closter that pursuant to N.J.S.A. 40A:11-36, the Borough Administrator shall cause to be placed in the official newspaper of the Borough a notice of public auction of the above mentioned tangible personal property to be held within 30 days of the date of approval of this resolution.

COUNCILPERSON	MOTION	SECOND	YES	NO	ABSENT	ABSTAIN
Councilman Devlin			X			
Councilwoman Latner	X		X			
Councilwoman Witko			X			
Councilman Yammarino		X	X			
Councilwoman Chung			X			
Councilwoman Amitai			X			

Adopted: March 27, 2019

APPROVED BY:



John C. Glidden, Jr., Mayor

ATTEST:



Loretta Castano, Borough Clerk

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter on March 27, 2019.

Loretta Castano, Borough Clerk

MOTOR VEHICLES						
<u>YEAR</u>	<u>MAKE</u>	<u>MODEL/TYPE</u>	<u>VIN or SERIAL NUMBER</u>	<u>Mileage/Hours</u>	<u>Bid Min</u>	<u>Condition/Notes</u>
1998	Volvo	Garbage	4VHJCMRF8WN863542		\$7,000.00	missing parts / needs trans
1998	Volvo	Garbage	4VHJCMRFXWN863543		\$10,000.00	runs
1988	International	Pystar / Roll Off	2HTTGGCT2JC014440	195154	\$10,000.00	runs
MISCELLANEOUS EQUIPMENT						
		<u>Model/Type</u>	<u>VIN or SERIAL NUMBER</u>	<u>Mileage/Hours</u>	<u>Bid Min</u>	<u>Condition/Notes</u>
1998	Brush Bandit	Chipper 150	WK01350598	1900hrs	\$1,500.00	runs needs battery
	Salter 1	N/A	N/A	N/A	\$50.00	needs work
	Salter 2	N/A	N/A	N/A	\$50.00	needs work

ADD 2/1/14

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

WORK SESSION NOTES – WEDNESDAY, MARCH 27, 2019 - 7:30 P.M.

The Mayor and Council of the Borough of Closter held a Work Session on Wednesday, March 27, 2019. Mayor Glidden called the meeting to order at 7:30 p.m.

1. PLEDGE OF ALLEGIANCE

Mayor Glidden invited all to join in the Pledge of Allegiance.

2. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Annual Notice of Meetings which was published in The Record and The Star Ledger on January 9, 2019, was posted on the Municipal Clerk's bulletin board and has remained posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

3. ROLL CALL

The following persons were present:

Mayor John C. Glidden, Jr.
Councilpersons Scott Devlin, Alissa Latner, Dolores Witko, Joseph Yammarino,
Jannie Chung and Victoria Amitai (7:40 p.m.)
Borough Administrator, Arthur Braun Dolson
Borough Attorney, Edward T. Rogan
Borough Clerk, Loretta Castano
Borough Engineer, Nick DeNicola
Chief Financial Officer, Joseph Luppino
Chief of Police, Dennis Kaine

The following persons were present:

Recreation Director, Jim Oettinger

At this time, Mayor Glidden deviated from the Agenda and noted that he continued to believe that we have the best recreation program in the County and everyone should be proud of that. He thanked Jim Oettinger, Director of Recreation for his hard work in addition to the Commission members and coaches.

The Mayor referred to the Regular Meeting Agenda and asked Council President Yammarino to explain the Recreation awards as follows:

“4. PRESENTATION(S)

RECOGNIZING NORTHERN VALLEY JUNIOR NORSEMEN CHAMPIONSHIP TEAMS
(Requested by Director of Recreation 3/18/19)”

Council President Yammarino said the Junior Norsemen 5th Grade Boys Travel Basketball Team that play in the Army Division Bergen Travel Basketball League beat Cliffside Park in the semi-finals and went on to beat Old Tappan in the Championship game. Mayor Glidden presented certificates to the team members and their coaches and the public offered a round of applause.

RECOGNIZING NORTHERN VALLEY SOCCER LEAGUE

Council President Yammarino said the Closter Division 5 Indoor Soccer Boys 3rd and 4th graders Team play for the Northern Valley Soccer League. They beat Northvale in the semi-finals and beat Old Tappan in the Championship game. Mayor Glidden presented certificates to the team members and their coaches and the public offered a round of applause.

Councilwoman Amitai entered the meeting at this time.

4. REVIEW AND DISCUSSION OF COMMUNICATION ITEMS

a. MAIL LIST OF MARCH 14, 2019 – Mayor Glidden asked if any member of the Council wished to address any matter or provide any comments. Item No. 10 was removed by Councilwoman Latner; Item No. 12 was removed by Mayor Glidden.

Item No. 10: Received 03/13/19, Dated 03/06/19, from Residents of O’Shaughnessy Lane re Resident petition requesting the paving of O’Shaughnessy Lane in Spring 2019 due to deterioration of asphalt and dangerous conditions as a result (Copy to Borough Administrator, DPW Superintendent)

Councilwoman Latner was sure the Borough would respond to the residents, said the DPW Superintendent told her O’Shaughnessy Lane was on the paving list and she wanted to know if there was a rough timeframe. Borough Engineer explained there are two things that have to happen. The 2019 Paving Program is comprised of Borough funds and an NJDOT grant. Currently we are waiting for a grant to be announced which can be anywhere from mid-April to early May. After that announcement, it is usually 4-6 weeks before the DOT can review the plans and turn around the project for it to be bid. The second part is that the Borough has to adopt a Budget and wait for all the estoppel periods to pass. The DOT grant will probably be the driver for this project; but at this time, it looks like the Summer is the earliest it will get going. In answer to Councilwoman Latner, Councilman Yammarino informed he had written an email back to one of them and let them know their request was on the Agenda for discussion. Borough Administrator noted that the provided printout didn’t really have any contact information on it. Councilpersons Latner and Yammarino said they would each get back to the residents they spoke to and give them the information. Borough Engineer said this was a good thing because it is already on the paving schedule; and usually we get requests for things that are not which causes a problem – this is already identified and being addressed. Councilwoman Chung questioned the amount of time the street would be worked on; and Mr. DeNicola said between milling and paving, probably about a week. The contractors are required to maintain access and it’s more difficult on a dead end street where there is only one access point; so they will alert the residents and work it out with them to maintain access.

Item No. 12: Received 03/14/19, Dated No Date, from Dan Lambe, President, Arbor Day Foundation, to Mayor John Glidden re Thanking the Borough for commitment to Arbor Day Foundation’s Tree City USA program and informing of *Time for Trees* initiative (Copy to Shade Tree Commission)

Mayor Glidden informed he would be forwarding an Arbor Day Proclamation once it is passed.

b. MAIL LIST OF MARCH 21, 2019 – Mayor Glidden asked if any member of the Council wished to address any matter or provide any comments. Item No. 3 was removed by Councilwoman Amitai.

Item No. 3: Received 03/18/19, Dated No Date, from Mark Sokolich, Esq., Attorney for the Applicant, to Municipal Clerk re Notice of Planning Board Public Hearing scheduled to be held 3/28/19 @ 8 p.m. re Application of Piermont Road Closter, LLC for soil movement approval for property located at 597 Piermont Road, Block 1608, Lot 1

CLOSTER MAYOR AND COUNCIL
WORK SESSION NOTES – WEDNESDAY, MARCH 27, 2019 – 7:30 P.M.

Councilwoman Amitai inquired if there was any update on the traffic light that is in conjunction with this project; and Borough Engineer said there was and deferred to the Mayor for comment. Mayor Glidden explained we received an email from the Director over at the County approving the traffic study that had to be done; and the County will install the traffic light there; but that a shared services agreement with the County and the Borough must be entered. Borough Engineer said we will definitely get it done; but we don't know when because of funding and timing and agreements that have to be in place. The County has said the study is warranted and it will be done; but definitely not this year. In answer to Councilwoman Amitai, Mr. DeNicola affirmed as part of the Application to the County that a Dedicated Right-of-Way was required for the signal; and that the Applicant will be required to contribute to the costs.

c. MAIL LIST OF MARCH 28, 2019 – Mayor Glidden noted there are several communication items added here; and asked the Borough Clerk to provide more information.

Item No. 6: Received 03/26/19, Dated 03/21/19, from Stephen T. Boswell, Ph.D., P.E., SECB, LSRP, Boswell Engineering, to The Honorable John C. Glidden, Jr.; c: Mr. William Dahle, III, Superintendent of Public Works re SPCC Plan 5-Year Recertification, Department of Public Works, Borough of Closter, Bergen County, New Jersey, Overdue Proposal for Environmental Engineering Services in the amount of \$3,000.00 to prepare a Spill Prevention, Control and Countermeasure (SPCC) Plan for the Department of Public Works (previous recertification was made May 2003)

Ms. Castano explained we received a letter from Dr. Stephen T. Boswell which is on the Mail List for tomorrow, but it is something that the Administrator said we should address this evening which is a request for 5-Year Recertification for the Department of Public Works.

Borough Engineer explained the EJIF was doing an inspection and in accordance with NJDEP criteria, the SPCCC (Spill Prevention, Control and Countermeasure) Program has to be redone every five years; and the last time we did it was 2008, so we were cited that it has to be redone. Boswell's proposal is \$3,000 to update that report. The report would be provided to the NJDEP and the EJIF.

Item No. 7: Received 03/27/19 @ 2:10 p.m., Dated 03/21/19, from Gary J. Vinci, Lerch, Vinci & Higgins, LLP, to Loretta Castano, Municipal Clerk re 12 copies of the 2019 Municipal Budget for Introduction 7 for Mayor and Council, 2 to Division of Local Government Services; 1 for Chief Financial Officer; 1 for Borough Administrator; 1 for Municipal Clerk's files

Borough Clerk explained we received the Municipal Budget today and the workbooks have been distributed. The Mayor said it is just a cover letter regarding the Introduction of the Municipal Budget. Borough Clerk informed it has been added to the Agenda this evening.

5. REVIEW AND DISCUSSION OF CONSENT AGENDA ITEMS FROM REGULAR MEETING
(Refer to Regular Meeting Agenda of March 27, 2019)

Mayor Glidden asked if any member of the Council wished to remove any item for discussion. Councilman Devlin referred to Item No. 12.

12. RESOLUTION AUTHORIZING EMERGENCY TEMPORARY APPROPRIATIONS (Received from Assistant CFO 3/20/19) **REQUIRES 2/3 MAJORITY VOTE**

In answer to Councilman Devlin, Chief Financial Officer explained that this Resolution allows us to continue operation of the government until the Borough has an adopted budget for this year. Borough Administrator said it is a quarterly spending plan; and when the budget is adopted, it will be nullified.

6. COMMITTEE REPORTS

A. FINANCE AND TECHNOLOGY – YAMMARINO (DEVLIN/WITKO)

1) REPORT RE FINANCE COMMITTEE MEETINGS – Councilman Yammarino reported on behalf of the Board of Ethics that the filing process (for Financial Disclosure Statements) begins April 5th; and he spoke to the Chairman today who asked that Council members reach out to Board and Commission members to stress compliance.

Mr. Yammarino reported the Finance Committee met to review the 2019 Budget; and it is prepared to be introduced tonight. He invited the Chief Financial Officer to report on the Budget.

Mr. Luppino reported the taxes this year are going up **3.68%** but when you equate that to a house at \$700,000, the increase comes out to \$28.00 for the entire year. He referred to Schedule 1 (of the Budget Workbook) and said Total Appropriations went up **0.79%**, a \$128,000 increase. He said you might ask “why did taxes go up that high?” and it’s because the other revenues besides taxes are down from the previous year; so we experienced a decline in the Construction Office (Schedule 2). You can see our Revenues are down \$100,000 from the previous year so under the New Jersey Budget Law, you cannot anticipate more than you collect the previous year. It’s a double bang because it affects our Surplus because we were down \$100,000 and it affected our fund balance, which is now down. Because we collected less, we can’t anticipate or appropriate more than that. Mr. Luppino said we have a revenue issue. Our total expenses only went up \$128,000 but because of our revenue what we are anticipating in our fund balance is down \$200,000; and Miscellaneous Revenue is down \$100,000 so we are down \$300,000 in revenue. This year we need to make that up; and we are being very responsible because we are going to be using less of the fund balance compared to last year, which is important, because in June we have to go to the rating agency and now we have the Village School. Last time we got a credit report we were AA+ which is very good; so we don’t want to use more of our fund balance; we want to be more conservative. In answer to Councilwoman Chung, he affirmed that a decrease in our fund balance would give us a lower credit rating, which, in the future, we would then pay higher interest rates. He reminded that in the future, decisions have to be made as to the financing for Village School once we have a plan in place.

The Chief Financial Officer referred to Schedule 7 and reported the Fund Balance as of 12/31/18 was almost \$2.5M (\$2,499,565) and we started out last year with \$2.6M (\$2,684,970) so we generated \$1.2M in Fund Balance throughout the year. You don’t want to use more than what you regenerate throughout the previous year. So this year we are going to utilize \$1.2M in the Budget which will leave us with a balance of \$1.3M (\$1,299,565) in Surplus. He referred back to Schedule 1 and explained that last year we utilized \$1.4M and this year we are proposing to use \$1.2M in consultation with our Auditor; and he strongly recommended using \$1.2M; so we are using \$200,000 less than last year. We are going to need to make up that \$200,000 with the tax levy so that is where we’re making up most of our revenue.

At this time, Councilwoman Amitai questioned how the revaluation affected the Budget, if it did in relation to the \$28.00 increase. Mr. Luppino explained the assessed valuations on page 10 (Schedule 9) are up: in 2018 our assessed value was \$2,166,779,100 and this year it is \$2,226,883,900. That lowers our tax rate because you divide the tax levy by your assessed valuation to come up with the rate and that gets multiplied to a house; so you can see there is an increase there. He referred to the comparison of municipal tax rates where it shows “Tax on 2018 Average Home \$700,000” and cited \$3,591 and “Tax on 2019 Average Home \$700,000” and said this year it is \$3,621 which is a \$30 increase.

Councilwoman Amitai said that when Mr. Luppino says it’s a \$30 increase, it doesn’t sound like much; but when you say it went up from under 2% to 3.68%, if she understands it right, it makes her feel bad. Chief Financial Officer explained the levy went up because we need to make up roughly \$300,000 in revenues. Councilman Devlin referred back to Schedule 1 and said it doesn’t seem like Mr. Luppino was telling the whole story. He referred to the CFO’s comment that we were only spending a little bit more; however, debt service went down by \$473,547; and Mr. Luppino recalled he said “Total Appropriations”. He explained that if you look at it, salaries are up; other expenses are up. Mr. Devlin said everything else went up a lot; and though you could say in total it only went up 1% but that kind of belies the fact that

6. COMMITTEE REPORTS (Continued)

A. FINANCE AND TECHNOLOGY – YAMMARINO (DEVLIN/WITKO) (Continued)

1) REPORT RE FINANCE COMMITTEE MEETINGS (Continued)

actually debt service is down significantly; but everything else to make up for that to put it over the 1% did go up significantly as well. Mr. Devlin voiced his sentiments that he didn't feel like Mr. Luppino told the entire story when he explained it.

Councilwoman Chung questioned if the Budget needed to be introduced this evening; and the Chief Financial Officer explained that by Statute it is supposed to be introduced by 3/29/19; so we can introduce and subsequently amend it. He said we could send a letter to the Local Government Finance requesting an extension of the Introduction of the Budget. Borough Attorney informed if that was the case, that letter should have been sent two weeks ago. Mrs. Chung felt it was hard to introduce a document she had just received and had not had the time to look at; and Councilwoman Amitai agreed. Councilman Devlin wanted to point out that the municipal side is only going up by \$30; but if you're a resident, you're also looking at the Board of Education which generally goes up by at least 2% every year and they account for 60% of the total; plus the County is another 10% on top of that and they have had 0% increases for the past several years. Mr. Luppino said this year the County will probably go up 2%; and Mr. Devlin said though our increase is only \$30, when you look at it cumulatively, it's going up 150% or something like that. Chief Financial Officer reminded the largest portion is to the schools. Mr. Devlin feels that residents will be coming to complain, which they rightfully should; and they will be asking questions about those larger numbers.

Mr. Luppino reiterated that we can do an amendment. Mayor Glidden interjected that if we do an amendment, there is plenty of room to change the Budget, to change the tax rate to stay on speed with the law. He does not want to have to request extensions; so he feels it should be introduced and make amendments while concentrating on it a little bit more. Mr. Luppino reminded that if any line item is changed by more than 10%, we have to publicize the change and publish it in the newspaper. Councilwoman Chung asked if there was a statutory time between introducing and adopting that we have to adhere to; and Chief Financial Officer said generally one month. Generally, we submit this to the Director; and it usually takes a month to get back; but in the meantime, we can make an amendment which would be sent to the Division of Local Government Services. Borough Attorney said the DLGS will have to approve it; and in response to Mrs. Chung, he said as a practical matter, doing an amendment would push back the adoption date.

Mr. Luppino agreed with the Mayor that it should be introduced and then we can go back and make an amendment. Borough Attorney voiced his concern that if we don't introduce we're asking for permission after the date passed and that is the practical problem because the deadline is the 29th of March. He feels we would be presumptuous in saying we didn't adopt; please give us permission; instead of asking a week or two ago for permission to extend the introduction date. In response to Mrs. Chung, he said routinely requests for extensions are granted; but it is not a guarantee; and you have to ask for permission.

Councilwoman Amitai questioned where we could cut and if we could do 10% across the board or something. Chief Financial Officer said we could go back to some of the salaries and look at it from there. Mrs. Chung said she feels so uncomfortable introducing the Budget in front of her today, the day of introduction without being able to have the time to digest numbers. Mayor Glidden thanked Mr. Luppino for coming this evening.

Councilman Yammarino said Councilwoman Chung is questioning why the Court revenue dropped and asked if anyone knew the reason for that. Mrs. Chung said there is a decrease of 13% in Court revenue and Borough Administrator said he can't explain that.

At this time, Councilman Yammarino reported he attended the Bergen Community Development Grant meeting; and Closter has submitted for a \$43,000 grant for the Senior Center parking lot and we will find out about that in future months.

6. COMMITTEE REPORTS (Continued)

A. FINANCE AND TECHNOLOGY – YAMMARINO (DEVLIN/WITKO) (Continued)

2) REPORT RE TECHNOLOGY COMMITTEE MEETINGS – Mr. Yammarino reported that IT Coordinator Kevin Whitney has started the process of upgrading the Borough email system so that will be coming in future months.

3) LIAISON REPORTS – Councilman Yammarino reported on the following:

a. Historic Preservation Commission – No report.

b. Recreation Commission – The Closter Lions Club Pancake Breakfast is this Sunday (3/31/19) and the proceeds benefit the Wounded Warriors Children’s Summer Camps. Mayor Glidden and Mr. Yammarino both have tickets with them if anyone is interested.

At this time, Mr. Yammarino informed he had a few items for Closed Session regarding personnel.

At this time, Councilwoman Amitai referred to Mr. Yammarino’s report on the Senior Center Parking Lot; and asked the Borough Administrator if he has a site plan drawing for the Borough Engineer to review. Mr. Dolson informed he did not receive that from the engineer yet; and said he has an email in to that company and he will try them again tomorrow.

B. PUBLIC SAFETY - LATNER (CHUNG/YAMMARINO)

1) REPORT RE PUBLIC SAFETY COMMITTEE MEETINGS – Councilwoman Latner reported there was a Press Conference in Harrington Park in early March to release the findings of the task force that was charged with improving security in Bergen County Schools; and they did make sweeping changes in terms of how local districts can identify and protect against threats. They created teams to spot students with mental health issues, training high school personnel, security plans and encouraging students, teachers and administrators to download the mobile app to allow them to report suspicious behavior. She is happy to report that here in Closter we have already implemented a lot of safety elements that they have been looking at; and the task force will offer accreditation to any school that meets its standards.

2) LIAISON REPORTS – Councilwoman Latner reported on the following:

a. Board of Education – NVRHS – She thanked Leslie Weatherly for sending out the information for the Louis Bay Scholarship. We did have a couple of applicants; and she and the Mayor did choose one to submit to the League. The High School has once again this year been awarded the designation of a best community for music education, one of only 6 in Bergen County. DECCA, a competition for emerging leaders and entrepreneurs for college and careers have 14 students from NVD advancing to the finals. Northern Valley DECCA was recognized for having the largest membership of its chapter for this year.

b. Library Board of Trustees – There was an article in the Northern Valley Press that goes into the varied programs at the Library and she passed same around. In regards to the building they are still figuring out one leak on the roof. As an FYI, Erik Lenander has been unanimously appointed as the Library Board representative to the Belskie Museum due to the passing of Kurt Haiman. Councilwoman Latner announced that on April 23, the Library will be presenting a program on Burbio, which is the Closter town calendar that incorporates all events into one place; and she has been using it for some time. She said it was worthwhile program for anyone involved in technology that wanted to learn more about it. Councilwoman Chung noted she passed by the municipal board in Demarest; and they were advertising to their residents that they could now sign up for Burbio.com to get the latest events and information. Regarding BCCLS, the system used to borrow the books, there are some concerns that because we are a net plus Library because we lend out more than we borrow and the Library does earn money on that so that is still in the works going forward. There are small libraries that would really suffer without the BCCLS service.

6. COMMITTEE REPORTS (Continued)

C. PUBLIC WORKS - CHUNG (AMITAI/LATNER)

1) REPORT RE PUBLIC WORKS COMMITTEE MEETINGS – Councilwoman Chung reported the Public Works Committee met yesterday and informed DPW Superintendent received an award from the JIF which she will bring to the next meeting. The Committee discussed the social media presence of the DPW to give residents up-to-date information and schedules. She suggested the employees could interact with the public more by posting small video clips explaining the process of brining or introducing their trucks; and they will speak with the IT Coordinator regarding same.

The Committee also discussed the Road Opening Ordinance that was received from the County; and she wanted to make sure the Borough Attorney received same. Councilwoman Amitai reported she sent a digital copy to Mr. Rogan and Councilpersons Devlin and Witko. Mrs. Chung reported there were discussions about the Planning Board Office and remediation and doing light construction there. Tom Hennessey has volunteered to work with the DPW Superintendent on creating plans and executing the construction so that will be happening shortly. She was told the Zoning Board asked Mr. Hennessey to volunteer his time; and he came the next day to speak with DPW Superintendent. Borough Administrator informed he came today and took measurements and did a visual. He affirmed that Mr. Hennessey had recommended doing a test for lead.

2) LIAISON REPORTS – Councilwoman Chung had no report on the following items:

- a. Board of Health
- b. Zoning Board of Adjustment
- c. Northern Valley Greenway

3) Special Mayoral Assignment – Stigma Free (WS 6/27/18) – Mrs. Chung reported Stigma Free is planning an event the first weekend in April (4/7/19) at 2 p.m. with a film screening and panel discussion with a mental health specialist at the Senior Center. The movie will be “Good Will Hunting” and there will be free popcorn and snacks available for purchase.

D. ORDINANCES - DEVLIN (WITKO/AMITAI)

1) REPORT RE ORDINANCE & LEGISLATIVE COMMITTEE MEETINGS – Councilman Devlin reported the Ordinance Committee met in person a week or so ago. There are two ordinances being introduced tonight: the first in enlarging the number of Sergeants that can exist in the Police Department and the other is the Qualified Purchasing Agent ordinance. He explained we never had a QPA ordinance before; and the DCA requires a QPA ordinance in order to appoint one to do it legally. The Committee discussed the personnel ordinance which he thought was ready for introduction; but perhaps it will have to wait for a different day. Borough Attorney informed it would be at the next meeting due to the Introduction of the Budget this evening. The tree ordinance that Dr. Barad has been bringing up has been worked on and is near completion; and the purpose of that ordinance is to prevent clear cutting and preserve the canopy.

2) LIAISON REPORTS

- a. Environmental Commission (Voting member) - April 6, 2019 is Closter Clean Up Day and places include the Lustron House or the Nature Center. They are requesting people come to the Lustron House as the Nature Center is always very well staffed to help clean up.
- b. Shade Tree Commission (Voting member) – The Commission is requesting enforcement of Code Ch. 59:4B (Planting and removal of trees; notice and hearing; emergencies) which pertains to major construction and allows the Shade Tree Commission to require the planting of shade trees. He emailed Jack Peters and was informed that this ordinance is not being enforced right now; so the Committee will be working on a new ordinance that will be enforced when there is construction.

E. HUMAN RESOURCES – WITKO (CHUNG/LATNER)

1) REPORT RE PERSONNEL COMMITTEE MEETING(S) – Councilwoman Witko informed she had a Closed Session item (personnel).

2) LIAISON REPORTS – Councilwoman Witko reported on the following:

- a. Board of Education – Closter Public Schools – As she has not been able to attend the past few meetings and will not be able to attend the meeting tomorrow night at 7:30 p.m., Ms. Witko asked if anyone can attend in her absence; otherwise, she will ask for the Minutes of the meeting.
- b. Fire Department – No report.

6. COMMITTEE REPORTS (Continued)

F. LAND USE AND CONSTRUCTION - AMITAI (DEVLIN/YAMMARINO)

1) REPORT RE CONSTRUCTION DEPARTMENT MEETING(S)

2) LIAISON REPORTS – Councilwoman Amitai reported on the following:

a. Planning Board (Voting member) – They had the final/final on the Nursery School that will be on Piermont Road across the street from Mande for soil movement tomorrow. It will create some traffic; but, hopefully, with the light coming, it will be alright. Councilwoman Chung voiced her concerns about the already existing traffic problem for school drop off at Hillside. She spoke to the Applicant who said they don't have a set drop off time but a 3-4 hour window; so the traffic won't be increased that much.

Mrs. Amitai voiced her concerns about visible trash on Vervalen Street; and asked if we need volunteers to pick that up. Councilman Devlin said they could have people go up the road on Clean Up Day. Mrs. Amitai reported that (Mayor Emeritus) Sophie (Heymann) had her surgery and is doing very well; so they have been postponing meetings on the Master Plan Reexamination with the hopes that she will be back by early May. Borough Attorney affirmed that it is a Planning Board issue; and it is pushing their deadline. In response to her inquiry he said there are no guarantees but he would not recommend going past another month from now because June 15th is too late. He advised her to write or speak to Caroline Reiter and Scott King.

Councilwoman Amitai reported they should be getting 15 foot height ordinance recommendations from Planning Board Attorney Scott King tomorrow which they will send to the Mayor and Council. In answer to the Borough Attorney, he affirmed it pertained only to accessory buildings.

b. Improvement Commission (Voting member) – The Commission has a policy decision to make as originally they were created to help beautify the town, keep track of the old part of town and signage. Then they veered away from that and took on events and their By-Laws were interpreted that they are still fulfilling their requirements of why they were created. She thinks that as a Board they would like some direction as it is too hard for them to do both. She reported when they had the Reexamination public forum meeting everyone complained about Code Enforcement being too lax and that we should step it up and make the town look nicer. She suggested at that time when they have another meeting that they could discuss how they can improve downtown and whether or not the CIC should go in this direction. She asked the Council what their thoughts were. Mayor Glidden asked if the CIC was concerned about handling both improvement projects and several events; and Mrs. Amitai affirmed same. She asked if there should be a separate Events Committee to do events only and the Commission could focus on other things. In answer to the Mayor, she said it could be a CIC subcommittee but then they would need more people. Mrs. Amitai understands it seems like they have a lot of people on the Commission but a lot of people don't show up a lot of the time to meetings or the events. The Mayor said he doesn't see us having a separate events committee outside of the CIC and said we should beef up the Commission. Mrs. Amitai suggested they then limit the events they hold to just the tree lighting and the Hoe Down.

Councilwoman Amitai said at one point they also changed their By-Laws to take away the responsibility to oversee signage and things of that nature; and asked if the CIC should pick that back up; and Mayor Glidden said it was fine to leave it outside the purview of the Commission because they have too much other stuff to do. The Mayor urged everyone to be on the lookout for recruits to the CIC and have them talk to him to see if they are interested because there have been appointments to other Boards and Commissions where they do not show up or they don't have the time. It's a matter of trying to make those changes as soon as possible to keep them running smoothly. Mrs. Amitai said she is very happy with some of the recent Improvement Commission Members but there are several kind of "dead weight" people.

At this time, Borough Attorney referred to the signs and said the ordinance is what dictates and the By-Laws have to be consistent with the ordinance (Borough Code). The ordinance requires the CIC to make recommendations regarding permanent signs in the Historic District, so that can't change unless there is an ordinance change. Mr. Rogan informed that responsibility was never removed from the Commission; and any time the Planning Board or Zoning Board has an application in the Historic District, they are supposed to request input and suggestions regarding permanent signs from the CIC. Mrs. Amitai said they are also supposed to pick up the Site Plans which they do; and Borough Attorney explained that is what the purpose of the CIC was originally for which was to give input and recommendations and beautify the town.

c. Senior Citizens – No report.

CLOSTER MAYOR AND COUNCIL
WORK SESSION NOTES – WEDNESDAY, MARCH 27, 2019 – 7:30 P.M.

6. COMMITTEE REPORTS (Continued)

G. MAYOR’S LIAISON REPORT

Mayor Glidden reported that tomorrow night Tao Haus is doing a ribbon cutting at 5:15 p.m. and asked the Council to attend. In the Mayor’s Newsletter, Sunday, April 7th is the Soup Supper and he will again be making his chili. He reminded everyone that the Clean Up is very important and urged the Council to attend as he will with his family.

- a. Ambulance Corps – No report.
- b. Borough Engineer – No report.
- c. Northern Valley Mayor’s Association – No report.

7. OLD BUSINESS

a. CONTINUED DISCUSSIONS RE THE FOLLOWING:

- 1) Borough Attorney report re consultation with Borough Engineer re follow up on status of EMERGENCY REPAIRS TO BE MADE AT DWARSKILL BRIDGE ON BLANCH AVENUE ALONG THE NORWOOD BORDER (Requested by Mayor WS 12/12/18/Discussed at WS 12/20/18, WS 1/9/19, WS 1/23/19, WS 2/13/19, WS 2/27/19 and WS 3/13/19)

Borough Attorney said we are still waiting to hear from the County regarding a date.

8. NEW BUSINESS

Councilwoman Amitai referred to the Tri-Board Meeting of Boards and Commissions and questioned if same should be put on the Agenda to see if we can get cooperation from other Boards and Commissions. Mayor Glidden said once a date is determined, he would be contacting each Chairman. Councilwoman Chung cited the Bi-Annual Land Use Meeting and Borough Administrator said that the Land Use Board also comprises the liaisons to have the indemnification training for the Planning and Zoning Boards only. The Mayor explained there will be two separate meetings: Joint Land Use for the construction boards and another one for all Boards and Commissions on separate dates.

In answer to Councilman Devlin, Mayor Glidden said there would be a meeting for all Boards and Commissions to review purchasing procedures.

Councilwoman Chung advised that Aaron DeNicola, son of the Borough Engineer, would be receiving a Congressional award in Washington, DC on Monday for his public service.

9. OPEN MEETING TO THE PUBLIC FOR ANY MATTER PER NJSA 10:4-12(A) SUBJECT TO A 5-MINUTE LIMIT (PER GENERAL RULE NUMBER 11) EXCEPT FOR ITEMS SCHEDULED FOR PUBLIC HEARING AT THE REGULAR MEETING

Mayor Glidden opened the meeting to the public. No one wishing to be heard, Mayor Glidden closed the meeting to the public.

10. DISCUSSION OF PUBLIC COMMENTS, IF APPROPRIATE

11. ANY OTHER MATTER WHICH MAY PROPERLY COME BEFORE THE GOVERNING BODY

CLOSTER MAYOR AND COUNCIL
WORK SESSION NOTES – WEDNESDAY, MARCH 27, 2019 – 7:30 P.M.

12. ADJOURNMENT

Motion to adjourn the Work Session at 8:42 p.m. was made by Councilman Yammarino, seconded by Councilwoman Witko and declared unanimously carried by Mayor Glidden.

Provided to the Mayor and Council
on April 4, 2019 for approval
at the Regular Meeting to be held
April 10, 2019

Loretta Castano, RMC
Borough Clerk

Prepared by Carol A. Kroepke
and Arlene Marie Gray, RMC, utilizing
recording and the Borough Clerk's
notes

Approved at the Regular Meeting held April 10, 2019
Consent Agenda Item No. 14b