

MAYOR AND COUNCIL  
BOROUGH OF CLOSTER

REGULAR MEETING MINUTES – MARCH 14, 2018 - 7:30 P.M

Mayor Glidden called the meeting to order at 8:55 p.m.

1. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Annual Notice of Meetings which was published in The Record and The Star Ledger on January 6, 2018, was posted on the Municipal Clerk’s bulletin board and has remained posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

2. ROLL CALL

The following persons were present

- Mayor John C. Glidden
- Councilpersons Scott Devlin, Alissa Latner, Dolores Witko, Joseph Yammarino, Jannie Chung and Victoria Amitai
- Borough Administrator, Arthur Braun Dolson
- Borough Attorney, Edward T. Rogan
- Borough Clerk, Loretta Castano
- Borough Engineer, Nick DeNicola
- Chief of Police, Dennis Kaine
- Superintendent of Public Works, William Dahle, III

3. MAYORAL PRESENTATION(S)

- a. PLAQUE PRESENTATION TO LINSEY LAM, WINNER OF FOOD NETWORK KID’S BAKING CHAMPIONSHIP (Requested by Mayor 3/6/18) – This presentation was made during the Work Session.

4. PRESENTATION(S)

5. MAYORAL APPOINTMENT(S) TO THE FOLLOWING BOARDS/COMMISSIONS:

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
<b>*Environmental Commission</b> Member/ Shade Tree Liaison	<u>VACANT</u>	<u>Nancy Pergament</u>	3 Years	31-Dec-20
<b>*Shade Tree Commission</b> Member / Environmental Commission Liaison	<u>VACANT</u>	<u>Nancy Pergament</u>	5 Years (Unexp. Vacant)	31-Dec-21

6. PUBLIC HEARING AND ADOPTION OF THE FOLLOWING ORDINANCE @ 8:00 P.M. OR AS SOON THEREAFTER AS THE MATTER MAY BE HEARD:

This Ordinance was introduced at the Regular Meeting held 2/14/18, and was published in The Record issue of 2/20/18, as stated in the Municipal Clerk’s affidavit of publication. Reprint of this Ordinance was posted on the Municipal Bulletin Board in accordance with statutory requirements, and copies have been made available to the general public.

ORDINANCE NO. 2018:1239, “CALENDAR YEAR 2018 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45.14)”

Mayor Glidden opened the public hearing. No one wishing to be heard, Mayor Glidden closed the meeting to the public.

Motion adopting Ordinance No. 2018:1239 was made by Councilwoman Witko, seconded by Councilman Devlin and declared carried by Mayor Glidden upon the affirmative vote of Councilpersons Devlin, Latner, Witko, Yammarino, Chung and Amitai.

7a. VOTE ON CONSENT AGENDA ITEMS

Motion approving the Consent Agenda was made by Councilwoman Latner, seconded by Councilwoman Witko and declared carried by Mayor Glidden upon the affirmative vote of Councilpersons Devlin, Latner, Witko, Yammarino, Chung and Amitai.

RESOLUTIONS

- 8. BILL RESOLUTION – MARCH 15, 2018  
(Received from Deputy Treasurer 3/8/18)
- 9. RESOLUTION AWARDED CONTRACT FOR PROFESSIONAL SERVICES TO (ELSBETH J. CRUSIUS) FOR ALTERNATE PROSECUTOR RECEIVED AT BID OPENING HELD 2/27/18 @ 11 A.M. ~~TO BE PREPARED BY BOROUGH ATTORNEY~~ (Received from Borough Attorney 3/13/18)
- 10. RESOLUTION TRANSFERRING UNEXPENDED BALANCES FROM 2017 APPROPRIATION RESERVES (Received from Assistant Chief Financial Officer 2/23/18)
- 11. RESOLUTION APPROVING THE SETTLEMENT OF A TAX APPEAL FOR THE YEAR 2017: KWON V. CLOSTER (Received from Borough Attorney 3/5/18)
- 12. RESOLUTION APPROVING THE SETTLEMENT OF A TAX APPEAL FOR THE YEARS 2016 AND 2017: NIKOLOV V. CLOSTER (Received from Borough Attorney 3/7/18)
- 13. RESOLUTION MEMORIALIZING APPROVAL OF GOVERNING BODY (RM 2/28/18) “TO ALLOW THE EXPENDITURE FOR TWO MARKERS AT EACH END OF BLANCH AVENUE FOR THE REVOLUTIONARY WAR CAPTAIN THOMAS BLANCH IN AN AMOUNT NOT TO EXCEED \$1,500 EACH OR A TOTAL OF \$3,000 FROM THE OPEN SPACE FUND” ~~TO BE PREPARED BY BOROUGH ATTORNEY~~ (Received from Borough Attorney 3/13/18)
- 13a. RESOLUTION HIRING JACOB KOUMBIS AS TEMPORARY LABORER/DRIVER IN THE DEPARTMENT OF PUBLIC WORKS – STREETS & ROADS DIVISION, FROM 3/1/18 THROUGH 5/31/18, AT PER DIEM RATE OF \$25 PER HOUR, AS NEEDED, FOR THE REMOVAL OF SNOW, NOT TO EXCEED 37.5 HOURS PER WEEK (Received from Borough Administrator 3/12/18)

MOTIONS

- 14. MOTION APPROVING THE FOLLOWING MINUTES – NO ABSTENTIONS (Distributed 3/8/18)
  - a. REGULAR MEETING HELD FEBRUARY 28, 2018
  - b. WORK SESSION HELD FEBRUARY 28, 2018
- 15. MOTION APPROVING THE FOLLOWING APPLICATION AS NEW MEMBER OF THE KNICKERBOCKER HOOK AND LADDER COMPANY (Received 3/8/18):
  - a. WILLIAM CARBAJAL
- 16. MOTION GRANTING APPROVAL FOR ISSUANCE BY POLICE DEPARTMENT OF THE FOLLOWING HAWKERS AND PEDDLERS LICENSE FOR CALENDAR YEAR 2018 PER BOROUGH CODE CH. 127 (Received from Chief of Police 3/2/18)
 

PERMIT NO 2018-002 – FOR JUN ZHANG, 7177 159<sup>TH</sup> STREET, #503, FRESH MEADOWS, NY 11365, FOR LANDMARK TRADING INC. WHOLESALE AND RETAIL BUSINESS; PRODUCTS FOR SALE –GLOVES, HATS, SHOES, T-SHIRTS, BELTS, SWEATERS, HOODIES, SOCKS, GLASSES
- 17. MOTION APPROVING THE FOLLOWING *SALARIED* APPOINTMENTS NOT MADE AT THE REORGANIZATION MEETING HELD 1/2/18 (Not made at RM 1/10/18/Not made at RM 1/24/18):

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
Borough Planner (Master Plan Reexamination)	NO APPOINTMENT	NO APPOINTMENT	1 Year	31-Dec-18

CLOSTER MAYOR AND COUNCIL  
 REGULAR MEETING MINUTES – MARCH 14, 2018 – 7:30 P.M.

18. MOTION APPROVING THE FOLLOWING APPOINTMENTS TO BOARDS AND COMMISSIONS NOT MADE AT THE REORGANIZATION MEETING HELD 1/2/18 (Not made at RM 1/10/18/Not made at RM 1/24/18):

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
<b>Food and Assistance Board</b>				
Member	<u>Katie McDermott</u>	<u>NO APPOINTMENT</u>	2 Years	31-Dec-19
Member	<u>VACANT</u>	<u>NO APPOINTMENT</u>	2 Years	31-Dec-19
<b>Improvement Commission</b>				
Alternate No. 1	<u>Keven Morrow</u>	<u>NO APPOINTMENT</u>	2 Years	31-Dec-19

19. MOTION APPROVING THE FOLLOWING APPOINTMENTS TO BOARDS AND COMMISSIONS:

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
<b>Historic Preservation Commission</b>				
Alternate No. 1	<u>Irene Stella</u> <i>(Declined appointment)</i>	<u>NO APPOINTMENT</u>	2 Years (Unexp. Tobia)	31-Dec-18
Alternate No. 2	<u>Ellen Lutvak</u> <i>(Declined appointment)</i>	<u>NO APPOINTMENT</u>	2 Years	31-Dec-19

- 19a. MOTION GRANTING APPROVAL FOR INTERNATIONAL ACADEMY OF ARTS AND SCIENCES TO USE MEMORIAL FIELD, 150 HARRINGTON AVENUE, ON SUNDAY, 5/20/18, FROM 8:30 A.M. TO 12 NOON TO CONDUCT THE IAAS FIELD DAY EVENT FOR CHILDREN AND PARENTS; RAIN DATE: SUNDAY, 6/10/17 (3. M.L. 3/15/17/Approval received from Risk Management Consultant 3/14/18)

20. REPORTS

- a. CONSTRUCTION OFFICIAL – FEBRUARY 2018 (Received 3/1/18)
- b. CHIEF OF POLICE – FEBRUARY 2018 (Received 3/12/18)

7b. VOTE ON ITEMS REMOVED FROM THE CONSENT AGENDA

21. OPEN MEETING TO PUBLIC FOR ANY MATTER, PER N.J.S.A. 10:4-12 (a)  
 (Subject to 5-minute limit per By-Laws General Rule No.11)

Mayor Glidden opened the meeting to the public. No one wishing to be heard, Mayor Glidden closed the meeting to the public.

22. ANY OTHER MATTER WHICH MAY COME BEFORE THE GOVERNING BODY

Motion approving the following resolution at 9:00 p.m. was made by Councilwoman Latner, seconded by Councilwoman Chung and declared carried by Mayor Glidden upon the affirmative vote of Councilpersons Devlin, Latner, Witko, Yammarino, Chung and Amitai.

- 22a. OMNIBUS OPEN PUBLIC MEETINGS ACT RESOLUTION authorizing the governing body pursuant to N.J.S.A. 10:4-12 to exclude the public from the next portion of the meeting in order to permit the governing body to discuss per N.J.S.A. 10:4-12(b)(7), “Pending or anticipated litigation or contract negotiations; and “A matter falling within the Attorney/Client privilege”; and that the items under discussion in the closed meeting would be disclosed to the public at the conclusion of the matters which should be within 8-10 weeks.

Mayor Glidden resumed the Regular Meeting at 9:25 p.m.

23. ADJOURNMENT

Motion to adjourn the Regular Meeting at 9:30 p.m. was made by Councilwoman Amitai, seconded by Councilwoman Latner and declared unanimously carried by Mayor Glidden.

Provided to the Mayor and Council on  
March 22, 2018 for approval at the  
Regular Meeting to be held  
March 28, 2018

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Loretta Castano, RMC  
Borough Clerk

Prepared by Carol A. Kroepke, RMC  
utilizing recording and Borough Clerk's  
notes

Approved at the Regular Meeting held March 28, 2018  
Consent Agenda Item No. 12a.

BOROUGH OF CLOSTER

RESOLUTION ADOPTING ORDINANCE NO. 2018:1239

WHEREAS, public notice has been given by the Borough Clerk of the Borough of Closter that an Ordinance entitled:

CALENDAR YEAR 2018 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A-4-45.14)

was introduced and passed at a meeting held on February 14, 2018 and that further consideration of said ordinance for final passage and the hearing of all persons interested in said ordinance would be conducted at this meeting; and

WHEREAS, all persons interested were given an opportunity to be heard concerning such ordinance;

NOW, THEREFORE, BE IT RESOLVED that said ordinance pass final reading and be published according to law.


Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin			X			
Councilwoman Latner	X		X			
Councilwoman Witko			X			
Councilman Yammarino		X	X			
Councilwoman Chung			X			
Councilwoman Amitai			X			

Adopted: March 14, 2018

ATTEST:

APPROVED:

  
 \_\_\_\_\_  
 Loretta Castano, Borough Clerk

  
 \_\_\_\_\_  
 John C. Glidden, Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held March 14, 2018.

\_\_\_\_\_  
 Loretta Castano, Borough Clerk

**BOROUGH OF CLOSTER  
BERGEN COUNTY, NEW JERSEY**

**ORDINANCE NO. 2018:1239  
CALENDAR YEAR 2018 ORDINANCE TO EXCEED  
THE MUNICIPAL BUDGET APPROPRIATION LIMITS  
AND TO ESTABLISH A CAP BANK  
(N.J.S.A. 40A-4-45.14)**

**WHEREAS**, the Local Government Cap Law, N.J.S. 40A:4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

**WHEREAS**, N.J.S.A. 40A:4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

**WHEREAS**, the Borough Council of the Borough of Closter in the County of Bergen finds it advisable and necessary to increase its CY 2018 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

**WHEREAS**, the Borough Council hereby determines that a 1.0% increase in the budget of said year, amounting to \$109,415 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

**WHEREAS**, the Borough Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

**NOW, THEREFORE BE IT ORDAINED**, by the Borough Council of the Borough of Closter, in the County of Bergen, a majority of the full authorized membership of this Governing Body affirmatively concurring, that, in the CY 2018 budget year, the final appropriations of the Borough of Closter shall, in accordance with this ordinance and N.J.S.A. 40A:4-45.14, be increased by 1.0%, amounting to \$109,415, and that the CY 2018 municipal budget for the Borough of Closter be approved and adopted in accordance with this ordinance; and,

**BE IT FURTHER ORDAINED**, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.


Approved March 14, 2018 on Roll Call Vote as follows:

Councilperson	Motion	Second	Aye	Nay	Absent
Councilman Devlin			X		
Councilwoman Latner	X		X		
Councilwoman Witko			X		
Councilman Yammarino		X	X		
Councilwoman Chung			X		
Councilwoman Amitai			X		

ATTEST:

APPROVED:

  
Loretta Castano, RMC, Borough Clerk

  
John C. Glidden, Jr., Mayor

Certified to be a true copy of an Ordinance adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held March 14, 2018.

\_\_\_\_\_  
Loretta Castano, Borough Clerk

THE BOROUGH OF CLOSTER, NJ  
 BERGEN COUNTY, NJ

WHEREAS, the claims listed below have been authorized and approved by the Chairman of the Committee, examined by the Finance Committee, and found correct. Therefore

BE IT RESOLVED, that the Mayor and Council hereby authorize the payment of these claims, and that warrants be drawn therefore when funds are available.

<b>Budgeted</b>	<b>Amount</b>
Closter Board of Education February 18'	\$1,536,978.17
Northern Valley High School February 18'	\$1,493,994.75
Bergen County Tax	\$1,303,509.22
County Open Space Tax	\$54,054.67
2017 Budget Appropriations	\$180,184.77
2018 Budget Appropriations – Operating Expenses	\$265,780.98
Payroll 02/15/18	\$256,764.82
Payroll 02/28/18	\$271,505.20
Current Treasury Account February 15, 2018 – March 14, 2018	\$5,362,772.58


<b>Capital and Trust</b>	<b>Amount</b>
Capital	\$29,789.36
Escrow Trust Account	\$24,267.38
Recreation	\$12,242.50
Animal Trust	\$1.20
Housing Trust	\$7,248.45
Food Locker	\$4,750.00

The foregoing resolution was adopted at a meeting of the Mayor and Council held on March 14, 2018

Attest:

Approved:

  
 \_\_\_\_\_  
 Loretta Castano, Borough Clerk

  
 \_\_\_\_\_  
 John C. Glidden, Jr., Mayor

March 8, 2018  
02:01 PM

BOROUGH OF CLOSTER  
Check Register By Check Date

Page No: 1

Range of Checking Accts: 01CURRENT to 13TRUST      Range of Check Dates: 02/15/18 to 03/14/18  
Report Type: All Checks      Report Format: Super Condensed      Check Type: Computer: Y      Manual: Y      Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
01CURRENT		CURRENT TREASURY ACCOUNT			
11470	02/15/18	ZUMUS000 Zumu Software	1,200.00		3933
11471	02/15/18	ROCKL015 ROCKLAND ELECTRIC COMPANY	798.57		3937
11472	02/15/18	SPECTR00 SPECTROTEL	2,189.13		3937
11473	02/16/18	WELLS000 WELLS FARGO R.E. TAX SER LLC	63,351.77		3939
11474	02/20/18	NJEDA001 NJEDA	500.00		3941
11475	02/20/18	NORTH010 NORTH JERSEY MEDIA GROUP	674.39		3941
11476	02/20/18	TREAS070 TREASURER, STATE OF NEW JERSEY	450.00		3942
11477	02/21/18	COUNT010 COUNTY OF BERGEN	1,303,509.22		3944
11478	02/21/18	COUNT020 COUNTY OPEN SPACE TRUST FUND	54,054.67		3944
11479	02/21/18	TREAS070 TREASURER, STATE OF NEW JERSEY	275.00		3944
11480	02/21/18	HORIZ000 HORIZON BCBSNJ	7,493.01		3945
11481	02/21/18	ROCKL015 ROCKLAND ELECTRIC COMPANY	2,482.26		3945
11482	02/21/18	STAND000 STANDARD INSURANCE COMPANY	1,001.85		3945
11483	02/21/18	VERIZ020 VERIZON WIRELESS	1,183.49		3945
11484	02/21/18	DELAG000 DE LAGE LANDEN FINANCIAL SVC.	531.47		3946
11485	02/23/18	CLOST070 CLOSTER PUBLIC LIBRARY	59,836.75		3949
11486	02/27/18	DONDE000 DONN DEEGAN	4,395.70		3954
11487	02/27/18	TIMOTH00 TIMOTHY CONWAY	4,768.78		3954
11488	02/27/18	LINCO000 THE LINCOLN NATIONAL LIFE INS.	42,993.00		3955
11489	02/27/18	CLOST060 POLICE DEPARTMENT/PETTY CASH	49.40		3957
11490	03/01/18	MIELE000 MIELE SANITATION CO.	18,775.60		3960
11491	03/01/18	TCTA000 TCTA OF BERGEN COUNTY	85.00		3961
11492	03/02/18	CABLE000 OPTIMUM	144.94		3965
11493	03/02/18	DIREC000 DIRECT ENERGY BUSINESS	3,200.40	03/02/18 VOID	3965
11494	03/02/18	DIREC001 DIRECT ENERGY BUSINESS	1,913.21		3965
11495	03/02/18	PUBLI000 PUBLIC SERVICE ELECTRIC & GAS	2,047.01		3965
11496	03/02/18	TRUST000 TRUST ESCROW FUND	400.00	03/02/18 VOID	3965
11497	03/02/18	UNITE020 SUEZ WATER NEW JERSEY	13,353.57		3965
11498	03/02/18	DIREC000 DIRECT ENERGY BUSINESS	3,180.19		3966
11525	03/08/18	POSTM015 POSTMASTER OF PARAMUS	225.00		3970
11526	03/08/18	RACHL000 RACHLES/MICHELE'S OIL CO., INC	11,174.74		3970
11499	03/14/18	ALFON000 ALFONSO DIASPARRA	245.33		3968
11500	03/14/18	ALPHO000 ALPHONSO H. YOUNG JR.	2,504.57		3968
11501	03/14/18	ANDRE010 ANDREW ORLICH	980.37		3968
11502	03/14/18	CHIEF000 DAVID BERRIAN	733.64		3968
11503	03/14/18	DAVID050 DAVID HOLLENDER	756.85		3968
11504	03/14/18	DONAL010 DONALD NICOLETTI	2,504.57		3968
11505	03/14/18	DONDE000 DONN DEEGAN	2,173.15		3968
11506	03/14/18	DONOV000 DONOVAN BLADES	502.15		3968
11507	03/14/18	ELVIR000 ELVIRA TESTA CAPUTO	245.33		3968
11508	03/14/18	JAMES035 JAMES GORDON	756.85		3968
11509	03/14/18	JEROM000 JEROME IKALOWYCH	2,504.57		3968
11510	03/14/18	JOHNL000 JOHN L. ROSE, JR.	890.85		3968
11511	03/14/18	JOSEP020 JOSEPH CORVELLI	743.35		3968
11512	03/14/18	KEVIN000 KEVIN M. DOERR	2,504.57		3968
11513	03/14/18	MELVI000 MELVIN BERNARD	664.29		3968
11514	03/14/18	MICHA026 MICHAEL DILUZIO	463.01		3968
11515	03/14/18	NORMA010 NORMA T. KETLER	245.33		3968
11516	03/14/18	RICHA040 RICHARD D'AMICO	756.85		3968



Check #	Check Date	Vendor	Amount Paid	Reconciled/Void Ref Num
01	CURRENT	CURRENT TREASURY ACCOUNT	Continued	
11517	03/14/18	ROBER015 ROBERT C. TALMO	463.01	3968
11518	03/14/18	RONAL010 RONALD GAFFNEY	240.83	3968
11519	03/14/18	THOMA025 THOMAS MCNAMARA	463.01	3968
11520	03/14/18	TIMOTH00 TIMOTHY CONWAY	2,359.69	3968
11521	03/14/18	WILLI050 WILLIAM KUNZE	245.33	3968
11522	03/14/18	WILLI060 WILLIAM T. BREWSTER	519.34	3968
11523	03/14/18	WMCLO000 W. M'CLOUGHLIN	2,504.57	3968
11524	03/14/18	JAMES080 JAMES G. GABETTIE	245.33	3969
11527	03/14/18	AAAEM000 AAA EMERGENCY SUPPLY CO INC.	12,519.95	3971
11528	03/14/18	ACTIO015 ACTION DATA SERVICES	2,212.00	3971
11529	03/14/18	AIRGA000 AIRGAS USA, LLC	28.00	3971
11530	03/14/18	AMGRA000 AM GRAPHICS CO., INC.	410.00	3971
11531	03/14/18	APPRO000 APPRAISAL SYSTEMS, INC.	4,700.00	3971
11532	03/14/18	ARIST000 ARISTA TROPHIES	114.50	3971
11533	03/14/18	ATLAN000 ATLANTIC TOMORROWS OFFICE	196.80	3971
11534	03/14/18	BCPWA000 B.C.P.W.A.	75.00	3971
11535	03/14/18	BEATT000 BEATTIE PADOVANO, LLC	350.00	3971
11536	03/14/18	BERGE120 BERGEN/PASSAIC COUNTY	50.00	3971
11537	03/14/18	BEYER000 BEYER BROS. CORP.	289.29	3971
11538	03/14/18	BPMIA005 BPMIA	50.00	3971
11539	03/14/18	BSNSP005 BSN SPORTS, LLC	397.70	3971
11540	03/14/18	CARGI010 CARGILL, INC.	4,655.45	3971
11541	03/14/18	CERTI020 CERTIFIED SPEEDOMETER SERVICE	72.00	3971
11542	03/14/18	CROSS000 CROSS MATCH TECHNOLOGIES, INC.	634.74	3971
11543	03/14/18	DECOT000 DECOTIIS, FITZPATRICK, COLE &	550.40	3971
11544	03/14/18	DOLOR018 DOLORES WITKO	130.00	3971
11545	03/14/18	EASTB000 EAST BERGEN EMERGENCY	300.00	3971
11546	03/14/18	EDWAR010 EDWARD ROGAN & ASSOCIATES	35,011.17	3971
11547	03/14/18	HENDE000 HENDERSON PRODUCTS, INC.	1,300.11	3971
11548	03/14/18	INTNL000 INTNL ASSO OF CHIEFS OF POLICE	150.00	3971
11549	03/14/18	JESCO000 JESCO INC.	479.74	3971
11550	03/14/18	KAYPR000 KAY PRINTING & ENVELOPE CO INC	327.61	3971
11551	03/14/18	LERCH000 LERCH, VINCI & HIGGINS, LLP	750.00	3971
11552	03/14/18	MEDIA010 MEDIA SUPPLY, INC.	109.95	3971
11553	03/14/18	MEDTR000 PHYSIO-CONTROL CORP.	1,050.00	3971
11554	03/14/18	MGLPR000 MGL PRINTING SOLUTIONS	217.00	3971
11555	03/14/18	NJASS000 NJ ASSOC. OF CHIEFS OF POLICE	275.00	3971
11556	03/14/18	NORTH010 NORTH JERSEY MEDIA GROUP	194.05	3971
11557	03/14/18	OSPF010 O.S.P. FIRE PROTECTION	10,442.85	3971
11558	03/14/18	PARTS003 PARTS AUTHORITY, INC.	208.45	3971
11559	03/14/18	PENGU000 PENGUIN MANAGEMENT, INC.	1,560.00	3971
11560	03/14/18	PESH-000 PESH-E-LECTRIC, INC.	3,645.71	3971
11561	03/14/18	PGAUT006 P&G AUTO INC.	370.73	3971
11562	03/14/18	PROTS000 PROFESSIONAL TECHNOLOGY	650.00	3971
11563	03/14/18	RACKS001 RACKSPACE	300.00	3971
11564	03/14/18	RDESP000 R D'ESPOSITO PRINTING CO	41.00	3971
11565	03/14/18	READY005 READY REFRESH BY NESTLE	120.62	3971
11566	03/14/18	REINE000 REINER & CO	193.75	3971
11567	03/14/18	RIDGE015 RIDGEWOOD PRESS	834.38	3971
11568	03/14/18	RUSCO000 RUSCON TRUCK SERVICE & EQUIPT	277.20	3971
11569	03/14/18	SCOTT018 SCOTT DEVLIN	130.00	3971
11570	03/14/18	STAPL000 STAPLES	694.11	3971

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
<b>01CURRENT CURRENT TREASURY ACCOUNT Continued</b>					
11571	03/14/18	SUPER015 SUPERIOR DISTRIBUTORS CO., INC	83.60		3971
11572	03/14/18	TENAF015 TENAFLY MOWER SERVICE, INC.	183.20		3971
11573	03/14/18	THECA005 THE CANNING GROUP	625.00		3971
11574	03/14/18	TRANS015 TRANSUNION TLOXP	150.00		3971
11575	03/14/18	WBMAS000 W. B. MASON CO., INC.	123.64		3971
<b>Checking Account Totals</b>					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
		Checks: 104	2	1,718,089.16	3,600.40
		Direct Deposit: 0	0	0.00	0.00
		Total: 104	2	1,718,089.16	3,600.40
<b>04CAPITAL CAPITAL ACCOUNT</b>					
940	03/14/18	AAAEM000 AAA EMERGENCY SUPPLY CO INC.	3,523.50		3972
941	03/14/18	AMECF005 AMEC FOSTER WHEELER	15,327.47		3972
942	03/14/18	BOSWE000 BOSWELL MCCLAVE ENGINEERING IN	214.06		3972
943	03/14/18	DECOT000 DECOTIIS, FITZPATRICK, COLE &	97.80		3972
944	03/14/18	EASTC000 EAST COAST EMERGENCY LIGHTING	9,812.53		3972
945	03/14/18	GRAFI000 GRAFIX SHOPPE	339.00		3972
946	03/14/18	HAWOR005 HAWORTH SERVICES CENTER, INC.	475.00		3972
<b>Checking Account Totals</b>					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
		Checks: 7	0	29,789.36	0.00
		Direct Deposit: 0	0	0.00	0.00
		Total: 7	0	29,789.36	0.00
<b>12 COAH ACCOUNT COAH ACCOUNT INVESTORS</b>					
57	03/14/18	CHRIS037 CHRISTOPHER P. STATILE, P.A.	3,225.00		3973
58	03/14/18	DECOT000 DECOTIIS, FITZPATRICK, COLE &	460.00		3973
59	03/14/18	EDWAR010 EDWARD ROGAN & ASSOCIATES	3,225.95		3973
60	03/14/18	MICHE025 MICHAEL P. BOLAN, PP/AICP	337.50		3973
<b>Checking Account Totals</b>					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
		Checks: 4	0	7,248.45	0.00
		Direct Deposit: 0	0	0.00	0.00
		Total: 4	0	7,248.45	0.00
<b>13 DEV ESCROW ESCROW MUNIDEX CHECKING 1</b>					
1613	02/18/18	ARTHU020 ARTHUR FORST	523.00		3928
1614	02/18/18	BOHLE005 BOHLER ENGINEERING NJ LLC	2,519.80		3928
1615	02/18/18	MIKHA000 MIKHAIL GERSHANOK	76.95		3928
1616	03/14/18	10RAI000 10 RAILROAD AVE ASSOC., LLC	119.41		3974
1617	03/14/18	434DE000 434 DEMAREST AVE LLC	993.87		3974
1618	03/14/18	ALLIS000 ALLISON & LAURENCE SCHWARTZ	186.11		3974
1619	03/14/18	ANAST005 ANASTASIA BURLYUK	15.00		3974
1620	03/14/18	ARBUI000 A&R BUILDING CONTRACTORS, LLC	190.11		3974
1621	03/14/18	AVRAA005 AVRAAM RUSSO	195.00		3974
1622	03/14/18	BOSWE000 BOSWELL MCCLAVE ENGINEERING IN	1,036.56		3974
1623	03/14/18	EASTE010 EASTERN ALLIED CONSTRUCTION	145.50		3974
1624	03/14/18	GILSH005 GIL & SHLOMIT MAKLEFF	297.00		3974
1625	03/14/18	GJEVU005 GJEVUKAJ RESTAURANT CORP	2,142.00		3974
1626	03/14/18	JEANM000 JEAN M. CAMPANA	350.00		3974
1627	03/14/18	JULIE005 JULIE NEE	440.00		3974

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
13 DEV ESCROW		ESCROW MUNIDEX CHECKING 1			Continued
1628	03/14/18	KHGRO000 K & H GROUP, LLC	565.61		3974
1629	03/14/18	MAKOT000 MAKOTO & MAKIKO SATO	238.00		3974
1630	03/14/18	MCBUI000 M.C. BUILDERS	25.00		3974
1631	03/14/18	NORTH075 NORTHERN VALLEY INC.	750.00		3974
1632	03/14/18	OSCAR000 OSCAR SANCHEZ/ZUNILDA SANCHEZ	277.50		3974
1633	03/14/18	PAULL000 PAUL LIAW	1,100.61		3974
1634	03/14/18	PETER020 PETER J. ANGUILLA	10.36		3974
1635	03/14/18	RALPH000 RALPH ARMENTA	88.00		3974
1636	03/14/18	SEUNG000 SEUNG RAE SO	500.00		3974
1637	03/14/18	WALTE010 WALTER JEFFS	500.00		3974
1638	03/14/18	WILLI080 WILLIAM J. RUSH, ESQ.	253.05		3974
1639	03/14/18	YOUNG020 YOUNG K RO, MD	1,140.00		3974
Checking Account Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	27	0	14,678.44	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	27	0	14,678.44	0.00
13 DEV ESCROW 2		ESCROW EDMUNDS CHECKING 2			
3077	03/14/18	BEATT000 BEATTIE PADOVANO, LLC	1,020.20		3975
3078	03/14/18	BOSWE000 BOSWELL MCCLAVE ENGINEERING IN	2,110.84		3975
3079	03/14/18	PATIS005 PATISSERIE JH LLC	400.00		3975
Checking Account Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	3	0	3,531.04	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	3	0	3,531.04	0.00
13TRUST		Trust Checking			
293	02/15/18	CURRE000 CURRENT TREASURY FUND	1,795.69		3936
294	02/21/18	CURRE000 CURRENT TREASURY FUND	804.13		3947
295	02/27/18	CURRE000 CURRENT TREASURY FUND	959.36		3956
296	03/02/18	CURRE000 CURRENT TREASURY FUND	1,328.75		3964
297	03/14/18	STROH005 STROHMAN ENTERPRISE INC	1,169.97		3976
Checking Account Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	5	0	6,057.90	0.00
	Direct Deposit:	0	0	0.00	0.00
	Total:	5	0	6,057.90	0.00
Report Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
	Checks:	150	2	1,779,394.35	3,600.40
	Direct Deposit:	0	0	0.00	0.00
	Total:	150	2	1,779,394.35	3,600.40

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Check Register By Check Date

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Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	7-01	177,245.13	0.00	0.00	177,245.13
CURRENT FUND	8-01	1,540,844.03	0.00	0.00	1,540,844.03
GENERAL CAPITAL FUND	C-04	29,789.36	0.00	0.00	29,789.36
HOUSING TRUST FUND	T-12	7,248.45	0.00	0.00	7,248.45
OTHER TRUST FUND	T-13	6,057.90	0.00	0.00	6,057.90
Year Total:		13,306.35	0.00	0.00	13,306.35
Total of All Funds:		1,761,184.87	0.00	0.00	1,761,184.87

Project Description	Project No.	Project Total
25 WAINWRIGHT AVE	030-520701	145.50
25 WAINWRIGHT AVE	030-570803	53.05
540 DURIE AVE	030-595700	550.61
19 VER VALEN ST	030-690102	922.04
175 HIGH STREET	032-599000	10.36
91 WAINWRIGHT	032-612800	76.95
1 PIERMONT ROAD	032-619900	277.50
70 PINE STREET	032-621400	190.11
42 CEDAR COURT	032-628400	186.11
75 HARRINGTON AVE	032-640500	25.00
189 HOMANS160 CLEVELAND	032-645600	444.00
166 HARRINGTON AVE	033-704400	114.52
25 WAINWRIGHT AVE	040-570803	200.00
540 DURIE AVE	040-595700	550.00
126 KNICKERBOCKER ROAD	040-599600	500.00
50 HARRINGTON AVE	040-621900	350.00
44 HARRINGTON AVE	040-631700	88.00
240 ANDERSON AVE	040-639100	238.00
189 HOMANS 160 CLEVELAND	040-645600	121.61
41 HARVEY STREET	040-650400	500.00
434 DEMAREST AVE	040-658700	993.87
10 19 RAILROAD AVE	040-665200	119.41
484 CLOSTER DOCK RD	040-669000	750.00
260 PARSELLS LANE	040-677600	195.00
8 WAINWRIGHT COURT	040-682700	440.00
597 PIERMONT RD	040-684500	2,519.80
411 PIERMONT RD	040-693600	2,142.00

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Project Description	Project No.	Project Total
27 PINE STREET ARTHUR FORS	040-695800	523.00
51 MC CAIN COURT	040-696400	297.00
45 WALKER AVE	040-696500	15.00
147 CLOSTER DOCK RD	040-700900	1,140.00
245 CLOSTER DOCK RD	2010038608	400.00
570 PIERMONT RD UNIT C-8	2010048508	120.00
7 PRIMROSE LANE	2010049209	205.76
63 JOHN STREET	2010055206	160.20
11 WILLIS DRIVE	2010055586	99.00
91 RUCKMAN RD	2010055693	990.00
69 LEGION PLACE	2010055933	740.00
42 ITRENE COURT	2010055974	312.52
26 HALSEY LANE	2010055990	198.00
26 LAURENCE COURT	2010056022	305.56
Total of All Projects:		<u>18,209.48</u>

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Check Register By Check Date

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Range of Checking Accts: 14RECREATION to 15ANIMALCONTROL Range of Check Dates: 02/15/18 to 03/14/18  
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
14RECREATION SPECIAL RECREATION ACCOUT					
416	03/14/18	ACADE005 ACADEMY BUS	2,700.00		3977
417	03/14/18	CAPTU010 CAPTUREPOINT.COM	2,750.00		3977
418	03/14/18	CLOST010 CLOSTER BOARD OF EDUCATION	7,122.50	03/14/18 VOID	3977
419	03/14/18	CLOST010 CLOSTER BOARD OF EDUCATION	6,792.50		3979
Checking Account Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
		Checks: 3	1	12,242.50	7,122.50
		Direct Deposit: 0	0	0.00	0.00
		Total: 3	1	12,242.50	7,122.50
15ANIMALCONTROL ANIMAL ACCOUNT					
163	02/15/18	CURRE000 CURRENT TREASURY FUND	1.20		3934
Checking Account Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
		Checks: 1	0	1.20	0.00
		Direct Deposit: 0	0	0.00	0.00
		Total: 1	0	1.20	0.00
Report Totals					
		<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
		Checks: 4	1	12,243.70	7,122.50
		Direct Deposit: 0	0	0.00	0.00
		Total: 4	1	12,243.70	7,122.50

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Check Register By Check Date

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Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
RECREATION TRUST	T-14	12,242.50	0.00	0.00	12,242.50
DOG TRUST	T-15	1.20	0.00	0.00	1.20
Total of All Funds:		<u>12,243.70</u>	<u>0.00</u>	<u>0.00</u>	<u>12,243.70</u>

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Range of Checking Accts: 17FOODLOCKER to CURRENT-MANUAL Range of Check Dates: 02/15/18 to 03/14/18  
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
17FOODLOCKER		FOOD LOCKER ACCOUNT			
54	03/14/18	SHOPR010 SHOP-RITE OF EMERSON	4,750.00		3978

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	1	0	4,750.00	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	<u>1</u>	<u>0</u>	<u>4,750.00</u>	<u>0.00</u>

CURRENT-MANUAL CURRENT - MANUAL

802151	02/15/18	PAYR000 PAYROLL AGENCY ACCOUNT	116.61		3935
802162	02/16/18	NETPA000 NET PAYROLL ACCOUNT	540.08		3940
802211	02/21/18	PAYR000 PAYROLL AGENCY ACCOUNT	40.82		3943
802231	02/23/18	PAYR000 PAYROLL AGENCY ACCOUNT	10,653.10		3950
802233	02/23/18	BORO000 BORO OF CLOSTER - PAYROLL ACCT	260,852.10		3952
802271	02/27/18	CLOST010 CLOSTER BOARD OF EDUCATION	1,536,978.17		3953
802272	02/27/18	NORTH065 NORTHERN VALLEY HIGH SCHOOL	1,493,994.75		3953
802234	02/28/18	TDBAN005 TD BANK N.A.	82,993.52		3959
802281	02/28/18	PAYR000 PAYROLL AGENCY ACCOUNT	110.70		3958
803021	03/02/18	NEOPO015 NEOPOST LEASING	1,200.00		3962
803022	03/02/18	PAYR000 PAYROLL AGENCY ACCOUNT	38.75		3963
803023	03/02/18	TRUST000 TRUST ESCROW FUND	400.00		3967

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	12	0	3,387,918.60	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	<u>12</u>	<u>0</u>	<u>3,387,918.60</u>	<u>0.00</u>

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	13	0	3,392,668.60	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	<u>13</u>	<u>0</u>	<u>3,392,668.60</u>	<u>0.00</u>

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Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	7-01	1,668.08	0.00	0.00	1,668.08
CURRENT FUND	8-01	3,386,250.52	0.00	0.00	3,386,250.52
FOOD LOCKER TRUST	T-17	4,750.00	0.00	0.00	4,750.00
Total of All Funds:		<u>3,392,668.60</u>	<u>0.00</u>	<u>0.00</u>	<u>3,392,668.60</u>

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Check Register By Check Date

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Range of Checking Accts: CURRENT-MANUAL to CURRENT-MANUAL Range of Check Dates: 02/09/18 to 02/13/18  
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
CURRENT-MANUAL	CURRENT - MANUAL				
802131	02/13/18	PAYR0000 PAYROLL AGENCY ACCOUNT	13,334.89		3930
802133	02/13/18	BORO0000 BORO OF CLOSTER - PAYROLL ACCT	243,429.93		3932

Checking Account Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	2	0	256,764.82	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	2	0	256,764.82	0.00

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	2	0	256,764.82	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	2	0	256,764.82	0.00

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Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	7-01	1,271.56	0.00	0.00	1,271.56
CURRENT FUND	8-01	255,493.26	0.00	0.00	255,493.26
Total of All Funds:		<u>256,764.82</u>	<u>0.00</u>	<u>0.00</u>	<u>256,764.82</u>

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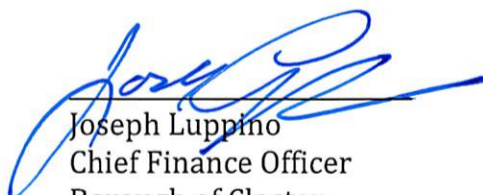
**CHIEF FINANCIAL OFFICER'S CERTIFICATION OF AVAILABILITY OF FUNDS**

**Borough of Closter Council**

As the Chief Financial Officer of the Borough of Closter, responsible for the maintenance of the financial records of the Municipality, I hereby certify that adequate funds have been appropriated. All funds are available for the aforementioned purpose and that payment of perspective contract price will be charged against and not to exceed the amount appropriated in the:

Closter Board of Education	2/2018	\$ 1,536,978.17
Northern Valley Regional HS	2/2018	1,493,994.75
Bergen County Tax		1,303,509.22
County Open Space Tax		54,054.67
2017 Budget Appropriations		180,184.77
2018 Budget Appropriations - Operating		265,780.98
Payroll 02/15/18		256,764.82
Payroll 02/28/18		271,505.20
<b>Total Current Treasury 02/15/18- 3/14/18</b>		<b><u>\$5,362,772.58</u></b>

Capital	\$	29,789.36
Escrow	\$	24,267.38
Recreation	\$	12,242.50
Animal Trust	\$	1.20
Housing Trust	\$	7,248.45
Food Locker	\$	4,750.00

  
Joseph Luppino  
Chief Finance Officer  
Borough of Closter

Dated: March 14, 2018

**BOROUGH OF CLOSTER  
RESOLUTION APPOINTING ALTERNATE PROSECUTOR  
PURSUANT TO THE FAIR AND OPEN PROCESS**

**WHEREAS**, in the Borough of Closter there is a need to appoint an alternate prosecutor; and

**WHEREAS**, said contract is a professional services agreement and, therefore, may be awarded without public advertising for bids pursuant to N.J.S.A. 40A:11-3(a) of the Local Public Contracts Law; and

**WHEREAS**, the Governing Body resolved to pursue a Fair and Open Process and make this award in accordance with the provisions of New Jersey’s “Pay to Play” law, N.J.S.A. 19:44A-20.4 et seq.; and

**WHEREAS**, the compensation terms shall be the same as 2017 for this position; and

**WHEREAS**, Local Public Contracts Law requires that the Resolution authorizing the award of contracts without competitive bids be publicly advertised and the contract itself must be available for public inspection.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Closter as follows:

1. Elsbeth J. Crusius is hereby appointed Borough Alternate Prosecutor; and
2. That the Borough Attorney is hereby authorized to prepare the appropriate contract for the aforementioned appointment, which shall be made upon the same terms as the 2017 contract for this position; and
3. That the Mayor and Borough Clerk are hereby authorized to execute on behalf of the Borough of Closter said contract.
4. That this contract is awarded without competitive bidding in accordance with Local Public Contracts law and is awarded pursuant to the Fair and Open process in accordance with the provisions of New Jersey’s “Pay to Play” law, N.J.S.A. 19:44A-20.4 et seq.

**BE IT FURTHER RESOLVED** that the Borough Clerk be and is hereby directed to retain a copy of the contract for public inspection and to publish a notice of this award in the local, legal newspaper of the Borough.

COUNCILPERSON	MOTION	SECOND	YES	NO	ABSENT	ABSTAIN
Councilwoman Amitai			X			
Councilwoman Chung			X			
Councilman Devlin			X			
Councilwoman Latner	X		X			
Councilwoman Witko		X	X			
Councilman Yammarino			X			

Adopted: March 14, 2018

Attest:   
Loretta Castano, RMC, Municipal Clerk

Approved:   
John C. Glidden, Jr., Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Meeting held on March 14, 2018.

\_\_\_\_\_  
Loretta Castano, Borough Clerk

**RESOLUTION TRANSFERRING UNEXPENDED BALANCES FROM 2017  
APPROPRIATION RESERVES**

**WHEREAS**, the Borough of Closter desires to transfer unexpended balances from its 2017 appropriation reserve line items to the Accumulated Leave Reserve in the Other Trust Fund;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Closter that the Chief Financial Officer be and is hereby authorized to make the following transfers in the **2017 Appropriation Reserves**:

**SALARIES & WAGES**

General Administration	\$2,303.23
Municipal Clerk	\$4,256.24
Financial Administration	\$13,914.64
Construction Code	\$55,582.45
Streets & Roads	\$124,875.07
	<u>\$200,931.63</u>

to:

Accumulated Leave	<u>\$200,931.63</u>
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Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilman Devlin			X			
Councilwoman Latner	X		X			
Councilwoman Witko		X	X			
Councilman Yammarino			X			
Councilwoman Chung			X			
Councilwoman Amitai			X			

DATE: March 14, 2018

ATTEST:

  
Loretta Castano, Borough Clerk

APPROVED:

  
John C. Glidden, Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held March 14, 2018.

\_\_\_\_\_  
Loretta Castano, Borough Clerk

**BOROUGH OF CLOSTER**

**RESOLUTION APPROVING THE SETTLEMENT OF  
A TAX APPEAL FOR THE YEAR 2017: KWON v. BOROUGH OF CLOSTER**

**WHEREAS**, the taxpayers, Phillip and Sung Kwon, appealed the assessment levied on Block 2304, Lot 16 for the year 2017 in an action in the Tax Court of New Jersey bearing docket no. 005833-2017; and

**WHEREAS**, the subject property’s street address is 251 Parsells Lane; and

**WHEREAS**, the taxpayers and the assessor have agreed to compromise the appeal on the following terms: The assessment for 2017 on the property shall be reduced \$100,000.00, from \$2,032,300.00 to \$1,932,300.00; and

**WHEREAS**, the taxpayers have agreed that the refund due as a result of this settlement shall be satisfied through a credit applied against future real estate taxes due on the property in 2018; and

**WHEREAS**, the assessor is of the opinion that the revised valuation is consistent with the true value of the property;

**NOW THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Closter, County of Bergen, State of New Jersey that:

The proposed settlement for the tax appeal captioned Kwon v. Borough of Closter as hereinbefore set forth is approved, and the Borough Attorney or a member of his firm is authorized to execute all documents necessary to effectuate its terms.

COUNCILPERSON	MOTION	SECOND	YES	NO	ABSENT	ABSTAIN
Councilwoman Amitai			X			
Councilwoman Chung			X			
Councilman Devlin			X			
Councilwoman Latner	X		X			
Councilwoman Witko		X	X			
Councilman Yammarino			X			

Adopted: March 14, 2018

Attest: *Loretta Castano*  
Loretta Castano, RMC, Municipal Clerk

Approved: *John C. Glidden, Jr.*  
John C. Glidden, Jr., Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Meeting held on March 14, 2018.

\_\_\_\_\_  
Loretta Castano, Borough Clerk



**BOROUGH OF CLOSTER**

**RESOLUTION APPROVING SETTLEMENT OF TAX APPEALS FOR THE YEARS 2016 AND 2017: NIKOLOV v. BOROUGH OF CLOSTER**

**WHEREAS**, the taxpayers, Radoslav and Katerina Nikolov, appealed the assessment levied on Block 1602, Lot 7 for the years 2016 and 2017 in actions in the Tax Court of New Jersey bearing docket nos. 003980-2016 and 001108-2017; and

**WHEREAS**, the subject property’s street address is 85 Roosevelt Street; and

**WHEREAS**, the taxpayers and the assessor have agreed to compromise the appeals on the following terms: The assessments on the property for 2016 and 2017 shall be reduced from \$1,027,700.00 to \$982,500.00; and

**WHEREAS**, the taxpayers have agreed that the refund due as a result of this settlement shall be satisfied through a credit applied against future real estate taxes due on the property in 2018; and

**WHEREAS**, the assessor is of the opinion that the revised valuation is consistent with the true value of the property;

**NOW THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Closter, County of Bergen, State of New Jersey that:

The proposed settlement for the 2016 and 2017 tax appeals captioned Nikolov v. Borough of Closter as hereinbefore set forth is approved, and the Borough Attorney or a member of his firm is authorized to execute all documents necessary to effectuate its terms.

COUNCILPERSON	MOTION	SECOND	YES	NO	ABSENT	ABSTAIN
Councilwoman Amitai			X			
Councilwoman Chung			X			
Councilman Devlin			X			
Councilwoman Latner	X		X			
Councilwoman Witko		X	X			
Councilman Yammarino			X			

Adopted: March 14, 2018

Attest: Loretta Castano  
Loretta Castano, RMC, Municipal Clerk

Approved: John C. Glidden, Jr.  
John C. Glidden, Jr., Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Meeting held on March 14, 2018.

\_\_\_\_\_  
Loretta Castano, Borough Clerk

**BOROUGH OF CLOSTER**  
**RESOLUTION AUTHORIZING THE EXPENDITURE OF \$3,000.00 FROM THE MUNICIPAL OPEN SPACE, RECREATION, FARMLAND AND HISTORIC PRESERVATION TRUST FUND FOR THE PURPOSES OF PURCHASING TWO MARKERS AT EACH END OF BLANCH AVENUE**

**WHEREAS**, the Historic Preservation Commission has requested signage be placed on the Revolutionary War Street known as Blanch Avenue named after Captain Thomas Blanch; and

**WHEREAS**, a proposal has been received from the Historic Preservation Commission and discussed before the Mayor and Council regarding recognition of to Dr. Arthur Goldberg, a long time volunteer for his service to the Borough on such signage; and

**WHEREAS**, the two signs will cost a maximum of \$1,500.00 each and will be similar to signs located at the cemetery on Susan Drive; and

**WHEREAS**, the Open Space Fund was authorized by voter referendum and allows the use of money in this dedicated fund for, among other express purposes, recreation and historic preservation; and

**WHEREAS**, the Mayor and Council at its meeting of February 28, 2018 indicated it was in favor of such purchase;

**NOW, THEREFORE, BE IT RESOLVED** that this Resolution memorializes and authorizes the expenditure of an amount not to exceed \$3,000.00 from the Open Space Fund to pay for signage and installation of two signs in memory of Dr. Arthur Goldberg to be placed at each end of Blanch Avenue.

**BE IT FURTHER RESOLVED** that the Borough Clerk shall forward a copy of this Resolution to the CFO and to the Historic Preservation Commission.

COUNCILPERSON	MOTION	SECOND	YES	NO	ABSENT	ABSTAIN
Councilwoman Amitai			X			
Councilwoman Chung			X			
Councilman Devlin			X			
Councilwoman Latner	X		X			
Councilwoman Witko		X	X			
Councilman Yammarino			X			

Adopted: March 14, 2018

Attest: *Loretta Castano*  
 Loretta Castano, RMC, Municipal Clerk

Approved: *John C. Glidden, Jr.*  
 John C. Glidden, Jr., Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Meeting held on March 14, 2018.

\_\_\_\_\_  
 Loretta Castano, Borough Clerk

**BOROUGH OF CLOSTER**  
**COUNTY OF BERGEN**

**RESOLUTION HIRING TEMPORARY LABORER – PUBLIC WORKS**

WHEREAS, there exists a need for a Temporary Laborer / Driver within the Closter Department of Public Works; and,

WHEREAS, the following individual meets the requirements to fill the position at the Department of Public Works; and,

Jacob Koumbis      Driver      \$25.00 per hour

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council Borough that Jacob Koumbis is hereby appointed to the position of Temporary Laborer / Driver in the Department of Public Works – Streets & Roads Division from March 1st through May 31st at a per diem rate of \$25.00 per hour as needed for the removal of snow; not to exceed 37.5 hours per week.

Councilperson	Motion	Second	Yes	No	Absent	Abstain
Councilwoman Amitai			X			
Councilwoman Chung			X			
Councilman Devlin			X			
Councilwoman Latner	X		X			
Councilwoman Witko		X	X			
Councilman Yammarino			X			

Adopted: March 14, 2018

**ATTEST:**

**APPROVED:**

  
\_\_\_\_\_  
Loretta Castano, Borough Clerk

  
\_\_\_\_\_  
John C. Glidden, Jr., Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held March 14 2018.

\_\_\_\_\_  
Loretta Castano, Borough Clerk

MAYOR AND COUNCIL  
BOROUGH OF CLOSTER

WORK SESSION NOTES – MARCH 14, 2018 - 7:30 P.M.

The Mayor and Council of the Borough of Closter held a Work Session on Wednesday, March 14, 2018. Mayor Glidden called the meeting to order at 7:30 p.m.

1. PLEDGE OF ALLEGIANCE

Mayor Glidden invited all to join in the Pledge of Allegiance.

2. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Annual Notice of Meetings which was sent to The Record and The Star Ledger for publication on January 6, 2018, was posted on the Municipal Clerk's bulletin board and has remained posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

3. ROLL CALL

The following persons were present:

Mayor John C. Glidden, Jr.

Councilpersons Scott Devlin, Alissa Latner, Dolores Witko, Joseph Yammarino, Jannie Chung  
and Victoria Amitai

Borough Administrator, Arthur Braun Dolson

Borough Attorney, Edward T. Rogan

Borough Clerk, Loretta Castano

Borough Engineer, Nick DeNicola

Chief of Police, Dennis Kaine

Superintendent of Public Works, William Dahle, III

Councilman Yammarino introduced Linsey Lam, the winner of the Food Network Kid's Baking Championship, who beat out 1,200 contestants. Linsey provided a winning recipe to the governing body. Councilwoman Chung said that her son is a fan of Linsey. Linsey said that she does a lot of research with recipes from other people and adapt same. The last episode was fun and she never thought she would win. She said that you can apply on line to participate in the show and this year approximately 10,000 kids applied. Councilwoman Amitai said Linsey is an inspiration to us all. Mayor Glidden said that her family invited us to their home to view the final show.

At this time, Mayor Glidden presented Linsey with a plaque commemorating her win; and the public offered a round of applause. Mayor Glidden thanked Linsey's parents for coming to the meeting and Councilman Yammarino introduced the Deputy Recreation Director Brian Beddoe and offered his congratulations and a congratulatory letter from the Recreation Director making Linsey the Grand Marshal of the Annual Little League Parade on 4/29/18. At the request of Councilman Yammarino, Linsey performed a back flip. Mayor Glidden thanked Linsey and her family for coming this evening.

Relative to building a Community Center, Mayor Glidden introduced Mr. & Mrs. Alvarez from Alpine who have indicated that they wished to help with the project. Mr. Alvarez said they were born and raised in the Philippines and have 4 children and 16 grandchildren. He said they have lived in Alpine for 7 years. Mayor Glidden said we have been discussing the project which would include an athletic center and cultural center. He said he has formed an ad hoc committee (mentioned at WS 2/14/18) chaired by Wayne Sabo and includes Councilman Yammarino and architect Conrad Roncati (No mention of Mr. Roncati at WS of 2/14/18). We viewed the Cresskill Community Center and the concept would provide a central place for Closter. The committee would be meeting and subsequently meeting with Mr. & Mrs. Alvarez.

4. REVIEW AND DISCUSSION OF COMMUNICATION ITEMS

a. MAIL LIST OF MARCH 1, 2018 - Mayor Glidden asked if any member of the Council wished to address any matter or provide any comments. Item No. 4 was removed by Borough Clerk; Item No. 12 was removed by Councilwoman Latner.

Item No. 4: Received 02/26/18 Hand del'd, Dated 02/26/18, from Ron Fermano, no return address provided, to whom it may concern re **a.** Requesting waiver of placing sidewalk for new construction at 99 Oak Street, reason being no other homes have sidewalks and it is a dead end street – no photos provided (Copy to Construction Official, Borough Engineer); **b.** Photos of Oak Street (Received 02/28/18)

Borough Clerk informed the author of this request was present this evening to discuss same and Mayor Glidden invited him to speak.

Ron Fermano, builder for 99 Oak Street in Closter, said he came to request a waiver of the sidewalk requirement. Nobody else on the street has one in addition to being a dead-end street. Borough Engineer recalled waivers were previously granted to 107 on the east side and 95 on the west side of 99 Oak Street. All of those residents built curbs but were waived for sidewalks because it is a dead end; and we typically grant those requests. He explained there is a fee in lieu of sidewalks that is put into a fund for future use for all waived properties. Borough Engineer said Mr. Fermano has a larger frontage at 120 feet; and **per** his quick calculations, the fee would come to \$3,750.00 if the Council approves it. Mr. DeNicola reminded curbing has already been built as we generally require all properties to have them. Councilwoman Amitai supported this request saying it was the right thing to do in this case. Councilwoman Chung voiced her support of same. Councilman Devlin asked if this requires a vote and Borough Attorney informed there will be a Resolution on the next Agenda.

Item No. 12: Received Hand del'd @ WS 2/28/18, Dated No Date, from Susan McTigue re Requesting action be taken to protect voters rights in upcoming elections

In response to Councilwoman Latner, Mayor Glidden reminded that Ms. McTigue appeared at a recent meeting to express her concerns about Russian hacking in elections; and requested the governing body look into how secure our election process is. The Mayor arranged to meet with Councilwoman Latner, Susan McTigue and Erik Lenander to go over to the County Clerk's office to discuss the voting process in Bergen County and the State of New Jersey. He voiced his understanding that everyone feels more comfortable now. Mrs. Latner said it was impressive that there is no ability to hack into the election because nothing is ever online as it is cartridge based and they are very secure and there are no written records. She recalled they explained there are tapes stored in the cartridges. There are paper-based machines but storage of that paper becomes a problem which is why they don't use them. She voiced her understanding that Ms. McTigue felt very reassured by the time they left the meeting. New Jersey seems to be one of the most advanced in terms of elections. Mayor Glidden said he would respond to Ms. McTigue's e-mail to inform her of what was discussed and let the town know our position as well as place the information in the town newsletter.

b. MAIL LIST OF MARCH 8, 2018 - Mayor Glidden asked if any member of the Council wished to address any matter or provide any comments. Item No. 4 was removed by Mayor Glidden; Item Nos. 6 and 8.I.d. were removed by Councilwoman Latner.

Item No. 4: Received 03/05/18, Dated 02/28/18, from Frank J. Rossi, LSRP to State of NJ, Dept. of Environmental Protection, Bureau of Case Assignment and Initial Notice, Site Remediation Program 401 East State Street, P.O. Box 420, Trenton, NJ 08625-0420; c. Hon John J. Glidden, Jr. (w/o encs.), Borough Clerk, w. CD re NJDEP Receptor Evaluation form, Closter Swim Club, Block 1805, Lot 1, Blanch Avenue, Borough of Closter, Bergen County, Program Interest Number 564554, NJDEP Case No. 11-08-25-1523-56; Our File No. CL-1146 (Copy to Board of Health, Construction Official, Environmental Commission)

In response to Mayor Glidden's request, Mr. DeNicola said this is the report that was part of the environmental investigation which was incorporated into the RIR (Remedial Investigation Report) sent to the DEP. The project is done from Boswell's standpoint and the next step is to do the remediation. We

secured the HDSRF Grant which covered about 95% of the monies expended the first time; but it did not cover the actual survey. There is another grant available for the cleanup. The HDSRF grant will cover up to 75% of the cleanup provided the property stays open space and open to the public; and he voiced his opinion a community center on that site as the Mayor proposed is a good fit for the criteria. Mr. DeNicola said it is a separate HDSRF application which was broken into two parts: the design part and the cleanup part. We have to apply for the cleanup part now. In answer to Councilwoman Chung, he estimated the cleanup to be approximately \$1 million with the remainder to come from the Borough, probably through Open Space.

Mayor Glidden informed that since discussions started about the possibility of a community center on the old Swim Club property, the Recreation Commission made a suggestion to have a community center at Memorial Field so we took a look at that as well. They visited a few local centers to get an idea of the size, Wayne Sabo came up with an approximate estimate and they walked it off at Memorial Field. It was determined that it could be done if one building was relocated to another location on the field. In answer to Councilwoman Latner, he said that whatever the Borough decides to do, we need to be cognizant of the environmental issues, especially as the Swim Club is wetlands property and there is also wetlands at Memorial Field by the 9/11 Memorial; so we have to look into it. Mayor Glidden asked the Borough Engineer to meet with Wayne Sabo to discuss these issues and report back. Councilwoman Amitai suggested considering one of the industrial buildings on Railroad Avenue for an arts center to, as she said “re-gentrify” that whole block; and the Mayor asked her to follow up on the availability there.

Item No. 6: Received 03/06/18, Dated 03/06/18, from Councilwoman Alissa Latner, to Councilwoman Dolores Witko; c: Mayor Glidden re Resident e-mail regarding Pedestrian Crosswalk Safety

Councilwoman Latner informed she received the e-mail from Councilwoman Witko and she did speak to the DPW Superintendent and the Chief of Police. DPW Superintendent said it will be taken care of as the crosswalks can be done once the weather is nicer. The signs seem to be problematic in the middle of the street in terms of vehicles and emergency vehicles. Chief Kaine informed at one time we did have those signs, the larger vehicles cannot make the turns with them there; and K-turns had them backing up into other vehicles in addition to running over the signs. He noted they cost \$500.00 per sign. Mrs. Latner agreed it is really already tight to turn; and she wanted to know how to proceed to respond to this resident to let them know we discussed it.

At this time, Councilwoman Amitai asked if there was any way to change the flow of traffic coming out of Heidenberg Plaza to make it less chaotic. Borough Engineer explained that the Plaza used to be the other way around with the entrance at the T-intersection and exit on the other end; and because of the traffic problems, it was switched to its current configuration. Mrs. Amitai asked about making it one-way out of Heidenberg and Mr. DeNicola informed it already is in terms of ingress and egress. Councilwoman Witko voiced her concern that especially with the cars parked the way they are on the street, it is incredibly difficult to make a left out of that parking lot. The Chief said even if they changed it to right turn only, people would still make the left but agreed to look into same. He said the DPW is going to paint the crosswalk again; and they will place the sign board out reminding drivers that they have to stop for pedestrians in the walkways. In answer to Mrs. Amitai, the Chief said those are the signs they just talked about that cost \$500.00 each and get run over. Borough Engineer informed that the crosswalks have to be white. DPW Superintendent said they add the hash bars in the crosswalks in the downtown area so it brightens them up.

Item No. 8.I.d.: Received 03/02/18, Dated 03/02/18, from Michael J. Darcy, CAE, Executive Director, NJS League of Municipalities re Weekly Update re Weekly Round-Up March 2, 2018: I. State Issues: d. NJ Senate Passes Bill to Blunt Impact of Federal Cap on SALT Deduction – S-1893 attached (Copy to Tax Collector)

Councilwoman Latner wanted all to be aware that the Senate passed Bill S-1893 which would allow local governments to set up the charitable funds and authorize them to contribute to them for partial tax credit. Mayor Glidden voiced his opinion that if the State allows it, we are going to allow our citizens to do the same.

5. REVIEW AND DISCUSSION OF CONSENT AGENDA ITEMS FROM REGULAR MEETING  
(Refer to Regular Meeting Agenda of March 14, 2018)

Mayor Glidden asked if anyone wished to remove any item for discussion

10. RESOLUTION TRANSFERRING UNEXPENDED BALANCES FROM 2017 APPROPRIATION RESERVES (Received from Assistant Chief Financial Officer 2/23/18)

In answer to Councilman Devlin, Borough Administrator said that this is a fund that was set up for employee retirement purposes. Monies go into the general trust fund and will be taken out for the first person applying for retirement who is entitled to benefits at retirement. He said he would provide the total balance in the fund at the next meeting.

15. MOTION APPROVING THE FOLLOWING APPLICATION AS NEW MEMBER OF THE KNICKERBOCKER HOOK AND LADDER COMPANY (Received 3/8/18):

a. WILLIAM CARBAJAL

Councilman Yammarino noted that the new member is present in the audience and the governing body welcomed him and thanked him for volunteering.

16. MOTION GRANTING APPROVAL FOR ISSUANCE BY POLICE DEPARTMENT OF THE FOLLOWING HAWKERS AND PEDDLERS LICENSE FOR CALENDAR YEAR 2018 PER BOROUGH CODE CH. 127 (Received from Chief of Police 3/2/18)

PERMIT NO 2018-002 – FOR JUN ZHANG, 7177 159<sup>TH</sup> STREET, #503, FRESH MEADOWS, NY 11365, FOR LANDMARK TRADING INC. WHOLESALE AND RETAIL BUSINESS; PRODUCTS FOR SALE –GLOVES, HATS, SHOES, T-SHIRTS, BELTS, SWEATERS, HOODIES, SOCKS, GLASSES

In answer to Councilwoman Amitai, Chief Kaine that the vendor would be going to construction sites to sell items to workers. He said that the present fee for the permit is \$500.

20. REPORTS

- a. CONSTRUCTION OFFICIAL – FEBRUARY 2018 (Received 3/1/18)
- b. CHIEF OF POLICE – FEBRUARY 2018 (Received 3/12/18)

6. PROFESSIONAL REPORTS

A. BOROUGH ATTORNEY

1) STATUS REPORT RE CONTRACT FOR THE PURCHASE OF MULTIPLE CONDOMINIUM UNITS AT VILLAGE SCHOOL SITE (RM 11/24/14) – Borough Attorney reported progress is being made. He spoke to David Watkins last week and he estimated that it will be complete 6-7 weeks from now and then the DEP can inspect the asbestos removal. After that, they can start the demolition of the one section of the building. There was a conference call today with the Special Master, COAH Planner Caroline Reiter, Josh Bowers from Fair Housing and himself; and they are within a week or so of proposing a settlement agreement to the Mayor and Council but some things are being tweaked a bit. They anticipate an objection by an Intervenor so they want to be extra careful of the wording in the agreement; but everyone seems to be on the same page. They have asked that the Mayor and Council approve the Settlement at the April 11, 2018 meeting. Mr. Rogan hopes to have a draft by the end of next week with one meeting in between for discussion to address any concerns; and, hopefully, have it approved at the April meeting. If that is the case, Fair Housing seems willing to sign what we have in place and then there will be a fairness hearing within 45 days of that date. That would be the opportunity for the Intervenor to object if they choose to do so. The attorney who contacted himself, Fair Housing and the Court still has not yet filed a substitution of attorney at least as of today. He is aware that they are at least monitoring what is going on but he is not sure where they stand. Mr. Rogan said this is positive news at least in terms of the main adversary which is Fair Housing as they seem to be on board with our proposal.

6. PROFESSIONAL REPORTS (Continued)

A. BOROUGH ATTORNEY (Continued)

2) REPORT RE STATUS OF ZBA DEVELOPER'S AGREEMENT FOR CRIMMINS, BLOCK 1203/LOT 5, 49 JOHN STREET AND BLOCK 1202/LOT 7, 40 JOHN STREET

(2. M.L. 1/25/18) – Mr. Rogan reported this is coming along and there are still a few matters to be worked out. He reminded this is part of an overall settlement between Crimmins and Wiggers to try to clean up that area which was an eyesore for very many years. This concept was already before the Zoning Board and approved. It includes cleaning up the residential section fronting John Street but they will have some use of the property behind them which will entail an agreement by the Borough to allow them to use that paper street back there; and that is what is being worked out.

3) REPORT – Borough Attorney reported that two (2) Tax Appeals have been settled since the last meeting; and they are pending approval of the Council tonight on the Consent Agenda. Since the last meeting, we have been getting a lot of detailed and complex OPRA Requests, which Mr. Rogan thinks the Borough Clerk and Chief of Police can attest to. They are taking up time in the Police Department and the Borough Clerk's office; and now the Building Department would like to make it known to the Council that the last few months it has gotten to an extreme. Open and transparent is good, but it is taking up a lot of time, not just in the Borough Clerk's office which is the one that has really been the focus since this law came into effect. It is now becoming burdensome for the Police Department, Building Department, and Mr. Rogan's office.

In answer to Councilwoman Amitai, he said he thinks the pattern is that it is so easy now to get records that we are being used by newspapers and independent research groups to do all the legwork that they used to do in the past. He doesn't know if they're looking for stories or are developers looking for development information; and there are the attorneys who are regularly asking for copies of Police Reports for blocks of time because they want to solicit those people to offer their services. OPRA is being used now to generate business for individual companies or persons and it is people looking to try to catch the town doing something wrong in terms of certain requests. There is nothing the governing body can do because it is State law, but he wanted the Mayor and Council to be aware of the significant increase in time it is taking for all of this; and reminded that the Borough is not being paid for any of this time. Ms. Castano informed there is no charge for any records requested to be returned electronically. Mr. Rogan said the Police Department could spend hours, as just happened last week for a single request; and that individual has to be taken off of their other duty with no compensation for this time. He reminded this has been the case for the Borough Clerk's office for many years.

Just yesterday he got a call from Jack Peters, who he will be calling tomorrow, because a recent request they got will take up a tremendous amount of time and they need to discuss whether it can even be done because someone needs to be taken off their position to spend several days to compile the information. In answer to Councilwoman Latner, he said theoretically the Borough could hire someone just to answer OPRA Requests but the courts have been clear over the past 4-5 years going more towards ensuring openness and transparency and there are good arguments for that. Things that used to be not discoverable now are. Years ago, if you wanted to sue the town, you had to file a complaint to serve discovery and ask for documents. Now, people are in a position to ask for everything up front for free and then make the decision whether they are going to move forward with taking action against a town. He just wanted all to be aware because it has taken up a significant amount of his time, his office's time, the Borough Clerk's office, the Police Department and now the Building Department.

Mr. Rogan reported the Human Resources Committee met; and voiced his understanding and hope that a long-standing HR matter has finally been resolved. Dovetailing with that, the Ordinance Committee has requested he prepare some proposed revisions for the employee benefits section of the ordinance which would also address some of the concerns the HR Committee has raised. Many of these issues are also long-standing problems; and he hopes to have something to that Committee within the next week or so with suggestions as to what other towns and businesses have in their personnel manuals as well as comparing it to the agreements we have with the DPW and Police Department. We would like to have it all consistent and clear and avoid any questions in the future and then compare it to the Personnel Manual to make sure everything is consistent as there have been problems with that as well over the last several years.



6. PROFESSIONAL REPORTS (Continued)

B. BOROUGH ENGINEER – Mr. DeNicola informed he provided is Quarterly Status Report to the Mayor and Council and wanted to highlight a few items.

- 1) STATUS REPORT RE SWIM CLUB PHASE II CONTAMINATION INVESTIGATION (Authorized RM 7/9/14) – Borough Engineer reminded he previously reported the RIR was submitted and they will be submitting another proposal for the RA, Remedial Action – which is the actual cleanup, to come in the next 30 days.
- 2) STATUS REPORT RE FOLLOWING PB DEVELOPER’S AGREEMENTS:
  - a. BLOCK 1607/LOT 1 & BLOCK 1310/LOT 2 (CLOSTER MARKETPLACE (EBA) LLC AND CENTENNIAL AME ZION CHURCH) (Approved RM 4/22/15)
  - b. BLOCK 1607/LOT 1.02 FOR CHASE BANK (17 VERVALEN STREET) **AND** AMENDED SITE PLAN FOR BLOCK 1607/LOT 1 & BLOCK 1310/LOT 2 (CLOSTER MARKETPLACE (EBA) LLC AND CENTENNIAL AME ZION CHURCH) Approved RM 6/14/17
- 3) REPORT RE BOROUGH OF CLOSTER COMPOST FACILITY RECERTIFICATION (Authorized RM 6/22/16)
- 4) REPORT RE CROSS CLOSTER TRAIL FHA INDIVIDUAL PERMIT AND FRESHWATER WETLANDS GENERAL PERMIT NO. 17 FOR NATURE TRAIL & BOARDWALK FOR A TOTAL ESTIMATED COST OF \$7,000 (RM 7/13/16) – Mr. DeNicola reported they receives the permit from the DEP; he forwarded it to the Borough Administrator and requested this item be removed from his report since this project is now complete.
- 5) STATUS REPORT RE 2017 ROAD PAVING PROGRAM (Approved RM 5/24/17) INCLUDING NJDOT FISCAL YEAR 2017 MUNICIPAL AID PROGRAM FOR HOMANS AVENUE (SECTION 4) IN THE AMOUNT OF \$165,627 (Approved RM 12/14/16) Notification of award rec’d 3. M.L. 6/1/17
- 6) STATUS REPORT RE BOUNDARY AND TOPOGRAPHIC SURVEY OF WEST STREET BETWEEN WESTMINSTER AVE. & CLOSTER DOCK ROAD FOR AN AMOUNT NOT TO EXCEED \$7,600 (Approval Memorialized at RM 6/28/17)
- 7) REPORT – Borough Engineer informed the foregoing concluded his report and invited any questions regarding the written report he previously submitted.

7. REPORTS

A. BOROUGH ADMINISTRATOR

- 1) STATUS REPORT RE FOLLOWING INSURANCE MATTER(S):
  - a. Mail List requests re Insurance: Borough Administrator reported on the following:
    - 1) Closter Recreation Commission 2018 Summer Concert Series (13d. M.L. 1/25/18): Friday nights @ Closter Lions Band shell/Memorial Park at 7:30 p.m.: 6/15/18; 6/22/18; 6/29/18; 7/6/18; 7/13/18 – No update on this item as they will be requesting insurance documents from the performers.
    - 2) International Academy of Arts & Sciences (IAAS) Field Day 2018 (7. M.L. 2/15/18): Request for permission to use Memorial Field, 150 Harrington Avenue, on Sunday, 5/20/18, from 8:30 a.m. to 12 Noon: Rain date: 6/2/18 – This item appears on an Addendum to the Consent Agenda as 19a. as documentation was submitted and approved.
- 2) REPORT RE PREPARATIONS FOR 2020 CENSUS – Mr. Dolson informed he received a FedEx Package yesterday containing 3 CD’s with names and addresses from everyone in the town. He had to swear not to tell anybody what was in there; but they asked for the information to be reviewed for correctness.
- 3) REPORT RE 2018 MUNICIPAL BUDGET PREPARATIONS – Borough Administrator reported the Budget is at its absolute final stages of assembly for evaluation and presentation to the Council. It is anticipated it will be introduced at the ~~4/28/18~~ 3/28/18 meeting and he will be meeting with the Finance Committee next week to review same. He noted they will have the same workbooks he used to use some time ago and brought back into use because they are very good showing you any differences and changes. If it stays the way he put it together he believes the Council will be very pleased with the results.

7. REPORTS (Continued)

A. BOROUGH ADMINISTRATOR (Continued)

4) STATUS REPORT RE FOLLOWING GRANTS:

a. FILED

1. 2017 BERGEN COUNTY COMMUNITY DEVELOPMENT GRANT APPLICATION IN THE AMOUNT OF \$9,000.00 FOR THE BOROUGH OF CLOSTER TO ENTER INTO AN INTERLOCAL AGREEMENT WITH THE BOROUGH OF HAWORTH AS LEAD AGENCY FOR SENIOR TRANSPORTATION SERVICES FOR THE SENIOR AND DISABLED POPULATION IN THE BOROUGH OF CLOSTER (RM 9/28/16) – Mr. Dolson

reported he sat with Mayor Smart from Haworth at the Joint Insurance Fund training meeting who told him the van was almost finished; but they were turned down for the grant. Mr. Dolson spoke to Tom Murphy at the County, who has offered to help the three towns in the shared service agreement to apply to NJ Transit to try to get a grant to replace the van. This has been an issue since he came on board as Administrator.

2. NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION ~ GREEN COMMUNITIES PROGRAM 2017 GREEN COMMUNITIES GRANT, SUBSEQUENT COMMUNITY FORESTRY MANAGEMENT FIVE YEAR PLAN, COMMUNITY FORESTRY MANAGEMENT PROGRAM, FOR AN AMOUNT NOT LESS THAN \$3,000 AND NOT MORE THAN \$3,000, BOROUGH AGREES TO MATCH \$3,000 OF THE TOTAL PROJECT AMOUNT, IN COMPLIANCE WITH THE MATCH REQUIREMENT OF THE AGREEMENT; AVAILABILITY OF THE MATCH WHETHER CASH, SERVICES OR PROPERTY IS HEREBY CERTIFIED 50% OF THE MATCH TO MADE UP OF IN-KIND SERVICES (RM 2/22/17) – Borough Administrator reported this in an ongoing project and the Shade Tree Commission will be coming up with a final report to submit for the grant.

3. THE NEW JERSEY DEPARTMENT OF TRANSPORTATION LOCAL FREIGHT IMPACT FUND GRANT FOR THE CLOSTER BOROUGH PROJECT APPLICATION: LFIF-2018-RAILROAD AVENUE-00068 (Approved RM 12/13/17)

b. AWARDED - To be announced by Administrator

1. 2017 BERGEN COUNTY COMMUNITY DEVELOPMENT GRANT APPLICATION IN THE AMOUNT OF \$9,000.00 FOR SENIOR TRANSPORTATION SERVICES FOR THE SENIOR AND DISABLED POPULATION IN THE BOROUGH OF CLOSTER (RM 9/28/16) Notification of Award in the amount of \$2,500 rec'd 5. M.L. 11/9/17 – same as above

2. NJ DEPARTMENT OF TRANSPORTATION FOR THE HOMANS AVENUE (SECTION 5) PROJECT (MA-208- Homans Avenue (Section 5) – 00020) Approved RM 9/13/17 - Notification of Award in the amount of \$220,000 rec'd 5. M.L. 3/1/18 – Mr. Dolson reported we received award notification this past week to help pay for paving from Homans Avenue to Anderson Avenue. Borough Engineer noted this is the maximum amount that could be awarded for this type of project.

c. TO BE FILED - To be announced by Administrator

- 4) REPORT

B. BOROUGH CLERK

1) REPORT RE 2018 APPOINTMENTS – Borough Clerk reported appointments not made at the Reorganization Meeting held 1/2/18 are being carried on the Agenda and slowly but surely we are whittling them down. We recently received declination of appointments which have been added to this evening's Agenda.

2) REPORT RE 2018 OATHS OF OFFICE – Ms. Castano informed the Mayor has been following up and we have been successful. She reported the following: Officers and Employees: 66 Oaths were prepared, sent and received; Borough Professionals: 13 Oaths were prepared, sent and received; Mayoral Appointments: 16 Oaths were prepared, sent and 13 were received; Boards and Commissions: 42 Oaths were prepared and sent and 36 were received plus two declined appointments. Ms. Castano thanked the Mayor and Administrator for their help.

- 3) REPORT RE 2018 LICENSES – Borough Clerk reported licenses are current.

- 4) REPORT RE 2018 MEETING DATES – Ms. Castano reported Meeting Dates are current.

5) REPORT RE ADOPTED 2017 ORDINANCES SENT TO GENERAL CODE FOR CODIFICATION – Borough Clerk reported a request for quote for Supplement No. 24 containing twenty (20) ordinances adopted in 2017 was sent to General Code on 2/7/18 and a quote was received on 2/20/18. We processed the requisition and will wait for receipt of Supplement No. 24.

7. REPORTS (Continued)

B. BOROUGH CLERK (Continued)

6) REPORT RE PREPARATIONS FOR 2018 ELECTIONS – Ms. Castano reported she and Deputy Borough Clerk Arlene (Gray) attended the Annual County Clerk’s meeting on 2/22/18 held in the new County Building at 2 Bergen County Plaza. There was a very large turnout including State representatives. Reassurances were made by all of the speakers as well as the Superintendent of Elections/Commissioner of Registration of precautions taken in warehouse regarding safety of the voting machines and the integrity of the election process. We received all the paperwork regarding the 2018 Primary Election which will be held on 6/5/18 from 6 a.m. to 8 p.m. The petitions were mailed on 2/23/18 to the Republican and Democratic Chairpersons for distribution. The deadlines provided for petitions to be filed in the Municipal Clerk’s office by April 2, 2018 @4 p.m. for Mayor, two Council Members and 12 County Committee Members, male and female from both parties. Mayor Glidden; Alissa Latner; and Jannie Chung are up for re-election this year.

We were informed that some people were leaving the County and others were moving up in the chairs. They also advised that letters will be sent to residents to send to remove themselves from the Mail in Ballot list to try and clarify it prior to sending out the Ballots because it is very hard for them to keep track.

7) REPORT – Borough Clerk noted the By-Laws referenced on the website have not yet been added. She asked if the governing body wanted to review same before they were added and Borough Attorney and Mayor Glidden affirmed same. Ms. Castano sent a list of the Ad Hoc Committees to the Borough Attorney and Mayor on 2/21/18 for review and recommendations regarding update. Mr. Rogan informed only one or two committees are active including the COAH Committee but the others are fairly extinct.

At this time, Councilwoman Latner asked if the Borough Clerk received a written report from the Board of Elections regarding the request to move the elections. Ms. Castano voiced her understanding that Mayor Glidden had received a report; and he said although he has spoken with them a few times, he hasn’t gotten an answer. In response to Mrs. Latner, the Borough Clerk explained as far as the recommendations from the County that she received, she responded to the Chairperson of the Board of Elections expressing her concerns regarding availability of parking and has not received a written response although she and Ms. DeBari have been missing phone calls. Mayor Glidden said we will follow up with them.

C. CHIEF OF POLICE

1) REPORT – Chief Kaine reported he sent the Monthly Report on Monday and invited any questions. Mayor Glidden noted there appears to be a spike in break-ins and Borough Ordinance violations. Chief Kaine explained the break-ins are false burglar alarms; and the Borough violations are due to the snow.

Regarding the recent storms, the Borough had a lot of emergency services out working and we had Rockland Electric stationed at the Fire House to address the issues in the Northern Valley. Mayor Glidden voiced his opinion they did a great job staying on top of that as he spent a lot of time at the Fire House. Closter did not fare as badly as some other towns. Borough Administrator explained Councilwoman Latner’s neighborhood had a lot of wire breaks which caused their power to be out for several days. Mrs. Latner had expressed her frustration to the DPW Superintendent as she and her neighbors went day after day of not seeing anybody actively working on the issue. Mr. Dolson noted he went around town writing down pole numbers to relay to them which ones were broken and as a result they put those poles on a priority list which is why they were fixed by Sunday.

Chief Kaine reminded everyone to lock their vehicles and remove their key fobs as Demarest had three (3) break-ins over the last weekend. In answer to the Mayor he said they have the information on the Police Department Facebook page but will forward something for the Mayor’s Newsletter.

The Chief reported the deadline for PTC trained applicants has passed with 43 applications received and they weeded them down to the top thirty (3) so they will start interviews on Monday, Wednesday and Thursday. They will narrow it down to a smaller group for the public Safety Committee to do an interview. The deadline for the Academy is tomorrow and right now they have 163 applicants. They plan to set a date in April for the State Chief’s Association to come in and do the exam.

In answer to Councilwoman Amitai, the Chief informed there are still people stopping in requesting baseball cards and in fact two boys came in and got cards from Capt. Winters right before he retired. It was the last card he got on his last day which was memorable.

At this time, Councilwoman Latner wanted to inform that she did receive a notification call during the storm to not put out recycling for collection and it was very helpful.

CLOSTER MAYOR AND COUNCIL  
WORK SESSION NOTES – MARCH 14, 2018 - 7:30 P.M.

7. REPORTS (Continued)

D. MAYOR

1) REPORT – Mayor Glidden informed he had no report at this time.

8. OLD BUSINESS

Councilwoman Latner said that the Library is much better with the distribution center and the Book Sale would be held March 16<sup>th</sup> and 17<sup>th</sup> from 9a.m. to 4 p.m.

Relative to the public safety issue, she said she attended the Gun Information Forum hosted by Holly Schepisi which was productive and helpful. She said there are security drills held every month and noted that assault weapons are banned in New Jersey. Mental Health was also discussed. A walk out by the students at the school was held today and there were police present. She noted that the students had options as to whether or not to attend.

Councilwoman Amitai asked if a meeting was scheduled with the professionals relative to diversity park and Mayor Glidden said that it has not been scheduled as yet.

9. NEW BUSINESS

Mayor Glidden announced there will be a ribbon cutting for Gary's (Wine and Liquors) at 5:30 p.m. on Friday afternoon and all are invited. There was also a ribbon cutting at Mixology. The opening for Mathnasium (between Target and Home Goods) was postponed and will be held sometime next week.

Councilwoman Amitai suggested that consideration be given to an ordinance to provide for the installation of underground utilities for new construction and Borough Engineer said it would be well under \$10,000 for the installation. He said installation would have to be accessed from a pole and the street dug up for new construction on the other side of the street. There is also a problem with the ground water table. Chief Kaine said most of the outages were from the main power connection not the house connection; and the main lines would have to be buried. Underground wires are being installed up West Street by Orange and Rockland and trees are being removed on Schraalenburgh Road. The installation of primary lines would help a lot and less than 1% have been fixed. Borough Engineer said new subdivisions are mandated to have underground utilities. Mayor Glidden said that the Council should consider same and discuss it at the next meeting.

10. OPEN MEETING TO THE PUBLIC FOR ANY MATTER PER NJSA 10:4-12(A) (SUBJECT TO A 5-MINUTE LIMIT PER GENERAL RULE NUMBER 11) EXCEPT FOR ITEMS SCHEDULED FOR PUBLIC HEARING AT THE REGULAR MEETING

Dr. David H. Barad, 26 Kinkaid, noted that OPRA is not going away and should be part of every day business by having as much information digitized as possible. He questioned how much information is private or public and Borough Attorney said that this must come from the Legislature. He noted that house plans are not public unless you are the homeowner; and this was because architects were raising issues about stolen work projects. Dr. Barad said that burying all the secondary utility lines would be too much for Rockland Electric and the primary ones are causing the problem for entire neighborhoods.

11. DISCUSSION OF PUBLIC COMMENTS, IF APPROPRIATE

12. ANY OTHER MATTER WHICH MAY PROPERLY COME BEFORE THE GOVERNING BODY

13. ADJOURNMENT

Motion to adjourn the Work Session at 8:55 p.m. was made by Councilwoman Latner, seconded by Councilwoman Amitai and declared unanimously carried by Mayor Glidden.

Provided to the Mayor and Council  
on March 22, 2018 for approval at  
the Regular Meeting to be held  
March 28, 2018

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Loretta Castano, RMC  
Borough Clerk

Prepared by Carol A. Kroepke, RMC  
and Arlene Marie Gray, RMC, utilizing  
recording and the Borough Clerk's  
notes

Approved at the Regular Meeting held March 28, 2018  
Consent Agenda Item No. 12b.