

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

REGULAR MEETING MINUTES – FEBRUARY 10, 2016 - 7:30 P.M.

Mayor Glidden called the meeting to order at 8:25 p.m.

1. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Annual Notice of Meetings which was published in The Record and the Star Ledger on January 7, 2016, was posted on the Municipal Clerk’s bulletin board and has remained continuously posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

2. ROLL CALL

The following persons were present:

- Mayor John C. Glidden, Jr.
- Councilpersons David Barad, Alissa Latner, Robert Di Dio, Brian Stabile, Jannie Chung and Victoria Amitai
- Borough Administrator, Jonathan DeJoseph
- Borough Attorney, Edward T. Rogan
- Borough Clerk, Loretta Castano
- Borough Engineer, Nick DeNicola
- Chief of Police, Dennis Kaine

3. MAYORAL APPOINTMENTS* TO THE FOLLOWING BOARDS AND COMMISSIONS NOT MADE AT THE REORGANIZATION MEETING HELD 1/4/16:

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
*Environmental Commission				
Member/Shade Tree Liaison	<u>Brian Stabile</u> (Elected to Council)	_____	3 Years (Unexp. Stabile)	31-Dec-17
*Shade Tree Commission				
Member/Environmental Commission Liaison	<u>Brian Stabile</u> (Elected to Council)	_____	5 Years (Unexp. Stabile)	31-Dec-16

4a. VOTE ON CONSENT AGENDA ITEMS

Motion approving the Consent Agenda minus Item Nos. 11 and 12 was made by Councilman Di Dio, seconded by Councilwoman Latner and declared carried by Mayor Glidden upon the affirmative vote of Councilpersons Barad, Latner, Di Dio, Stabile, Chung and Amitai.

RESOLUTIONS

5. BILL RESOLUTION – FEBRUARY 10, 2016 (Received from Deputy Treasurer 2/5/16)
6. RESOLUTION MEMORIALIZING ACTION TAKEN AT REGULAR MEETING HELD JANUARY 27, 2016 FOR THE COUNCIL TO BEGIN INVESTIGATING ALTERNATIVE SITES FOR OUR VOTING PLACES - TO BE PREPARED BY BOROUGH ATTORNEY
7. RESOLUTION AUTHORIZING THE BOROUGH ADMINISTRATOR-QUALIFIED PURCHASING AGENT TO GO OUT TO BID FOR A CANOPY FOR THE CLOSTER POLICE DEPARTMENT PISTOL RANGE (Received from Administrator 2/3/16)
8. RESOLUTION AUTHORIZING THE BOROUGH ADMINISTRATOR-QUALIFIED PURCHASING AGENT TO ADVERTISE REQUESTS FOR PROPOSALS (RFP) FOR CLEANING SERVICES AT VARIOUS BOROUGH FACILITIES (Received from Administrator 2/3/16)
9. RESOLUTION AWARDED CONTRACT FOR 2015 BOROUGH ROAD PROGRAM TO DLS CONTRACTING, 633 FRANKLIN AVENUE, SUITE 170, NUTLEY, NJ 07110, THE LOWEST RESPONSIBLE BIDDER, IN THE BASE BID AMOUNT OF \$559,262.50 AND AN ALTERNATE BID OF \$65,193.75 (TOTAL BASE + ALTERNATE = \$624,456.25) Received from Borough Attorney 2/4/16
10. RESOLUTION AUTHORIZING THE EXTENSION OF THE CONTRACT BETWEEN THE BOROUGH AND KEN’S TREE CARE, INC. FOR COMPOSTING AND RELATED SERVICES FOR A ONE YEAR TERM (Received from Borough Attorney 2/4/16)

CLOSTER MAYOR AND COUNCIL
 REGULAR MEETING MINUTES – FEBRUARY 10, 2016 - 7:30 P.M.

4a. VOTE ON CONSENT AGENDA ITEMS (Continued)

RESOLUTIONS (Continued)

- ~~11.~~ *TRANSFER RESOLUTION NO. 3 (Received from Deputy Treasurer 2/2/16)
 *REQUIRING 2/3 MAJORITY - TO BE VOTED UPON SEPARATELY!!
- ~~12.~~ RESOLUTION AUTHORIZING THE CONSUMPTION OF ALCOHOLIC BEVERAGES DURING CERTAIN RECREATION COMMISSION ACTIVITIES PURSUANT TO CHAPTER 67 OF THE CLOSTER CODE (Requested by Mayor 2/3/16) - TO BE PREPARED BY BOROUGH ADMINISTRATOR Carried to next meeting

MOTIONS

13. MOTION APPROVING THE FOLLOWING MINUTES (Distributed 02/04/16)
 ABSTENTION: AMITAI
- a. REGULAR MEETING HELD JANUARY 27, 2016
 b. WORK SESSION HELD JANUARY 27, 2016
14. MOTION APPROVING THE FOLLOWING *NON-SALARIED* APPOINTMENTS NOT MADE AT THE REORGANIZATION MEETING HELD 1/4/16:

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
Treasurer	<u>No Appointment in 2015</u>	_____	1 Year	31-Dec-16
Board of Health				
Alternate No. 2	<u>(Jeanne Baer)</u>	_____	2 Years	31-Dec-17

15. MOTION APPROVING THE FOLLOWING *SALARIED* APPOINTMENTS NOT MADE AT THE REORGANIZATION MEETING HELD 1/4/16:

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
Financial Assistant				
Part-Time	<u>Lois Chiang</u>	_____	1 Year	31-Dec-16
Municipal Court				
Deputy Court Administrator	<u>No Appointment in 2015</u>	_____	1 Year	31-Dec-16
Temporary and Part-Time Clerical				
(Finance)				
(Mayor Glidden requested 2/8/16 that this item be removed)	<u>Vacant</u>	_____	1 Year	31-Dec-16
(Recreation)	<u>Gina Ferraro</u>	_____	1 Year	31-Dec-16

16. REPORTS

- a. FIRE CHIEF – JANUARY 2016 (Received 2/5/16)

4b. VOTE ON ITEMS REMOVED FROM THE CONSENT AGENDA

11. *TRANSFER RESOLUTION NO. 3 (Received from Deputy Treasurer 2/2/16)
 *REQUIRING 2/3 MAJORITY - TO BE VOTED UPON SEPARATELY!! Borough Administrator noted that transfers have been kept to a minimum from the 2015 budget year for proper and effective management; and there was not an over appropriation of funds.

Motion of approval was made by Councilman Stabile, seconded by Councilman Di Dio and declared carried by Mayor Glidden upon the affirmative vote of Councilpersons Barad, Latner, Di Dio, Stabile, Chung and Amitai.

17. OPEN MEETING TO PUBLIC FOR ANY MATTER, PER N.J.S.A. 10:4-12 (a)
 (Subject to 5-minute limit per By-Laws General Rule No.11)

Mayor Glidden opened the meeting to the public. No one wishing to be heard, Mayor Glidden closed the meeting to the public.

CLOSTER MAYOR AND COUNCIL
REGULAR MEETING MINUTES – FEBRUARY 10, 2016 - 7:30 P.M.

Borough Attorney advised that the Transfer Resolution (No. 11) should be corrected to indicate that the relevant State Statute is N.J.S.A. 40A:4-58 for the first three months of the year rather than N.J.S.A. 40A:4-59 for the last three months of the year. He said that the correction is diminimus but should be noted for the record.

18. ANY OTHER MATTER WHICH MAY COME BEFORE THE GOVERNING BODY

Motion approving the following Closed Session Resolution at 8:36 p.m. was made by Councilman Stabile, seconded by Councilwoman Amitai and declared carried by Mayor Glidden upon the affirmative vote of Councilpersons Barad, Latner, Di Dio, Stabile, Chung and Amitai.

- 18a. OMNIBUS OPEN PUBLIC MEETINGS ACT RESOLUTION authorizing the governing body pursuant to N.J.S.A. 10:4-12 to exclude the public from the next portion of the meeting in order to permit the governing body to discuss per N.J.S.A. 10:4-12(b)(7), “A matter falling within the attorney-client privilege” and N.J. S.A. 10:4-12(b)(8), “A matter involving public employees”; and that the items under discussion in the closed meeting would be disclosed to the public at the conclusion of the matters which should be within 8-12 weeks.

Mayor Glidden resumed the Regular Meeting at 9:12 p.m.

19. ADJOURNMENT

Motion to adjourn the Regular Meeting at 9:12 p.m. was made Councilman Stabile, seconded by Councilwoman Chung and declared unanimously carried by Mayor Glidden.

Provided to the Mayor and Council on
February 18, 2016 for approval at the
Regular Meeting to be held
February 24, 2016

Loretta Castano, RMC
Borough Clerk

Prepared by Carol A. Kroepke, RMC
utilizing recording and Borough Clerk’s
notes

Approved at the Regular Meeting held February 24, 2016
Consent Agenda Item No. 15a.

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

WORK SESSION NOTES – FEBRUARY 10, 2016 - 7:30 P.M.

The Mayor and Council of the Borough of Closter held a Work Session on Wednesday, February 10, 2016. Mayor Glidden called the meeting to order at 7:30 p.m.

1. PLEDGE OF ALLEGIANCE

Mayor Glidden invited all to join in the Pledge of Allegiance.

2. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Annual Notice of Meetings which was published in The Record and the Star Ledger on January 7, 2016, was posted on the Municipal Clerk's bulletin board and has remained continuously posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

3. ROLL CALL

The following persons were present:

Mayor John C. Glidden, Jr.
Councilpersons David Barad, Alissa Latner, Robert Di Dio, Brian Stabile, Jannie Chung,
Victoria Amitai
Borough Administrator, Jonathan DeJoseph
Borough Attorney, Edward T. Rogan
Borough Clerk, Loretta Castano
Borough Engineer, Nick DeNicola
Chief of Police, Dennis Kaine

The following persons were also present:

Mayor Emeritus Fred Pitofsky and his wife Harriet

4. REVIEW AND DISCUSSION OF COMMUNICATION ITEMS

a. MAIL LIST OF JANUARY 28, 2016 – Mayor Glidden asked if any member of the Council wished to address any matter or provide any comments. Item No. 7c was removed by Councilman Stabile; Item No. 11 was removed by Councilwoman Amitai; Item No. 13 was removed by Mayor Glidden.

Item No. 7c: Received 01/26/16, dated 01/26/16 from Cindy W. Randazzo, Director, Office of Local Government Assistance, NJ Department of Environmental Protection, to Municipal Clerk re NJDEP SFY 16 Grant RFPs – Non-Source Pollution Control Grants (Copy to Environmental Commission)

In response to Councilman Stabile, Borough Administrator explained generally the tonnage grant is based on waste disposal and recycling by tonnage and is a reimbursement grant. It is based on percentage of recycling compared to waste.

Item No. 13: Received 01/27/16, dated 01/27/16 from Mayor John C. Glidden, Jr. to Loretta Castano re Letter from Closter Public Schools Superintendent Joanne Newberry requesting that polling locations be moved out of the local schools (Copy to Bergen County Board of Elections Chairwoman Eileen K. DeBari)

Mayor Glidden voiced his understanding that we had a memorializing Resolution at the last meeting and the Borough Clerk called the Board of Elections and would be following up with a letter. Mayor Glidden explained they will be requesting the Board to come take a look at the Library and the Senior Center.

CLOSTER MAYOR AND COUNCIL
WORK SESSION NOTES – FEBRUARY 10, 2016 - 7:30 P.M.

Item No. 11: Received 01/27/16, dated 01/27/16 from Mayor Emeritus Sophie Heymann to Loretta Castano Letter to Council re snowfall sidewalk clearance (Copy to Property Maintenance Officer)

Councilwoman Amitai explained the Mayor Sophie had written us a letter requesting we review our ordinance as it pertains to snow and sidewalk snow removal to adjust it to something more realistic. Mrs. Amitai explained that as Mayor Sophie had been walking about she had difficulty navigating the intersections even though the neighbors may have cleared them earlier. Councilman Barad, Ordinance Committee Chair, explained the ordinance is already in place and it is a matter of enforcement. Mrs. Amitai explained the sentiments were that it was difficult for some of the homeowners to clear the areas especially because every time the plows come through, it has to be done again. Dr. Barad explained that the last time the issue was discussed, it was decided that the homeowner would be the responsible party for the sidewalk, fire hydrant and intersection if they lived on the corner. He reminded Mrs. Amitai that at that time, she supported same but agreed that it is an ongoing issue that the plows come and the intersections and ramps have to be cleared again. Councilman Di Dio noted when the plow comes, that snow is packed and very difficult to remove as he goes though this same thing every winter. Dr. Barad said the only alternative is to have the DPW take responsibility; and it's not something we can afford to do.

b. MAIL LIST OF FEBRUARY 4, 2016 – Mayor Glidden asked if any member of the Council wished to address any matter or provide any comments. Item Nos. 4b, 5, 8 and 17 were removed by Councilwoman Latner; Item No. 10 was removed by Borough Clerk; Item No. 16 was removed by Councilman Barad

Item No. 4b: Received 01/31/16, dated 01/31/16 from Michael J. Darcy, CAE, Executive Director, NJS League of Municipalities re Mayor's Newsline – February, 2016

Councilwoman Latner informed this item included information on the Louis Bay Scholarship and thanked Leslie Weatherly and the Borough Administrator for making sure it was forwarded to the schools and the residents.

Item No. 5: Received 01/29/16, dated 01/28/16 from James J. Tedesco, III, County Executive and Steven A. Tanelli, Freeholder Chairman, County of Bergen, to Mayor John C. Glidden, Jr. re County of Bergen – Fire Truck Loaner Program with attached “Shared Services Agreement for Short Term Emergency Sharing of Fire Apparatus Between the County of Bergen and Any Municipality Within the County of Bergen” (Copy to Fire Chief Piero)

Councilwoman Latner questioned if anything like this has ever been done before; and Borough Administrator voiced his understanding that this was in place previously; and this is just the County codifying the program. It was previously active; and this puts the terms in writing.

Item No. 8: Received 02/02/16, dated 02/02/16 from:

a. Councilwoman Alissa Latner re Forwarded e-mail from Dr. Geoff Gordon informing of Referendum Voting time change

b. Coleen P. Zdziarski, Paralegal, on behalf of Lisa A. Gorab, Esq., Wilentz, Goldman & Spitzer P.A. to Bergen County Clerk, Interim Executive BC Supt of Schools, Chief of Staff, NJ Department of Education, Bergen County Board of Elections, Bergen County Supt. of Elections/ Commissioner of Registration; c: Municipal Clerks of Closter, Demarest, Harrington Park, Haworth, Northvale, Norwood, Old Tappan re E-mailed copy of Letter re Special School District Election to be held by the Board of Education of the Northern Valley Regional High School District on Tuesday, 3/8/16 (**Change in Referendum time**)

c. Coleen P. Zdziarski, Paralegal, on behalf of Lisa A. Gorab, Esq., Wilentz, Goldman & Spitzer P.A. re Letter re Special School District Election to be held by the Board of Education of the Northern Valley Regional High School District on Tuesday, 3/8/16 (**Change in Referendum time**) Copy to Peter Iappelli, Business Administrator, Closter Board of Education; Al Martin, Closter Board of Education Supervisor of Buildings and Grounds; Chief Dennis Kaine and William Dahle III)

Councilwoman Latner wished to note the hours for voting in the (NVRHS) Referendum have been extended to 7 a.m. to 9 p.m. and the Voter Registration deadline is coming up. The Borough Clerk

CLOSTER MAYOR AND COUNCIL
WORK SESSION NOTES – FEBRUARY 10, 2016 - 7:30 P.M.

informed her office would be open until 9 p.m. on 2/16/16 for the Last Day to Register to Vote in this election; and Mrs. Latner said she would like to get the word out so that all of the 18 year olds get registered.

Item No. 17: Received 02/04/16, dated 02/02/16 from Joannette Femia, School Business Administrator/Board Secretary, Northern Valley Regional High School District, to Ms. Loretta Castano, Borough Clerk re Information re new time change for the Special School Election to be held on Tuesday, March 8, 2016, from 7 a.m. to 9 p.m. (previously 2 p.m. to 9 p.m.) (Copy to Peter Iappelli, Business Administrator/Board Secretary, Closter Board of Education; Al Martin, Supervisor of Buildings and Grounds, Closter Board of Education; Chief Dennis Kaine, William Dahle III)

Councilwoman Latner informed this item was the same as Item No. 8 previously discussed.

Item No. 10: Received 02/03/16, dated 02/03/16 from Grace Grootenboer, Keyboarding Clerk 3 County of Bergen, Dept. of Public Works, Mosquito Control Division, to Loretta Castano re Letter from Pete E. Pluchino, Jr., Division Director, requesting letter from the Borough authorizing the County to perform aerial spraying during mosquito breeding months to be received no later than **3/31/16** for the 2016 mosquito season (Copy to Board of Health, Environmental Commission, Recreation Commission)

Borough Clerk reminded that in 2015 the Governing Body authorized a Resolution permitting the aerial spraying and a letter was sent approving same; and suggested a Resolution should be placed on the next Agenda as the deadline is forthcoming. Borough Attorney informed his office would prepare same.

Item No. 16: Received 02/03/16, dated 02/02/16-02/03/16 from Municipal Clerks from: a. Old Tappan; b. Twp. Of Washington; c. Hillsdale; d. Hackensack re Certified copies of Resolutions Opposing the Suez/United Water Rate/Tax Increase

Councilman Barad voiced his opinion that the proposed increase is an exorbitant rate; and asked if the Council wished to adopt a similar Resolution opposing same. Borough Attorney informed his office would prepare the Resolution for the next meeting.

5. REVIEW AND DISCUSSION OF CONSENT AGENDA ITEMS FROM REGULAR MEETING
(Refer to Regular Meeting Agenda of February 10, 2016)

Mayor Glidden asked if anyone wished to remove any item for discussion. Item Nos. 7 and 12 were removed by Councilwoman Amitai; Item No. 9 was removed by Councilman Stabile; Item No. 10 was removed by Councilman Barad. Borough Clerk asked that the Chief of Police's January 2016 Report, which was received yesterday and copied to the Mayor and Council, be added as Item No. 16b.

7. RESOLUTION AUTHORIZING THE BOROUGH ADMINISTRATOR-QUALIFIED PURCHASING AGENT TO GO OUT TO BID FOR A CANOPY FOR THE CLOSTER POLICE DEPARTMENT PISTOL RANGE (Received from Administrator 2/3/16)

In answer to Councilwoman Amitai, Chief Kaine said the canopy would consist of tilted metal roofing for runoff; and Borough Administrator said that copies of the plan were available for review.

9. RESOLUTION AWARDED CONTRACT FOR 2015 BOROUGH ROAD PROGRAM TO DLS CONTRACTING, 633 FRANKLIN AVENUE, SUITE 170, NUTLEY, NJ 07110, THE LOWEST RESPONSIBLE BIDDER, IN THE BASE BID AMOUNT OF \$559,262.50 AND AN ALTERNATE BID OF \$65,193.75 (TOTAL BASE + ALTERNATE = \$624,456.25) Received from Borough Attorney 2/4/16

In answer to Councilman Stabile, Borough Engineer advised that the Alternate Bid is for Van Sciver.

CLOSTER MAYOR AND COUNCIL
 WORK SESSION NOTES – FEBRUARY 10, 2016 - 7:30 P.M.

- 10. RESOLUTION AUTHORIZING THE EXTENSION OF THE CONTRACT BETWEEN THE BOROUGH AND KEN’S TREE CARE, INC. FOR COMPOSTING AND RELATED SERVICES FOR A ONE YEAR TERM (Received from Borough Attorney 2/4/16)

In answer to Councilman Barad, Borough Attorney explained that the last contract was entered into in 2014; and under that contract, the Borough was given a one-year option to renew; the Borough has gone out to bid three times starting in 2009. It was decided by the Council to have an option rather than going out to bid ever year. The area used is the area at the end of Blanch Avenue by the Swim Club. Ken’s Tree Care picks up certain debris for the Borough; and, in exchange, is given the right to use that property. He noted that in the previous bids, Ken’s Tree Care has been the only bidder. The items brought to the facility are brush and branches after storms, which are then chipped. Borough Administrator noted that the area is the Borough’s leaf composting facility in the north of the property; and in the other area is a wood composting facility operated by Ken’s Tree Care who grinds the leaves which are turned by the Borough and monitored by Ken’s Tree Care. The company also provides the equipment; and it was his opinion that it is a beneficial service to the Borough. In answer to Councilman Di Dio, Borough Attorney said previously there was a citation issued by the Department of Environmental Protection; but as of this time, the Borough is in compliance with the regulations.

- 12. RESOLUTION AUTHORIZING THE CONSUMPTION OF ALCOHOLIC BEVERAGES DURING CERTAIN RECREATION COMMISSION ACTIVITIES PURSUANT TO CHAPTER 67 OF THE CLOSTER CODE (Requested by Mayor 2/3/16) - TO BE PREPARED BY BOROUGH ADMINISTRATOR

In answer to Councilwoman Amitai, Borough Attorney said that the Closter Improvement Commission would have to obtain a license to sell beer at the proposed Hoe Down or have an existing entity with a license host that portion of the affair.

- 15. MOTION APPROVING THE FOLLOWING *SALARIED* APPOINTMENTS NOT MADE AT THE REORGANIZATION MEETING HELD 1/4/16:

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
Temporary and Part-Time Clerical Finance (On 2/8/16, Mayor Glidden asked that this item be removed)	<u>Vacant</u>	_____	1 Year	31 Dec 16

- 16. REPORTS
 - a. FIRE CHIEF – JANUARY 2016 (Received 2/5/16)
 - b. CHIEF OF POLICE – JANUARY 2016 (Received 2/9/16)

6. PROFESSIONAL REPORTS

A. BOROUGH ATTORNEY
 1) STATUS REPORT RE NEGOTIATIONS WITH PBA LOCAL 233 (8. M.L. 8/21/14/ 8. M.L. 9/25/14) – Borough Attorney reported the negotiations have been completed. We have not had input back yet from the PBA but he sent a letter to follow up this past week. His understanding is that they were supposed to meet the day after our last meeting to discuss the changes. He requested this item be removed; and informed he will follow up with Mr. Loccke.

CLOSTER MAYOR AND COUNCIL
WORK SESSION NOTES – FEBRUARY 10, 2016 - 7:30 P.M.

6. PROFESSIONAL REPORTS (Continued)

A. BOROUGH ATTORNEY (Continued)

In answer to the Mayor, he affirmed it is taking longer than it should. He recalled they were supposed to meet after our meeting and asked Chief Kaine if anything was discussed. The Chief said they met and were unhappy about some of the changes and would like to speak to Mr. Loccke.

2) STATUS REPORT RE CONTRACT FOR THE PURCHASE OF MULTIPLE CONDOMINIUM UNITS AT VILLAGE SCHOOL SITE (RM 11/24/14) – Mr. Rogan informed he had nothing new to report since the last meeting other than coordinating a sit down with Mr. Watkins and Mr. Montroy in the near future.

3) STATUS REPORT RE CONTRACT BETWEEN THE COUNTY OF BERGEN AND THE INTERBORO REGIONAL COMMUNICATIONS NETWORK FOR THE PERIOD BEGINNING JANUARY 1, 2016 AND ENDING DECEMBER 31, 2020 AND THE LOCAL INTERBORO CONTRACT (Approved RM 12/21/15) – Borough Attorney reported these contracts are complete and can be removed.

4) STATUS REPORT RE CONTRACT BETWEEN THE BOROUGH OF CLOSTER AND PBA LOCAL 233 DATED JANUARY 1, 2015 THROUGH DECEMBER 31, 2019 (Approved RM 12/21/15) - This item is part and parcel of No. 1.

5) REPORT – At this time Mr. Rogan requested a brief Closed Session to discuss potential litigation.

B. BOROUGH ENGINEER

1) STATUS REPORT RE DPW REMEDIATION (Authorized /RM 4/23/14) – Borough Engineer reported he sent some proposals to the Administrator with regards to capping the wells; and the prices are in the vicinity of \$4,000. Once that is done, the project will be finally completed.

2) STATUS REPORT RE SWIM CLUB PHASE II CONTAMINATION INVESTIGATION (Authorized/RM 7/9/14) – Mr. DeNicola reported there is a meeting scheduled with Environmental Scientists from Boswell and the subcommittee of the Council at 6 p.m. before the next Council meeting. They will review the options and answer any questions. He reported the delineation of the contamination is complete; and they will also look at the costs for cleaning it up completely or just cleaning part of it as previously discussed. Mayor Glidden questioned if there were any available grants to aid in the cleanup and Mr. DeNicola voiced his recollection there was possibly a 319 Grant at one time; but at some point, we heard there were no more monies left. He will look into same to check the status. The Mayor further explained that now that the Borough has the deed, it is our responsibility to clean up the property. Borough Engineer affirmed same and cautioned that if nothing is done, at some point the DEP will come and start to issue fines.

3) STATUS REPORT RE FOLLOWING DEVELOPER'S AGREEMENTS:

a. BLOCK 1607/LOT 1 & BLOCK 1310/LOT 2 (CLOSTER MARKETPLACE (EBA) LLC AND CENTENNIAL AME ZION CHURCH) (Approved RM 4/22/15)

Mr. DeNicola reported that sometime this week or next week Whole Foods will come take over the building and start working on the interior. Edens appeared at the last Planning Board meeting with a presentation on the new movie theater which will expand into the retail area and cause a net reduction in parking requirement because of the luxury seats upgrade. There is a reduction in seats which causes the reduction in parking.

b. 50 RAILROAD AVENUE, LLC FOR BLOCK 1205/LOT 9, 50 RAILROAD AVENUE (Approved RM 9/9/15)

c. 309 CLOSTER DOCK ROAD, LLC FOR BLOCK 1701/LOT 1, 309 CLOSTER DOCK ROAD (Approved RM 9/9/15 - ZBA)

4) REPORT – Borough Engineer reported he provided the Administrator with a preliminary proposal for 2016 Local Aid application. He recalled there were discussions with other towns regarding a consortium bid but reminded we have a deadline because our Agreement this year is for Vervalen (Street) with Edens as part of the Developer's Agreement. We need to start paving this road before the Summer to make sure it is complete prior to the Fall. In answer to Councilwoman Amitai, he explained the construction will be predominantly done; and if there is more need for trucks, they will access the property from the rear on Homans Avenue once Vervalen is complete.

CLOSTER MAYOR AND COUNCIL
WORK SESSION NOTES – FEBRUARY 10, 2016 - 7:30 P.M.

7. REPORTS

A. BOROUGH ADMINISTRATOR

1) STATUS REPORT RE FOLLOWING INSURANCE MATTER(S):

a. Mail List requests re Insurance:

1. Closter Recreation Commission 2016 Event Requests (7. M.L. 1/14/16)

a. Summer Concert Series: Friday nights @ Closter Lions Band

shell/Memorial Park at 7:30 p.m.: 6/17 and 6/24; 7/8, 7/15, 7/22 – Borough

Administrator informed he prepared a Resolution and it will be reviewed by the Commission and Borough Attorney prior to being placed on the next Agenda.

2) STATUS REPORT RE EXTERIOR REPAIRS AND ROOF REPLACEMENT AT

BOROUGH HALL (Contract Awarded/RM 5/28/14 to 3 Sons Restoration, LLC, Union,

NJ - \$499,000.00) – Mr. DeJoseph reported they did a final walkthrough for the exterior of

the building and the job is officially complete. We are waiting for payment application, Maintenance Bond and other required paperwork; and should be finalized for the March 10th Bill List.

3) STATUS REPORT RE FOLLOWING CONTRACTS AWARDED RM 8/12/15 (Bond

Ordinance No. 2015:1188 adopted 6/24/15):

a. PHASE TWO RENOVATION OF POLICE DEPARTMENT FIRING RANGE TO ACTION TARGET IN THE AMOUNT OF \$26,897.18

b. UPGRADE of the RECORDS MANAGEMENT SYSTEM POLICE DEPT. TO ENFORSYS POLICE SYSTEMS, INC. IN THE AMOUNT OF \$20,750.00

c. RESOLUTION AUTHORIZING UPGRADES TO SENIOR CENTER UNDER THE NEW JERSEY DIRECT INSTALL PROGRAM TO LIME ENERGY IN THE TOTAL AMOUNT OF \$7,389.44 (Amended RM 8/26/15 TO INCREASE THE TOTAL PRICE BY \$40.90 FOR A REVISED TOTAL OF \$7,430.34)

4) ONGOING REPORT RE OUTSTANDING ITEMS ON CORRECTIVE ACTION PLAN APPROVED AT RM 7/22/15 (Requested by Councilman Barad @WS 7/8/15)

5) STATUS REPORT RE PREPARATION OF REQUEST FOR PROPOSALS FOR BANKING SERVICES (Authorized RM 8/12/15) – Borough Administrator reported the RFP opening for Banking Services and Janitorial Services will be held February 23rd.

6) STATUS REPORT RE CONTRACT FOR EMERGENCY MEDICAL VEHICLE FOR THE CLOSTER VOLUNTEER AMBULANCE & RESCUE CORPS AWARDED TO BAY HEAD INVESTMENTS, INC. D/B/A VCI EMERGENCY VEHICLE SPECIALISTS, BERLIN, NJ IN THE AMOUNT OF \$249,936.00 (Authorized RM 10/14/15)

7) STATUS REPORT RE CONTRACT FOR SKAE POWER SOLUTIONS FOR AN AMOUNT NOT TO EXCEED \$5,700 FOR CLOSTER POLICE FIRING RANGE CANOPY SYSTEM (Authorized RM 10/28/15)

8) STATUS REPORT RE MITCHELL HUMPHREY & CO. FOR CONSTRUCTION DEPT. SOFTWARE PRODUCT LICENSE AND MAINTENANCE SUPPORT AGREEMENT IN THE AMOUNT NOT TO EXCEED \$24,750.00 FOR SOFTWARE PLUS \$10,500.00 FOR SOFTWARE MIGRATION SERVICES (Ordinance 2015:1188; Capital Account C-04-15-188-005-001 & 002) (Authorized RM 11/9/15)

9) STATUS REPORT RE FOLLOWING CONTRACTS FOR ELECTRICIAN JOB ORDER CONTRACTING INSTALLATION OF EMERGENCY STANDBY GENERATORS THROUGH MIDDLESEX REGIONAL EDUCATIONAL COOPERATIVE #65MCESCCPS, RFP# MRSEC-15/16-14 PURSUANT TO N.J.S.A. 40A:11-1 ET. SEQ. AWARDED RM 11/23/15:

a. CLOSTER DPW (Ordinance 2014:1164; Capital Account C-04-14-164-029-010)

b. CLOSTER PUBLIC LIBRARY (Ordinance 2015:1188; Capital Account C-04-15-188-013-001)

10) REPORT RE FOLLOW-UP OF RESOLUTION APPROVED AT REORGANIZATION MEETING HELD 1/4/16 RE REAFFIRMATION OF BOROUGH'S CIVIL RIGHTS POLICY

CLOSTER MAYOR AND COUNCIL
WORK SESSION NOTES – FEBRUARY 10, 2016 - 7:30 P.M.

7. REPORTS (Continued)

A. BOROUGH ADMINISTRATOR (Continued)

11) STATUS REPORT RE 2016 BUDGET PREPARATIONS – Mr. DeJoseph reported there have been several budget meetings; they continue to make progress on same and hope to have basic information in the next week for review.

12) REPORT

B. BOROUGH CLERK

1) STATUS REPORT RE 2016 APPOINTMENTS – Borough Clerk reported all open appointments are listed on the Agenda either for action or removal. The carryover is the list from the Reorganization meeting. Ms. Castano requested if any appointments should be removed that she be informed prior to the next meeting.

2) STATUS REPORT RE 2016 OATHS OF OFFICE – Ms. Castano reported Oaths are in progress and are steadily moving along. She was pleased to report increased compliance with the Citizen Leadership Form since the last meeting.

3) STATUS REPORT RE 2016 LICENSES – Borough Clerk reported there has been no change since last report with exception of the person-to-person transfer of JBS Mack LLC to Rose Pero. They have to publish the notice twice and we anticipate it being ready for approval on the 2/24/16 Agenda. Ms. Castano informed there are two pocket licenses that have not had any movement and said she will be sending a memo to the Chief for follow up as the applications were sent to investigatory and we have not had any movement since that time. Upon response from the Chief of Police, she will be able to follow through on same. Regarding Retail Holdings (DG) LLC, we received an application which we referred to our Borough Attorney's office for review. We had asked for either a drawing or site plan from the applicant to clarify their application which was agreed to by our Borough Attorney; and we have not received it. We will be requesting same again for either an updated sketch or a site plan; and, hopefully, be able to move that application along.

4) STATUS REPORT RE 2016 MEETING DATES – No changes have been requested.

5) STATUS REPORT RE 2015 ORDINANCES FOR CODIFICATION

(Nos. 2015:1184 to 2015:1200) - CODE SUPPLEMENT NO. 22 – Borough Clerk noted she had previously mentioned she would like to speak to the Administrator on this item but has not had the opportunity to do so.

6) REPORT RE ELECTIONS

a. NORTHERN VALLEY REGIONAL HIGH SCHOOL DISTRICT SPECIAL SCHOOL ELECTION TO BE HELD 3/8/16 (2. M.L. 12/31/15) WITH TIME CHANGE **FROM** 2 P.M. TO 9 P.M. **TO** 7 A.M. TO 9 P.M. (17. M.L. 2/4/16)

Ms. Castano reiterated it was discussed earlier regarding the time change for the election; and informed she provided all of the deadlines as requested at the Work Session held 1/27/16. If anyone would like additional information, she asked them to please reach out to her.

On 2/25/16 we will be attending an Elections Meeting with the County Clerk, Supt. of Elections and Board of Elections regarding procedures for the coming year's election procedures.

7) REPORT

C. CHIEF OF POLICE

1) REPORT – Chief Kaine informed he e-mailed the Monthly Report to everyone yesterday. He noted it has been a busy start to the year and said he sent out press releases regarding two joint investigations with the Bergen County Prosecutor's Office. The first was an arrest for arson in a house fire from October 2015 and the second is an identity-theft ring involved with over \$1 million in compromised information. In answer to the Mayor, he informed no Borough residents were affected; but there was an inside person working at Verizon who was obtaining the information. He said there are still two individuals in this case with outstanding warrants.

CLOSTER MAYOR AND COUNCIL
WORK SESSION NOTES – FEBRUARY 10, 2016 - 7:30 P.M.

7. REPORTS (Continued)

C. CHIEF OF POLICE (Continued)

Chief Kaine reported the Department will be participating in an active shooter training drill with Norwood and Northvale next week at one of the Norwood schools during Spring Break. Bergen County SWAT Team is sending over a couple of instructors in addition to our Officer Fehsal to go over tactics to make sure we're all on the same page

D. MAYOR

1) STATUS REPORT RE FOLLOWING GRANTS:

a. FILED

1. NEW JERSEY TRANSIT 5310 GRANT PROGRAM TO INITIATE FUNDING FOR THE TRANSPORTATION ASSISTANCE PROGRAM IN THE BOROUGH OF CLOSTER (Authorized at RM 4/22/15 – We are waiting on NJ Transit.
2. NEW JERSEY DEPARTMENT OF TRANSPORTATION FY2015 DISCRETIONARY AID APPLICATION FOR CEDAR LANE PROJECT IN THE AMOUNT OF \$180,000 (Authorized RM 4/22/15) – The Mayor said we are also waiting on DOT for this as it is a rolling application. The Administrator said the good news is that we haven't heard any bad news. Nick said the Transportation Trust Fund is bankrupt and running on fumes at this point. It is very unlikely this application will be funded and even the 2017 applications wouldn't be able to be funded unless some kind of stop gap measure was put in place. In response to the Mayor the Borough Engineer agreed we are most likely looking at no funding for the Cedar Lane Project. Mr. DeJoseph noted the priority projects have all been bridges.
3. BERGEN COUNTY OPEN SPACE TRUST FUND FOR THE RUCKMAN PARK WALKING PATH LIGHTING PROJECT IN THE AMOUNT OF \$137,500.00 (Authorized RM 8/26/15) – Mayor Glidden said we are supposed to hear about it in June.
4. 2016 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FOR SENIOR TRANSPORTATION SERVICES IN THE AMOUNT OF \$6,000 (Authorized RM 9/21/15)
5. NJ DEPARTMENT OF TRANSPORTATION FOR THE VERVALEN STREET IMPROVEMENT PROJECT – GRANT AGREEMENT #MA-2016-VERVALEN STREET-00196 (Authorized RM 10/14/15)

b. AWARDED

1. 2016 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FOR CLOSTER SENIORS ACTIVITIES IN THE AMOUNT OF \$6,000 (Authorized RM 9/21/15) \$2,000 awarded - Contract Number: PS-CLOSTERSR15; Term of Contract: 7/1/15 – 6/30/16 (8. M.L. 1/7/16)

c. TO BE FILED

1. To be announced by Mayor

2) REPORT – Mayor Glidden reported he scheduled a meeting with the Chamber of Commerce and COAH Planner Caroline Reiter regarding downtown parking; and he felt it was a good meeting.

The Mayor reported that Edens signed a contract with Target.

Councilwoman Latner advised that the Fire Department is waiting for an estimate on the electronic fire horn; and Borough Administrator said a price was submitted yesterday; and the price for the pole is approximately \$30,000 and does not include movement of some of the facilities. Councilwoman Latner reminded the Council of the Fire Department Installation Dinner this Saturday. She also reminded all of the production of Little Shop of Horrors to be held at the High School on February 26, 27 and 28. Councilman Di Dio commended the Ambulance Corps for their event at the building; and Mayor Glidden said we appreciate their volunteerism.

8. OLD BUSINESS

In answer to Councilwoman Amitai's questions regarding the status of Verizon and the increased service, Borough Administrator said he has been in contact with the Borough Attorney's office, the building permit was issued in December one month after which the rent should be paid to the Borough; but to date, same has not been received. The Borough Attorney's office will follow up on same. Work should begin shortly. The existing shelter will be removed and a new pad with a slightly larger footprint will be installed. The Historic Preservation Commission will approve the brick to match the color of the existing building.

9. OPEN MEETING TO THE PUBLIC FOR ANY MATTER PER NJSA 10:4-12(A)
(SUBJECT TO A 5-MINUTE LIMIT PER GENERAL RULE NUMBER 11) EXCEPT
FOR ITEMS SCHEDULED FOR PUBLIC HEARING AT THE REGULAR MEETING

10. DISCUSSION OF PUBLIC COMMENTS, IF APPROPRIATE

Steve Isaacson, 97 Columbus Avenue, noted that Wired Magazine has reported that within the next two years Verizon will be rolling out 5G service that will render our phones and equipment worthless. He expressed concern about the traffic signal at Piermont and Vervalen due to the new stores at the shopping center. He noted that improvements should be done before the mall opens. He referred to the Tenakill Brook that has a lot of blockage north of Durie Avenue adjacent to Brook Street consisting of fallen trees and plastic; and recommended that same should be cleared by the DPW. He said he got a cell phone call from America's Best Construction and Maintenance relative to fire inspections, which he found annoying. He questioned the Wendy Lane vacation; and Borough Attorney said that same would be very involved and the property owners would have to assume responsibility for the road. He said it is very unusual that a municipality would vacate a finished road that contains utility lines and piping. If the Borough so chooses, the three property owners, one of which is the farm, would have to bid on same.

In answer to Nathan Amitai, Borough Attorney said that vacation refers to a road that the Borough has no further use for; and it offers same to the contiguous property owners. Typically it is a paper street that has not been improved. Mr. Amitai referred to the 2016 Election and advised that Governor Christie has suspended his campaign. He noted that he is the official representative of Ted Cruz in the Borough and he asked that the Mayor and Council get behind Ted Cruz and sign a petition to put his name on the State ballot.

Mayor Emeritus Pitofsky commended the DPW for the excellent job they did during the snow storm and also noted that Pearl Road street sign has to be fixed. Mayor Glidden asked that this be taken care of right away.

11. ANY OTHER MATTER WHICH MAY PROPERLY COME BEFORE THE
GOVERNING BODY

CLOSTER MAYOR AND COUNCIL
WORK SESSION NOTES – FEBRUARY 10, 2016 - 7:30 P.M.

12. ADJOURNMENT

Motion to adjourn the Work Session at 8:25 p.m. was made by Councilman Di Dio, seconded by Councilwoman Latner and declared unanimously carried by Mayor Glidden.

Provided to the Mayor and Council on
February 18, 2016 for approval at the
Regular Meeting to be held
February 24, 2016

Loretta Castano, RMC
Borough Clerk

Prepared by Carol A. Kroepke, RMC
and Arlene M. Corvelli, RMC
utilizing recording and Borough Clerk's
notes

Approved at the Regular Meeting held February 24, 2016
Consent Agenda Item No. 15b.