

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

REGULAR MEETING MINUTES – AUGUST 10, 2016 - 7:30 P.M.

Mayor Glidden called the meeting to order at 9:20 p.m.

1. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Annual Notice of Meetings which was published in The Record and the Star Ledger on January 7, 2016, was posted on the Municipal Clerk's bulletin board and has remained continuously posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

2. ROLL CALL

The following persons were present:

Mayor John C. Glidden, Jr.
Councilpersons: David Barad, Robert Di Dio, Brian Stabile, Jannie Chung and Victoria Amitai
Temporary Borough Administrator, John Fry
Borough Attorney, Edward T. Rogan
Borough Clerk, Loretta Castano
Borough Engineer, Nick DeNicola
Chief of Police, Dennis Kaine
Superintendent of Public Works, William Dahle, III
Temporary CFO/Tax Collector, Maria Passafaro

The following persons were absent:

Councilwoman Alissa Latner

Also present in the audience:

Former Councilman Arthur Braun Dolson

3. MAYORAL PRESENTATIONS

Promotion of Sgt. Michael Fehsal (performed during the Work Session)

4. MAYORAL APPOINTMENTS* TO THE FOLLOWING BOARDS AND COMMISSIONS NOT MADE AT THE REORGANIZATION MEETING HELD 1/4/16:

| <u>OFFICE</u> | <u>INCUMBENT</u> | <u>APPOINTEE</u> | <u>TERM</u> | <u>EXPIRES</u> |
|--|--|------------------|--------------------------------|----------------|
| *Environmental Commission | | | | |
| Member/Shade Tree Liaison | <u>Brian Stabile</u> (Elected to Council) | _____ | 3 Years (Unexp. Stabile) | 31-Dec-17 |
| *Shade Tree Commission | | | | |
| Member/Environmental Commission Liaison | <u>Brian Stabile</u> (Elected to Council) | _____ | 5 Years (Unexp. Stabile) | 31-Dec-16 |

No appointment was made for the above noted Offices.

5. PUBLIC HEARING AND ADOPTION OF THE FOLLOWING ORDINANCES @ 8:00 P.M. OR AS SOON THEREAFTER AS THE MATTER MAY BE HEARD:

These Ordinances were introduced at the Regular Meeting held 7/13/16, were published in The Record issue of 7/19/16, as stated in the printer's affidavit and Municipal Clerk's affidavit of publication. Reprints of these Ordinances were posted on the Municipal Bulletin Board in accordance with statutory requirements, and copies have been made available to the general public.

- a. ORDINANCE NO. 2016:1210: "AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 200, ZONING, SPECIFICALLY SECTION 200-63, & A301, FEES, SPECIFICALLY CONSTRUCTION OFFICE FEES, OF THE CODE OF THE BOROUGH OF CLOSTER"

Mayor Glidden announced that the Public Hearing on Ordinance No. 2016:1210 will be carried to a subsequent meeting.

- b. ORDINANCE NO. 2016:1211: "AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 200, ZONING, SPECIFICALLY ARTICLE XXI, SECTION 200-88, OF THE CODE OF THE BOROUGH OF CLOSTER"

CLOSTER MAYOR AND COUNCIL
REGULAR MEETING MINUTES – AUGUST 10, 2016 - 7:30 P.M.

Mayor Glidden opened the public hearing. No one wishing to be heard, Mayor Glidden closed the public hearing.

Motion adopting Ordinance No. 2016:1211 was made by Councilman Di Dio, seconded by Councilman Barad and declared carried by Mayor Glidden upon the affirmative vote of Councilpersons Barad, Di Dio, Stabile, Chung and Amitai.

- c. ORDINANCE NO. 2016:1212: “AN ORDINANCE TO DETERMINE THE BASE RATE, AMOUNT, SALARIES, WAGES, COMPENSATION, AND THE METHOD OF PAYMENT THEREOF TO PERSONS HOLDING CERTAIN OFFICES AND POSITIONS OF EMPLOYMENT IN THE BOROUGH OF CLOSTER FOR THE YEARS 2016 AND 2017 OR AS OTHERWISE NOTED”

Mayor Glidden opened the public hearing.

In answer to Councilman Stabile, Borough Attorney advised that the Ordinance covers minimum/maximum salaries whereas the Resolution has the actual salaries; and during the year, the Council can decide on an actual salary.

No one else wishing to be heard, Mayor Glidden closed the public hearing.

Motion adopting Ordinance No. 2016:1212 was made by Councilman Barad, seconded by Councilwoman Amitai and declared carried by Mayor Glidden upon the affirmative vote of Councilpersons Barad, Di Dio, Stabile, Chung and Amitai.

6a. VOTE ON CONSENT AGENDA ITEMS

Motion approving the Consent Agenda minus Item Nos. 12 and 22 was made by Councilwoman Amitai, seconded by Councilman Barad and declared carried by Mayor Glidden upon the affirmative vote of Councilpersons Barad, Di Dio, Stabile, Chung and Amitai.

ORDINANCES

7. INTRODUCTION OF THE FOLLOWING ORDINANCE – PUBLIC HEARING AND ADOPTION – 9/14/16 @ 8:00 P.M. OR AS SOON THEREAFTER AS THE MATTER MAY BE HEARD:

ORDINANCE NO. 2016:1213: “AN ORDINANCE TO AMEND CHAPTERS 167, SOIL MOVEMENT, AND A301, FEES” (Received from Borough Attorney 7/28/16)

RESOLUTIONS

8. BILL RESOLUTION – AUGUST 15, 2016
(Received from Deputy Treasurer 8/4/16)
9. RESOLUTION CANCELING SMALL BALANCES (Received from Tax Collector 7/26/16)
10. RESOLUTION AUTHORIZING DEPUTY TREASURER TO RELEASE AND RETURN CASH ESCROW IN THE AMOUNT OF \$1,000.00 POSTED ON 7/16/15 UNDER ROAD OPENING PERMIT # 2015:02 ISSUED TO DUTRA EXCAVATING & SEWER, INC., FOR PROPERTY LOCATED AT BLOCK 505, LOT 1, 141 SCHRAALENBURGH ROAD, FOR SUCCESSFUL COMPLETION AS REQUIRED UNDER CHAPTER 171 (Received from Deputy Treasurer 8/2/16)
11. RESOLUTION AUTHORIZING PLACE-TO-PLACE TRANSFER FOR EXPANSION OF PREMISES OF PLENARY RETAIL CONSUMPTION LICENSE NO. 0207-33-001-008, NORMLIN, INC., D/B/A RUDY’S PIZZA (Notice of Transfer published 7/28/16 & 8/4/16)
- ~~12.~~ RESOLUTION FIXING BASE SALARIES FOR 2016 (Received from Temporary CFO 7/29/16)
13. RESOLUTION APPROVING CORRECTIVE ACTION PLAN FOR 2015 ANNUAL AUDIT (Received from Temporary CFO 8/4/16)
14. RESOLUTION AUTHORIZING THE HIRING OF JAMES JOSEPH CARULLO AS PROBATIONARY DRIVER/COLLECTOR TIER 2-CDL AT A SALARY OF \$51,026 PER ANNUM IN THE CLOSTER DEPARTMENT OF PUBLIC WORKS EFFECTIVE SEPTEMBER 1, 2016 (Received from Administrator’s Office 8/4/16)
15. RESOLUTION ENDORSING 2017 BERGEN COUNTY COMMUNITY DEVELOPMENT GRANT APPLICATION IN THE AMOUNT OF \$25,000.00 FOR SPECTRUM FOR LIVING GROUP HOMES INC. FOR SPECTRUM’S NORTHERN VALLEY RESPITE AND SOCIALIZATION PROGRAM IN THE BOROUGH OF CLOSTER (This Resolution does not obligate the financial resources of the municipality and is intended solely to expedite the expenditure of the CDBG Funds) (15. M.L. 7/28/16)

CLOSTER MAYOR AND COUNCIL
 REGULAR MEETING MINUTES – AUGUST 10, 2016 - 7:30 P.M.

- 16. RESOLUTION AUTHORIZING RECREATION COMMISSION LABOR DAY FIREWORKS DISPLAY (Received from Administrator’s office 8/5/16)
- 17. RESOLUTION HIRING PLUMBING INSPECTOR FOR A TEMPORARY PERIOD OF TIME DURING THE VACATION OF CERTAIN SUBCODE OFFICIALS IN THE BOROUGH’S BUILDING DEPARTMENT (Received from Administrator’s office 8/5/16)

MOTIONS

- 18. MOTION APPROVING THE FOLLOWING MINUTES (Distributed 8/4/16) NO ABSTENTIONS:
 - a. REGULAR MEETING HELD JULY 27, 2016
 - b. WORK SESSION HELD JULY 27, 2016
- 19. MOTION GRANTING APPROVAL FOR CLOSTER LIONS CLUB TO CONDUCT ON-PREMISE 50/50 CASH RAFFLE AT THE 8TH ANNUAL CHARITABLE FOUNDATION CAR, TRUCK & MOTORCYCLE SHOW TO BE HELD AT THE CLOSTER COMMONS, 370 PIERMONT ROAD, ON SUNDAY, 9/25/16, FROM 10 A.M. TO 3 P.M.; DRAWING TO BE HELD AT 2:30 P.M. (RAIN DATE: SUNDAY, 10/2/16) Application received and fees paid 8/4/16
- 20. MOTION APPROVING THE FOLLOWING *NON-SALARIED* APPOINTMENTS NOT MADE AT THE REORGANIZATION MEETING HELD 1/4/16:

| <u>OFFICE</u> | <u>INCUMBENT</u> | <u>APPOINTEE</u> | <u>TERM</u> | <u>EXPIRES</u> |
|------------------------|-------------------------------|------------------|-------------|----------------|
| Treasurer | <u>No Appointment in 2015</u> | _____ | 1 Year | 31-Dec-16 |
| Board of Health | | | | |
| Alternate No. 2 | <u>(Jeanne Baer)</u> | _____ | 2 Years | 31-Dec-17 |

No appointment was made for the above noted Offices.

- 21. MOTION APPROVING THE FOLLOWING *SALARIED* APPOINTMENTS NOT MADE AT THE REORGANIZATION MEETING HELD 1/4/16:

| <u>OFFICE</u> | <u>INCUMBENT</u> | <u>APPOINTEE</u> | <u>TERM</u> | <u>EXPIRES</u> |
|----------------------------|-------------------------------|------------------|-------------|----------------|
| Municipal Court | | | | |
| Deputy Court Administrator | <u>No Appointment in 2015</u> | _____ | 1 Year | 31-Dec-16 |

No appointment was made for the above noted Office.

- ~~22.~~ MOTION APPROVING THE FOLLOWING APPOINTMENT:

| <u>OFFICE</u> | <u>INCUMBENT</u> | <u>APPOINTEE</u> | <u>TERM</u> | <u>EXPIRES</u> |
|-----------------------------------|--|-------------------------|-------------------------------|----------------|
| Zoning Board of Adjustment | | | | |
| Full Member | <u>Ken Wasserman</u> (Resignation/1. M.L. 8/4/16) | <u>Thomas Hennessey</u> | 4 Years (Unexp. Wasserman) | 31-Dec-19 |

Mayor Glidden nominated former Councilman and Zoning Board of Adjustment Member Thomas Hennessey to fill the unexpired term of Ken Wasserman. Councilwoman Chung asked that this item be removed for a separate vote.

- 23. REPORTS
 - a. CONSTRUCTION OFFICIAL – JULY 2016 (Received 8/1/16)
 - b. CHIEF OF POLICE – JULY 2016 (Received 8/10/16)

- 6b. VOTE ON ITEMS REMOVED FROM THE CONSENT AGENDA

- 22. MOTION APPROVING THE FOLLOWING APPOINTMENT:

| <u>OFFICE</u> | <u>INCUMBENT</u> | <u>APPOINTEE</u> | <u>TERM</u> | <u>EXPIRES</u> |
|-----------------------------------|--|-------------------------|-------------------------------|----------------|
| Zoning Board of Adjustment | | | | |
| Full Member | <u>Ken Wasserman</u> (Resignation/1. M.L. 8/4/16) | <u>Thomas Hennessey</u> | 4 Years (Unexp. Wasserman) | 31-Dec-19 |

CLOSTER MAYOR AND COUNCIL
REGULAR MEETING MINUTES – AUGUST 10, 2016 - 7:30 P.M.

Councilwoman Chung questioned the nomination of Thomas Hennessey since she knew of a woman who had been coming to the meetings regularly and was interested in this position. Mayor Glidden said he met with Charissa and did find her to be very intelligent and capable; but since it was a 4-year term for a regular member, he felt it would be more appropriate to nominate her for an alternate position which would be coming up soon. Tom Hennessey is more experienced for the regular member position and we will review open positions at the end of the year. He said during his discussion with Charissa, she noted that she was more interested in the Planning Board. There were several others interested in the nomination including Wayne Sabo, a Recreation Commission member.

Motion of approval was made by Councilman Di Dio, seconded by Councilman Barad and declared carried by Mayor Glidden upon the affirmative vote of Councilpersons Barad, Di Dio, Stabile, Chung and Amitai.

At the time of voting, Councilman Barad said that he hopes that the two people mentioned would be remembered at the end of the year. Councilman Stabile expressed agreement with the nomination of Tom Hennessey and hoped there would be additional communication with the other persons interested in volunteering for board positions.

24. OPEN MEETING TO PUBLIC FOR ANY MATTER, PER N.J.S.A. 10:4-12 (a)
(Subject to 5-minute limit per By-Laws General Rule No.11)

Mayor Glidden opened the meeting to the public. No one wishing to be heard, Mayor Glidden closed the meeting to the public.

24a. Motion approving the following Closed Session resolution at 9:36 p.m. was made by Councilwoman Amitai, seconded by Councilman Barad and declared carried by Mayor Glidden upon the affirmative vote of Councilpersons Barad, Di Dio, Stabile, Chung and Amitai.

OMNIBUS OPEN PUBLIC MEETINGS ACT RESOLUTION authorizing the governing body pursuant to N.J.S.A. 10:4-12 to exclude the public from the next portion of the meeting in order to permit the governing body to discuss per N.J.S.A. 10:4-12(b)(5), "A matter involving the expenditure of public funds for the acquisition of real property"; N.J.S.A. 10:4-12(b)(6), "A matter involving the setting of banking notes or investment of public funds"; N.J.S.A. 10:4-12(b)(7), "Pending or anticipated litigation or contract negotiations" and N.J.S.A. 10:4-12(b)(8), "A matter involving public employees"; and that the items under discussion in the closed meeting would be disclosed to the public at the conclusion of the matters which should be within 12-18 weeks.

Mayor Glidden resumed the Regular Meeting at 10:19 p.m.

At this time, in answer to Councilwoman Chung, Borough Attorney said the salary increases shall not go into effect until the Salary Resolution is memorialized. Temporary Chief Financial Officer noted that a delay would create havoc in her office. Councilman Stabile noted that it comes down to the terminology as to what a Special Meeting consists of. Borough Clerk explained that a regular meeting is scheduled in advance for each month's meetings and published at the beginning of the year, and a special meeting is one that has not been so noticed. Temporary Chief Financial Officer noted that the Boards have special meetings on occasion and a voucher is submitted for same. In response to the Borough Attorney's request whether it is relative to procedure, Ms. Passafaro explained that monetarily nothing has changed in this resolution for meetings. Mr. Rogan clarified that the question is how this will be verified as opposed to the fact that it can be paid if it is proper. Mr. Stabile agreed it would be something moving forward and being streamlined. Temporary Chief Financial Officer affirmed that no monies have been increased in this Resolution and the matter is status quo. This is presuming that everything has been correctly reviewed and approved. The question is whether any individual is eligible to be getting it at all and not the amount itself.

Therefore, Councilwoman Chung asked that this item be voted upon this evening. Councilman Stabile concurred.

25. ANY OTHER MATTER WHICH MAY COME BEFORE THE GOVERNING BODY

12. RESOLUTION FIXING BASE SALARIES FOR 2016 (Received from Temporary CFO 7/29/16)

Motion of Approval was made by Councilman Stabile, seconded by Councilwoman Chung and declared carried by Mayor Glidden upon the affirmative vote of Councilpersons Barad, Di Dio, Stabile, Chung and Amitai.

CLOSTER MAYOR AND COUNCIL
REGULAR MEETING MINUTES – AUGUST 10, 2016 - 7:30 P.M.

26. ADJOURNMENT

Motion to adjourn the Regular Meeting at 10:26 p.m. was made by Councilwoman Amitai, seconded by Councilman Barad and declared unanimously carried by Mayor Glidden

Provided to the Mayor and Council on
August 18, 2016 for approval at the
Regular Meeting to be held
August 24, 2016

Loretta Castano, RMC
Borough Clerk

Prepared by Carol A. Kroepke, RMC
utilizing recording and Borough Clerk's
notes

Approved at the Regular Meeting held August 24, 2016
Consent Agenda Item No. 13a.

BOROUGH OF CLOSTER

RESOLUTION ADOPTING ORDINANCE NO. 2016:1211

WHEREAS, public notice has been given by the Borough Clerk of the Borough of Closter that an Ordinance entitled:

AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 200, ZONING, SPECIFICALLY ARTICLE XXI, SECTION 200-88, OF THE CODE OF THE BOROUGH OF CLOSTER

was introduced and passed at a meeting held on July 13, 2016 and that further consideration of said ordinance for final passage and the hearing of all persons interested in said ordinance would be conducted at this meeting; and

WHEREAS, all persons interested were given an opportunity to be heard concerning such ordinance;

NOW, THEREFORE, BE IT RESOLVED that said ordinance pass final reading and be published according to law.

| Councilperson | Motion | Second | Yes | No | Absent | Abstain |
|---------------------|--------|--------|-----|----|--------|---------|
| Councilman Barad | X | | X | | | |
| Councilwoman Latner | | | | | X | |
| Councilman Di Dio | | X | X | | | |
| Councilman Stabile | | | X | | | |
| Councilwoman Chung | | | X | | | |
| Councilwoman Amitai | | | X | | | |

Adopted: August 10, 2016

ATTEST:

Loretta Castano
Loretta Castano, Borough Clerk

APPROVED:

John C. Glidden, Jr.
John C. Glidden, Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held August 10, 2016.

Loretta Castano, Borough Clerk

**BOROUGH OF CLOSTER
ORDINANCE NO.: 2016:1211**

**AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 200, ZONING,
SPECIFICALLY ARTICLE XXI, SECTION 200-88, OF THE CODE OF THE
BOROUGH OF CLOSTER**

WHEREAS, the Governing Body has determined that a change is required to the Borough's Code, Article XXI, which is entitled Satellite Earth Stations; and

WHEREAS, the Construction Code Official recommended this change; and

WHEREAS, the Borough Attorney's office investigated and determined that there is a pre-emption of local zoning of earth stations contained in federal telecommunication regulations;

and

WHEREAS, the proposed change was reviewed by the Construction Code Official and the Ordinance and Legislative Committee and adoption of the amendment was recommended;

and

WHEREAS, although this ordinance amends the zoning code, it is an administrative change to comply with federal law and no further review pursuant to the Municipal Land Use Act is necessary.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of Closter, County of Bergen and State of New Jersey as follows:

Section 1. Chapter 200, Zoning, Article XXI, Satellite Earth Stations, § 200-88 Definitions

Delete the current definition of Satellite Earth Station and replace it with the following text:

Satellite Earth Station

Any apparatus, building or structure which is designed for the purpose of receiving television, microwave, satellite or similar signals, in excess of 35" in diameter, used in connection with what is commonly referred to as "dish-type antennas."

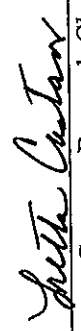
Section 2.

If any sentence, section, clause or other portion of this Ordinance or the application thereof to any person or circumstance shall, for any reason, be adjudged by a court of competent jurisdiction to be invalid, such judgment shall not affect, impair or repeal the remainder of this Ordinance. All Ordinances or parts thereof inconsistent herewith are hereby repealed to the extent of such inconsistency. This Ordinance shall take effect immediately upon final passage and publication as required by law.

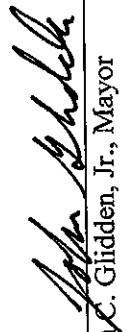
| Councilperson | Motion | Second | Yes | No | Absent | Abstain |
|---------------------|--------|--------|-----|----|--------|---------|
| Councilman Barad | X | | X | | | |
| Councilwoman Latner | | | | | X | |
| Councilman Di Dio | | X | X | | | |
| Councilman Stabile | | | X | | | |
| Councilwoman Chung | | | X | | | |
| Councilwoman Amitai | | | X | | | |

Introduced: July 13, 2016
Adopted: August 10, 2016

ATTEST:


Loretta Castano, Borough Clerk

APPROVED:


John C. Glidden, Jr., Mayor

Certified to be a true copy of an Ordinance adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held August 10, 2016.

Loretta Castano, Borough Clerk

BOROUGH OF CLOSTER

RESOLUTION ADOPTING ORDINANCE NO. 2016:1212

WHEREAS, public notice has been given by the Borough Clerk of the Borough of Closter that an Ordinance entitled:

AN ORDINANCE TO DETERMINE THE BASE RATE, AMOUNT, SALARIES, WAGES, COMPENSATION, AND THE METHOD OF PAYMENT THEREOF TO PERSONS HOLDING CERTAIN OFFICES AND POSITIONS OF EMPLOYMENT IN THE BOROUGH OF CLOSTER FOR THE YEARS 2016 AND 2017 OR AS OTHERWISE NOTED

was introduced and passed at a meeting held on July 13, 2016 and that further consideration of said ordinance for final passage and the hearing of all persons interested in said ordinance would be conducted at this meeting; and

WHEREAS, all persons interested were given an opportunity to be heard concerning such ordinance;

NOW, THEREFORE, BE IT RESOLVED that said ordinance pass final reading and be published according to law.

| Councilperson | Motion | Second | Yes | No | Absent | Abstain |
|---------------------|--------|--------|-----|----|--------|---------|
| Councilman Barad | X | | X | | | |
| Councilwoman Latner | | | | | X | |
| Councilman Di Dio | | | X | | | |
| Councilman Stabile | | | X | | | |
| Councilwoman Chung | | | X | | | |
| Councilwoman Amitai | | X | X | | | |

Adopted: August 10, 2016

ATTEST:

Loretta Castano
Loretta Castano, Borough Clerk

APPROVED:

John C. Glidden, Jr.
John C. Glidden, Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held August 10, 2016.

Loretta Castano, Borough Clerk

**BOROUGH OF CLOSTER
BERGEN COUNTY, NEW JERSEY
ORDINANCE NUMBER 2016:1212**

An Ordinance to Determine the Base Rate, Amount, Salaries, Wages, Compensation, and the Method of Payment Thereof to Persons Holding Certain Offices and Positions of Employment in the Borough of Closter for the Years 2016 and 2017 or as otherwise noted.

BE IT ORDAINED by the Mayor and Council of the Borough of Closter, Bergen County, State of New Jersey as follows:

SECTION 1.

A. The base rate of compensation of the persons holding any of the hereinafter-named offices and positions of employment, (1) whose compensation shall be on an annual or hourly basis, and which compensation shall be payable bi-monthly, monthly, or (2) whose compensation shall be on such other basis and which compensation shall be payable as hereinafter provided or as determined by resolution of the Mayor and Council of the Borough of Closter, is hereby fixed and determined to be set opposite the title of each of the hereinafter-named offices and positions of employment; provided, however, that whenever there shall be set forth a minimum and maximum rate of compensation, or a range for the payment of compensation, and persons holding such offices or positions of employment shall be compensated at such base annual or hourly or other rate, within such minimum and maximum range, as the Mayor and Council hereinafter by resolution determined.

B. Salary Schedule, per annum unless otherwise noted:

| <u>Office or Position</u> | <u>Minimum</u> | <u>Maximum</u> |
|--|----------------|----------------|
| Administration | | |
| Borough Administrator | \$ 50,000 | \$100,000 |
| Borough Administrator – P/T | 30.00/Hr. | 65.00/Hr. |
| Administrative Secretary | 40,000 | 60,000 |
| Borough Clerk/Assessment Search Officer | 48,000 | 115,000 |
| Deputy Borough Clerk | 45,000 | 65,000 |
| Deputy Borough Clerk – PT Hourly | 30.00/Hr. | 56.00/Hr. |
| Borough Clerk's Assistant | 25,000 | 50,000 |
| Board/Commission Administrative Assistant | 1,000 | 20,000 |
| Board/Commission Administrative Assistant | \$90/meeting | \$120/meeting |
| IT Manager | 5,000 | 20,000 |
| Finance | | |
| Treasurer – Annual | 10,000 | 25,000 |
| Tax Collector/Tax Search Officer | 41,000 | 80,000 |
| Employee Benefits Clerk | 3,000 | 20,000 |
| Deputy Treasurer | 25,000 | 42,000 |
| Finance Clerk – COAH | 4,000 | 7,000 |
| Assistant to Tax Collector/Payroll | 25,000 | 50,000 |
| Finance Clerk P/T | 17.00/Hr. | 25.00/Hr. |
| Supervisor of Accounts | 4,000 | 10,000 |
| Chief Financial Officer | 15,000 | 35,000 |
| Tax Assessor | 20,000 | 37,500 |
| Assessor - Clerical Assistant F/T | 10,000 | 50,000 |
| Court | | |
| Municipal Court Judge | 15,000 | 32,000 |
| Court Administrator/Violations Clerk | 29,000 | 67,500 |
| Sound Recording Clerk - P/T | 10.00/Hr. | 17.50 /Hr. |
| Construction, Planning & Zoning | | |
| Zoning Officer | 8,000 | 35,000 |
| Property Maintenance Inspector – PT/Hourly | 20.00/Hr. | 30.00/Hr. |
| Code Enforcement Official (Trees) | 35.00/Hr. | 60.00/Hr. |
| Construction Code Official | 15,000 | 50,000 |
| Construction Code Official – P/T | 25.00/Hr. | 56.00/Hr. |
| Fire Sub Code Official | 4,500 | 9,000 |
| Building Inspector | 3,000 | 8,500 |

| | | |
|---|-------------|-----------|
| Building Sub Code Official | 5,000 | 22,000 |
| Electrical Sub Code Official | 8,000 | 20,000 |
| Electrical Sub Code Official – P/T | 37.02/Hr. | 40.00/Hr. |
| Electrical Inspector | 5,000 | 15,000 |
| Plumbing Sub Code Official | 8,000 | 26,000 |
| Plumbing Inspector | 3,000 | 8,000 |
| Elevator Sub Code Official | 1,400 | 4,000 |
| Building Department Technical Assistant | 10,000 | 52,000 |
| Land Use Coordinator/Planning | 10,000 | 20,000 |
| Land Use Coordinator/Zoning | 10,000 | 20,000 |
| Land Use Coordinator – Special Meetings | 120.00/Mtg. | |
| Vehicle Allowance | 10.00 | 1,000 |

Public Works

| | | |
|--------------------------------------|-----------|-----------|
| Superintendent, D.P.W. | 65,000 | 115,000 |
| Storm Water Management | 2,000 | 3,000 |
| Waste Water License Holder – Level 1 | 1,000 | 2,000 |
| Waste Water License Holder – Level 2 | 2,000 | 3,000 |
| Indoor Air Quality | 2,000 | 3,000 |
| Pesticide License Holder | 1,000 | 2,000 |
| Recycling Coordinator/DPW Clerical | 28,000 | 57,500 |
| Temporary and/or Part Time – Hourly | 10.00/Hr. | 25.00/Hr. |

Public Safety

| | | |
|---|-----------|-----------|
| Fire Prevention Official | 9,000 | 20,000 |
| Fire Prevention Inspector – Hourly | 14.50/Hr. | 27.00/Hr. |
| Police Chief | 100,000 | 165,000 |
| Civilian Records Clerk/Secretary | 25,000 | 50,000 |
| Emergency Management Coordinator | 3,000 | 7,500 |
| Deputy Emergency Management Coordinator | 1,000 | 3,500 |
| School Crossing Guards – Hourly | 10.50/Hr. | 19.00/Hr. |
| Police Matron | 80.00 | 100.00 |

Recreation & Leisure Services

| | | |
|--|----------|-----------|
| Recreation Director | 22,000 | 36,000 |
| Deputy Recreation Director | 3,500 | 9,500 |
| Deputy Recreation Director – Maintenance | 3,500 | 9,500 |
| Recreation Secretary | 2,000 | 7,000 |
| Recreation Aides – Hourly/Summer | 8.50/Hr. | 56.00/Hr. |

Borough Attorney, Borough Engineer, Borough Auditor, Borough Auditor, Attorney for Planning Board, Attorney for Zoning Board of Adjustment, Prosecutor, and Public Defender shall be paid upon presentation of proper vouchers. Any position listed above may be converted to part-time by dividing the listed salary by 1,820, excepting the following positions: Police Chief, DPW Superintendent.

SECTION 2.

All Ordinances and Resolutions, or part thereof, which are inconsistent with the provisions of this Ordinance are hereby repealed as to such inconsistencies.

SECTION 3.

This Ordinance shall take effect after final passage and publication according to law and shall be retroactive to January 1 of each of the years hereinabove mentioned upon adoption of a Resolution for each of those years for those employees in the employ of the Borough as of the effective date of each Resolution.

| Councilperson | Motion | Second | Yes | No | Absent | Abstain |
|---------------------|--------|--------|-----|----|--------|---------|
| Councilman Barad | X | | X | | | |
| Councilwoman Latner | | | | | X | |
| Councilman Di Dio | | | X | | | |
| Councilman Stabile | | | X | | | |
| Councilwoman Chung | | | X | | | |
| Councilwoman Amitai | | X | X | | | |

Introduced: July 13, 2016

Adopted: August 10, 2016

ATTEST:

Loretta Castano

Loretta Castano, Borough Clerk

APPROVED:

John C. Glidden, Jr.

John C. Glidden, Jr., Mayor

Certified to be a true copy of an Ordinance adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held August 10, 2016.

Loretta Castano, Borough Clerk

BOROUGH OF CLOSTER

RESOLUTION INTRODUCING ORDINANCE NO. 2016:1213

BE IT RESOLVED, that an Ordinance entitled:

AN ORDINANCE TO AMEND CHAPTERS 167, SOIL MOVEMENT, AND A301, FEES

be introduced and pass first reading and that the Mayor and Council of the Borough of Closter does hereby fix September 14, 2016, at 8:00 P.M., or as soon thereafter as the matter may be reached, at the Borough Hall, 295 Closter Dock Road, Closter, New Jersey, as the time and place for the hearing of all persons interested therein; and where said hearing will be given thereon, in accordance with the law.

| Councilperson | Motion | Second | Yes | No | Absent | Abstain |
|---------------------|--------|--------|-----|----|--------|---------|
| Councilman Barad | | X | X | | | |
| Councilwoman Latner | | | | | X | |
| Councilman Di Dio | | | X | | | |
| Councilman Stabile | | | X | | | |
| Councilwoman Chung | | | X | | | |
| Councilwoman Amitai | X | | X | | | |

Adopted: August 10, 2016

ATTEST:

Loretta Castano
Loretta Castano, Borough Clerk

APPROVED:

John C. Glidden, Jr.
John C. Glidden, Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held August 10, 2016.

Loretta Castano, Borough Clerk

THE BOROUGH OF CLOSTER, NJ
BERGEN COUNTY, NJ

WHEREAS, the claims listed below have been authorized and approved by the Chairman of the Committee, examined by the Finance Committee, and found correct. Therefore

BE IT RESOLVED, that the Mayor and Council hereby authorize the payment of these claims, and that warrants be drawn therefore when funds are available.


| Budgeted | Amount |
|---|----------------|
| Closter Board of Education July 16' | \$1,669,785.67 |
| Northern Valley high School July 16' | \$1,163,616.20 |
| 2015 Budget Appropriations | \$4,022.56 |
| 2016 Budget Appropriations – Operating Expenses Payroll 07/15/16 | \$698,831.08 |
| Payroll 07/29/16 | \$244,787.71 |
| Current Treasury Account July14, 2016 – August 10, 2016 | \$229,997.43 |
| | \$4,011,040.65 |


| Capital and Trust | Amount |
|--------------------------|---------------|
| Capital | \$25,616.09 |
| Escrow Trust Account | \$3,959.34 |
| Recreation | \$3,499.54 |
| Housing Trust | \$8,792.50 |

The foregoing resolution was adopted at a meeting of the Mayor and Council held on August 10, 2016

Attest:

Approved:


Loretta Castano, Borough Clerk


John C. Glidden, Jr., Mayor

Range of Checking Accts: 01CURRENT to 13TRUST Range of Check Dates: 07/14/16 to 08/10/16
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

| Check # | Check Date | Vendor | Amount Paid | Reconciled/Void | Ref Num |
|-----------|------------|---|-------------|-----------------|---------|
| 01CURRENT | | CURRENT TREASURY ACCOUNT | | | |
| 9307 | 07/14/16 | NJDCA000 NJDCA | 2,827.00 | | 2930 |
| 9308 | 07/14/16 | PUBLI000 PUBLIC SERVICE ELECTRIC & GAS | 77.34 | | 2930 |
| 9309 | 07/14/16 | ROCKL015 ROCKLAND ELECTRIC COMPANY | 9,126.27 | 07/14/16 VOID | 2930 |
| 9310 | 07/14/16 | VERTZ015 VERIZON COMMUNICATIONS | 110.70 | | 2930 |
| 9311 | 07/14/16 | ROCKL015 ROCKLAND ELECTRIC COMPANY | 8,574.56 | | 2931 |
| 9312 | 07/14/16 | ROCKL015 ROCKLAND ELECTRIC COMPANY | 551.71 | | 2932 |
| 9313 | 07/14/16 | LORET000 LORETTA CASTANO | 158.00 | | 2933 |
| 9314 | 07/14/16 | MCAOF000 MCANJ | 175.00 | | 2933 |
| 9315 | 07/14/16 | NJDIV010 NJ DIVISION OF | 64.93 | | 2933 |
| 9316 | 07/14/16 | PAYRO000 PAYROLL AGENCY ACCOUNT | 107.58 | | 2933 |
| 9317 | 07/15/16 | JOEDE005 JOE DELIA MUSIC INC | 900.00 | | 2935 |
| 9318 | 07/18/16 | ROBER015 ROBERT C. TALMO | 480.44 | | 2936 |
| 9319 | 07/18/16 | ALPH0000 ALPHONSO H. YOUNG JR. | 2,357.38 | 07/20/16 VOID | 2937 |
| 9320 | 07/20/16 | ALPH0000 ALPHONSO H. YOUNG JR. | 2,357.38 | | 2938 |
| 9321 | 07/20/16 | DIREC000 DIRECT ENERGY BUSINESS | 3,311.80 | | 2939 |
| 9322 | 07/20/16 | ROBER015 ROBERT C. TALMO | 480.44 | 07/20/16 VOID | 2939 |
| 9323 | 07/20/16 | UNITE020 SUEZ WATER NEW JERSEY | 6,840.17 | | 2939 |
| 9324 | 07/20/16 | UNITE020 SUEZ WATER NEW JERSEY | 20,024.17 | 07/20/16 VOID | 2939 |
| 9325 | 07/20/16 | BONNI000 BONNIE SWITZER | 30.00 | | 2940 |
| 9326 | 07/25/16 | CLOST070 CLOSTER PUBLIC LIBRARY | 58,729.33 | | 2941 |
| 9327 | 07/29/16 | ALANN000 ALAN MEGREAN, TREASURER | 92,843.86 | | 2943 |
| 9328 | 07/29/16 | BERGE095 BERGEN COUNTY UTILITIES AUTH. | 239,519.00 | | 2944 |
| 9329 | 07/29/16 | CABLE000 OPTIMUM | 134.94 | | 2944 |
| 9330 | 07/29/16 | DIREC001 DIRECT ENERGY BUSINESS | 31.50 | | 2948 |
| 9331 | 07/29/16 | JOELZ000 JOEL ZELNIK | 900.00 | | 2948 |
| 9332 | 07/29/16 | NJDEP010 TREASURER-STATE OF NEW JERSEY | 85.00 | | 2948 |
| 9333 | 07/29/16 | NJLEA000 NJ LEAGUE OF MUNICIPALITIES | 180.00 | | 2948 |
| 9334 | 07/29/16 | ROCKL015 ROCKLAND ELECTRIC COMPANY | 2,967.65 | | 2948 |
| 9335 | 07/29/16 | SPECTR00 SPECTROTEL | 3,739.64 | | 2948 |
| 9336 | 07/29/16 | STAND000 STANDARD INSURANCE COMPANY | 862.56 | | 2948 |
| 9337 | 07/29/16 | STATE015 STATE OF NJ DEPT OF LABOR & | 229.50 | | 2948 |
| 9338 | 07/29/16 | TREAS010 TREASURER STATE OF NEW JERSEY | 1,015.00 | | 2948 |
| 9339 | 07/29/16 | VERTZ020 VERIZON WIRELESS | 945.81 | | 2948 |
| 9340 | 07/29/16 | CARME000 CARMELA RUDICK | 17.00 | | 2949 |
| 9341 | 07/29/16 | PAYRO000 PAYROLL AGENCY ACCOUNT | 85.36 | | 2951 |
| 9342 | 08/01/16 | MIELE000 MIELE SANITATION CO. | 19,520.20 | | 2952 |
| 9343 | 08/03/16 | DELAG000 DE LAGE LANDEN FINANCIAL SVC. | 531.47 | | 2954 |
| 9344 | 08/03/16 | 10-75000 10-75 EMERGENCY LIGHTING LLC | 3,900.00 | | 2955 |
| 9345 | 08/03/16 | AALBA010 ANDREW ALBAUM | 77.80 | | 2955 |
| 9346 | 08/03/16 | ACTION010 ACTION RUBBER & INDUSTR. SUPPLY | 60.00 | | 2955 |
| 9347 | 08/03/16 | ADVANC006 ADVANCED COMPUTER | 1,318.95 | | 2955 |
| 9348 | 08/03/16 | AGTBA000 AGT BATTERY SUPPLY, LLC. | 1,079.36 | | 2955 |
| 9349 | 08/03/16 | AIRGA000 AIRGAS USA, LLC | 13.20 | | 2955 |
| 9350 | 08/03/16 | ARROW010 ARROW TREE SERVICE, INC. | 485.00 | | 2955 |
| 9351 | 08/03/16 | BEATT000 BEATTIE PADOVANO, LLC | 2,431.23 | | 2955 |
| 9352 | 08/03/16 | BEYER000 BEYER BROS. CORP. | 195.31 | | 2955 |
| 9353 | 08/03/16 | BOSWEL000 BOSWELL MCCLAVE ENGINEERING IN | 2,284.78 | | 2955 |
| 9354 | 08/03/16 | CLOST015 CLOSTER COACHES ASSOCIATION | 2,744.87 | | 2955 |
| 9355 | 08/03/16 | DELUX000 DELUXE INTERNATIONAL TRUCKS | 483.90 | | 2955 |

| Check # | Check Date | Vendor | Amount Paid | Reconciled/Void | Ref Num |
|---------|------------|--|-------------|-----------------|---------|
| 01 | CURRENT | CURRENT TREASURY ACCOUNT | | | |
| | | Continued | | | |
| 9356 | 08/03/16 | EDMUND010 EDMUNDS & ASSOCIATES, INC | 350.00 | | 2955 |
| 9357 | 08/03/16 | FECH010 F & E CHECK PROTECTOR SALES CO | 688.00 | | 2955 |
| 9358 | 08/03/16 | GOLDT000 GOLD TYPE BUSINESS MACHINES | 745.20 | | 2955 |
| 9359 | 08/03/16 | HACKED010 HEALTH AWARENESS REGIONAL PROG | 2,179.50 | | 2955 |
| 9360 | 08/03/16 | HOMET000 HOMETOWN HARDWARE INC. | 493.47 | | 2955 |
| 9361 | 08/03/16 | HORIZ010 HORIZON ENTERTAINMENT & | 750.00 | | 2955 |
| 9362 | 08/03/16 | JBL0C000 J & B LOCK & ALARM, INC. | 360.00 | | 2955 |
| 9363 | 08/03/16 | JESCO000 JESCO INC. | 650.00 | | 2955 |
| 9364 | 08/03/16 | JOHN000 JOHN I. FREDERICK, ESQ FBO | 1,079.75 | | 2955 |
| 9365 | 08/03/16 | LERCH000 LERCH, VINCI & HIGGINS, LLP | 4,966.25 | | 2955 |
| 9366 | 08/03/16 | LEXIS000 LEXISNEXIS | 50.44 | | 2955 |
| 9367 | 08/03/16 | LOWE000 LOWE'S | 1,357.22 | | 2955 |
| 9368 | 08/03/16 | LUPAR000 LUPARDI'S NURSERY INC. | 2,423.00 | | 2955 |
| 9369 | 08/03/16 | MAGLO000 MAGLOCLEN | 400.00 | | 2955 |
| 9370 | 08/03/16 | MAINA000 MAIN AUTO SUPPLY | 705.28 | | 2955 |
| 9371 | 08/03/16 | MARIK000 MARIA KIM | 52.00 | | 2955 |
| 9372 | 08/03/16 | METRO015 METRO LANDSCAPE IRRIGATION INC | 2,030.50 | | 2955 |
| 9373 | 08/03/16 | MGLPR000 MGL PRINTING SOLUTIONS | 755.00 | | 2955 |
| 9374 | 08/03/16 | MICRO010 MICROSYSTEMS-NJ.COM, L.L.C. | 120.00 | | 2955 |
| 9375 | 08/03/16 | MID-8000 MID-BERGEN REGIONAL HEALTH COM | 15,300.00 | | 2955 |
| 9376 | 08/03/16 | MORGI005 MOR GIL-HEFETZ | 82.19 | | 2955 |
| 9377 | 08/03/16 | NATIM000 NATIONAL MAINTENANCE SERVICE | 6,800.00 | | 2955 |
| 9378 | 08/03/16 | NFA0010 NATIONAL FIRE CODES | 189.95 | | 2955 |
| 9379 | 08/03/16 | NJASS000 NJ ASSOC. OF CHIEFS OF POLICE | 2,100.00 | | 2955 |
| 9380 | 08/03/16 | NJLEA000 NJ LEAGUE OF MUNICIPALITIES | 130.00 | | 2955 |
| 9381 | 08/03/16 | NORTH010 NORTH JERSEY MEDIA GROUP | 692.09 | | 2955 |
| 9382 | 08/03/16 | OFFIC000 OFFICE BUSINESS SYSTEMS INC. | 851.00 | | 2955 |
| 9383 | 08/03/16 | OLDD0000 OLD DOMINION BRUSH COMPANY, INC | 58.00 | | 2955 |
| 9384 | 08/03/16 | PAYTO000 PAYTON ELEVATOR COMPANY, INC. | 475.08 | | 2955 |
| 9385 | 08/03/16 | PENQU000 PENGUIN MANAGEMENT, INC. | 720.00 | | 2955 |
| 9386 | 08/03/16 | RACHL000 RACHLES/MICHELE'S OIL CO., INC | 9,625.82 | | 2955 |
| 9387 | 08/03/16 | READY005 READY REFRESH BY NESTLE | 44.84 | | 2955 |
| 9388 | 08/03/16 | RUGGE000 SMITTY'S PRODUCTIONS INC | 277.98 | | 2955 |
| 9389 | 08/03/16 | STORR000 STORR TRACTOR COMPANY | 504.79 | | 2955 |
| 9390 | 08/03/16 | SWIFT010 SWIFTREACH NETWORKS, INC. | 3,500.00 | | 2955 |
| 9391 | 08/03/16 | THECA005 THE CANNING GROUP | 4,023.75 | | 2955 |
| 9392 | 08/03/16 | TILCO000 TILCON NY/CREDIT DEPT | 77.36 | | 2955 |
| 9393 | 08/03/16 | TRI-C005 TRI-COUNTY TERMITE & PEST | 75.00 | | 2955 |
| 9394 | 08/03/16 | VALLE015 VALLEY HEALTH MEDICAL GROUP | 247.50 | | 2955 |
| 9395 | 08/03/16 | WBMA000 W. B. MASON CO., INC. | 1,780.88 | | 2955 |
| 9396 | 08/03/16 | WORKA005 WORK AREA PROTECTION CORP. | 1,428.00 | | 2955 |
| 9397 | 08/03/16 | YPERS005 Y-PERS, INC. | 91.00 | | 2955 |
| 9398 | 08/10/16 | MUNIC020 MUNICIPAL RECORD SERVICE | 400.00 | | 2956 |
| 9399 | 08/10/16 | THECA005 THE CANNING GROUP | 3,800.00 | | 2958 |
| 9400 | 08/10/16 | ALPH0000 ALPHONSO H. YOUNG JR. | 2,357.38 | | 2963 |
| 9401 | 08/10/16 | ANDRE010 ANDREW ORLICH | 960.49 | | 2963 |
| 9402 | 08/10/16 | CHIEF000 DAVID BERRIAN | 640.52 | | 2963 |
| 9403 | 08/10/16 | CHRIS033 CHRISTOPHER DIPPOLITO | 2,357.38 | | 2963 |
| 9404 | 08/10/16 | DAVID050 DAVID HOLLENDER | 780.42 | | 2963 |
| 9405 | 08/10/16 | DONAL010 DONALD NICOLETTI | 2,357.38 | | 2963 |
| 9406 | 08/10/16 | DONDE000 DONN DEEGAN | 2,068.57 | | 2963 |
| 9407 | 08/10/16 | DONOV000 DONOVAN BLADES | 991.34 | | 2963 |

| Check # | Check Date | Vendor | Amount Paid | Reconciled/Void | Ref Num |
|---------------------------|-----------------|---|-------------|-----------------|-------------|
| 01CURRENT | | | | | |
| CURRENT TREASURY ACCOUNT | | | | | |
| Continued | | | | | |
| 9408 | 08/10/16 | JAMES035 JAMES GORDON | 780.42 | | 2963 |
| 9409 | 08/10/16 | JAMES080 JAMES G. GABETTIE | 253.39 | | 2963 |
| 9410 | 08/10/16 | JEROM000 JEROME IKALOWYCH | 2,357.38 | | 2963 |
| 9411 | 08/10/16 | JOHNL000 JOHN L. ROSE, JR. | 886.07 | | 2963 |
| 9412 | 08/10/16 | JOSEP020 JOSEPH CORVELLI | 744.06 | | 2963 |
| 9413 | 08/10/16 | KEVIN000 KEVIN M. DOERR | 2,357.38 | | 2963 |
| 9414 | 08/10/16 | NORMA010 NORMA T. KETLER | 253.39 | | 2963 |
| 9415 | 08/10/16 | RICHA040 RICHARD D'AMICO | 2,068.57 | | 2963 |
| 9416 | 08/10/16 | ROBER015 ROBERT C. TALMO | 480.44 | | 2963 |
| 9417 | 08/10/16 | RONAL010 RONALD GAFFNEY | 241.29 | | 2963 |
| 9418 | 08/10/16 | THECA005 THE CANNING GROUP | 98.75 | | 2963 |
| 9419 | 08/10/16 | THOMA025 THOMAS MCNAMARA | 479.94 | | 2963 |
| 9420 | 08/10/16 | TIMOTH00 TIMOTHY CONWAY | 2,247.06 | | 2963 |
| 9421 | 08/10/16 | WILLI050 WILLIAM KUNZE | 253.39 | | 2963 |
| 9422 | 08/10/16 | WILLI060 WILLIAM T. BREWSTER | 501.82 | | 2963 |
| 9423 | 08/10/16 | WMCL000 W. MCLOUGHLIN | 2,357.38 | | 2963 |
| Checking Account Totals | | | | | |
| | | Paid | Void | Amount Paid | Amount Void |
| | Checks: | 113 | 4 | 579,467.88 | 18,804.26 |
| | Direct Deposit: | 0 | 0 | 0.00 | 0.00 |
| | Total: | 113 | 4 | 579,467.88 | 18,804.26 |
| 04CAPITAL | | | | | |
| CAPITAL ACCOUNT | | | | | |
| 736 | 08/10/16 | 10-75000 10-75 EMERGENCY LIGHTING LLC | 13,246.42 | | 2957 |
| 737 | 08/10/16 | BOSWE000 BOSWELL MCCLAVE ENGINEERING IN | 9,709.41 | | 2957 |
| 738 | 08/10/16 | DYKES000 DYKES LUMBER COMPANY, INC | 18.60 | | 2957 |
| 739 | 08/10/16 | ISAAC000 ISAACSON ASSOCIATES | 525.00 | | 2957 |
| 740 | 08/10/16 | LOWE000 LOWE'S | 253.66 | | 2957 |
| 741 | 08/10/16 | XTEL000 XTEL COMMUNICATIONS | 1,863.00 | | 2957 |
| Checking Account Totals | | | | | |
| | | Paid | Void | Amount Paid | Amount Void |
| | Checks: | 6 | 0 | 25,616.09 | 0.00 |
| | Direct Deposit: | 0 | 0 | 0.00 | 0.00 |
| | Total: | 6 | 0 | 25,616.09 | 0.00 |
| 12 COAH ACCOUNT | | | | | |
| COAH ACCOUNT INVESTORS | | | | | |
| 11 | 08/10/16 | CHRIS037 CHRISTOPHER P. STATTLE, P.A. | 6,280.00 | | 2959 |
| 12 | 08/10/16 | HAKIM000 HAKIM ASSOCIATES | 2,310.00 | | 2959 |
| 13 | 08/10/16 | MICHE025 MICHAEL P. BOLAN, PP/AICP | 202.50 | | 2959 |
| Checking Account Totals | | | | | |
| | | Paid | Void | Amount Paid | Amount Void |
| | Checks: | 3 | 0 | 8,792.50 | 0.00 |
| | Direct Deposit: | 0 | 0 | 0.00 | 0.00 |
| | Total: | 3 | 0 | 8,792.50 | 0.00 |
| 13 DEV ESCROW | | | | | |
| ESCROW MUNIDEX CHECKING 1 | | | | | |
| 1512 | 08/10/16 | BIRAI000 BIRAIN PANKAJ PARIKH | 410.00 | | 2960 |
| 1513 | 08/10/16 | BOSWE000 BOSWELL MCCLAVE ENGINEERING IN | 1,141.63 | | 2960 |
| 1514 | 08/10/16 | CLIFF005 CLIFFS INVESTMENT GROUP LLC | 32.05 | | 2960 |

| Check # | Check Date | Vendor | Amount Paid | Reconciled/Void Ref Num |
|---|------------|--------------------------------|-------------|-------------------------|
| 13 DEV ESCROW ESCROW MUNIDEX CHECKING 1 Continued | | | | |
| Checking Account Totals | | | | |
| | | Paid | Amount Paid | Amount Void |
| Checks: | | 3 | 1,583.68 | 0.00 |
| Direct Deposit: | | 0 | 0.00 | 0.00 |
| Total: | | 3 | 1,583.68 | 0.00 |
| 13 DEV ESCROW 2 ESCROW EDMUNDS CHECKING 2 | | | | |
| 3011 | 08/10/16 | BOSWELL MCCLAVE ENGINEERING IN | 500.66 | 2961 |
| 3012 | 08/10/16 | BRIGETTE BOGART PLANNING & | 1,875.00 | 2961 |
| Checking Account Totals | | | | |
| | | Paid | Amount Paid | Amount Void |
| Checks: | | 2 | 2,375.66 | 0.00 |
| Direct Deposit: | | 0 | 0.00 | 0.00 |
| Total: | | 2 | 2,375.66 | 0.00 |
| Report Totals | | | | |
| | | Paid | Amount Paid | Amount Void |
| Checks: | | 127 | 617,835.81 | 18,804.26 |
| Direct Deposit: | | 0 | 0.00 | 0.00 |
| Total: | | 127 | 617,835.81 | 18,804.26 |

| Totals by Year-Fund Fund Description | Fund | Budget Total | Revenue Total | G/L Total | Total |
|---|------|-------------------|---------------|-------------|-------------------|
| CURRENT FUND | 5-01 | 4,022.56 | 0.00 | 0.00 | 4,022.56 |
| CURRENT FUND | 6-01 | 575,445.32 | 0.00 | 0.00 | 575,445.32 |
| GENERAL CAPITAL FUND | C-04 | 25,616.09 | 0.00 | 0.00 | 25,616.09 |
| HOUSING TRUST FUND | T-12 | 8,792.50 | 0.00 | 0.00 | 8,792.50 |
| | | <u>613,876.47</u> | <u>0.00</u> | <u>0.00</u> | <u>613,876.47</u> |

Total of All Funds:

| Project Description | Project No. | Project Total |
|------------------------|-------------|-----------------|
| 245 CLOSTER DOCK RD | 030-603900 | 315.30 |
| 309 CDR | 030-698700 | 106.24 |
| 74 TAYLOR DRIVE | 032-657000 | 110.00 |
| 65 MORRIS AVE | 032-701000 | 32.05 |
| 119 CEDAR LANE | 033-703900 | 720.09 |
| 74 TAYLOR DRIVE | 040-657000 | 300.00 |
| 382 RUCKMAN RD | 2010038194 | 306.66 |
| 511 DURIE AVE | 2010038277 | 1,875.00 |
| 11 RODEN WAY | 2010038541 | 194.00 |
| Total of All Projects: | | <u>3,959.34</u> |

Range of Checking Accts: 14RECREATION to 14RECREATION Range of Check Dates: 07/14/16 to 08/10/16
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

| Check # | Check Date | Vendor | Amount Paid | Reconciled/Void Ref Num |
|--------------------------------|--------------------------------------|--------------------|-----------------|-------------------------|
| 14RECREATION | SPECIAL RECREATION ACCOUNT | | | |
| 302 08/10/16 | CLOST015 CLOSTER COACHES ASSOCIATION | 3,499.54 | 2962 | |
| Checking Account Totals | | | | |
| Checks: | <u>1</u> | <u>Amount Paid</u> | <u>3,499.54</u> | <u>Amount Void</u> |
| Direct Deposit: | <u>0</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| Total: | <u>1</u> | <u>3,499.54</u> | <u>0.00</u> | <u>0.00</u> |
| Report Totals | | | | |
| Checks: | <u>1</u> | <u>Amount Paid</u> | <u>3,499.54</u> | <u>Amount Void</u> |
| Direct Deposit: | <u>0</u> | <u>0.00</u> | <u>0.00</u> | <u>0.00</u> |
| Total: | <u>1</u> | <u>3,499.54</u> | <u>0.00</u> | <u>0.00</u> |

| Totals by Year-Fund Fund Description | Fund | Budget Total | Revenue Total | G/L Total | Total |
|---|------|-----------------|---------------|-------------|-----------------|
| RECREATION TRUST | T-14 | 3,499.54 | 0.00 | 0.00 | 3,499.54 |
| Total of All Funds: | | <u>3,499.54</u> | <u>0.00</u> | <u>0.00</u> | <u>3,499.54</u> |

Range of Checking Accts: CURRENT-MANUAL to CURRENT-MANUAL Range of Check Ids: 607131 to 607131
 Report Type: ALL Checks Report Format: Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

| Check # | Check Date | Vendor | Amount Paid | Reconciled/Void Ref Num | Contract |
|----------|--------------|--|-------------|-------------------------|----------|
| 607131 | 07/13/16 | BOROC0000 BORO OF CLOSTER - PAYROLL ACCT | | | 2927 |
| 16-00770 | P.E. 7/15/16 | | 244,787.71 | | |

PO # Description

| Report Totals | Paid | Void | Amount Paid | Amount Void |
|-----------------|------|------|-------------|-------------|
| Checks: | 1 | 0 | 244,787.71 | 0.00 |
| Direct Deposit: | 0 | 0 | 0.00 | 0.00 |
| Total: | 1 | 0 | 244,787.71 | 0.00 |

| Totals by Year-Fund Fund Description | Fund | Budget Total | Revenue Total | G/L Total | Total |
|---|------|-------------------|---------------|-------------|-------------------|
| CURRENT FUND | 5-01 | 231.44 | 0.00 | 0.00 | 231.44 |
| CURRENT FUND | 6-01 | 244,556.27 | 0.00 | 0.00 | 244,556.27 |
| Total of All Funds: | | <u>244,787.71</u> | <u>0.00</u> | <u>0.00</u> | <u>244,787.71</u> |

August 3, 2016
04:56 PM

BOROUGH OF CLOSTER
Check Register By Check Id

Page No: 1

Range of Checking Accts: CURRENT-MANUAL to CURRENT-MANUAL Range of Check Ids: 607251 to 607252
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

| Check # | Check Date | Vendor | Amount Paid | Reconciled/Void | Ref Num |
|----------------------|------------|--------------------------------------|--------------|-----------------|---------------------|
| 607251 | 07/25/16 | CLOST010 CLOSTER BOARD OF EDUCATION | 1,669,785.67 | | 2942 |
| 607252 | 07/25/16 | NORTH065 NORTHERN VALLEY HIGH SCHOOL | 1,163,616.20 | | 2942 |
| Report Totals | | | | | |
| | | Checks: | <u>Paid</u> | <u>Void</u> | <u>Amount Paid</u> |
| | | | 2 | 0 | 2,833,401.87 |
| | | Direct Deposit: | <u>0</u> | <u>0</u> | <u>0.00</u> |
| | | Total: | <u>2</u> | <u>0</u> | <u>2,833,401.87</u> |
| | | | | | <u>Amount Void</u> |
| | | | | | 0.00 |
| | | | | | <u>0.00</u> |
| | | | | | <u>0.00</u> |

| Totals by Year-Fund Fund Description | Fund | Budget Total | Revenue Total | G/L Total | Total |
|---|---------------------|---------------------|---------------|-------------|---------------------|
| CURRENT FUND | 6-01 | 2,833,401.87 | 0.00 | 0.00 | 2,833,401.87 |
| | Total of All Funds: | <u>2,833,401.87</u> | <u>0.00</u> | <u>0.00</u> | <u>2,833,401.87</u> |

Range of Checking Accts: CURRENT-MANUAL to CURRENT-MANUAL Range of Check Ids: 607262 to 608101
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

| Check # | Check Date | Vendor | Amount Paid | Reconciled/Void | Ref Num |
|----------------------|-----------------|---|--------------------|--------------------|---------|
| 607262 | 07/26/16 | BOR00000 BORO OF CLOSTER - PAYROLL ACCT | 229,997.43 | | 2945 |
| 607281 | 07/28/16 | WELLS005 WELLS FARGO BANK, N.A. | 39,525.00 | | 2947 |
| 607291 | 07/29/16 | NATIO005 NATIONAL BENEFIT SERVICES, LLC | 15.00 | | 2950 |
| 608101 | 08/10/16 | NJSHB000 NJSHBP | 83,845.76 | | 2953 |
| Report Totals | | | | | |
| | | | <u>Amount Paid</u> | <u>Amount Void</u> | |
| | Checks: | | 333,383.19 | 0.00 | |
| | Direct Deposit: | | 0.00 | 0.00 | |
| | Total: | | <u>333,383.19</u> | <u>0.00</u> | |

| Totals by Year-Fund Fund Description | Fund | Budget Total | Revenue Total | G/L Total | Total |
|---|---------------------|-------------------|---------------|-------------|-------------------|
| CURRENT FUND | | | | | |
| | 6-01 | 353,368.19 | 0.00 | 0.00 | 353,368.19 |
| | T-16 | 15.00 | 0.00 | 0.00 | 15.00 |
| | Total of All Funds: | <u>353,383.19</u> | <u>0.00</u> | <u>0.00</u> | <u>353,383.19</u> |

TEMPORARY CHIEF FINANCIAL OFFICER'S CERTIFICATION OF AVAILABILITY OF FUNDS

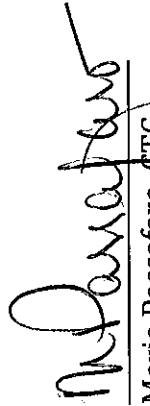
Borough of Closter Council

As the Temporary Chief Financial Officer of the Borough of Closter, responsible for the maintenance of the financial records of the Municipality, I hereby certify that adequate funds have been appropriated. All funds are available for the aforementioned purpose and that payment of perspective contract price will be charged against and not to exceed the amount appropriated in the:

| | |
|--|-----------------|
| Closter Board of Education - July 2016 | \$ 1,669,785.67 |
| NVRHS - July 2016 | 1,163,616.20 |
| 2015 Budget Appropriations | 4,022.56 |
| 2016 Budget Appropriations - Operating | 698,831.08 |
| Payroll 07/15/16 | 244,787.71 |
| Payroll 07/29/16 | 229,997.43 |

Total Current Treasury 07/14 - 08/10/16 \$ 4,011,040.65

| | |
|----------------------|--------------|
| Capital | \$ 25,616.09 |
| Housing - COAH | \$ 8,792.50 |
| Escrow Trust Account | \$ 3,959.34 |
| Recreation | \$ 3,499.54 |



Maria Passafaro, CTC
Temporary CFO/Certified Tax Collector
Borough of Closter

Dated: August 10, 2016

**BOROUGH OF CLOSTER
RESOLUTION CANCELING SMALL BALANCES**

WHEREAS, N.J.S.A. 40 A:5-17.1 provides that a municipality *may* authorize the processing of tax refunds of less than TEN dollars (\$10.00) and the cancellation of tax delinquencies of less than TEN dollars (\$10.00) without further action of the Governing Body.

NOW, THEREFORE BE IT RESOLVED, by the Governing Body of the Borough of Closter that the **Tax Collector** is hereby authorized to process, without any further action on the part of the Governing Body, any property tax refund of less than \$10.00 **AND** the cancellation of any property tax delinquency of less than \$10.00.

| | Motion | Second | Yes | No | Absent | Abstain |
|---------------------|--------|--------|-----|----|--------|---------|
| Councilman Barad | | X | X | | | |
| Councilwoman Latner | | | | | X | |
| Councilman Di Dio | | | X | | | |
| Councilman Stabile | | | X | | | |
| Councilwoman Chung | | | X | | | |
| Councilwoman Amitai | X | | X | | | |

Adopted: August 10, 2016

ATTEST:

Loretta Castano

Loretta Castano, Borough Clerk

APPROVED:

John C. Glidden, Jr.

John C. Glidden, Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held August 10, 2016.

Loretta Castano, Borough Clerk

**BOROUGH OF CLOSTER
BERGEN COUNTY
RESOLUTION**

WHEREAS, Dutra Excavating & Sewer, Inc., posted \$1,000.00 cash escrow on July 16, 2015 as a requirement of a Road Opening, Permit # 2015:02 to insure restoration of a trench opening after construction at Block 505, Lot 1, 141 Schraalenburgh Rd; and

WHEREAS, the applicant has maintained the trench for a one year period after excavation as required by Chapter 171 under the permit; and

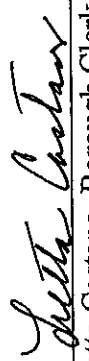
WHEREAS, said restoration has been certified by the Department of Public Works on July 29, 2016 along with a recommendation for release of all remaining escrow funds:

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Closter that the Deputy Treasurer is and hereby authorized to release \$1,000.00 cash escrow to Dutra Excavating & Sewer, Inc.,

| Councilperson | Motion | Second | Yes | No | Abstain | Absent |
|---------------------|--------|--------|-----|----|---------|--------|
| Councilman Di Dio | | | X | | | |
| Councilman Stabile | | | X | | | |
| Councilwoman Chung | | | X | | | |
| Councilman Barad | | X | X | | | |
| Councilwoman Amitai | X | | X | | | |
| Councilwoman Latner | | | | | | X |

Adopted: August 10, 2016

ATTEST:


Loretta Castano, Borough Clerk

APPROVED:


John C. Glidden Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held August 10, 2016.

Loretta Castano, Borough Clerk

**Borough of Closter
Department of Public
Works**

130 Ruckman Road
Closter, NJ 07624



Tel 201-784-0753
Fax 201-784-2620
dpw@closterboro.com

**William Dahle III
Superintendent**

**TO: Dee Woods
From: William Dahle
Re: 141 Schraalenburg Road
Date: July 29, 2016**

Dee

I inspected the road opening at 141 Schraalenburg Road (permit # 2015:02) the road opening is in good shape and I fell the security deposit should be returned .

William Dahle III

**BOROUGH OF CLOSTER
BERGEN COUNTY, NEW JERSEY
RESOLUTION AUTHORIZING PLACE-TO-PLACE TRANSFER FOR EXPANSION
OF PREMISES OF PLENARY RETAIL CONSUMPTION
LICENSE NO. 0207-33-001-008**

WHEREAS, an application has been filed for a Place-To-Place Transfer of Plenary Retail Consumption License No. 0207-33-001-007 heretofore issued to Normlin, Inc., d/b/a Rudy's Pizza, for premises located at 55 Vervalen Street for the purpose of expanding the premises under license wherein the sale, service and storage of alcoholic beverages are authorized; and

WHEREAS, the submitted application form is complete in all respects, the transfer fees have been paid, and the license has been properly renewed for the current license term; and

WHEREAS, the required inspections have been made and the premises has been deemed in compliance with all other applicable statutes, ordinances and regulations.

NOW, THEREFORE, BE IT RESOLVED that the Borough of Closter does hereby approve the expansion of the aforesaid Plenary Retail Consumption Licensed premises located at 55 Vervalen Street, Closter, New Jersey 07624, to place under license the area delineated in the application form and the sketch of the licensed premises attached thereto.

| Councilperson | Motion | Second | Yes | No | Absent | Abstain |
|---------------------|--------|--------|-----|----|--------|---------|
| Councilman Barad | | X | X | | | |
| Councilwoman Latner | | | | | X | |
| Councilman Di Dio | | | X | | | |
| Councilman Stabile | | | X | | | |
| Councilwoman Chung | | | X | | | |
| Councilwoman Amitai | X | | X | | | |

Adopted: August 10, 2016

ATTEST:

Loretta Castano
Loretta Castano, Borough Clerk

APPROVED:

John C. Glidden, Jr.
John C. Glidden, Jr., Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held August 10, 2016.

Loretta Castano, Borough Clerk

**BOROUGH OF CLOSTER
BERGEN COUNTY, NEW JERSEY
RESOLUTION FIXING BASE SALARIES FOR 2016**

WHEREAS, the Mayor and Council of the Borough of Closter have adopted Ordinance 2015:1195 providing for base salaries and compensation for Borough Employees not covered by bargaining unit contracts; and

WHEREAS, the Ordinance provides ranges of minimum and maximum base salaries for the various departments and positions specified therein; and

WHEREAS, the Mayor and Council do desire to establish the base salary and compensation for the year 2016 unless otherwise noted for certain employees of the Borough of Closter; and

WHEREAS, said base salary amounts will be prorated in the event that an employee only serves a portion of the year in a covered position; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Closter that the base salaries for the employees mentioned below, retroactive to January 1, 2016 be and are hereby set as follows:

| <u>Office and Position</u> | <u>Amount</u> |
|---|---------------|
| Administration | |
| Administrative Secretary/Police Secretary | 51,603.84 |
| Borough Clerk/Assessment Search Officer | 101,860.05 |
| Deputy Borough Clerk | 56,214.31 |
| Assistant to the Borough Clerk – PT | 54.89/hr. |
| IT Manager | 16,600.00 |
| Shade Tree Administrative Assistant | 3,293.99 |
| Finance | |
| Tax Collector/Tax Search Officer/Supervisor of Accounts | 76,813.42 |
| Deputy Treasurer | 60,138.66 |
| (components) | |
| Finance Clerk - COAH | \$6,120.00 |
| Payroll & Benefits Clerk | \$39,216.25 |
| Deputy Treasurer | \$14,802.41 |
| Assistant to Tax Collector/Payroll Clerk | 48,089.36 |
| Chief Financial Officer | 16,448.72 |
| Tax Assessor | 33,455.64 |
| Assessor Clerical Assistant | 48,764.17 |
| Court | |
| Municipal Court Judge | 20,400.00 |
| Municipal Court Administrator/Violations Clerk | 63,579.09 |
| Sound Recording Clerk – Hourly | 17.02/hr. |
| Construction, Zoning & Land Use | |
| Construction Office Technical Assistant/Zoning | 49,247.48 |
| Land Use Coordinator/Zoning | 17,650.01 |
| Land Use Coordinator/Zoning – Special Mtgs. | 120.00/mtg. |
| Zoning Officer | 31,064.68 |
| Property Maintenance Inspector – PT | 24.89/hr. |
| Code Enforcement Official (Trees) | 57.22/hr. |
| Construction Code Official (January - April) | 30,000.00 |
| Construction Code Official (May –December) | 45,760.08 |
| Fire Sub-code Official | 8,244.53 |
| Building Technical Inspector | 6,388.47 |
| Building Inspector | 7,650.00 |
| Building Sub-code Official | 20,234.06 |
| Electrical Sub-code Official | 15,300.00 |
| Electrical Inspector | 10,465.20 |
| Electrical Sub-code Inspector – PT | 37.02/hr. |
| Plumbing Sub-code Official | 24,734.63 |
| Elevator Sub-code Official | 2,652.00 |

Construction Office Technical Assistant/Planning
 Land Use Coordinator/Planning
 Land Use Coordinator/Planning – Special Mtgs.

30,311.30
 14,374.06
 120.00/mtg.

Public Safety

Fire Prevention Official 17,605.44
 Fire Prevention Inspector – 1st Year 19.49/hr.
 Fire Prevention Inspector – 2nd Year 21.61/hr.
 Fire Prevention Inspector – 3rd Year 25.79/hr.
 Police Chief 159,114.60
 Civilian Records Clerk 28,560.00
 Emergency Management Coordinator 6,444.72
 Deputy Emergency Management Coordinator 1,611.98
 Crossing Guard – Probationary 14.91/hr.
 Crossing Guard – 1st Year 15.79/hr.
 Crossing Guard – 2nd Year 16.69/hr.
 Crossing Guard – 3rd Year 17.83/hr.

Public Works

Superintendent, D.P.W. 112,479.56
 Waste Water License – Level 1 2,000.00
 Waste Water License – Level 2 (paid for highest license only) 3,000.00
 Indoor Air Quality 3,000.00
 Storm Water Management 3,000.00
 Recycling Coordinator/DPW Clerical 52,992.48

Recreation & Leisure Services

Recreation Director 32,865.61
 Deputy Recreation Director 4,921.89
 Deputy Recreation Director – Field Maintenance 9,294.06
 Recreation Secretary 3,057.34

| Councilperson | Motion | Second | Yes | No | Absent | Abstain |
|---------------------|--------|--------|-----|----|--------|---------|
| Councilwoman Amitai | | | X | | | |
| Councilman Barad | | | X | | | |
| Councilman Di Dio | | | X | | | |
| Councilman Stabile | X | | X | | | |
| Councilwoman Lamer | | | | | X | |
| Councilwoman Chung | | X | X | | | |

Adopted: August 10, 2016

ATTEST:


 Loretta Castano, Borough Clerk

APPROVED:


 John C. Glidden, Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held August 10, 2016.

Loretta Castano, Borough Clerk

BOROUGH OF CLOSTER RESOLUTION

WHEREAS, the Director of the Division of Local Government Services has formally directed all municipalities and counties to adopt a Corrective Action Plan as part of their annual audit process; and

WHEREAS, this Corrective Action Plan shall be submitted to the Director of the Division of Local Government Services within 60 days from receipt of the annual audit and it shall be kept on file with the Municipal Clerk; and

WHEREAS, this plan shall cover all audit findings and recommendations as well as the status of prior year findings and recommendations and be prepared in accordance with the Single Audit Act, Federal and State Office of Budget Management Circulars and applicable Local Finance Notices,

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Closter hereby approve the below Corrective Action Plan for the 2015 Audit; and

BE IT FUTHER RESOLVED that a certified copy of this resolution be forwarded to the Director of Local Government Services.

CORRECTIVE ACTION PLAN

Finding 2015-1

Review of independent appraisal company revealed certain assets were not valued at their acquisition price, a truck was not included in the report and land and buildings were reported at their current assessed valuation rather than at the estimated historic cost. Additions and deletions were not updated for the year ended December 31, 2015.

Recommendation by Auditor

The Fixed Asset Ledger be reconciled to the Borough's records and integrate records with financial accounting system.

Corrective Action:

The Temporary Borough Administrator and the Temporary Chief Finance Officer will coordinate with a vendor and software company to ensure current data is reflected accurately and proper personnel is designated to update as needed.

Finding 2015-2 and 2014.-1

The Borough's Other Trust Fund revealed that escrow monies are not always refunded to the applicant upon completion of the project.

Recommendation by Auditor

The Borough review its procedures relating to Developer's trust to ensure respective escrow balances are refunded in a timely manner.

Corrective Action:

A meeting took place with the Land Use coordinator and the Department Head. Employees have been apprised of this Recommendation and have been notified that these financial reports will be reconciled on a monthly basis which will be overseen by the Temporary Chief Finance Officer. Management is also evaluating utilizing Mitchell Humphries Software for the Trust Funds to expedite same.

Finding 2015-3 and 2014-6

The audit found part time hire dates rather than full time hire dates were utilized in the calculation of number of years of employment for non-bargaining unit employees when an employee was entitled to for sick/vacation time.

Recommendation by Auditor

It is recommended that personnel procedures be reviewed to ensure the correct date is utilized for the accrual of sick/vacation time.

Corrective Action

The Temporary CFO is awaiting a policy decision regarding this unresolved finding.

Finding 2015-4 and 2014-

Smoke detector fees for Fire prevention were not recorded in the department cash book.

Recommendation by Auditor

The Fire Prevention cash book includes all fees collected by the department.

Corrective Action

The Temporary CFO will speak with the department Head to ensure all monies are reconciled in department's cash book.

Finding 2015-5 and 2014-

Other Trust Fund audit revealed that dedications by riders were not obtained for certain trust fund reserves.

Recommendation by Auditor

It is recommended that all Trust Fund reserves be reviewed and approval to expend dedicated funds be obtained from the Division of Local Government Services or balances be transferred to Current Fund.

Corrective Action Plan

The Temporary Chief Financial Officer is working to close unapproved trust accounts and transfer to Current Fund.

Finding 2015-6

Bank cashier checks were utilized for cash disbursements for COAH expenses.

Recommendation by Auditor

The Borough issue municipal checks, with the required legal signatures for all COAH related expenses.

Corrective Action Plan

The Borough has transferred accounts to a new depository and can issue municipal checks with appropriate signatories.


| Councilperson | Motion | Second | Yes | No | Absent | Abstain |
|---------------------|--------|--------|-----|----|--------|---------|
| Councilman Barad | | X | X | | | |
| Councilwoman Latner | | | | | X | |
| Councilman Di Dio | | | X | | | |
| Councilman Stabile | | | X | | | |
| Councilwoman Chung | | | X | | | |
| Councilwoman Amitai | X | | X | | | |

Adopted: August 10, 2016

Attest:


Loretta Castano, Borough Clerk

Approved:


John C. Glidden, Jr., Mayor

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held August 10, 2016.

Loretta Castano, Borough Clerk

**BOROUGH OF CLOSTER
COUNTY OF BERGEN**

RESOLUTION AUTHORIZING THE HIRING OF ONE DPW EMPLOYEE

WHEREAS, the Mayor and Council of the Borough of Closter is aware of certain personnel needs in the Borough's Department of Public Works; and

WHEREAS, Borough of Closter's DPW Superintendent has reviewed the qualifications and recommended the hiring of an individual to the following position effective September 1, 2016:

James Joseph Carullo – Probationary Driver/Collector
Tier 2-CDL salary of \$51,026 per annum; and

WHEREAS, the above salaries are established pursuant to the Collective Bargaining Agreement between the Borough and Local 125 Teamsters; and

NOW THEREFORE BE IT RESOLVED, the Mayor and Council are hereby authorizing the hiring of *James Joseph Carullo* – probationary driver/collector Tier 2-CDL at a salary of \$51,026 per annum. The hire will be effective on September 1, 2016 at the contractual starting salary rate.


| Councilperson | Motion | Second | Yes | No | Absent | Abstain |
|---------------------|--------|--------|-----|----|--------|---------|
| Councilwoman Amitai | X | | X | | | |
| Councilman Barad | | X | X | | | |
| Councilwoman Chung | | | X | | | |
| Councilman Di Dio | | | X | | | |
| Councilwoman Latner | | | | | X | |
| Councilman Stabile | | | X | | | |

Adopted: August 10, 2016

APPROVED BY:


John C. Glidden, Jr., Mayor

ATTEST:


Loretta Castano, Borough Clerk

Certified to be a true copy of Resolution adopted by the Mayor and Council of the Borough of Closter on August 10, 2016.

Loretta Castano, Borough Clerk

BOROUGH OF CLOSTER

**RESOLUTION RE MUNICIPAL ENDORSEMENT
OF SPECTRUM FOR LIVING 2017 CD APPLICATION**

WHEREAS, a Bergen County Community Development Grant of \$25,000 has been proposed by Spectrum for Living Group Homes, Inc., for Spectrum's Northern Valley Respite and Socialization program in the municipality of Closter; and

WHEREAS, pursuant to the State Interlocal Services Act, Community Development Funds may not be spent in a municipality without authorization by the Mayor and Council; and

WHEREAS, the aforesaid project is in the best interest of the people of Closter; and

WHEREAS, this Resolution does not obligate the financial resources of the municipality and is intended solely to expedite expenditure of the aforesaid CD funds;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Closter hereby confirm endorsement of the aforesaid project; and

BE IT FURTHER RESOLVED that a copy of this Resolution shall be sent to the Director of the Bergen County Community Development Program so that implementation of the aforesaid project may be expedited.

| Councilperson | Motion | Second | Yes | No | Absent | Abstain |
|---------------------|--------|--------|-----|----|--------|---------|
| Councilman Barad | | X | X | | | |
| Councilwoman Latner | | | | | X | |
| Councilman Di Dio | | | X | | | |
| Councilman Stabile | | | X | | | |
| Councilwoman Chung | | | X | | | |
| Councilwoman Amitai | X | | X | | | |

Adopted: August 10, 2016

ATTEST:

Loretta Castano
Loretta Castano, Borough Clerk

APPROVED:

John C. Glidden, Jr.
John C. Glidden, Jr., Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held August 10, 2016.

Loretta Castano, Borough Clerk

**BOROUGH OF CLOSTER
COUNTY OF BERGEN, NEW JERSEY**

**RESOLUTION AUTHORIZING RECREATION COMMISSION LABOR DAY
FIREWORKS DISPLAY**

WHEREAS, the Borough of Closter, Closter, New Jersey, has approved the Closter Recreation Commission host the 56th Annual Labor Day Weekend; and,

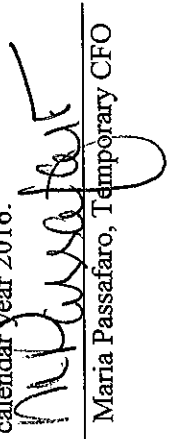
WHEREAS, the above activity is funded through the Special Recreation Trust Fund; and

WHEREAS, in furtherance this activity includes a fireworks display by International Fireworks Mfg., Co., P.O. Box 6, Sycamore Rd., Douglassville, PA 19518 which is an amount below the threshold pursuant to New Jersey Local Contracts law and New Jersey's Pay to Play law.

NOW, THEREFORE, BE IT RESOLVED, that the Borough of Closter and the Closter Recreation Commission are authorized to purchase a fireworks display from International Fireworks Mfg., Co. in the amount of \$14,500.00.

CERTIFICATE OF AVAILABILITY OF FUNDS

I, Maria Passafaro, Temporary Chief Financial Officer of the Borough of Closter, hereby certify, pursuant to NJSA 40A:9-140.1, et seq. and NJAC 5:30.4, that the funds are available to the Borough of Closter, account T-14-28-370-000-157, for calendar year 2016.


 Maria Passafaro, Temporary CFO

Dated: August 10, 2016

| Councilperson | Motion | Second | Yes | No | Absent | Abstain |
|---------------------|--------|--------|-----|----|--------|---------|
| Councilwoman Amitai | X | | X | | | |
| Councilman Barad | | X | X | | | |
| Councilman Chung | | | X | | | |
| Councilman Di Dio | | | X | | | |
| Councilwoman Latner | | | | | X | |
| Councilman Stabile | | | X | | | |

Adopted: August 10 2016

ATTEST:


 Loretta Castano, Borough Clerk

APPROVED:


 John C. Glidden, Jr., Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held August 10, 2016.

 Loretta Castano, Borough Clerk

**BOROUGH OF CLOSTER
RESOLUTION HIRING PLUMBING INSPECTOR FOR A TEMPORARY PERIOD OF
TIME DURING THE VACATION OF CERTAIN SUBCODE OFFICIALS IN THE
BOROUGH'S BUILDING DEPARTMENT**

WHEREAS, the Construction Code Official has notified the Governing Body that there is a need to hire a temporary plumbing inspector due to the fact that coverage is needed because certain subcode officials in the building department will be on vacation during the weeks of August 22 and August 29, 2016; and

WHEREAS, the Construction Code Official has recommended that Robert Cardinali, a licensed plumber, and a subcode official in Jersey City, be hired temporarily during the aforementioned period, to cover the Borough's plumbing inspections at \$37.02/hour; and

WHEREAS, Mr. Cardinali has provided a copy of his license, his contact information and hours of availability to the Construction Code Official.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Closter, County of Bergen, State of New Jersey that: Robert Cardinali shall be hired on a temporary basis during the weeks of August 22, 2016 and August 29, 2016 as a plumbing subcode inspector at \$37.02/hour.

| Councilperson | Motion | Second | Yes | No | Absent | Abstain |
|----------------------|--------|--------|-----|----|--------|---------|
| Councilman Amitai | X | | X | | | |
| Councilwoman Barad | | X | X | | | |
| Councilman Chung | | | X | | | |
| Councilman Di Dio | | | X | | | |
| Councilwoman Stabile | | | X | | | |
| Councilwoman Latner | | | | | X | |

Adopted: August 10, 2016

ATTEST:


Loretta Castano, Borough Clerk

APPROVED:


John C. Glidden, Jr. Mayor

Certified to be a true copy of a Resolution adopted by the Mayor and Council of the Borough of Closter at the Regular Meeting held August 10, 2016.

Loretta Castano, Borough Clerk

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

WORK SESSION NOTES – AUGUST 10, 2016 - 7:30 P.M.

Mayor Glidden called the meeting to order at 7:34 p.m.

1. PLEDGE OF ALLEGIANCE
2. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Annual Notice of Meetings which was published in The Record and the Star Ledger on January 7, 2016, was posted on the Municipal Clerk's bulletin board and has remained continuously posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

3. ROLL CALL

The following persons were present:

Mayor John C. Glidden, Jr.
Councilpersons David Barad, Robert Di Dio, Brian Stabile, Jannie Chung and Victoria Amitai
Temporary Borough Administrator, John Fry
Borough Attorney, Edward T. Rogan
Borough Clerk, Loretta Castano
Borough Engineer, Nick DeNicola
Chief of Police, Dennis Kaine
Superintendent of Public Works, William Dahle, III
Temporary Chief Financial Officer/Tax Collector, Maria Passafaro

The following persons were absent:

Councilwoman Alissa Latner

Also present in the audience:

Former Councilman Arthur Braun Dolson

At this time, Mayor Glidden announced he would be deviating from the Work Session Agenda and addressing a matter on the Regular Meeting Agenda to give a Mayor Presentation to Officer Fehsal.

Councilman Robert Di Dio introduced Michael Fehsal, a member of the Closter Police Department for the past 12 years. He has an Associates Degree in Criminal Justice from Rockland Community College and started his career in 2000 when he joined the NYPD Housing Bureau. He transferred to the Closter Police Department and was assigned to the Patrol Division and served as the Department's firearms and active shooter instructor; and is currently a member of the Bergen County Regional SWAT Team. During his career he has received numerous commendations.

Mayor Glidden administered the Oath of Office to Michael Fehsal upon his promotion to the rank of Sergeant in the Closter Police Department. The governing body and audience offered congratulations and a round of applause.

At this time, Barbara Goranson, 496 High Street, spoke on behalf of various parents of students at the Hillside and Tenakill Schools to express their disappointment at the exit of the principal of the Tenakill Middle School. There has been a complete lack of answers from the Board of Education and the Superintendent and a breakdown in communication as well as a general lack of respect. For the second time in a two-year period there is an interim principal with no ability to hire a full time individual until November 25th at the earliest due to an unquestionably generous resignation agreement with the previous

CLOSTER MAYOR AND COUNCIL
WORK SESSION NOTES – AUGUST 10, 2016 - 7:30 P.M.

principal Dr. Hyman. This, with other leadership issues at the school, is affecting the morale of teachers and causing detriment to the students and community. It is felt that no one will apply since there must be a real problem in the district. At the next meeting, we plan to request that the school district employ a third party provider to conduct a completely anonymous survey of the teaching and para-professional staff to assess the district's employee satisfaction with the administration. Any help that the Mayor and Council can provide to motivate the school district leadership to comply with this request is greatly appreciated. We realize you have no jurisdiction but we are looking for your support, advice and influence you can exert on the school district.

Mayor Glidden said that the governing body does not have control over the School Board since they are separately elected, but this situation does concern us all. He expressed support for an outside provider to conduct a review operation as the Borough had done earlier this year. He said he will let members of the School Board he knows be aware that we have discussed this matter and that they should take it seriously. Councilman Di Dio said he met with the Superintendent, who said that the principal was not asked to resign and one of the former employees took another position as a superintendent. It was also brought to his attention by parents that other personnel have left; and he noted that one was a guidance counselor who left because of her husband's relocation to a position on Long Island. Ms. Goranson said that no one was notified when the guidance counselor left noting that there is a severe lack of communication. Councilman Di Dio said running the school is not easy; and the Superintendent and School Board are trying to do a good job. He said that he worked in the school for a month and he felt that the morale and instruction is top notch.

Councilman Stabile questioned the communication between the PTO and the School Board and Ms. Goranson said that she is not a member of the PTO and could not provide any information. Councilwoman Chung said that she had attended the Board meeting and felt the frustration of the parents citing the Board President's statement that the comments of the parents were superficial and that he criticized one mother for not attending other meetings. There is a lack of communication and more respect should be given to the parent's positions. The Board should have listened to the parents and been more empathetic; and she expressed support for the employment of an outside person to conduct a survey. Councilwoman Amitai questioned the outside survey and Councilman Di Dio said that the Board would have to approve same. Mayor Glidden thanked the audience for providing the information and said that the Council does support them.

Mayor Glidden noted that there have been discussions about opening the meeting to the public earlier in the meeting; and he advised that the reason it is held at the end is so that the residents could hear the discussion of Agenda items. Discussions will continue on the matter.

At this time, 7:55 p.m. and for this meeting, Mayor Glidden opened the meeting to the public.

Steve Isaacson, 97 Columbus Avenue, said he has run for the School Board 7 times, has been defeated 7 times, has been to meetings for 10 years and he basically gave up because Board members come and go but the administration or leadership of the Board remains the same. Regarding the resignation of Dr. Hyman, there is the possibility that he was given a choice to either resign with honor or be fired. Maybe he did resign of his own accord and no one will know because it is a personnel issue. He cited the minutes from the June School Board meeting where a teacher was promoted to head of the department and two months later was promoted to principal, which he felt raised a red flag. He reminded the Council that they are citizens and should as citizens write to the Board about this matter or go to the Union to poll the membership.

4. REVIEW AND DISCUSSION OF COMMUNICATION ITEMS

a. MAIL LIST OF JULY 28, 2016 – Mayor Glidden asked if any member of the Council wished to address any matter or provide any comments. Item No. 2 was removed by Councilman Barad; Item No. 6d

CLOSTER MAYOR AND COUNCIL
WORK SESSION NOTES – AUGUST 10, 2016 - 7:30 P.M.

was removed by Councilwoman Amitai; Item No. 7 was removed by Councilman Stabile.

Item No. 2: Received 07/22/16, dated No Date from Bill Brewster, President, Closter Senior Citizens Club, to Loretta Castano re Second response re letter from Northvale Senior Citizens Center – 5. M.L. 7/7/16 (Distributed 7/27/16)

Councilman Barad noted Bill Brewster was in the audience and asked if he wanted to discuss his letter at this time. Mayor Glidden reminded the issue had been discussed at several meetings and informed the Administrator would be discussing same in his report later in the meeting with recommendations from the Police Department and DPW. Mr. Brewster said he will wait for the opportunity to address this matter.

Item No. 6d: Received 07/26/16, dated 07/26/16 from Cindy W. Randazzo, Director, Office of Local Government Assistance, NJ Department re NJDEP Press Release re Drought Watch Issued for Most of Northern New Jersey

Councilwoman Amitai requested this information be added to the website to inform our residents to be mindful of our water consumption. Mayor Glidden questioned if the drought watch was still valid and Councilman Stabile suggested checking with the DEP prior to posting same.

Item No. 7: Received 07/25/16, dated 07/25/16 from Nick DeNicola, P.E., P.P., C.P.W.M., Boswell Engineering, to Loretta Castano; c: Mayor, John Fry, Borough Attorney re VerValen Street Bid Award

Councilman Stabile noted we already received the bids and asked if anything has been done yet to extend the award as there is a 60-day window to award a contract. Borough Engineer noted it has been less than 30 days; and said that at the next Council meeting, if there has been no movement with the TTF, then we may have to have discussions. Nothing has been done yet but the Borough and contractor have to be mutually agreeable to the extension, which is only for a maximum of 30 days. In answer to Councilpersons Chung and Amitai, he said it changes constantly so there has been no progress at the State level. Councilman Di Dio informed he spoke with the Governor about this issue and he is looking for specifics in the Bill and he will not move until he gets what he wants. Mr. DeNicola informed the DOT is adamant that if anyone starts or continues a job, they will be punished either having to pay back the grant or not having future grants awarded. Mr. Di Dio informed the Governor wants a reduction in sales tax by \$0.01 and if he doesn't get it, he will not move forward with the TTF. He feels the reduction would make up the difference for the residents and offset their costs. Borough Attorney affirmed the Administrator's inquiry that an extension of the contract award would require Council approval at the next Regular Meeting.

b. MAIL LIST OF AUGUST 4, 2016 – Mayor Glidden asked if any member of the Council wished to address any matter or provide any comments. Item Nos. 8 and 12 were removed by Councilman Barad; Item No. 14 was removed by Councilman Stabile; Item No. 11 was removed by Borough Clerk.

Item No. 8: Received 07/30/16, dated 07/30/16 from Michelle Damiani, Manager – Public Affairs, Rockland Electric Company, to Mayor; c: Council, Borough Clerk, Administrator, Police Chief, Superintendent of Public Works re Vegetation Management – Distribution Line Clearance Program to commence on or about 8/8/16 for approximately 4 weeks on the following streets: Blanch Avenue, Michaels Lane, Van Sciver Street, Railroad Avenue, Herbert Avenue, Closter Dock Road, Durie Avenue, High Street, Perry Street, Station Court, Demarest Avenue, and along the CSXT Railroad line (Copy to Chief Kaine, William Dahle, III)

Councilman Barad noted Rockland Electric will be clearing vegetation around the power lines and he wanted everyone to know it is not the Shade Tree Commission doing the work.

Item No. 12: Received 08/03/16, dated 08/03/16 from Steve Isaacson, 97 Columbus Avenue, to Loretta Castano re Email re possible signalization at Piermont Road and Vervalen Street and possible bus route changes

Steve Isaacson, 97 Columbus Avenue, noted when the Edens application was in front of the Planning Board, they had conducted a traffic study in the middle of summer when there is very little activity and the

CLOSTER MAYOR AND COUNCIL
WORK SESSION NOTES – AUGUST 10, 2016 - 7:30 P.M.

Plaza was all but empty. He hopes when the Borough conducts their study it will be after Target and Whole Foods open and that they take into consideration the number of people affected at the bus stops. He would like to see the number of residents that would be affected by a bus route change. Mr. Isaacson voiced his concerns over the amount that the two stores are offering to pay employees; and noted that it would not be wealthy people who would be working in the stores, but lower income people who could use COAH housing and potentially would be using the bus service to commute. He hopes in light of these facts that they would make those considerations.

At this time, Mayor Glidden voiced his concerns about the traffic patterns when Whole Foods opens up. He has consulted with several traffic experts and the problem is that we won't know how it's going to affect anything until the stores open up but he has been warning everyone that we will have traffic problems. Eventually we will be able to determine what we can change to relieve that but the traffic patterns have to be well documented first. The Borough Engineer suggested waiting until October after school is open and some of the stores have opened up; but said it should be before November when Thanksgiving and the holiday season begins.

Item No. 14: Received 08/04/16, dated 08/04/16 from Judith Hines, NJ Department of Environmental Protection re New Jersey Environmental Infrastructure Financing Program (NJEIFP) rolling applications announcement

Councilman Stabile inquired if the Borough had any joint sewer systems and the Borough Engineer informed they are all separate storm and sanitary lines. DPW Superintendent explained ours goes through the sanitary sewers; therefore, Councilman Stabile said we would not qualify for the loan.

Item No. 11: Received 08/02/16, dated 07/27/16 from Nancy A. Ghani, Account Manager, PERMA Risk Management Services, Bergen County Municipal Joint Insurance Fund; c: Via Email to: Fred Pitofsky, Fund Commissioner, Richard Keating, Trinity Brokerage, Risk Management Consultant re Membership Renewal (3-year period from 1/1/2017 to 1/1/2020 @12:01 a.m.) - Bergen County Municipal Joint Insurance Fund (enclosed Renewal Resolution and Renewal Agreement)

Borough Clerk noted this item has been referred to the Administrator for a future meeting as it pertains to the renewal of our membership in the JIF.

c. MAIL LIST OF AUGUST 11, 2016 – Borough Clerk informed there is a letter from Planning Board Attorney, Arthur Chagaris that appears in the upcoming Mail List as Item No. 9 which has been placed in their laptops for discussion since it pertains to Ordinance No. 2016:1210 scheduled for public hearing and adoption this evening.

Item No. 9: Received 08/08/16, dated 08/08/16 from Arthur N. Chagaris, Beattie Padovano, LLC, Attorney to the Planning Board, to Loretta Castano; c: Rose Mitchell, Edward T. Rogan, Esq. re Letter re Ordinance Amending and Supplementing Ch. 200, 200-63 and A301 Fees (**Ordinance No. 2016:1210**) indicating unanimous Planning Board approval and informing a Resolution will be adopted at the 8/25/16 meeting (Distributed 8/10/16)

Borough Attorney voiced his concern that the letter said the Board is unanimously in support of the Ordinance, but it does not say it is not inconsistent with the Master Plan which is a statutory requirement. In answer to Councilwoman Amitai, he explained that whenever the Council passes an Ordinance pertaining to zoning changes that it be forwarded to the Planning Board for their review and input. If we do not hear from the Planning Board after 30 days then we can adopt without their input, but in this case we are within the 30 days. His concern is that if we were to adopt, the letter does not state the statutorily required language; and if it is challenged in court, it is susceptible to be overturned. He said although the Resolution may state this, this particular letter does not and he is not comfortable acting on it without same because it will not be adopted until 8/25/16. In response to Mrs. Amitai, he reiterated that if we adopt this Ordinance merely based on the letter without the Resolution we will once again experience a similar issue to one in the past where it was challenged. Mr. Rogan requested that the adoption of Ordinance No. 2016:1210 be carried until after we receive the Planning Board Resolution. Councilman Stabile noted the

CLOSTER MAYOR AND COUNCIL
 WORK SESSION NOTES – AUGUST 10, 2016 - 7:30 P.M.

next Council meeting is 8/24/16 and the Borough Attorney said we could carry it for two meetings, but at least by that date the 30 day period will have passed and we would still be fine at that point to adopt it. He reminded the issue arose last year with a number of existing businesses because we allowed the temporary sale of Christmas trees for a limited period of time.

5. REVIEW AND DISCUSSION OF CONSENT AGENDA ITEMS FROM REGULAR MEETING
 (Refer to Regular Meeting Agenda of August 10, 2016)

Mayor Glidden asked if any member of the Council wished to remove any item for discussion. Item No. 12 was removed by Councilman Stabile; Item No. 17 was removed by Councilman Barad.

6a. VOTE ON CONSENT AGENDA ITEMS

12. RESOLUTION FIXING BASE SALARIES FOR 2016 (Received from Temporary CFO 7/29/16)

Councilman Stabile requested that this item be removed from the Consent Agenda and discussed in Closed Session. Borough Attorney said if a particular position is to be discussed, it must be done in Closed Session.

17. RESOLUTION HIRING PLUMBING INSPECTOR FOR A TEMPORARY PERIOD OF TIME DURING THE VACATION OF CERTAIN SUBCODE OFFICIALS IN THE BOROUGH'S BUILDING DEPARTMENT (Received from Administrator's office 8/5/16)

In answer to Councilman Barad, Borough Administrator said we were contacted by the Construction Department informing that there are two people who perform plumbing inspections that are going on vacation at the same time; therefore, an inspector would be needed on an hourly basis during this two week vacation period. Borough Attorney said that this would not be a Borough employee but a background check should be conducted. Borough Administrator said that the salary rate is based on the inspector's rate of pay and would only be called in on an as-needed basis.

22. MOTION APPROVING THE FOLLOWING APPOINTMENT:

| <u>OFFICE</u> | <u>INCUMBENT</u> | <u>APPOINTEE</u> | <u>TERM</u> | <u>EXPIRES</u> |
|-----------------------------------|--|----------------------|--------------------|----------------|
| Zoning Board of Adjustment | | | 4 Years | |
| Full Member | <u>Ken Wasserman</u> (Resignation/1. M.L. 8/4/16) | <u>Tom Hennessey</u> | (Unexp. Wasserman) | 31-Dec-19 |

Mayor Glidden said he would like to nominate Tom Hennessey, who was a prior Council member and Zoning Board member. He is in the construction business and would make an excellent member of the Zoning Board.

23. REPORTS

- a. CONSTRUCTION OFFICIAL – JULY 2016 (Received 8/1/16)
- b. CHIEF OF POLICE – JULY 2016 (Received 8/10/16)

6. PROFESSIONAL REPORTS

A. BOROUGH ATTORNEY

1) STATUS REPORT RE CONTRACT FOR THE PURCHASE OF MULTIPLE
CONDOMINIUM UNITS AT VILLAGE SCHOOL SITE (RM 11/24/14) – Borough

Attorney reported he will have a report on Village School in Closed Session; and informed the application for same was unanimously approved at the Zoning Board for 33 units. Their Attorney is working on the agreement which will yield the Borough a minimum of four (4) and a maximum of seven (7) potential units and be subject to court approval. There were no objectors to the application at the Zoning Board and now there is a mandatory 45-day appeal period. The Borough was granted an extension of protection from Builder's Remedy lawsuits until the end of September in light of the pending application. We are hopeful in the event of an Appellate Decision it can be extended further. Our Special Master has indicated to us he would like to meet with the Borough and the Fair Housing Advocacy Group on 9/1/16 and he will attend same. Mr. Rogan noted this will be the first time we are having face-to-face contact with Fair Housing, who has estimated Closter's affordable housing requirement at 535 units. E-Consult, the Planner for the Consortium, has estimated 150 units, so there is a dramatic difference between the potential expert testimony going into a trial. He does not expect too much to happen at this conference for a few reasons including the fact that the Special Master has scheduled four of these meetings for the same day, but more importantly, until the Appellate Division and/or the Legislature decides where this is going in terms of the actual numbers of units required, these types of discussions will be very difficult.

Borough Attorney informed we were served our first Motion to Intervene by our first requestor in town, the owners of The Corner Farm, the former Trautwein property. They are asking the Court to be party to our case for purposes of comments on whatever plans the Borough comes up with asking that their property be included in some more favorable zoning to allow higher density on that property. He responded to that Motion; and it should be heard a week from Friday. Just because they request it, doesn't mean they will be granted immediate relief; but they will be given the opportunity to appear at different proceedings before the Court rules.

2) REPORT RE RFP FOR HAROLD HESS LUSTRON HOUSE

3) REPORT - Mr. Rogan reported on the Crimmins case, which pertained to a Zoning Board of Adjustment denial of a variance and where the Borough was a party, because they feel we should have changed our Zoning Code because our Master Plan made reference to that. He does not feel our position is vulnerable; and we will win that case; but in the interim, a compromise is being worked out between the Zoning Board and property owner. That case was due to be heard on Tuesday but has now been put off until December. Hopefully, between now and then, it will be worked out.

B. BOROUGH ENGINEER

1) STATUS REPORT RE SWIM CLUB PHASE II CONTAMINATION

INVESTIGATION (Authorized/RM 7/9/14) – Borough Engineer reported this item is in limbo. Boswell submitted a proposal to risk away a lot of the remediation work in the wetland areas, the Council has not acted on it and we have not gotten a call from the DEP. This is an open case with the DEP; and, at some point, we will have to submit a plan because we do have to show progress. As of right now, there is nobody pressuring us to move on it. The Foster Wheeler proposal is approximately \$15,000 to do that risk assessment.

2) STATUS REPORT RE FOLLOWING DEVELOPER'S AGREEMENTS:

a. BLOCK 1607/LOT 1 & BLOCK 1310/LOT 2 (CLOSTER MARKETPLACE (EBA)
LLC AND CENTENNIAL AME ZION CHURCH) (Approved RM 4/22/15) – Mr.

DeNicola said he believes everyone is aware of the progress at the Closter Plaza. We have had discussions with the Developer in regards to the paving of Vervalen Street; and we are waiting to see what the DOT's purview on that is. The opening for Whole Foods and Target is scheduled to be held 10/19/16.

b. 50 RAILROAD AVENUE, LLC FOR BLOCK 1205/LOT 9, 50 RAILROAD
AVENUE (Approved RM 9/9/15)

c. 309 CLOSTER DOCK ROAD, LLC FOR BLOCK 1701/LOT 1, 309 CLOSTER
DOCK ROAD (Approved RM 9/9/15 - ZBA)

6. PROFESSIONAL REPORTS (Continued)

B. BOROUGH ENGINEER (Continued)

- 3) REPORT RE 2016 LOCAL AID PROJECT VERVALEN STREET IMPROVEMENTS (SECTION 2) NJ DEPARTMENT OF TRANSPORTATION GRANT AGREEMENT #MA-2016-VERVALEN STREET-00196 (Authorized RM 10/14/15) (8. M.L. 3/31/16 - Notice of \$155,500 Award rec'd from DOT)

- 4) REPORT RE BOROUGH OF CLOSTER COMPOST FACILITY RECERTIFICATION (Authorized RM 6/22/16) – Borough Engineer reported Boswell's Environmental Engineer will have something submitted to the Bergen County Soil Conservation District by this Friday at which time they will review the plans for the Compost Facility and inform us of the fee to renew the permit.

- 5) REPORT RE CROSS CLOSTER TRAIL FHA INDIVIDUAL PERMIT AND FRESHWATER WETLANDS GENERAL PERMIT NO. 17 FOR NATURE TRAIL & BOARDWALK FOR A TOTAL ESTIMATED COST OF \$7,000 (RM 7/13/16) – Mr.

DeNicola dropped off applications to the Borough Administrator for signature; and he will request a check from the Borough to submit them to the DEP. The earlier we send them out the better because we will get approval sooner. He reminded this is for the Conservation Easement the Borough has on the Temple property.

- 6) REPORT RE TRAFFIC STUDY FOR POSSIBLE SIGNALIZATION AT PIERMONT ROAD AND VERVALEN STREET INTERSECTION (Discussed at WS 7/13/16) –

Borough Engineer reminded this pertains to the traffic count study that will be done after Whole Foods and Target open. The County has not pressed the issue; therefore, we have some time for this.

- 7) REPORT

At this time, Councilman Stabile questioned if Edens was willing to pay the entire amount to pave Vervalen Street, would they be able to contract out the job themselves and indemnify us from any DOT restrictions. Borough Engineer explained we would have to write a letter to the DOT thanking them for the grant and explaining that due to time restraints, we would be waiving the grant allotment this year, and say we look forward to future participation in the grant program. He voiced his understanding that it is not Edens' desire to do the entire roadway, but those conversations are still ongoing.

7. REPORTS

A. BOROUGH ADMINISTRATOR

- 1) STATUS REPORT RE FOLLOWING INSURANCE MATTER(S):

- a. Mail List requests re Insurance:

- 1. Recreation Commission: Labor Day 2016 Events to be held 9/2, 9/3 and 9/4; Rain Date: 9/10/16 (13. M.L. 6/23/16) - Mr. Fry reported the insurance

requirements are complete for Labor Day.

- 2) STATUS REPORT RE FOLLOWING CONTRACTS AWARDED RM 8/12/15 (Bond Ordinance No. 2015:1188 adopted 6/24/15):

- a. RESOLUTION AUTHORIZING UPGRADES TO SENIOR CENTER UNDER THE NEW JERSEY DIRECT INSTALL PROGRAM TO LIME ENERGY IN THE TOTAL AMOUNT OF \$7,389.44 (Amended RM 8/26/15 TO INCREASE THE TOTAL PRICE BY \$40.90 FOR A REVISED TOTAL OF \$7,430.34) – Borough

Administrator reported this particular contract has been de-funded and will probably be cancelled. He informed we have a cheaper initial cost from another vendor through a program that is funded this year.

- 3) REPORT RE PREPARATION OF RESOLUTION AWARDED CONTRACT TO FSG FOR RETROFITTING OF UPGRADES TO SENIOR CENTER, FIRE DEPARTMENT AND DPW BUILDINGS FOR ENERGY SAVINGS (WS 7/13/16) – Mr. Fry said we are

still looking at these retrofits for these upgrades; however, when he was doing research, he was urged to not rely on the estimates provided for the energy savings because they can often be off or inflated. The whole project is a good idea by all standards; but it will require some capital financing to cover initial costs.

CLOSTER MAYOR AND COUNCIL
WORK SESSION NOTES – AUGUST 10, 2016 - 7:30 P.M.

7. REPORTS (Continued)

A. BOROUGH ADMINISTRATOR (Continued)

4) STATUS REPORT RE CONTRACT FOR EMERGENCY MEDICAL VEHICLE FOR THE CLOSTER VOLUNTEER AMBULANCE & RESCUE CORPS AWARDED TO BAY HEAD INVESTMENTS, INC. D/B/A VCI EMERGENCY VEHICLE SPECIALISTS, BERLIN, NJ IN THE AMOUNT OF \$249,936.00 (Authorized RM 10/14/15) – Borough Administrator reported the vehicle is scheduled to be delivered in October.

5) STATUS REPORT RE FOLLOWING CONTRACTS FOR ELECTRICIAN JOB ORDER CONTRACTING INSTALLATION OF EMERGENCY STANDBY GENERATORS THROUGH MIDDLESEX REGIONAL EDUCATIONAL COOPERATIVE #65MCESCCPS, RFP# MRSEC-15/16-14 PURSUANT TO N.J.S.A. 40A:11-1 ET. SEQ. AWARDED RM 11/23/15: Mr. Fry reported the emergency generators are being held up for a while due to issues with potential flooding.

a. CLOSTER DPW (Ordinance 2014:1164; Capital Account C-04-14-164-029-010)

b. CLOSTER PUBLIC LIBRARY (Ordinance 2015:1188; Capital Account C-04-15-188-013-001)

6) REPORT RE AWARD OF CONTRACT TO PLESCIA ROOFING, INC. FOR MANUFACTURE AND CONSTRUCTION SERVICES RELATED TO THE POLICE DEPARTMENT SHOOTING RANGE ENCLOSURE/CANOPY (Awarded RM 5/25/16 in the amount of \$70,567.00) – Borough Administrator reported this has been started and they do a bang up job including cleaning up after themselves. Due to their excellent work performance, we have inquired about the potential for solar roofing at the DPW because we would like to continue to work with them.

7) REPORT RE STATUS OF IMPLEMENTATION OF CORRECTIVE ACTION PLAN FOR 2015 AUDIT (RM Agenda Item No. 13) – Mr. Fry reported this item is on the Agenda this evening and he has been working with the Finance Officer to make sure they are doing something with all of the items in the Corrective Action Plan.

8) REPORT RE POSSIBLE AWARD/REJECTION OF BID RECEIVED AT BID OPENING HELD 7/21/16 @ 11:30 A.M. FOR VERVALEN STREET IMPROVEMENTS (SECTION 2)

9) STATUS REPORT RE REQUEST FOR AMENDED RESOLUTIONS TO BE SIGNED BY MAYOR/MANAGER/EXECUTIVE AND BOROUGH CLERK FOR BUS STOPS ON MUNICIPAL & COUNTY ROADS (10. M.L. 7/7/16) - Discussed at WS 7/13/16 & 7/27/16 – Borough Administrator reported this needs to be confirmed with our other lists which he now has. This list is not for new recommendations but is strictly for confirming existing bus stops.

10) REPORT – Mr. Fry reported on the following:

a. Another **Department Head Meeting** was held and the participants seemed to really appreciate it. They spent a majority of the time reviewing what the Mayor and Council have done in the last month and how it affects them and our residents. We also spoke about collaborative ventures between departments.

b. One of the topics discussed was **Borough Hall Parking Lot Availability**; and as a result, a group was formed consisting of himself, Bill Dahle and Lt. Winters. The Lieutenant sees all of the parking lot activity from his window, so he is well aware of what goes on daily, therefore, they are going to present a proposal. He described in brief that their proposal is that the lot be turned completely into Borough business only which would include the Seniors. They anticipate only needing one sign at each entrance to the lot. It would require the Mayor and Council standing up to the business owners who park in the far side of the lot and take up 20-25 spaces every day. One of the reasons for this measure is the anticipation that it will get worse once the Plaza gets more occupied and could be used as spillover. They are also going to ask for voluntary compliance from the employees to not park in the first 14 spaces in the lot to reserve for people doing business with the Borough. They will not be enforcing it on the mobility impaired. He affirmed there would need to be a change in the ordinance. In answer to Councilwoman

7. REPORTS (Continued)

A. BOROUGH ADMINISTRATOR (Continued)

Amitai, he said it will not include anything specific for the Seniors on Mondays and Wednesdays but by releasing the 20-25 spaces, we should no longer have a problem. In answer to Councilwoman Chung, the Mayor said it would allow the Police Department to issue summonses to unauthorized vehicles. Lt. Winters has reassured Mr. Fry that he will have no problem knowing whose vehicle is whose. Mr. Fry said it would only be Monday through Friday from 6 a.m. to 6 p.m. He affirmed to the Mayor that if the Council is agreeable, that the matter be referred to the Ordinance Committee. He explained to Mrs. Amitai that the issue with designating specific parking for the Seniors makes it hard to use for any other purpose such as regular Borough business. Sharing spaces for all Borough business is the most sufficient way to use the spaces. Councilman Barad questioned which businesses were utilizing the parking lot. Borough Administrator informed it was the pools store, barber shop, the Watkins building, 3 Lewis Street, the diner, Bank of America and Nonna's Deli and they park all day. He understands they may get push back as elected officials. Mr. Dahle mentioned it would also free up space for Court as people have been parking downtown and taking up those spaces. Councilman Stabile noted it brings up another issue that the people who are parking there now will have to find somewhere else to park and that will be Main Street and the North and South lots creating a problem somewhere else. Mr. Fry agreed that as a long term issue the Borough needs to look at its parking. The only thing we are doing right now is making our lot appropriate for use for Borough business only. Maria Passafaro informed she has received numerous complaints from taxpayers that they were unable to park in our lot, they saw people going to other establishments and there is a lack of handicapped spaces. Mrs. Amitai noted that when applications come before the Planning Board, there is always an issue with not enough parking; but they get approved anyway because we don't want to be too hard on them. Councilman Di Dio said he didn't want to name names but there are establishments that have parking on their own properties. In answer to Councilman Stabile, Borough Engineer explained we currently have a North/South parking lot and they had done an East/West concept a few years ago that would require a lot of cross easements; and those property owners would not grant them. Mrs. Amitai requested revisiting the issue as some businesses may have changed hands and some others might reconsider with the reopening of the Plaza. Mr. DeNicola said he would provide the plans and recalled we could get 10-20% more parking spaces. Borough Attorney said the Administrator would make the calls to the property owners for discussion of same. Mr. Fry said he was pleased with the team approach to coming to this solution; and it is working in other areas as well.

c. Mr. Fry met with Maria, Dee, Bill (Dahle), Carole (Dacey) and Leslie to discuss how they would handle the **Family Leave Act** absence of the Deputy Treasurer. For an undetermined period of time she will only be available one day a week so she will be able to monitor things and perform some of the more complex tasks. They talked about how to accomplish other things in Dee's absence because it will put a strain on the Finance office.

d. Regarding the **Capital Plan** in the Municipal Budget, he and Maria have been meeting with Department Heads going over what they found out and verifying information. There are some items that need to be added to the Capital Plan; and then we will need to go out for financing.

e. Regarding **Ruckman Park Lighting**, Mr. Fry said he reached out to the same State Cooperative Pricing vendor who gave us the lighting proposal and also did the lights in Harrington Park so he does not foresee any issues with this project. This week we decided to pursue a grant via letter of intent for a bridge between Memorial Field to the 9/11 Remembrance Memorial Park. The intent is to allow traffic to flow more easily from Memorial Park. We do not know how successful we will be but we sent the letter today. Using a proposal provided by Boswell and in conjunction with Jim Oettinger, they estimated the cost to be \$250,000; and we are requesting a 50/50 match. He has not seen the application yet but he presumes a Resolution of governing body approval will be required.

f. **Lustron House** issues are being looked into. There are gas line problems and Tim Adriance has been advising about this to not do any damage. The Caretaker RFP needs to be re-advertised due to time limits and there are some questions from our QPA as to whether the proposals are appropriate. We may go with competitive contracting with additional factors included.

7. REPORTS (Continued)

A. BOROUGH ADMINISTRATOR (Continued)

g. Mr. Fry spoke of **Downtown Code Enforcement** and said Mr. Whitney could not attend this meeting but will attend the next one with Gary Montroy for a presentation as to the issues in the downtown district. There will be push back as well from this issue.

h. Regarding the **217-219 Closter Dock Road Seating Plaza** we have engaged a small company called Creative Place Making to come see the site and do a presentation for the CIC as to what they think can be done with that space.

i. Borough Administrator cautioned there are several **personnel issues** that require serious discussion. He will hand out a document in Closed Session regarding 8 different issues.

j. Mr. Fry extended kudos to DPW Superintendent for using a program we already have called Facility Dude and extending it to his fleet maintenance operations and possibly the inventory of parts for same. It will be upgraded to modern technology; and, hopefully, we will all know what's going on.

Regarding the **Capital Plan**, he said the two additions that need to be made are Borough-wide improvements, being the retrofitting of buildings and rug replacement in Borough Hall. He met with Rob's Carpet today and he anticipates receiving an estimate shortly.

At this time, Councilwoman Amitai referred to Facility Dude and questioned if it links into Mitchell Humphreys. Mr. Fry explained it is highly unlikely as the software is designed for buildings and grounds maintenance and work order systems and resident complaints. The work order system can be used throughout the Borough and the service requests would be recorded. He explained the function on the website for residents has very little tracking and oversight; and they hope to improve that feature.

At this time, Councilman Di Dio commended Mr. Fry for his assistance with the personnel issue in the Finance office as the HR Committee has received a tremendous amount of resumes for the Borough Administrator position. He said we have gone through quite a bit of these already and we hope to have 12 candidates to interview in the next two weeks. Mr. DiDio thanked Mr. Fry for getting that resolved on behalf of the Committee.

B. BOROUGH CLERK

1) STATUS REPORT RE 2016 APPOINTMENTS - Borough Clerk reported Appointments are being maintained on the Regular Meeting Agenda.

2) STATUS REPORT RE 2016 OATHS OF OFFICE – Ms. Castano reported this item is almost current with the same two outstanding Oaths of Office pending return.

3) STATUS REPORT RE 2016 LICENSES – Borough Clerk reported Borough Licenses are current.

Regarding 2016-2017 Liquor License Renewals, they are still in progress at this time. We have received renewal applications and payment for 13 out of our 13 licenses. Renewal for Topside (inactive/pocket) is outstanding waiting for a Special Ruling.

We have on the Agenda this evening approval for the place-to-place transfer of Rudy's consumption license for expansion of premises for an Outdoor Café.

At the present time, we have two possible transfers of inactive pocket consumption licenses: Retail Holdings, which is incomplete and on hold as Councilwoman Amitai reported several meetings ago; and a person-to-person/place-to-place transfer of consumption license issued to Rose Pero. We are waiting for approval from taxation for the transfer and approval of financials from the Detective Bureau. Once those are received inspections by Borough Officials can be performed and finally publication of the Notice of Transfer and approval by the governing body. Then there will be light in the Schraalenburgh area again.

We currently have one inactive/pocket Distribution License, held by A&P which is currently in Chapter 11 bankruptcy. We might be getting information shortly regarding the status of any progress on this license.

There are no other pending transfers of currently pocketed licenses.

CLOSTER MAYOR AND COUNCIL
WORK SESSION NOTES – AUGUST 10, 2016 - 7:30 P.M.

7. REPORTS (Continued)

B. BOROUGH CLERK (Continued)

- 4) STATUS REPORT RE 2016 MEETING DATES – Ms. Castano reported meeting dates are current.
- 5) REPORT RE ELECTIONS – GENERAL PRESIDENTIAL ELECTION TO BE HELD NOVEMBER 8, 2016 FROM 6 A.M. TO 8 P.M. – Borough Clerk reported there have been several inquiries regarding registration and Vote By Mail applications, but they have been coming in primarily from parents of students who will be going away to college.
- 6) STATUS REPORT RE PREPARATIONS FOR 101ST ANNUAL LEAGUE OF MUNICIPALITIES CONFERENCE TO BE HELD FROM 11/15/16 TO 11/17/16 – Ms. Castano reported that as a result of the timely responses from those interested in attending the 101th League Conference to be held in Atlantic City, pre-registrations have been made for all the attendees as well as reservations.
- 7) REPORT – Ms. Castano reported at the present time we have ten (10) approved Ordinances to send to General Code for posting on the website. After this evening’s meeting, we will have thirteen (13) adopted ordinances, eight of which are codifiable. Prior to sending them to General Code, we have been placing them on the Borough Clerk’s web site (thanks to Arlene) under a new section informing of public hearings on ordinances as well as adopted ordinances. They can be found in “Departments”, “Borough Clerk”, “Ordinances”. Once we have a sufficient number of adopted Ordinances we will send them to General Code for posting.

At this time, Councilman Di Dio questioned the status of the two outstanding Oaths of Office and since it is now August; and asked if those people were serving on Boards. Ms. Castano explained her understanding of the status. She said she will send a final request to those Board chairpersons and place those appointments on the Agenda in the event there is no response. Councilman Di Dio thanked the Borough Clerk saying he would like to get individuals interested in serving the Borough on the Boards and Commissions.

C. CHIEF OF POLICE

- 1) REPORT – Chief Kaine reported he sent the Police Department Monthly Report earlier today. He noted they attended a scene last week where one of our patrol cars was damaged after being hit by a drunk driver at 2 o’clock in the afternoon. He sent the paperwork to the Administrator and Trinity Brokerage. In answer to Councilwoman Amitai, the Chief explained the parking complaints are mostly where vehicles park on Main Street for most of the day and there is a 2-hour limit so they mark the tires; or they illegally park too close to stop signs and things of that nature. He said at times they receive reports of wild animals and explained a foot patrol is a walking post on Main Street checking the buildings for unsecured doors.

Chief Kaine reported the Police and emergency services are prepared for Labor Day festivities and have action plans in place.

D. MAYOR

- 1) STATUS REPORT RE FOLLOWING GRANTS:
 - a. FILED
 1. NEW JERSEY DEPARTMENT OF TRANSPORTATION FY2015 DISCRETIONARY AID APPLICATION FOR CEDAR LANE PROJECT IN THE AMOUNT OF \$180,000 (Authorized RM 4/22/15)
 2. NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION COMMUNITY FORESTRY PROGRAM ~ 2016 COMMUNITY STEWARDSHIP INCENTIVE PROGRAM (CSIP) (RM 3/23/16)
 - b. AWARDED
 1. 2016 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FOR CLOSTER SENIORS ACTIVITIES IN THE AMOUNT OF \$6,000 (Authorized RM 9/21/15) \$2,000 awarded - Contract Number: PS-CLOSTERSR15; Term of Contract: 7/1/15 – 6/30/16 (8. M.L. 1/7/16)

CLOSTER MAYOR AND COUNCIL
WORK SESSION NOTES – AUGUST 10, 2016 - 7:30 P.M.

7. REPORTS (Continued)

D. MAYOR (Continued)

1) STATUS REPORT RE FOLLOWING GRANTS:

b. AWARDED

2. 2016 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FOR SENIOR TRANSPORTATION SERVICES IN THE AMOUNT OF \$6,000 (Authorized RM 9/21/15) At WS 4/27/16, Mr. Stabile reported receipt of \$2,500 for senior van services and \$3,211 for senior citizen activities – no formal notification has been received to date.
3. HISTORIC PRESERVATION TRUST FUND GRANT FOR THE HAROLD HESS LUSTRON HOUSE FOR A MAXIMUM GRANT AWARD AMOUNT OF \$24,999.00 WITH NO MATCH REQUIRED (Application approved at RM 12/21/15 in the amount of \$20,000/Amended and increased RM 1/27/16) Notification of Award 10. M.L. 5/19/16
4. BERGEN COUNTY OPEN SPACE TRUST FUND FOR THE RUCKMAN PARK WALKING PATH LIGHTING PROJECT IN THE AMOUNT OF \$137,500.00 (Authorized RM 8/26/15) Notification of Award 1. M.L. 6/16/16

c. TO BE FILED

1. To be announced by Mayor

2) REPORT – Mayor Glidden reported a majority of the grants are currently in process so he would not be reviewing each status individually. In response to the Mayor, Mr. Fry voiced his understanding that we did not receive Item No. 2 under “Filed” for the Community Forestry Grant. The Mayor requested that the item be removed from his next report. Mr. Fry reminded there will be an addition under “FILED” for the Bridge at Memorial Park.

Mayor Glidden reminded of Labor Day festivities and the Dom Mircovich Memorial 5K Run where we will be teaming up to race against Haworth. He hopes members of the Council will come cheer them on. The first race will be himself and Councilwoman Latner along with a resident; and on the 24th of September is the Haworth 5K where he will be racing with Councilman Stabile and the same resident, if they accept. If we lose, we will plant a tree over in Haworth.

The Mayor was pleased to announce the anticipated grand opening of Whole Foods and Target on October 19th at 10 a.m. There will be festivities and he hopes everyone will attend.

8. OLD BUSINESS

Councilman Stabile referred to the Community Development Block Grant in the amount of \$6,000 and questioned if the Borough was going to team up with Harrington Park for van service. Borough Administrator said we received one amount of \$3,000 and one for \$2,500 for van and senior services and could be used for shared services. Formal notification has not been received as yet.

Relative to the Suez Project (6. M.L. 5/5/16), Borough Engineer said that the applicant’s engineer has addressed the concerns brought up in the letter; and the Borough Administrator said that he would distribute the detailed response.

Councilman Barad referred to parking at Borough Hall and asked the Borough Administrator to send an e-mail to him to formalize the details. Relative to the Ambulance Corps Installation Dinner to be held at the Temple in February, he asked the Borough Attorney to draft a resolution approving same.

Councilman Barad reminded everyone that if the weather clears, the Perseid Meteor Shower would be occurring starting Thursday after midnight and continuing for a few days.

9. NEW BUSINESS

Councilwoman Amitai asked about the status of the Puppy Mill Ordinance and was advised by Councilman Barad that the Ordinance Committee would be reviewing same at their next meeting.

CLOSTER MAYOR AND COUNCIL
WORK SESSION NOTES – AUGUST 10, 2016 - 7:30 P.M.

10. OPEN MEETING TO THE PUBLIC FOR ANY MATTER PER NJSA 10:4-12(A) (SUBJECT TO A 5-MINUTE LIMIT PER GENERAL RULE NUMBER 11) EXCEPT FOR ITEMS SCHEDULED FOR PUBLIC HEARING AT THE REGULAR MEETING

Mayor Glidden opened the meeting to the public. No one wishing to be heard, Mayor Glidden closed the meeting to the public.

11. DISCUSSION OF PUBLIC COMMENTS, IF APPROPRIATE

There was a brief discussion to move public session in work session to an earlier time. Councilwoman Amitai suggested that same be done for a period of three months. Councilman Barad expressed his opposition to same and supported keeping the process as it is inasmuch as the Mayor does open the meeting earlier if the need arises. He felt that holding the public portion earlier means that the public leaves earlier after they have their say without hearing the discussions of timely and important matters thereafter. Mayor Glidden expressed his agreement as did Councilwoman Chung.

12. ANY OTHER MATTER WHICH MAY PROPERLY COME BEFORE THE GOVERNING BODY

13. ADJOURNMENT

Motion to adjourn the Work Session at 9:20 p.m. was made by Councilman Di Dio, seconded by Councilwoman Chung and declared unanimously carried by Mayor Glidden.

Provided to the Mayor and Council
on August 18, 2016 for approval at the
Regular Meeting to be held
August 24, 2016

Loretta Castano, RMC
Borough Clerk

Prepared by Carol A. Kroepke, RMC
and Arlene M. Corvelli, RMC
utilizing recording and Borough Clerk's
notes

Approved at the Regular Meeting held August 24, 2016
Consent Agenda Item No. 13b.