

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

SINE DIE MEETING MINUTES - WEDNESDAY, JANUARY 2, 2008 - 7:00 P.M.

The Mayor and Council of the Borough of Closter held the Sine Die Meeting on Wednesday, January 2, 2008. Council President John Glidden called the meeting to order at 7:11 p.m.

1. PLEDGE OF ALLEGIANCE

Council President Glidden invited all to join in the Pledge of Allegiance.

2. OPEN PUBLIC MEETINGS ACT STATEMENT

Council President Glidden advised that the meeting was being held in compliance with the provisions of the Open Public Meetings Act.

3. ROLL CALL

The following persons were present:
Council President, John C. Glidden, Jr.
Councilpersons Victoria Roti Amitai, John Kashwick, David Barad, Cynthia Tutoli,
Thomas Hennessey
Acting Administrator/Treasurer, John DiStefano
Borough Attorney, Edward T. Rogan
Assistant to Borough Clerk, Cynthia L. Meyer
Borough Engineer, Nick DeNicola
Chief of Police, David Berrian

The following persons were absent:
Mayor Sophie Heymann
Borough Clerk, Loretta Castano

4. OPEN MEETING TO PUBLIC FOR ANY MATTER, PER N.J.S.A. 10:4-12 (a)
(Subject to 5-minute limit per General Rule No. 10)

Council President Glidden opened the meeting to the public. No one wishing to be heard, Council President Glidden closed the meeting to the public.

5. COMMUNICATIONS

a. MAIL LIST - DECEMBER 20, 2007- Council President Glidden reviewed the authors of correspondence distributed on this date and asked if any member of the Council wished to address any matter or provide any comments.

The following items were removed by the following individuals: Councilwoman Amitai removed Item No 2.

Item No. 2 - Received 12/14/07, dated 12/06/07, from Justine Potemkin, 27 Vivian Lane, to Borough Engineer, Re absence of sidewalk at intersection of Closter Dock and Piermont Roads

Councilwoman Amitai wished that the Borough Engineer would address this and respond to their letter in some way.

b. MAIL LIST - DECEMBER 27, 2007- Council President Glidden reviewed the authors of correspondence distributed on this date and asked if any member of the Council wished to address any matter or provide any comments.

No items were removed.

At this time, Council President Glidden referred to Addendum Item No. 5c.

c. MAIL LIST - DECEMBER 13, 2007 Council President Glidden reviewed the authors of correspondence distributed on this date and asked if any member of the Council wished to address any matter or provide any comments.

No items were removed.

6a. REVIEW OF CONSENT AGENDA (PROCEDURE TO BE EXPLAINED BY COUNCIL PRESIDENT)

Council President Glidden reviewed the items on the Consent Agenda and asked if any member of the Council or Public wished to remove or discuss any item.

ORDINANCES AND RESOLUTIONS

- 7* TRANSFER RESOLUTION NO. 2
TO BE PREPARED BY ACTING ADMINISTRATOR/TREASURER
- 8.* BILL RESOLUTION - DECEMBER 31, 2007
TO BE PREPARED BY ACTING ADMINISTRATOR/TREASURER
- 9.* RESOLUTION RE PERFORMANCE BOND RETURN (Bond #B 1012288 Selective Insurance Company of America for \$180,807.60 Developer's Agreement posted by Kinderkamack Road LLC for Block 1604 Lots 4, 5 and 6)
TO BE PREPARED BY ACTING ADMINISTRATOR/TREASURER

MOTIONS

(None at the time of preparation of this Agenda)

REPORTS

10. * ACCEPTANCE OF THE FOLLOWING MONTHLY REPORTS:
(None at the time of preparation of this Agenda)

No items were removed for review.

- 6b. VOTE ON CONSENT AGENDA ITEMS

Motion to approve the Consent Agenda was made by Councilman Kashwick, seconded by Councilwoman Amitai and declared carried by Council President Glidden upon the affirmative vote of Councilpersons Hennessey, Kashwick, Barad, Tutoli and Amitai.

11. REVIEW AND VOTE ON ITEMS REMOVED FROM CONSENT AGENDA

No items were removed for review.

12. ANY OTHER MATTER WHICH MAY PROPERLY COME BEFORE THE GOVERNING BODY

No one wished to be heard.

13. OPEN MEETING TO PUBLIC

Council President Glidden opened the meeting to the public. No one wishing to be heard, Council President Glidden closed the meeting to the public.

14. ADJOURN

Motion to adjourn the Sine Die meeting at 7:19 p.m. was made by Councilman Barad, seconded by Councilwoman Amitai and declared unanimously carried by Council President Glidden.

Provided to the Mayor and Council
on January 31, 2008 for approval
at the Regular Meeting to be held
February 13, 2008

Cynthia L. Meyer, Assistant
to the Borough Clerk

Prepared by Donelle Bright
utilizing recording and notes

Approved at the Regular Meeting held February 13, 2008
Consent Agenda Item No. 20.a.1

CLOSTER MAYOR AND COUNCIL

REORGANIZATION MEETING MINUTES- WEDNESDAY, JANUARY 2, 2008- 7:30 P.M.

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

REORGANIZATION MEETING AGENDA - WEDNESDAY, JANUARY 2, 2008 - 7:30 P.M

Council President John Glidden called the meeting to order at 7:37 p.m.

Prior to the Pledge of Allegiance, Council President Glidden explained that he would be conducting the meeting in the absence of the Mayor, who is visiting the Galapagos Islands. He further added that prior to the Pledge, he wished to reflect on our rights and freedoms. He read from a Christmas poem that had recently come across his desk and wished to share with everyone. He then read the poem, symbolizing the importance of America's military forces and their contributions.

1. PLEDGE OF ALLEGIANCE

Council President Glidden invited all to join in the Pledge of Allegiance.

2. OPENING REMARKS

Council President Glidden informed all that this was being held in compliance with the Open Public Meetings Act.

3. ROLL CALL

The following persons were present:

Council President John C. Glidden, Jr.

Councilpersons Victoria Roti Amitai, John Kashwick, Thomas Hennessey, David Barad, Cynthia Tutoli

Acting Administrator/ Treasurer, John DiStefano

Borough Attorney, Edward T. Rogan

Borough Auditor, Gary Vinci

Assistant to Borough Clerk, Cynthia Meyer

Borough Engineer, Nick DeNicola

Chief of Police, David Berrian

The following persons were absent:

Mayor Sophie Heymann

Borough Clerk, Loretta Castano

4. INVOCATION

Council President Glidden noted he had received a speech, "The State of the Borough of Closter," from Mayor Heymann, which she wished for him to read this evening. He read as follows:

"I am truly sorry not to be here tonight to deliver my first "State of the Borough of Closter" message. But I had promised a vacation of their choice to Noah and Shira and their parents a year ago, and what grandmother can withhold joy from her grandchildren?

I know that John Glidden will most effectively convey to all of you our pride in having moved Closter forward, in technology, fiscal responsibility, aesthetics, and most especially, in making Closter Greener than ever.

We have added additional passive areas to Mollicone Park, planted trees at Buzzoni Park, as well as improved the property with water access, and begun a trail building project at Hagen Park. At McBain Farm Park, we have added handicap access and better parking facilities, and our Environmental Commission has provided monitoring and mentoring for the farm's produce. Special thanks go to David Van Houten, Sr. for the beautiful cabinet he built for that purpose. Thank you also to the Emmaus Mission Church, whose gift of ten beautiful benches now grace our parks and streets, with the aid of the Closter Boy Scouts. In cooperation with the Closter Board of Education, we built a brand new playing field at Tenakill School, and certainly not least, Susan Boudet landscaped Borough Hall for all of us to enjoy.

We will continue to follow this path in 2008. Our Cross Closter trail will continue to the Norwood border, and meet another trail to be built between Historic Blanch Avenue and the Dwarskill Brook. A \$125,000 sidewalk-building project will encourage more of us and our children to be pedestrians rather than gas guzzling motorists. Ruckman Park's tennis courts will be completely rebuilt, as will the parking area, to accommodate more cars, more safely.

In further efforts to lower our carbon footprint, we have enhanced the efficiency of the heating and air conditioning systems at Borough Hall. We are working to control excessive vehicular idling and the lighting of unused spaces. In 2008, we will pursue a larger project to lower electricity use at our street and park lights. And as part of our master plan revision, we will revise our building code to provide building standards according to LEEDS guidelines. In the meantime, we have passed several ordinances which better proportion new building to the

CLOSTER MAYOR AND COUNCIL

REORGANIZATION MEETING MINUTES- WEDNESDAY, JANUARY 2, 2008- 7:30 P.M.
dimensions of their lots, and mandated tree planting for new buildings, to KEEP CLOSTER GREEN.

To assure that these new ordinances, as well as older ones, are observed, we have enhanced our building department's inspecting capabilities, and we have brought action against numerous violators of our codes. We expect to continue this process in the coming year.

In the fiscal area, as you know, our 2007 budget already called for a decrease in staff. But we were able to keep our 2007 budget in balance in spite of double-digit mid-year increases in all our utilities by not replacing several retiring and departing employees.

Most importantly, we have enhanced our internal communications and access to documentation by digitizing our building department records, and sharing the records with our assessor, and soon, with our tax department. To further make use of new information technology, we will, in 2008, be able to accept real estate payments on line. Our interactive web site is another means we are using, and will continue to improve, to provide better service, more efficiently, for all our residents, vendors and associates.

A very major cost-cutting feature, that will impact our taxpayers for many years to come, is our decision to improve Borough Hall, rather than replace it. By tunneling along the interior of our foundation, we are able to permanently waterproof the basement of the building, providing many new square feet of space. On the main floor, we have improved the space in the tax office by relocating a broom closet and an unused telephone booth. The relocation will make possible the addition of an extra room in the police department in early 2008. We repositioned the space in the administration office, to provide for my desk, as well as two others. On the second floor, we carved a new meeting room out of an unnecessarily spacious hallway, provided a new office for the recreation department, and found additional storage space by vacating dead files to dead storage, and rearranging the resulting space.

We will continue in 2008 to enhance our resident services, our parks and our other facilities, our ordinances and our building department inspections. We welcome and respond promptly to suggestions by our fellow citizens. We look forward to making Closter the most livable small borough in all of New Jersey.

None of this would be possible without the active cooperation of all our staff and our very many volunteers. I would like first to congratulate Vicky Amitai and John Glidden on their well-deserved reelection to our Council. And I would like to thank John Kashwick for the enormous amount of work he has done as chair or liaison on the Finance Committee, the Environmental, the Shade Tree and the Historic Commissions. Dr. David Barad has earned all of our gratitude, not only as chair of the Ordinance Committee, but as our voice of reason and pre-eminent author. Tom Hennessey has done a superb job of supporting the many transitions in our DPW, and Cynthia Tutoli has been our inspiration on the Police and personnel committees.

I cannot begin to express my gratitude to the staff members who have supported me so well through all the changes I urged on them this past year – John DiStefano, our Acting Administrator; Maria Passafaro, our deputy treasurer; our payroll clerk, Dee Woods; our land use coordinator, Lynn Conway; and our Borough Clerk, Loretta Castano, and her assistants Cynthia Meyer and Donelle Bright who are covering her office in her absence seamlessly and graciously. Keith Sager and his staff managed to fully revamp the building department, from altering the office layout, to changing personnel, to increasing responsibilities for keeping Closter a great place to live. A very special thanks go to Jimmy Gabetti and Billy Dahle who kept the DPW running without skipping a beat, and actually improved its services, through changes in supervision and diminution of staff.

Closter could not be what it is without its many dedicated volunteers. So many hands have helped that I cannot mention them all, in fear of missing some truly dedicated residents. But I have a special place in my heart for our Fire Department, who started the year battling a monumental fire at the Weyerhaeuser plant, and ended it by lighting our Christmas Tree. The always-efficient Ambulance Corps had to deal with longer and more difficult runs caused by the closing of Pascack Valley Hospital, and they rose magnificently to the challenge. Our Environmental Commission worked overtime to plan our new trails and monitor the Mac Bain Farm. And I need to commend our ever-available library volunteers and the members of our Historic and Shade Tree Commissions. The members of the Planning and Zoning Boards have given innumerable hours of meeting time, homework and site visits to prevent overdevelopment while being fair and reasonable with all our applicants.

I am indebted to our professional counselors who generously gave their best considered advice, but I am especially grateful to our Borough attorney, Ed Rogan and our Borough engineer, Nick DeNicola who served Closter, not only as hired professionals, but as men who love Closter dearly and never stint on the time and thought required to perform their duties at the very highest level.

Most of all, I have been blessed with a constituency, who, while not hesitating to comment and even to criticize, gave us the room and the time to improve Closter every day.

5. ADMINISTRATION OF OATHS OF OFFICE

a. COUNCIL-ELECT- Council President Glidden informed that the Oaths of Office would be administered to Councilwoman Elect, Victoria Amitai first, followed by himself. He introduced Assemblywoman Charlotte Vandervalk from the 39th District, who would be administering the Oaths of Office.

At this time, Assemblywoman Vandervalk referred to Item No. 5.a.2.

1. JOHN GLIDDEN- Assemblywoman Vandervalk first read the Certificate of Election from Bergen County and then administered the Oath of Office to Councilman John C. Glidden, Jr. as his son, John C. Glidden III, held the Bible. At the end of his Oath, Councilman Glidden introduced his wife.
2. VICTORIA ROTI AMITAI – Assemblywoman Vandervalk first read the Certificate of Election from Bergen County and then administered the Oath of Office to Councilwoman Victoria Amitai as her husband held the Bible. Assemblywoman Vandervalk then returned to Item No. 5.a.1.

Councilman Glidden informed that he would be asking for a nomination for a new Council President in a moment, but wished to reflect upon his past three years as a Councilperson. He noted that in the town of Closter, there is a Council that is not controversial; there are different opinions and take different positions, but they get along quite well. He hoped that this would continue. He shared a short note and wished all would remember his words.

Motion to nominate Councilman John Kashwick as Council President for the year 2008 was made by Councilman Barad, seconded by Councilwoman Amitai and declared carried by Councilman Glidden upon the affirmative vote of Councilpersons Hennessey, Kashwick, Glidden, Barad, Tutoli, and Amitai.

6. * COUNCIL PRESIDENT

- a. DECLARE COUNCIL ORGANIZED FOR 2008- Council President Kashwick declared the Council organized for 2008.

7. * ADMINISTRATION OF OATHS OF OFFICE

- a. AMBULANCE CORPS LINE OFFICERS
- b. FIRE DEPARTMENT LINE OFFICERS

Council President Kashwick noted that there was no one present from either the Ambulance Corps nor Fire Department; and informed this would be carried to the next meeting.

8. * APPOINTMENTS

Council President Kashwick made the following appointments and asked for Council confirmation:

<u>OFFICE</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
Acting Administrator	<u>John DiStefano</u>	1 Year	31-Dec-08
Affirmative Action Officer	<u>John DiStefano</u>	1 Year	31-Dec-08
Animal Control Officer	<u>Bergen County Animal Shelter</u>	1 Year	31-Dec-08
Attorney	<u>Edward T. Rogan</u>	1 year	31-Dec-08
Auditor	Lerch, Vinci, Higgins- <u>Gary Vinci</u>	1 year	31-Dec-08
Bergen Municipal Coalition	<u>Mayor Sophie Heymann</u>	1 Year	31-Dec-08
Bond Counsel	<u>M. Robert DeCotiis</u>	1 Year	31-Dec-08

Motion of approval was made by Councilman Glidden, seconded by Councilman Barad and declared carried by Council President Kashwick upon the affirmative vote of Councilpersons Glidden, Amitai, Barad, Tutoli and Hennessey.

CLOSTER MAYOR AND COUNCIL

REORGANIZATION MEETING MINUTES- WEDNESDAY, JANUARY 2, 2008- 7:30 P.M.

Council President Kashwick made the following appointments and asked for Council confirmation:

<u>OFFICE</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
Borough Clerk			
Office Assistant	<u>Cynthia L. Meyer</u>	1 Year	31-Dec-08
Construction Code Officials			
Building /Technical Inspector	<u>Joseph Zavardino</u> <u>Giuseppe La Mastra</u>	1 Year	31-Dec-08
Technical Assistant	<u>Paul Demarest</u>	Continuing Basis	31-Dec-08
Technical Assistant	<u>Rose Mitchell</u>	Continuing Basis	31-Dec-08
Code Enforcement Official (Trees)	<u>Raymond J. Cywinski</u>	1 Year	31-Dec-08
Part-Time Enforcement Official	<u>Yong Min Woo</u>	1 Year	31-Dec-08
Plumbing Sub-Code Official	<u>Giuseppe LaMastra</u>	4 Years	31-Dec-08
IT Coordinator	<u>Kevin Whitney</u>	1 Year	31-Dec-08
Deputy Court Administrator	<u>Ruth F. Murphy, C.M.C.A.</u>	1 Year	31-Dec-08
Deputy Tax Collector	<u>Maria Passafaro</u>	1 Year	31-Dec-08
Deputy Treasurer	<u>Dorothy Woods</u>	1 Year	31-Dec-08

Motion of approval was made by Councilman Barad, seconded by Councilwoman Tutoli and declared carried by Council President Kashwick upon the affirmative vote of Councilpersons Glidden, Hennessey, Barad, Tutoli, and Amitai.

At this time, Councilwoman Amitai referred to the position of Plumbing Sub-Code Official and wished to clarify that this position should be tenured. Council President Kashwick confirmed that Giuseppe LaMastra was tenured in this position.

Council President Kashwick made the following appointments and asked for Council confirmation:

<u>OFFICE</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
Desk Dispatchers			
	<u>Cindy Saidel</u>	1 Year	31-Dec-08
	<u>Maria Smithson</u>	1 Year	31-Dec-08
	<u>Jean-Marie Vadovic-Varni</u>	1 Year	31-Dec-08
	<u>Kathleen Goldrick</u>	1 Year	31-Dec-08
Desk Dispatchers- Part Time			
	<u>Michael Betttega</u>	1 Year	31-Dec-08
	<u>Joseph DeSena</u>	1 Year	31-Dec-08
	<u>Christopher Elarde</u>	1 Year	31-Dec-08
	<u>Ross Herbert</u>	1 Year	31-Dec-08
	<u>Neal Richards</u>	1 Year	31-Dec-08
	<u>Charles X. Anders, IX</u>	1 Year	31-Dec-08
	<u>Michael LaFranco</u>	1 Year	31-Dec-08
	<u>Christopher Osenbruck</u>	1 Year	31-Dec-08
	<u>Glen Zesozotarski</u>	1 Year	31-Dec-08

Motion of approval was made by Councilman Barad, seconded by Councilman Glidden and declared carried by Council President Kashwick upon the affirmative vote of Councilpersons Glidden, Hennessey, Barad, Tutoli, and Amitai.

CLOSTER MAYOR AND COUNCIL

REORGANIZATION MEETING MINUTES- WEDNESDAY, JANUARY 2, 2008- 7:30 P.M.

Council President Kashwick made the following appointments and asked for Council confirmation:

<u>OFFICE</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
DPW			
Acting Superintendent of Public Works	<u>William Dahle</u>	1 Year	31-Dec-08
Emergency Management			
Deputy Coordinator	<u>Kevin Whitney</u>	1 Year	31-Dec-08
Committee	<u>Mayor Sophie Heymann</u>	1 Year	31-Dec-08
	<u>Mark Meyers</u>	1 Year	31-Dec-08
	<u>Mike Hunken</u>	1 Year	31-Dec-08
	<u>Leslie Weatherly</u>	1 Year	31-Dec-08
Engineer	<u>Stephen T. Boswell</u> <u>Nick DeNicola (Rep)</u>	1 Year	31-Dec-08

Motion of approval was made by Councilman Barad, seconded by Councilman Glidden and declared carried by Council President Kashwick upon the affirmative vote of Councilpersons Glidden, Hennessey, Barad, Tutoli, and Amitai.

Council President Kashwick read the following letter by Mayor Heymann in order to proceed with the mayoral appointments to the Environmental Commission:

“In order to abide by the Statutes of the State of New Jersey, which mandate that certain Borough appointments be made solely by the Mayor, and because I shall not be at the 2008 reorganization meeting in person, I hereby use this format to make the following appointments:

<u>OFFICE</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
*Environmental Commission			
Chairman	<u>David Scholz</u>	3 Years	31-Dec-10
Alternate No. 1	<u>Edward Cappelluti</u>	2 Years	31-Dec-09
Council Liaison (Voting Member)	<u>John Kashwick</u>	1 Year	31-Dec-08

Council President Kashwick referred to the mayoral appointments to the Planning Board.[†]

Council President Kashwick made the following appointments and asked for Council confirmation:

<u>OFFICE</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
Fire Prevention			
	<u>Mark Meyers</u>	1 Year	31-Dec-08
	<u>Alphonso Young, Jr.</u>	1 Year	31-Dec-08
	<u>Michael Hunken</u>	1 Year	31-Dec-08
	<u>Kevin Whitney</u>	1 Year	31-Dec-08
Board of Health			
Member	<u>Phyllis Buonomo</u>	4 Years	31-Dec-11
Member	<u>Anthony Neusch</u>	4 Years	31-Dec-11
Historians			
	<u>Orlando Tobia</u>	1 Year	31-Dec-08
	<u>Arthur Goldberg</u>	1 Year	31-Dec-08

Motion of approval was made by Councilwoman Amitai, seconded by Councilman Barad and declared carried by Council President Kashwick upon the affirmative vote of Councilpersons Glidden, Hennessey, Barad, Tutoli, and Amitai.

CLOSTER MAYOR AND COUNCIL

REORGANIZATION MEETING MINUTES- WEDNESDAY, JANUARY 2, 2008- 7:30 P.M.

Council President Kashwick made the following appointments and asked for Council confirmation:

<u>OFFICE</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
Historic Preservation Commission			
Alternate No. 1	<u>Bobbi Bouton-Goldberg</u>	2 Years unexpired	31-Dec-08
Class C	<u>Irene Stella</u>	4 Years	31-Dec-11
Class C	<u>Jennifer Rothschild</u>	4 Years	31-Dec-11
Alternate No. 2	<u>Grisha Davida</u>	2 Years	31-Dec-09
Improvement Commission			
Member	<u>Eric Mattes</u>	2 Years	31-Dec-09
Member	<u>Grace Kim Kook</u>	2 Years	31-Dec-09
Member (Historic Pres. Commission)	<u>Irene Stella</u>	2 Years	31-Dec-09
Member	<u>Iris S. Barad</u>	2 Years	31-Dec-09
Joint Insurance Fund			
Safety Delegate	<u>William Dahle</u>	1 Year	31-Dec-08
Safety Alternate	<u>Lisa Vreeland</u>	1 Year	31-Dec-08
Safety Committee	<u>Lou Apa</u>	1 Year	31-Dec-08
Safety Committee	<u>Tom Reinecke</u>	1 Year	31-Dec-08
Risk Management Consultant	<u>Glenn Parsells</u>	1 Year	31-Dec-08

Motion of approval was made by Councilwoman Amitai, seconded by Councilman Barad and declared carried by Council President Kashwick upon the affirmative vote of Councilpersons Glidden, Hennessey, Barad, Tutoli, and Amitai.

Council President Kashwick made the following appointments and asked for Council confirmation:

<u>OFFICE</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
Judge	<u>Terry Paul Bottinelli</u>	3 Years	31-Dec-10
Land Use Coordinator	<u>Lynn Conway</u>	1 Year	31-Dec-08
Library	<u>Kathy Rolland</u>	5 Years	31-Dec-12
Belskie Foundation Representatives	<u>John J. Murphy</u>	1 Year	31-Dec-08
	<u>Erik Lenander</u>	1 Year	31-Dec-08
Local Assistance Board	<u>Dolores Lenander</u>	2 Years	31-Dec-09
	<u>Ann Frank</u>	2 Years unexpired	31-Dec-08
NJ Motion Picture/TV Comm.	<u>Glynis Burke</u>	1 Year	31-Dec-08
Acting Administrator	<u>John DiStefano</u>	1 Year	31-Dec-08
Municipal Officer	<u>Chief David Berrian</u>	1 Year	31-Dec-08
Parking Authority			
Councilperson	<u>Victoria Amitai</u>	1 Year	31-Dec-08
Acting Administrator	<u>John DiStefano</u>	1 Year	31-Dec-08
Zoning Officer	<u>Leonard Sinowitz</u>	1 Year	31-Dec-08
Pension Certifying Agent	<u>John DiStefano</u>	1 Year	31-Dec-08

CLOSTER MAYOR AND COUNCIL

REORGANIZATION MEETING MINUTES- WEDNESDAY, JANUARY 2, 2008- 7:30 P.M.

Motion of approval was made by Councilwoman Amitai, seconded by Councilman Barad and declared carried by Council President Kashwick upon the affirmative vote of Councilpersons Glidden, Hennessey, Barad, Tutoli, and Amitai.

†Council President Kashwick read the following letter from Mayor Heymann, in order to complete the mayoral appointments:

“In order to abide by the Statutes of the State of New Jersey, which mandate that certain Borough appointments be made solely by the Mayor, and because I shall not be at the 2008 reorganization meeting in person, I hereby use this format to make the following appointments:

<u>OFFICE</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
*Planning Board			
Class II Member/ Rep to Gov. of Closter	<u>Adrienne Isaacoff</u>	1 year	31-Dec-08
Council Member- Class III	<u>Appointed Later</u>	1 Year	31-Dec-08
Class IV Member	<u>Mark Maddaloni</u>	4 years	31-Dec-11
Class IV Member	<u>Robert Friedman</u>	4 years unexpired	31-Dec-10
Alternate No. 2	<u>Peter Kim</u>	2 Years	31-Dec-09

Council President Kashwick made the following appointments and asked for Council confirmation:

<u>OFFICE</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
Records Secretary	<u>Leslie Weatherly</u>	1 Year	31-Dec-08
Police Matrons	<u>Kathleen Goldrick</u>	1 Year	31-Dec-08
	<u>Leslie Weatherly</u>	1 Year	31-Dec-08
	<u>Cindy Saidel</u>	1 Year	31-Dec-08
	<u>Maria Smithson</u>	1 Year	31-Dec-08
	<u>Lynn Conway</u>	1 Year	31-Dec-08
Property Maintenance	<u>Yong Min Woo</u>	1 Year	31-Dec-08
Prosecutor	<u>Mark Fierro</u>	1 Year	31-Dec-08
Alt. Prosecutor	<u>Matthew Fierro</u>	1 Year	31-Dec-08

Council President Kashwick informed that there would be no motion for the appointment of Public Defender this evening.

<u>OFFICE</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
Qualified Purchasing Agent	<u>John DiStefano</u>	1 Year	31-Dec-08

Motion of approval was made by Councilman Barad, seconded by Councilwoman Tutoli and declared carried by Council President Kashwick upon the affirmative vote of Councilpersons Glidden, Hennessey, Barad, Tutoli, and Amitai.

Council President Kashwick made the following appointments and asked for Council confirmation:

<u>OFFICE</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
Recreation Commission			
Director	<u>James Oettinger</u>	1 Year	31-Dec-08
Assistant Director	<u>John Kilduff</u>	1 Year	31-Dec-08
Assistant Director	<u>Brian Beddoe</u>	1 Year	31-Dec-08
Member	<u>Steven Potterton</u>	5 Years	31-Dec-12
Member	<u>Matthew Martie</u>	5 Years	31-Dec-12
Associate Member	<u>Leslie Weatherly</u>	1 Year	31-Dec-08

CLOSTER MAYOR AND COUNCIL

REORGANIZATION MEETING MINUTES- WEDNESDAY, JANUARY 2, 2008- 7:30 P.M.

<u>OFFICE (Recreation cont'd)</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
Associate Member	<u>George Potterton</u>	1 Year	31-Dec-08
Associate Member	<u>Wendy Nigro</u>	1 Year	31-Dec-08
Associate Member	<u>Karen Farber</u>	1 Year	31-Dec-08
Associate Member	<u>Joe Argenziano</u>	1 Year	31-Dec-08
Associate Member	<u>Wendy Potrelli</u>	1 Year	31-Dec-08
Associate Member	<u>Mary Ann Denner</u>	1 Year	31-Dec-08
Associate Member	<u>Albert Pozotrigio</u>	1 Year	31-Dec-08
Associate Member	<u>Scott Sosnik</u>	1 Year	31-Dec-08
Associate Member	<u>Cathy Herkert</u>	1 Year	31-Dec-08
School Crossing Guards	<u>Deborah Dickinson</u>	1 Year	31-Dec-08
	<u>Vito Annunziata</u>	1 Year	31-Dec-08
	<u>Linda Annunziata</u>	1 Year	31-Dec-08
	<u>Howard Bartholf</u>	1 Year	31-Dec-08
	<u>Elizabeth Bussanich</u>	1 Year	31-Dec-08
	<u>Frances Fallon</u>	1 Year	31-Dec-08
	<u>Maria Galinac</u>	1 Year	31-Dec-08
	<u>Ivan Galinac</u>	1 Year	31-Dec-08
	<u>Louise Hettinger</u>	1 Year	31-Dec-08
	<u>Jaclyn Higgins</u>	1 Year	31-Dec-08
	<u>Donna Kelly</u>	1 Year	31-Dec-08
	<u>Patrick T. Kruimer</u>	1 Year	31-Dec-08
	<u>Lori Liparini</u>	1 Year	31-Dec-08
	<u>Ruth McNamara</u>	1 Year	31-Dec-08
	<u>Donald Winters</u>	1 Year	31-Dec-08

Motion of approval was made by Councilwoman Amitai, seconded by Councilman Barad and declared carried by Council President Kashwick upon the affirmative vote of Councilpersons Glidden, Hennessey, Barad, Tutoli, and Amitai.

Council President Kashwick made the following appointments and asked for Council confirmation:

<u>OFFICE</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
Shade Tree Commission	<u>George Futterknecht</u>	5 Years	31-Dec-12
	<u>Anthony Lupardi</u>	5 Years	31-Dec-12
Alternate No. 1 (Created by 2007:993)	<u>Susan Boudet</u>	2 Years	31-Dec-09
Alternate No. 2 (Created by 2007:993)	<u>Todd Bradbury</u>	1 Year	31-Dec-08
Council Liaison	<u>John Kashwick</u>	1 Year	31-Dec-08
Tax Collector	<u>VACANT</u>	4 Years	31-Dec-11
Tax Search Officer	<u>Maria Passafaro</u>	1 Year	31-Dec-08
Transit Committee of Bergen County	<u>Donald Winters</u>	1 Year	31-Dec-08
Treasurer	<u>John DiStefano</u>	1 Year	31-Dec-08
Zoning Officer	<u>Leonard Sinowitz</u>	1 Year	31-Dec-08

CLOSTER MAYOR AND COUNCIL

REORGANIZATION MEETING MINUTES- WEDNESDAY, JANUARY 2, 2008- 7:30 P.M.

Council President Kashwick informed that the appointments to the Zoning Board of Adjustment would be held until the next meeting, as they have some issues with the appointments.

Motion of approval was made by Councilman Glidden, seconded by Councilwoman Tutoli and declared carried by Council President Kashwick upon the affirmative vote of Councilpersons Glidden, Hennessey, Barad, Tutoli, and Amitai.

After some discussion between Borough Attorney and Acting Administrator, Council President Kashwick affirmed that there must be a Tax Collector appointed. Therefore, he continued to appoint the following and asked for Council confirmation:

<u>OFFICE</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
Tax Collector	<u>Norma T. Ketler</u>	4 Years	31-Dec-11

* DENOTES MAYORAL APPOINTMENT

Motion of approval was made by Councilman Barad, seconded by Councilwoman Tutoli and declared carried by Council President Kashwick upon the affirmative vote of Councilpersons Glidden, Hennessey, Barad, Tutoli, and Amitai.

Council President Kashwick made the following appointments and asked for Council confirmation:

2008 Council Committees

<u>Committee</u>	<u>Chairperson</u>	<u>Members</u>
Finance & Technology	John Kashwick	Glidden/Tutoli
Human Resources	Cynthia Tutoli	Kashwick/Barad
Ordinances	David Barad	Kashwick/Amitai
Private Construction & Land Use	Victoria Amitai	Barad/Hennessey
Public Safety	John Glidden	Tutoli/Hennessey
Public Works	Tom Hennessey	Glidden/Amitai

Council President Kashwick informed that as per the By-Laws adopted last year, there would be no appointments to the Insurance Committee, as it is an Ad Hoc Committee.

Council President Kashwick noted the following Council Liaisons:

2008 Council Liaisons

Ambulance Corps.	Tom Hennessey
Board of Education	David Barad
Board of Health	David Barad
*Closter Improvement Commission	Victoria Amitai
Engineer	Sophie Heymann
*Environmental Commission	John Kashwick
Fire	Cynthia Tutoli
Historic Preservation Commission	John Kashwick
Library Board of Trustees	Cynthia Tutoli
*Planning Board, Class III	Victoria Amitai
Police	John Glidden
Recreation Commission	John Glidden
Senior Citizens	Sophie Heymann
Shade Tree Commission	John Kashwick
Zoning Board of Adjustment	Tom Hennessey
Council President	John Kashwick
Northern Valley Mayors Association	Sophie Heymann

*Voting Member- Not Liaison

Motion of approval was made by Councilman Glidden, seconded by Councilwoman Amitai and declared carried by Council President Kashwick upon the affirmative vote of Councilpersons Glidden, Hennessey, Barad, Tutoli, and Amitai.

9. * REVIEW OF CONSENT AGENDA (PROCEDURE TO BE EXPLAINED BY COUNCIL PRESIDENT)

Council President Kashwick reviewed the items on the Consent Agenda as follows and asked if any member of the Council wished to remove any item before a vote was taken:

ORDINANCES

9c. * INTRODUCTION OF ORDINANCE NO. 2008:1003, “ AN ORDINANCE ENTITLED PAY-TO-PLAY” WITHIN THE BOROUGH OF CLOSTER, COUNTY OF BERGEN, STATE OF NEW JERSEY”- PUBLIC HEARING, JANUARY 23, 2008 AT 7:30 P.M., OR AS SOON THEREAFTER AS THE MATTER MAY BE HEARD. (RECEIVED FROM BOROUGH ATTORNEY)

At this time, Council President Kashwick explained that this Ordinance had been previously introduced at the meeting of December 12, 2007; however, it needed to be reintroduced due to the cancellation of the Regular Meeting scheduled for 12/27/08.

RESOLUTIONS

10. * RE MINUTES

11. * RE MEETING DATES

12. * RE INTEREST RATE

13. * RE WARRANTS

14. * RE OFFICIAL DEPOSITORIES

15. * RE OFFICIAL NEWSPAPERS

16. * RE MEETING NOTICES

17. * ESTABLISHING TEMPORARY BUDGET APPROPRIATIONS FOR 2008

18. * RE FOLLOWING PROFESSIONAL SERVICES:

- a. ATTORNEY
- b. AUDITOR
- c. BOND COUNSEL
- d. ENGINEER
- e. PROSECUTOR AND ALTERNATE PROSECUTOR
- f. PUBLIC DEFENDER – Removed by Council President Kashwick as per Agenda Item No. 8- Appointments
- g. RISK MANAGEMENT CONSULTANT
- h. CDL RANDOM ALCOHOL AND DRUG TESTING PROGRAM WITH COMMERCE RISK CONTROL SERVICES, 1701 ROUTE 70 EAST, P.O. BOX 1360 CHERRY HILL, NJ 08034 (TO BE PREPARED BY ACTING ADMINISTRATOR/TREASURER)
- i. ANIMAL CONTROL SERVICES WITH COUNTY OF BERGEN, DEPARTMENT OF HEALTH SERVICES (TO BE PREPARED BY ACTING ADMINISTRATOR/TREASURER)
- j. RESOLUTION RE PROFESSIONAL SERVICES AUTHORIZING MAYOR AND CLERK TO EXECUTE AGREEMENT WITH COUNTY OF BERGEN FOR STATE MANDATED BLOODBORNE PATHOGENS COMPLIANCE PROGRAM (TO BE PREPARED BY ACTING ADMINISTRATOR/TREASURER)

19. * AUTHORIZING PETTY CASH FUNDS AS FOLLOWS:

- a. BOROUGH CLERK.....\$150.00
- b. DEPARTMENT OF PUBLIC WORKS..... 100.00
- c. DETECTIVE BUREAU..... 100.00
- d. POLICE DEPARTMENT..... 150.00

20. * AUTHORIZING TAX SALE OF 2007 DELINQUENT TAXES

9b. VOTE ON CONSENT AGENDA ITEMS

Motion to approve the Consent Agenda was made by Councilman Glidden, seconded by Councilwoman Amitai and declared carried by Council President Kashwick upon the affirmative vote of Councilpersons Glidden, Hennessey, Barad, Tutoli, and Amitai.

21. REVIEW AND VOTE ON ITEMS REMOVED FROM CONSENT AGENDA

No Items were removed from the Consent Agenda.

22. ANY OTHER MATTER WHICH MAY PROPERLY COME BEFORE THE GOVERNING BODY

Councilman Barad informed that they needed to move the Pay to Play Ordinance, as they had introduced it again, but they needed to vote on it as well.

Motion to introduce Ordinance No. 2008:1003, entitled "Pay to Play," was made by Councilman Barad, seconded by Councilwoman Amitai and declared carried by Council President Kashwick upon the affirmative vote of Councilpersons Glidden, Hennessey, Barad, Tutoli, and Amitai.

23. COUNCIL PRESIDENT – REMARKS

Council President Kashwick thanked Assemblywoman Charlotte Vandervalk for attending and congratulated her in her new term of office. He informed that there would be refreshments and thanked all for the honor of being appointed Council President for the upcoming year.

24. OPEN MEETING TO THE PUBLIC

No one wished to be heard.

25. ADJOURN

Council President Kashwick adjourned the meeting at 8:19 p.m.

Provided to the Mayor and Council
on January 31, 2008 for approval
at the Regular Meeting to be held
February 13, 2008

Cynthia L. Meyer
Assistant to Borough Clerk

Prepared by Donelle K. Bright
utilizing recording and notes

Approved at the Regular Meeting held February 13, 2008
Consent Agenda Item No. 20.a.2)