

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

REORGANIZATION MEETING AGENDA - MONDAY, JANUARY 4, 2021 - 7:30 P.M

DUE TO PUBLIC HEALTH CONSIDERATIONS, THIS REGULARLY SCHEDULED MEETING OF THE CLOSTER MAYOR AND COUNCIL WILL BE HELD BOTH TELEPHONICALLY and VIA ZOOM VIDEO.

You may join Zoom meeting including video by accessing the information posted in the **Borough Calendar** on the Borough website by visiting www.closterboro.com and clicking the link on the left sidebar for **Calendars and Notice of Meetings** and click on the corresponding date.

To join via Telephone Audio Only:

TOLL FREE: +1 646-558-8656; MEETING ID: 864 2063 3673; PASSWORD: 8675309

1. PLEDGE OF ALLEGIANCE

2. OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Notice of Sine Die and Reorganization Meetings which was published in The Record on January 2, 2021 and will be published in The Star-Ledger on January 5, 2021; was posted on the Municipal Clerk's Bulletin Board and has remained posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk and on the Borough website.

3. ROLL CALL

4. INVOCATION

5. ADMINISTRATION OF OATHS OF OFFICE:

- a. COUNCILWOMAN-ELECT DOLORES A. WITKO
- b. COUNCILMAN-ELECT SCOTT M. DEVLIN

6. MAYOR GLIDDEN REMARKS

- a. DECLARE COUNCIL ORGANIZED FOR 2021
- b. ROLL CALL OF 2021 GOVERNING BODY

7. MAYORAL APPOINTMENTS TO BOARDS AND COMMISSIONS

All appointments are made by the Mayor and confirmed by the Governing Body with the exception of Mayoral Appointments to certain Boards/Commissions not requiring Governing Body confirmation (Environmental Commission; Planning Board (with exception of Class III Governing Body Member) and Shade Tree Commission).

8. APPOINTMENT OF OFFICERS AND EMPLOYEES OF THE BOROUGH OF CLOSTER

All other appointments are made in accordance with New Jersey Statutes and By-Laws General Rule No. I. D. "MAYOR" and Rule No. V. A. "COMMITTEES AND COMMISSIONS"

9. APPOINTMENT OF BOROUGH PROFESSIONALS

10. APPOINTMENT OF BOROUGH BOARDS AND COMMISSIONS

11a. REVIEW OF CONSENT AGENDA ITEMS

All items with an asterisk (*) are considered to be non-controversial by the Council and will be approved by one MOTION.

There may be further discussion prior to the vote upon request of a Council Member. Also, any item may be removed for further discussion or for Roll Call vote, in which case the item will be removed and considered in its normal sequence as part of the General Order of Business.

RESOLUTIONS

*12. RE WAIVING READING OF THE MINUTES (Prepared by Borough Clerk's Office)

*13. RE FIXING MEETING DATES FOR 2021 (Prepared by Borough Clerk's Office)

11a. REVIEW OF CONSENT AGENDA ITEMS (Continued)

RESOLUTIONS (Continued)

- *14. RE INTEREST RATES AND PENALTIES (Received from Assistant Chief Financial Officer 12/9/20)
- *15. RE WARRANTS (Received from Assistant Chief Financial Officer 12/9/20)
- *16. RE DESIGNATION OF OFFICIAL DEPOSITORIES (Received from Assistant Chief Financial Officer 12/9/20)
- *17. RE DESIGNATING AUTHORIZED SIGNATURES ON BANK ACCOUNTS FOR 2020
TO BE PREPARED BY BOROUGH ATTORNEY
- *18. ADOPTING CASH MANAGEMENT PLAN FOR 2021 (Received from Assistant Chief Financial Officer 12/9/20)
- *19. RE DESIGNATING OFFICIAL NEWSPAPERS (Prepared by Borough Clerk’s Office)
- *20. ESTABLISHING TEMPORARY BUDGET APPROPRIATIONS FOR 2020 (Received from Auditor 12/29/20)
- *21. AUTHORIZING PETTY CASH FUNDS AS FOLLOWS: (Received from Assistant Chief Financial Officer 12/9/20)
 - a. BOROUGH CLERK.....\$150.00
 - b. DEPARTMENT OF PUBLIC WORKS.....\$100.00
 - c. DETECTIVE BUREAU.....\$100.00
 - d. POLICE DEPARTMENT.....\$150.00
- *22. RE FOLLOWING PROFESSIONAL SERVICES: TO BE PREPARED BY BOROUGH ATTORNEY
 - a. ATTORNEY
 - b. AUDITOR
 - c. BOND COUNSEL
 - d. BOROUGH ENGINEER
 - e. BOROUGH PLANNER
 - f. COAH PLANNER
 - g. LANDSCAPER FOR FORECLOSED & ABANDONED PROPERTIES
 - h. PROSECUTOR
 - i. ALTERNATE PROSECUTOR
 - j. PUBLIC DEFENDER
 - k. QUALIFIED PURCHASING AGENT
- *23. RESOLUTION CANCELING SMALL BALANCES (Received from Assistant Chief Financial Officer 12/9/20)
- *24. RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER AUTHORITY TO PAY CERTAIN OBLIGATIONS AS NEEDED (Received from Assistant Chief Financial Officer 12/9/20)
- *25. A RESOLUTION TO REAFFIRM THE BOROUGH OF CLOSTER’S CIVIL RIGHTS POLICY WITH RESPECT TO ALL OFFICIALS, APPOINTEES, EMPLOYEES, PROSPECTIVE EMPLOYEES, VOLUNTEERS, INDEPENDENT CONTRACTORS, AND MEMBERS OF THE PUBLIC THAT COME INTO CONTACT WITH MUNICIPAL EMPLOYEES, OFFICIALS AND VOLUNTEERS (Received from Borough Attorney 12/30/20)
- *26. RESOLUTION DESIGNATING EDWARD H. HYNES PUBLIC AGENCY COMPLIANCE OFFICER (PACO) (Received from Borough Attorney 12/30/20)
- *27. RESOLUTION AUTHORIZING TAX SALE OF 2020 DELINQUENT TAXES (Received from Tax Collector 12/9/20)
- *28. RESOLUTION ENDORSING PARTICIPATION IN VALLEY PHYSICIAN SERVICES POLICY RENEWAL 2021 (Alcohol & Drug Testing) Received from Administrator’s Office 12/21/20
- *29. RESOLUTION HIRING ROBERT DIPPOLITO AS TEMPORARY DRIVER/LABORER FOR THE DEPARTMENT of PUBLIC WORKS – STREETS & ROADS DIVISION BEGINNING JANUARY 1, 2021 THROUGH DECEMBER 31, 2021 AT A RATE OF \$35.00 PER HOUR AS NEEDED FOR THE REMOVAL OF SNOW; NOT TO EXCEED 37.5 HOURS PER WEEK (Received from Borough Administrator’s Office 12/16/20)
- *30. RESOLUTION APPOINTING DETECTIVE KEITH DOMBKOWSKI MUNICIPAL HUMANE LAW ENFORCEMENT OFFICER (MHLEO) (Received from Borough Administrator’s Office 12/9/20)

11a. REVIEW OF CONSENT AGENDA ITEMS (Continued)

RESOLUTIONS (Continued)

- *31. AUTHORIZING RENEWAL OF A SHARED SERVICES AGREEMENT WITH THE BOROUGH OF NORWOOD AND NORTHVALE FOR USE OF THE CLOSTER POLICE FIRING RANGE FOR THE CALENDAR YEAR 2020 (Received from Chief of Police 12/28/20)
- *32. RESOLUTION AUTHORIZING THE BOROUGH OF CLOSTER THROUGH THE CLOSTER POLICE DEPARTMENT TO FILE AN APPLICATION TO PARTICIPATE IN THE FEDERAL 1033 PROGRAM TO ENABLE SAID DEPARTMENT TO REQUEST AND ACQUIRE EXCESS DEPARTMENT OF DEFENSE EQUIPMENT (Received from Chief of Police 12/28/20)
- *33. RESOLUTION AUTHORIZING THE BOROUGH OF CLOSTER TO PARTICIPATE IN A MUTUAL AID PLAN AND RAPID DEPLOYMENT FORCE IN ACCORDANCE WITH THE PLAN SUBMITTED BY THE BERGEN COUNTY POLICE CHIEF’S ASSOCIATION (Received from Chief of Police 12/28/20)
- *34. RESOLUTION ADOPTING A FORM REQUIRED TO BE USED FOR THE FILING OF NOTICES OF TORT CLAIMS AGAINST THE BOROUGH OF CLOSTER IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY TORT CLAIMS ACT, N.J.S.A. 59:8-6 (Received from Borough Administrator’s Office 12/29/20)
- *35. RESOLUTION EXTENDING THE HIRING OF REGISTRAR/LICENSING OFFICIAL/BOARD SECRETARY (Received from Borough Attorney 12/29/20)
- *36. RESOLUTION RE REDEMPTION CALCULATION FEES (Received from Tax Collector 12/9/20)

MOTIONS

(None received at the time of preparation of this Agenda)

11b. VOTE ON CONSENT AGENDA ITEMS

- 37. REVIEW AND VOTE ON ITEMS REMOVED FROM CONSENT AGENDA
- 38. ANY OTHER MATTER WHICH MAY PROPERLY COME BEFORE THE GOVERNING BODY
- 39. OPEN MEETING TO PUBLIC FOR ANY MATTER, PER N.J.S.A. 10:4-12 (a)
(Subject to 5-minute limit per By-Laws General Rule No. 11)
- 40. ADJOURNMENT