

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

WORK SESSION AGENDA – WEDNESDAY, OCTOBER 27, 2021 - 7:30 P.M

DUE TO PUBLIC HEALTH CONSIDERATIONS, THIS REGULARLY SCHEDULED MEETING OF THE CLOSTER MAYOR AND COUNCIL WILL BE HELD BOTH TELEPHONICALLY and VIA ZOOM VIDEO.

You may join Zoom meeting including video by accessing the information posted in the **Borough Calendar** on the Borough website by visiting www.closterboro.com and clicking the link on the left sidebar for **Calendars and Notice of Meetings** and click on the corresponding date.

To join via Telephone Audio Only:

TOLL FREE: +1 646-558-8656; MEETING ID: 864 2063 3673; PASSWORD: 8675309

1. PLEDGE OF ALLEGIANCE

2. OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Notice of 2021 Mayor and Council Meetings which was published in The Record on January 15, 2021 and The Star Ledger on January 18, 2021, was posted on the Municipal Clerk's bulletin board and on the Borough website, and has remained posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

3. ROLL CALL

4. REVIEW AND DISCUSSION OF COMMUNICATION ITEMS

- a. MAIL LIST OCTOBER 7, 2021
- b. MAIL LIST OCTOBER 14, 2021
- c. MAIL LIST OCTOBER 21, 2021

5. REVIEW AND DISCUSSION OF CONSENT AGENDA ITEMS FROM REGULAR MEETING
(Refer to Regular Meeting Agenda)

6. COMMITTEE REPORTS

A. FINANCE AND TECHNOLOGY – YAMMARINO (DEVLIN/WITKO)

- 1) REPORT RE FINANCE COMMITTEE MEETINGS
- 2) REPORT RE TECHNOLOGY COMMITTEE MEETINGS
- 3) LIAISON REPORTS
 - a. Historic Preservation Commission
 - b. Recreation Commission

B. PUBLIC SAFETY - LATNER (CHUNG/YAMMARINO)

- 1) REPORT RE PUBLIC SAFETY COMMITTEE MEETINGS
- 2) LIAISON REPORTS
 - a. Board of Education – NVRHS
 - b. Library Board of Trustees

C. PUBLIC WORKS - CHUNG (AMITAI/LATNER)

- 1) REPORT RE PUBLIC WORKS COMMITTEE MEETINGS
- 2) LIAISON REPORTS
 - a. Board of Health
 - b. Zoning Board of Adjustment
 - c. Northern Valley Greenway

CLOSTER MAYOR AND COUNCIL

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6. COMMITTEE REPORTS (Continued)

D. ORDINANCES - DEVLIN (WITKO/AMITAI)

- 1) REPORT RE ORDINANCE & LEGISLATIVE COMMITTEE MEETINGS
- 2) LIAISON REPORTS
 - a. Environmental Commission (Voting member)
 - b. Shade Tree Commission (Voting member)

E. HUMAN RESOURCES – WITKO (CHUNG/LATNER)

- 1) REPORT RE PERSONNEL COMMITTEE MEETING(S)
- 2) LIAISON REPORTS
 - a. Board of Education – Closter Public Schools
 - b. Fire Department

F. LAND USE AND CONSTRUCTION - AMITAI (DEVLIN/YAMMARINO)

- 1) REPORT RE CONSTRUCTION DEPARTMENT MEETING(S)
- 2) LIAISON REPORTS
 - a. Planning Board (Voting member)
 - b. Improvement Commission (Voting member)
 - c. Senior Citizens

G. MAYOR’S LIAISON REPORT

- a. Ambulance Corps
- b. Borough Engineer
- c. Northern Valley Mayor’s Association

7. OLD BUSINESS

8. NEW BUSINESS

9. OPEN MEETING TO THE PUBLIC FOR ANY MATTER PER NJSA 10:4-12(A) (SUBJECT TO A 5-MINUTE LIMIT PER GENERAL RULE NUMBER 11) EXCEPT FOR ITEMS SCHEDULED FOR PUBLIC HEARING AT THE REGULAR MEETING

10. DISCUSSION OF PUBLIC COMMENTS, IF APPROPRIATE

11. ANY OTHER MATTER WHICH MAY PROPERLY COME BEFORE THE GOVERNING BODY

12. ADJOURNMENT

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

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If Executive session is required, the Council will retire to a closed session at the conclusion of the Regular Meeting pursuant to N.J.S.A. 10:4-6 and follow the procedures provided in this statute.

1. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Notice of 2021 Mayor and Council Meetings which was published in The Record on January 15, 2021 and The Star Ledger on January 18, 2021, was posted on the Municipal Clerk's bulletin board and on the Borough website, and has remained posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. INTRODUCTION OF THE FOLLOWING ORDINANCES – PUBLIC HEARING AND ADOPTION TO BE HELD MONDAY, 11/22/21 @ 8 P.M. OR AS SOON THEREAFTER AS THE MATTER MAY BE HEARD:

a. ORDINANCE NO. 2021:1283: AN ORDINANCE AMENDING AND SUPPLEMENTING CHAPTER 134 OF THE CODE OF THE BOROUGH OF CLOSTER (Requested by Borough Attorney)

b. ORDINANCE NO. 2021:1284: AN ORDINANCE AMENDING CHAPTER 181, §181-2, OF THE CODE OF THE BOROUGH OF CLOSTER (Requested by Borough Attorney)

5. INTRODUCTION OF THE FOLLOWING ORDINANCES – PUBLIC HEARING AND ADOPTION TO BE HELD 11/10/21 @ 8 P.M. OR AS SOON THEREAFTER AS THE MATTER MAY BE HEARD:

a. ORDINANCE NO. 2021:1285: AN ORDINANCE APPROPRIATING A SUM NOT TO EXCEED \$118,000.00 FROM THE OPEN SPACE, RECREATION, FARMLAND, AND HISTORIC PRESERVATION TRUST FUND FOR PARK, FARMLAND, AND HISTORIC PRESERVATION IMPROVEMENTS (Requested by Borough Attorney)

6a. REVIEW OF CONSENT AGENDA ITEMS

All items with an asterisk (*) are considered to be non-controversial by the Council and will be approved by one MOTION.

There may be further discussion prior to the vote upon request of a Council Member. Also, any item may be removed for further discussion or for Roll Call vote, in which case the item will be removed and considered in its normal sequence as part of the General Order of Business.

RESOLUTIONS

*7. RESOLUTION AUTHORIZING THE PLACEMENT OF A NATIVITY CRECHE IN FRONT OF THE BOROUGH HALL FROM NOVEMBER 26, 2021 TO JANUARY 7, 2021 AND WAIVING INSURANCE REQUIREMENTS (Received from Administrator's Office 10/5/21)

*8. RESOLUTION ADOPTING EMPLOYEE HANDBOOK (Received from Borough Attorney 10/11/21)

*9. RESOLUTION AUTHORIZING REFUND OF REDEMPTION MONIES TO OUTSIDE LIENHOLDER (Received from Finance Office 10/9/21)

*10. RESOLUTION EVIDENCING COMPLIANCE BY THE GOVERNING BODY WITH N.J.S.A. 40A:5-4 AND N.J.S.A. 40A:5-6 RE 2020 AUDIT (Audit Report rec'd. – 9/29/21 from Maria Passafaro) GROUP AFFIDAVIT FORM CERTIFICATION OF GOVERNING BODY RE 2020 AUDIT REPORT (to be signed by each member of the Governing Body certifying they have personally reviewed and are familiar with at least the "Letter of Comments and Recommendations" Section of the Annual Report of Audit) ****ORIGINAL SIGNATURES REQUIRED****

6a. REVIEW OF CONSENT AGENDA ITEMS (Continued)

RESOLUTIONS (Continued)

***10a RESOLUTION AUTHORIZING CORRECTIVE ACTION PLAN (Received from Deputy Chief Finance Officer on 10-15-21)**

- *11. RESOLUTION AUTHORIZING SEWER CONNECTION FOR ALPINE RESIDENT, RUDY GOFMAN, FOR PROPERTY LOCATED AT 18 OLD SAW MILL ROAD, ALPINE. NEW JERSEY, BLOCK 70, LOT 26 IN ACCORDANCE WITH CLOSTER/ALPINE SEWER AGREEMENT DATED 8/5/1994 (Received from Borough Administrator's Office 9/27/21/Carried from RM 10/13/21)

MOTIONS

(None as of the time of preparation of this Agenda)

*12. REPORTS

(None as of the time of preparation of this Agenda)

6b. VOTE ON ITEMS REMOVED FROM THE CONSENT AGENDA

13. ANY OTHER MATTER WHICH MAY PROPERLY COME BEFORE THE GOVERNING BODY

14. OPEN MEETING TO PUBLIC FOR ANY MATTER, PER N.J.S.A. 10:4-12 (a)
(Subject to 5-minute limit per By-Laws General Rule No. 11)

15. ADJOURNMENT

CLOSTER MAYOR AND COUNCIL
REGULAR MEETING AGENDA – WEDNESDAY, OCTOBER 27, 2021 – 7:30 P.M.
ALL BUSINESS WILL TERMINATE AT 11:00 P.M.

MAIL LIST
OCTOBER 14, 2021

NO.	DATE REC'D	DATE	FROM	SUBJECT *COPY ATTACHED	AGENDA/ COMMITTEE/ LIAISON
1.	10/11/21	10/11/21	Kevin Whitney 31 Bogert St	*Follow-up Correspondence from March 19, 2021 on status of street repairs See also 3 M.L. 3/25/21 (Copy to Borough Administrator, Borough Engineer, DPW Superintendent)	Borough Engineer Borough Administrator Chung/Public Works
2.	10/12/21	10/7/21	Geraldine Byrne District Supervisor Bergen County Soil Conservation District	*NJ Soil Erosion and Sediment Control Act, Soil Erosion and Sediment Control Plan-Subject to the Following: 56 Taylor Dr., Block 2204, Lot 6 (Copy to Borough Administrator, Borough Engineer)	Borough Engineer Borough Administrator
3.	10/13/21	10/13/21	SUEZ	*Notice of Filing and Opportunity for Public Comments at a Virtual Public Hearing on November 4, 2021 In the Matter of Joint Petition of Veolia Environnement S.A., Veolia North America , Inc., SUEZ S.A and SUEZ Water New Jersey Inc. for Approval of a Change of Control of SUEZ Water New Jersey Inc., and Other Related approvals (Copy to Borough Administrator, Leslie Weatherly)	Borough Administrator
4.	10/14/21	10/13/21	Donna J. Vellekamp, Esq 161 McKinely Street Attorney for Applicant	*Notice of Planning Board Public Hearing to be held October 28, 2021 @ 8:00 re Applicant-54 Hickory LLC., Application for Soil Movement (Copy to Land Use Coordinator/Planning)	Amitai/Planning

MAIL LIST
OCTOBER 21, 2021

NO.	DATE REC'D	DATE	FROM	SUBJECT *COPY ATTACHED	AGENDA/ COMMITTEE/ LIAISON
1.	10/15/21	10/15/21	Emily Nanneman NJDEP	*Weekly Updates a. Murphy Administration Releases Final Climate Change Resilience Strategy b. Information on the Ban of Single Use Plastic Products c. NJDEP Seeks Municipal Input on Climate Change-Related Hazard Vulnerability Assessment Master Plan Requirements d. Notice of Fund Availability/Community Based Art Grant Program 2021 for Coastal Communities e. Atlantic Shores Offshore Wind-NOI Issued and BOEM Meetings Scheduled f. 2021 New Jersey Complete Streets Summit g. EPA's 2021 School Bus Rebates Applications Now Open h. Climate Change, We Are All In It Together: Sea-level Rise Video (Copy to Environmental Commission, Land Use Coordinator/Planning)	Devlin/Environmental Amitai/Planning Borough Engineer
2.	10/15/21	10/15/21	Joe Chirico FEMA	*Requesting Assistance In Scheduling FEMA Operations in Closter (Copy to Borough Administrator, OEM Coordinator)	Borough Administrator OEM Coordinator
3.	10/18/21 10/25/21	10/18/21 10/22/21	Police Chief McTigue	*a. Annual Cabbage Night and Halloween Curfew Request (Copy to Borough Administrator, DPW Super., Chief of Police) b. Request for Recreation Commission to change the Halloween Parade Route (Copy to Borough Administrator, DPW Super., Chief of Police)	Borough Administrator Latner/Public Safety Borough Administrator Latner/Public Safety
4.	10/18/21	10/16/21	Ronald Salzano Deputy County OEM Bergen County	*Special Flood Mitigation Assistance Grant Program-Remnants of Hurricane IDA DR-4614 (Copy to Borough Administrator, DPW Superintendent, OEM Coordinator)	Administrator/Grants OEM Coordinator
5.	10/21/21	10/21/21	Michele Dilorgi Chief of Staff Bergen County	* Remembering our Fallen-A Photographic War Memorial From 9/11/2001 to the Present to be held 10/27/21 at Overpeck County Park	

MAIL LIST
OCTOBER 7, 2021

NO.	DATE REC'D	DATE	FROM	SUBJECT *COPY ATTACHED	AGENDA/ COMMITTEE/ LIAISON
1.	10/4/21	9/27/21	Diane Gutierrez-Scaccetti NJDOT Commissioner	*NJDOT Applications for Fiscal Year 2022 Being Accepted Now Local Freight Impact Fund (Copy to Borough Administrator, Borough Engineer, DPW Superintendent)	Borough Engineer
2.	10/4/21	9/29/21	Geraldine Byrne Bergen County Soil Conservation District District Supervisor	*NJ Soil Erosion and Sediment Control Act, Soil Erosion and Sediment Control Plan- Subject to the following: 674 Closter Dock Rd., Block 2404, Lot 24 (Copy to Borough Administrator, Borough Engineer, Construction Dept., Environmental Commission)	Borough Engineer Amitai/Construction Devlin/Environmental
3.	10/4/21	9/29/21	Capizzi Law Offices 11 Hillside Av., Tenafly, NJ Attorney for Applicant	*Borough of Alpine Notice of Special Public Hearing-October 14, 2021 @ 7:30 re Applicant-Cheryl Skillman, 421 Anderson Ave., Block 78, Lot 4 (Copy to Land Use Coordinator/Zoning Board of Adjustment)	Chung/Zoning
4.	10/4/21	10/4/21	Robert Esposito Director Bergen County Division of Community Development	*Bergen County Community Development FY 2022-2023 CDBG-Home, ESG Application Period Begins 10-4-21 (Copy to Borough Administrator, Leslie Weatherly))	Administrator/Grants
5.	10/5/21	10/5/21	Friends of the Creche 7 Asmus Rd	*Requesting Permission to Display Nativity for the 2021 Holiday Season from November 26, 2021 to January 7, 2022 (Copy to Borough Administrator, Borough Attorney)	Borough Administrator Borough Attorney
6.	10/5/21	10/4/21	Chabad Shul of Closter	*Activity Request for Menorah Lighting Ceremony, November 30, 2021 @ 6 PM to be held at the side of Borough Hall on Lewis Street; No Rain Date (Copy to Borough Administrator, Borough Attorney)	Borough Administrator Borough Attorney
7.	10/6/21	10//21	Jayne Rubenfeld-Waldron Secretary Closter Historic Society	*Closter Historic Society Requesting to be Quasi Organization under the Borough of Closter (Copy to Borough Administrator, Borough Attorney)	Borough Attorney
8.	10/7/	10/7/21	Nick DeNicola Boswell Engineering	*Tropical Storm IDA Damage Proposal (File # PR-21-10688) Tenakill Brook, Anderson Brook, and Dwars Kill (Copy to Borough Administrator, Borough Attorney, DPW Superintendent)	Borough Attorney Borough Engineer Borough Administrator Chung/Public Works
9.	10/7/21	10/7/21	Bern Rott, LLC. 90 W. Palisades Ave Englewood	*Notice of Zoning Board of Adjustment Special Public Hearing-October 20, 2021 @ 8:00 re the Application of A&L Toro, LLC., 198 Hickory Lane, Block 2105, Lot 7 (Copy to Land UseCoordinator/Zoning Board of Adjustment)	Chung/Zoning