

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

REGULAR MEETING AGENDA – WEDNESDAY, OCTOBER 13, 2021 - 7:30 P.M

DUE TO PUBLIC HEALTH CONSIDERATIONS, THIS REGULARLY SCHEDULED MEETING OF THE CLOSTER MAYOR AND COUNCIL WILL BE HELD BOTH TELEPHONICALLY and VIA ZOOM VIDEO.

You may join Zoom meeting including video by accessing the information posted in the **Borough Calendar** on the Borough website by visiting www.closterboro.com and clicking the link on the left sidebar for **Calendars and Notice of Meetings** and click on the corresponding date.

To join via Telephone Audio Only:

TOLL FREE: +1 646-558-8656; MEETING ID: 864 2063 3673; PASSWORD: 8675309

If Executive session is required, the Council will retire to a closed session at the conclusion of the Regular Meeting pursuant to N.J.S.A. 10:4-6 and follow the procedures provided in this statute.

1. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Notice of 2021 Mayor and Council Meetings which was published in The Record on January 15, 2021 and The Star Ledger on January 18, 2021, was posted on the Municipal Clerk's bulletin board and on the Borough website, and has remained posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

2. ROLL CALL

3. REVIEW OF CONSENT AGENDA ITEMS:

All items with an asterisk (*) are considered to be non-controversial by the Council and will be approved by one MOTION.

There may be further discussion prior to the vote upon request of a Council Member. Also, any item may be removed for further discussion or for Roll Call vote, in which case the item will be removed and considered in its normal sequence as part of the General Order of Business.

RESOLUTIONS

- *4. BILL LIST OCTOBER 13, 2021
(Received from Finance Office 10/7/21)
- *5. RESOLUTION HIRING TEMPORARY DRIVER/LABORER ROBERT DIPPOLITO FOR THE DEPARTMENT OF PUBLIC WORKS FOR 2021 LEAF SEASON. (Received from Finance Office 10/5/21)
- *6. RESOLUTION HIRING STEPHANIE EVANS AND ANN BISTRITZ AS TEMPORARY BOROUGH CLERK FOR COVERAGE DURING CLOSTER MAYOR AND COUNCIL MEETINGS. (Received from Borough Administrator's Office 9/29/21)
- *7. RESOLUTION AUTHORIZING SEWER CONNECTION FOR ALPNE RESIDENT, RUDY GOFMAN, IN ACCORDANCE WITH CLOSTER/ALPINE SEWER AGREEMENT DATED 8/5/1994
(Received from Borough Administrator's Office 9/27/21)
- *8. RESOLUTION AUTHORIZING THE PAYMENT OF ACCRUED SICK DAYS AND UNUSED VACATION DAYS TO LT. MATTHEW THORNHILL UPON RETIREMENT (Received from Finance Office 9/28/21)
- *9. RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE THE MUTUAL AID AND ASSISTANCE AGREEMENT WITH THE VILLAGE OF PIERMONT FIRE DEPARTMENT, PIERMONT, NEW YORK (Received from Borough Administrator's Office 9/29/21)
- *10. RESOLUTION AUTHORIZING THE CARRYOVER OF 2021 UNUSED VACATION DAYS UNTIL MAY 31, 2022 (Received from Borough Administrator's Office 9/29/21)
- *11. REFUND OF OVERPAYMENT OF TAXES (Received from Finance Office 9/28/21)
- *12. RESOLUTION TO CANCEL TAXES RECEIVABLE (Received from Finance Office 9/30/21)
- *13. RESOLUTION TO CREDIT ACCOUNT DUE TO RECIPROCAL AGREEMENT (Received from Finance Office 9-30-21)

3. REVIEW OF CONSENT AGENDA ITEMS: (Continued)

RESOLUTIONS (Continued)

- *14. RESOLUTION AUTHORIZING THE HIRING OF TEMPORARY PT FINANCE CLERK (Dorothy Woods, at a rate of \$35.00 per hour, not to exceed 10 hours per week) Received from Finance Office 10/6/21
- *15. RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED STATE CONTRACT PRICING SYSTEM VENDORS PURSUANT TO N.J.S.A. 40A:11-11 DEPARTMENT OF PUBLIC WORKS TRUCKS and ALL ASSOCIATED EQUIPMENT (2022 FORD F350 Extended Cab 4WD Pickup Truck) (Received from Borough Administrator's Office 10/5/21)
- *16. RESOLUTION APPOINTING INTERIM APPROPRIATE AUTHORITY (Erik Lenander) Received from Borough Attorney 10/6/21
- *17. RESOLUTION APPOINTING INTERIM BOROUGH ADMINISTRATOR (Erik Lenander) Received from Borough Attorney 10/6/21
- *18. RESOLUTION TO AUTHORIZE THE HIRING OF STEPHANIE EVANS, RMC, TEMPORARY ACTING BOROUGH CLERK (Received from Borough Attorney 10/6/21)
- *19. RESOLUTION APPOINTING STEPHANIE EVANS, RMC, AS DEPUTY BOROUGH CLERK, EFFECTIVE OCTOBER 18, 2021 (Received Borough Attorney 10/7/21)
- *20. RESOLUTION AUTHORIZING THE MAYOR TO SIGN SEPARATION AGREEMENT BETWEEN THE BOROUGH AND EDWARD HYNES (Received from Borough Attorney 10/7/21)
- *21. RESOLUTION AUTHORIZING THE RELEASE OF PLANNING/ZONING BOARD ESCROW FUNDS (Received from Finance Office 10/7/21)

MOTIONS

(None as of the time of preparation of this Agenda)

*22. REPORTS

- a. CONSTRUCTION OFFICIAL (SEPTEMBER 2021) Received 10/6/21

23. VOTE ON ITEMS REMOVED FROM THE CONSENT AGENDA

24. ANY OTHER MATTER WHICH MAY PROPERLY COME BEFORE THE GOVERNING BODY

25. OPEN MEETING TO PUBLIC FOR ANY MATTER, PER N.J.S.A. 10:4-12 (a)
(Subject to 5-minute limit per By-Laws General Rule No. 11)

26. ADJOURNMENT

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

WORK SESSION AGENDA – WEDNESDAY, OCTOBER 13, 2021 - 7:30 P.M.

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1. PLEDGE OF ALLEGIANCE
2. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

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3. ROLL CALL
4. REVIEW AND DISCUSSION OF COMMUNICATION ITEMS
 - a. MAIL LIST OF SEPTEMBER 30, 2021
5. REVIEW AND DISCUSSION OF CONSENT AGENDA ITEMS FROM REGULAR MEETING
(Refer to Regular Meeting Agenda of October 13, 2021)
6. PROFESSIONAL REPORTS
 - A. BOROUGH ATTORNEY
 - 1) REPORT
 - B. BOROUGH ENGINEER
 - 1) REPORT
7. REPORTS
 - A. BOROUGH ADMINISTRATOR
 - 1) REPORT
 - B. BOROUGH CLERK
 - 1) REPORT

CLOSTER MAYOR AND COUNCIL
WORK SESSION AGENDA – WEDNESDAY, OCTOBER 13, 2021 – 7:30 P.M.

8. REPORTS (Continued)
 - C. CHIEF OF POLICE
 - 1) REPORT
 - D. MAYOR
 - 1) REPORT
9. OLD BUSINESS
10. NEW BUSINESS
11. OPEN MEETING TO THE PUBLIC FOR ANY MATTER PER N.J.S.A. 10:4-12(A) (SUBJECT TO A 5-MINUTE LIMIT PER GENERAL RULE NUMBER 11) EXCEPT FOR ITEMS SCHEDULED FOR PUBLIC HEARING AT THE REGULAR MEETING
12. DISCUSSION OF PUBLIC COMMENTS, IF APPROPRIATE
13. ANY OTHER MATTER WHICH MAY PROPERLY COME BEFORE THE GOVERNING BODY
14. ADJOURNMENT

MAIL LIST
 SEPTEMBER 30, 2021

NO.	DATE REC'D	DATE	FROM	SUBJECT *COPY ATTACHED	AGENDA/ COMMITTEE/ LIAISON
1.	9/27/21	8/13/21	NJ State League of Municipalities	*League's Annual Audit Statement	Borough Administrator
2.	9/7/21	8/20/21	Jeffrey Susman 368 Anderson Ave	*Notification of tree pending removal at 368 Anderson Avenue (Copy to Borough Attorney, Construction Department, Leslie Weatherly)	Amitai/Construction Weatherly/Tree Fine Appeals
3.	9/10/21	9/9/21	Edith Gavriel Maman 138 Maple Ave	*Contractor Hired to Remove Trees and Violations Fees for 138 Maple Avenue (Copy to Borough Attorney, Construction Department, Leslie Weatherly)	Borough Administrator Borough Attorney Amitai/Construction Weatherly/Tree Fine Appeals
4.	9/20/21	9/16/21	Frank Rossi, Boswell Engineering	*NJDEP Freshwater Wetlands Letter of Interpretation, NJDEP Freshwater Wetland General Permit #4, Closter Swim Club, Block 1805, Lot 1, File No. CL-1354	Borough Administrator Borough Attorney Borough Engineer
5.	9/23/21	9/20/21	County of Bergen Department of Parks	*Open Space Trust Fund – Public Hearing Notice – High Street Dog Park (\$26,000): to be held on 10/19/21 @ 7 p.m. (Copy to Recreation Director)	Borough Administrator Yammarino/Recreation
6.	9/27/21	8/24/21	Ramaswamy Nilakantan 95 Birch Street	*Follow-up Letter re Stagnant Water Remaining After Storms (Copy to Borough Engineer, DPW Superintendent)	Borough Administrator Borough Engineer Chung/Public Works
7.	9/28/21	No Date	Farheen Premani 175 Alpine Dr	*Contractors Hired to Remove Trees at 175 Alpine Drive and Violation Fees (Copy to Borough Attorney, Construction Department, Leslie Weatherly)	Borough Administrator Borough Attorney Amitai/Construction Weatherly/Tree Fine Appeals
8.	9/29/21	9/28/21	Nick DeNicola, Boswell Engineering	*Gofman Sanitary Sewer Connection request for 18 Old Saw Mill Rd., Block 70, Lot 26 (Copy to Borough Attorney, Borough Engineer)	Borough Administrator Borough Engineer
9.	09/15/21	09/14/21	Sophie Heyman MacBain Farm Committee	*Activity Request for Environmental Commission to hold Outdoor Pumpkin Decorating & Other Crafts (Copy to Environmental Commission)	Borough Administrator Devlin/Environmental
10.	9/30/21	9/27/21	State of New Jersey Dept. of Transportation	*Local Freight Impact Fund Applications Accepted (Copy to Borough Engineer)	Administrator/Grants Borough Engineer

11.	9/30/21 10/01/21	9/30/21 10/01/21	Michele Dilorgi Bergen County Chief of Staff	*a. Small Business Administration-SBA Disaster Loan b. NR-DR-46614 Assistance for Damaged Wells, Furnaces and Septic May Be Covered by FEMA (Copy to OEM Coordinator)	OEM Coordinator
12.	9/30/21	9/30/21	Robert Esposito, Director Bergen County Division of Community Development	*Bergen County Division of Community Development - 3 Major Updates: 1-FY 21-22 CDBG, Home, and ESG Award Letter Notification Emailed to Mayors 2-FY 22-23 CDBG Home and ESG Annual Application Begins on October 4, 2021 3-Award Letter Notifications for CDBG-COVIC-10 Application Period 2 Submissions to be Emailed (Copy to Borough Administrator, Leslie Weatherly)	Administrator/Grants
13.	10/1/21	9/24/21	Robert Esposito, Director Bergen County Division of Community Development	*Bergen County Division of Community Development's (BCDGD) Application Period for Annual Funding (Copy to Borough Administrator, Leslie Weatherly)	Administrator/Grants
14.	9/27/21	9/27/21	Robert Hutchinson FEMA	*DSA Crew Outreach to Closter (Copy to OEM Coordinator)	Borough Administrator OEM Coordinator