

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

REGULAR MEETING AGENDA – WEDNESDAY, JUNE 9, 2021 - 7:30 P.M

DUE TO PUBLIC HEALTH CONSIDERATIONS, THIS REGULARLY SCHEDULED MEETING OF THE CLOSTER MAYOR AND COUNCIL WILL BE HELD BOTH TELEPHONICALLY and VIA ZOOM VIDEO.

You may join Zoom meeting including video by accessing the information posted in the **Borough Calendar** on the Borough website by visiting www.closterboro.com and clicking the link on the left sidebar for **Calendars and Notice of Meetings** and click on the corresponding date.

To join via Telephone Audio Only:

TOLL FREE: +1 646-558-8656; MEETING ID: 864 2063 3673; PASSWORD: 8675309

If Executive session is required, the Council will retire to a closed session at the conclusion of the Regular Meeting pursuant to N.J.S.A. 10:4-6 and follow the procedures provided in this statute.

1. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Notice of 2021 Mayor and Council Meetings which was published in The Record on January 15, 2021 and The Star Ledger on January 18, 2021, was posted on the Municipal Clerk's bulletin board and on the Borough website, and has remained posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

2. ROLL CALL

3. MAYORAL APPOINTMENTS TO BOARDS AND COMMISSIONS:

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
*Environmental Commission				
^^Alternate No. 1	<u>Krishna Rege</u>	_____	2 Years Unexp.(Abrams)	31-Dec-21
^^Alternate No. 2	<u>Modi Feibish</u>	_____	2 Years Unexp. (Feibish)	31-Dec-22
Associate Member	<u>Ethel Abrams</u>	_____	1 Year	31-Dec-21
Associate Member	<u>Bobbie Bouton-Goldberg</u> Historic Preservation Liaison	_____	1 Year	31-Dec-21
*Shade Tree Commission				
Member / Shade Tree Liaison	<u>Nancy Pergament</u>	_____	5 Years Unexp. (Pergament)	31-Dec-21

^^ One Must be a Shade Tree Commission Member/Liaison

^^ One must be a Historic Preservation Commission Member/Liaison

4a. REVIEW OF CONSENT AGENDA ITEMS

All items with an asterisk (*) are considered to be non-controversial by the Council and will be approved by one MOTION.

There may be further discussion prior to the vote upon request of a Council Member. Also, any item may be removed for further discussion or for Roll Call vote, in which case the item will be removed and considered in its normal sequence as part of the General Order of Business.

RESOLUTIONS

*5. BILL RESOLUTION – JUNE 15, 2021
(Received from Finance Office 6/4/21)

*6. RESOLUTION AUTHORIZING THE HIRING OF PROBATIONARY POLICE OFFICERS (Requested by Chief of Police 6/1/21) TO BE PREPARED BY CHIEF OF POLICE

*7. RESOLUTION NO. 1 AUTHORIZING RENEWAL OF 2021-2022 LIQUOR LICENSES

4a. REVIEW OF CONSENT AGENDA ITEMS (Continued)

RESOLUTIONS (Continued)

- *8. RESOLUTION APPROVING CLOSTER RECREATION COMMISSION’S 2021 SUMMER CONCERTS (Received from Administrator’s Office 6/3/21)
- *9. RESOLUTION MEMORIALIZING VOICE VOTE TO WAIVE TEMPORARY FOOD PERMIT FEE FOR USA PATRIOTS EVENT ON MAY 29, 2021 (Received from Borough Attorney 6/3/21)
- *10. RESOLUTION MEMORIALIZING VOICE VOTE OF THE GOVERNING BODY TO APPROVE RESERVATION OF DATES FOR BUZZONI FARM PARK BIRDHOUSE EVENT AND GOLDBERG TRAIL DEDICATION CEREMONY, WITH SEPARATE RESOLUTION AUTHORIZING THE EVENTS TO FOLLOW UPON RECEIPT OF ADDITIONAL DETAILS AND REQUIRED DOCUMENTATION (Received from Borough Attorney 6/3/21)
- *11. RESOLUTION MEMORIALIZING VOICE VOTE TO CONTINUE INDOOR MASK MANDATE IN PUBLIC AREAS OF PUBLIC BUILDINGS IN THE BOROUGH OF CLOSTER THROUGH JUNE 23, 2021 (Received from Borough Attorney 6/3/21)
- *12. RESOLUTION AUTHORIZING FINANCE CLERK TO RELEASE AND RETURN REMAINING PLANNING/ZONING BOARD ESCROW FUNDS IN THE TOTAL AMOUNT OF \$10,341.69 TO FOURTEEN (14) NAMED APPLICANTS FOR SATISFACTORY COMPLETION OF ALL REQUIRED IMPROVEMENTS PER PLANNING/ZONING BOARD PROFESSIONALS’ DETERMINATION; AND ALL FEES DUE FOR SERVICES RENDERED HAVE BEEN RECEIVED FOR PROPERTIES LISTED ON ATTACHED SPREADSHEET (ACCOUNTS VERIFIED BY PB & ZBOA COORDINATORS) Received from Finance Clerk 6/4/21
- *13. RESOLUTION APPROVING THE STAGGERING OF ENVIRONMENTAL COMMISSION TERMS CORRECT MEMBERSHIP EXPIRATION DATES (Requested by Borough Attorney 6/4/21) TO BE PREPARED BY BOROUGH ATTORNEY
- *14. RESOLUTION AWARDED BID FOR REPLACEMENT OF BLANCH AVENUE CULVERT OVER DWARS KILL (Requested by Administrator 6/2/21) TO BE PREPARED BY BOROUGH ADMINISTRATOR

MOTIONS

- *15. MOTION APPROVING THE FOLLOWING **NON-SALARIED** APPOINTMENTS TO BOARDS AND COMMISSIONS NOT MADE AT THE REORGANIZATION MEETING HELD 1/4/21:

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
Board of Ethics				
Member	<u>VACANT</u>	_____	5 Years Unexp. (Vacant)	31-Dec-24
Food and Assistance Board				
Member	<u>VACANT</u>	_____	2 Years Unexp. (Vacant)	31-Dec-21
Historic Preservation Commission				
Alternate No. 2	<u>VACANT</u>	_____	2 Years Unexp. (Vacant)	31-Dec-21

- *16. MOTION APPROVING THE FOLLOWING **SALARIED** APPOINTMENTS:

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
Deputy Treasurer	<u>Dorothy Woods</u> <i>Retired 4/1/21</i>	_____	1 Year Unexp. (Woods)	31-Dec-21
Employee Benefits Clerk	<u>Dorothy Woods</u> <i>Retired 4/1/21</i>	_____	1 Year Unexp. (Woods)	31-Dec-21
Finance Clerk - COAH	<u>Dorothy Woods</u> <i>Retired 4/1/21</i>	_____	1 Year Unexp. (Woods)	31-Dec-21

*17. REPORTS

- a. CONSTRUCTION OFFICIAL – MAY 2021 (Received 6/3/21)

- 4b. VOTE ON ITEMS REMOVED FROM THE CONSENT AGENDA
18. ANY OTHER MATTER WHICH MAY PROPERLY COME BEFORE THE GOVERNING BODY
19. OPEN MEETING TO PUBLIC FOR ANY MATTER, PER N.J.S.A. 10:4-12 (a)
(Subject to 5-minute limit per By-Laws General Rule No. 11)
20. ADJOURNMENT

ALL BUSINESS WILL TERMINATE AT 11:00 P.M.

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

WORK SESSION AGENDA – WEDNESDAY, JUNE 9, 2021 - 7:30 P.M.

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1. PLEDGE OF ALLEGIANCE
2. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

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3. ROLL CALL
4. REVIEW AND DISCUSSION OF COMMUNICATION ITEMS
 - a. MAIL LIST OF MAY 27, 2021
 - b. MAIL LIST OF JUNE 3, 2021
5. REVIEW AND DISCUSSION OF CONSENT AGENDA ITEMS FROM REGULAR MEETING
(Refer to Regular Meeting Agenda of June 9, 2021)
6. PROFESSIONAL REPORTS
 - A. BOROUGH ATTORNEY
 - 1) REPORT
 - B. BOROUGH ENGINEER
 - 1) REPORT
7. REPORTS
 - A. BOROUGH ADMINISTRATOR
 - 1) REPORT
 - B. BOROUGH CLERK
 - 1) REPORT

CLOSTER MAYOR AND COUNCIL
WORK SESSION AGENDA – WEDNESDAY, JUNE 9, 2021 – 7:30 P.M.

7. REPORTS (Continued)
 - C. CHIEF OF POLICE
 - 1) REPORT
 - D. MAYOR
 - 1) REPORT
8. OLD BUSINESS
9. NEW BUSINESS
10. OPEN MEETING TO THE PUBLIC FOR ANY MATTER PER N.J.S.A. 10:4-12(A) (SUBJECT TO A 5-MINUTE LIMIT PER GENERAL RULE NUMBER 11) EXCEPT FOR ITEMS SCHEDULED FOR PUBLIC HEARING AT THE REGULAR MEETING
11. DISCUSSION OF PUBLIC COMMENTS, IF APPROPRIATE
12. ANY OTHER MATTER WHICH MAY PROPERLY COME BEFORE THE GOVERNING BODY
13. ADJOURNMENT

MAIL LIST
MAY 27, 2021

NO.	DATE REC'D	DATE	FROM	SUBJECT *COPY ATTACHED	AGENDA/ COMMITTEE/ LIAISON
1.	05/21/21	05/21/21	Kerry Kirk Pflugh, Director, Office of Local Government Assistance, NJ Department of Environmental Protection	<p>*NJDEP Weekly Update – May 21, 2021</p> <p>a. Vax and Visit with the State Parks Vax Pass b. Spring Edition of the Floodplain; Communicator c. FINAL Day to Provide Feedback on the Draft Climate Change Resilience Strategy d. DEP Wants to Hear About Your Municipality’s Pride Month Celebrations e. Everyone 12 or Older who Lives, Works or Studies in New Jersey is Now Eligible for the COVID-19 Vaccine (Copy sent via e-mail on 5/21/21 to: Mayor and Council, Administrator, Environmental Commission, Borough Engineer)</p>	Chung/Health Borough Engineer Devlin/Environmental
2.	05/21/21	05/21/21	Neil Winter, Director – Regional & Community Affairs, Orange & Rockland, to Borough Clerk	<p>*Rockland Electric Files for Electric Rate Review with NJBPU (Copy sent via e-mail on 5/21/21 to: Mayor and Council, Administrator, Chief Financial Officer, Assistant CFO)</p>	
3.	05/21/21	05/18/21	Jeff McCurdy, LSRP #747352, Project Manager, JS Held – Brennan Environmental, Inc c: 120 RR, LLC, Closter Borough Clerk’s Office, Closter Health	<p>*Remedial Action Permit Biennial Certification & Termination Application re Roy’s Auto Body, 120 Railroad Avenue, SRP PI#232411 (Copy to Board of Health, Construction Office, Environmental Commission)</p>	Chung/Health Amitai/Construction Devlin/Environmental
4.	05/24/21	5/21/21	NJ State League of Municipalities	<p>*NJLM – Weekly Round-Up – May 24, 2021</p> <p>I. State Issues</p> <p>a. COVID-19 Weekly Update b. Senate Committee Advances Bill Requiring Regional Approval of Large Warehouse Developments c. Cannabis Regulatory Commission Seeking Input from Municipal Representatives d. Legislation to End COVID-19 Public Health Emergency Stalls e. Assembly Approves EV Charging Station Bill</p> <p>II. Federal Issues</p> <p>a. NJLM Hosts American Rescue Plan State and Local Funds Guidance Webinar</p> <p>III. 2020 Annual League Conference</p> <p>a. It’s Not Too Late!</p> <p>IV. Also of Interest (Copy sent via email on 5/24/21 to: Mayor and Council, Administrator, Borough Attorney, OEM Coordinator, Health Director, Chief Financial Officer, Assistant CFO)</p>	<p>Borough Administrator OEM Coordinator Chung/Health Chung/Health Latner/Public Safety</p> <p>Borough Attorney Borough Administrator</p>

5.	05/24/21	05/24/21	Lara Rodriguez, Clerk to the Bergen County Board of Chosen Freeholders, to Bergen County Municipal Clerks	*Commissioners: Podcasts/Resolutions/Ordinances (Copy sent via email on 5/24/21 to: Mayor and Council, Administrator)	
6.	05/24/21	05/24/21	The Land Conservancy of New Jersey (kmunning@tlc-nj.org) to agray@closternj.us	*25th Annual NJ conservation Rally Webinar – June 2 (Copy sent via email on 5/24/21 to: Mayor and Council, Administrator, Environmental Commission, Recreation Commission)	Devlin/Environmental Yammarino/Recreation
7.	05/24/21	05/14/21	Snehal Patel, PE, PMP – Assistant Commissioner, NJDOT Capital Program Management, to Loretta Castano	*NJDOT Invoicing and Record Retention Requirement Notification	Borough Administrator Borough Clerk
8.	05/26/21	05/26/21	egg@dca.nj.gov to agray@closternj.us	*LEAP Implementation Grants Reminder (Copy sent via email on 5/26/21 to: Mayor and Council, Administrator)	
9.	05/26/21	05/26/21	U.S. Representative Josh Gottheimer, 5 th District	*Congressman Gottheimer's April 2021 Update (Copy sent via email on 5/26/21 to: Mayor and Council, Administrator)	
10.	05/27/21	05/26/21	egg@dca.nj.gov to agray@closternj.us	*CY2020 Audit Deadline Extension and GASB 68 & 75 for Municipal and County Audits – LFN 2021-10 (Copy sent via email on 5/27/21 to: Mayor and Council, Administrator, Chief Financial Officer, Assistant CFO, Auditor)	Borough Administrator Yammarino/Finance

MAIL LIST
JUNE 3, 2021

NO.	DATE REC'D	DATE	FROM	SUBJECT *COPY ATTACHED	AGENDA/ COMMITTEE/ LIAISON
1.	05/27/21	05/25/21	Diane Gutierrez-Scaccetti, Commissioner, Local Aid and Economic Development, New Jersey Department of Transportation, to Transportation Partners	*FY 2022 Safe Routes to School (SRTS) Program: applications are now being accepted through the Department's electronic grant administration system: SAGE for the following programs: Construction of infrastructure projects only: installation of sidewalks, crosswalks, bike lanes, multi-use paths, traffic calming measures. The applications must be completed and submitted on or before October 14, 2021 . Please login to SAGE using the Division of Local Aid's website or using following link https://njsage.intelligrants.com	Administrator/Grants Borough Engineer
2.	06/01/21	05/27/21	Nicholas Magarelli nmagarelli@fairlawn.org , Acting Municipal Clerk Borough of Fair Lawn to Bergen County Municipal Clerks	* Fair Lawn Resolution 219-2021 Condemning the Rise of Anti-Semitism (Copy sent via e-mail on 06/01/21 to: Mayor and Council, Administrator)	
3.	06/03/21	05/27/21	Kyle Carlson Kyle.carlson@dep.nj.gov , Division of Water Quality-Municipal Finance Construction Element, NJDEP, to agray@closternj.us	* Final FFY21 Clean Water Financing Program Priority System, Intended Use Plan (IUP) and Project Priority List Documents (Copy sent via e-mail on 06/01/21 to: Mayor and Council, Administrator, DPW Superintendent, Environmental Commission)	Borough Administrator Chung/Public Works Devlin/Environmental
4.	06/01/21	05/28/21	Alice.ostrowski@dep.nj.gov to lcastano@closternj.us	* LU eSubmission Final Decision – PI #: 0207-21-0001.1 - Reuten Michael ; Approved Land Use Permit (Copy sent via e-mail on 06/01/21 to: Mayor and Council, Administrator, Borough Attorney, Borough Engineer)	Borough Engineer
5.	06/01/21	05/28/21	Kerry Kirk Pflugh, Director, Office of Local Government Assistance, NJ Department of Environmental Protection	* NJDEP Weekly Update – May 28, 2021 a. DEP Kicks Off Summer Season by Welcoming the Public to Enjoy the Outdoors at State Parks and Forest b. Vax and Visit with the State Parks Vax Pass c. Acting Commissioner LaTourette Announces \$20.7 Million in Clean Communities Grants, Urges Use of Reusable Shopping Bags in Advance of New Single-Use Plastics Law d. DEP Acting Commissioner LaTourette Declares New Jersey Beaches Ready for Summer Ahead of Memorial Day Weekend e. Follow DEP Acting Commissioner Shawn LaTourette on Social Media f. Everyone 12 or Older who Lives, Works, or Studies in New Jersey is Now Eligible for the COVID-19 Vaccine (Copy sent via e-mail on 6/1/21 to: Mayor and Council, Administrator, Environmental Commission)	Devlin/Environmental

6.	06/01/21	05/28/21	Leena Abaza, Emerson Deputy Clerk, Borough of Emerson to Bergen County Municipal Clerks	*Borough of Emerson Zoning Ordinance #1635-21 (Copy sent via e-mail on 6/1/21 to: Mayor and Council, Administrator, Borough Attorney, Land Use Coordinator/Planning, Land Use Coordinator/Zoning)	Borough Attorney Amitai/Planning Chung/Zoning
7.	06/01/21	05/28/21	Matthew McHale mmchale@njtransit.com , NJ Transit	*NJ Transit Update: While you've been away! (Copy sent via e-mail on 6/1/21 to: Mayor and Council, Administrator)	
8.	06/01/21	05/28/21	U.S. Representative Josh Gottheimer, 5 th District Josh.Gottheimer@mail.house.gov to Borough Clerk	*OPEN NOW – COPS Community Development Microgrant (Copy sent via e-mail on 6/1/21 to: Mayor and Council, Administrator, Chief McTigue)	Administrator/Grants Latner/Public Safety
9.	06/1/21	05/28/21	U.S. Representative Josh Gottheimer, 5 th District Josh.Gottheimer@mail.house.gov to Borough Clerk	*OPEN NOW – IMLS American Rescue Plan Grants (Copy sent via e-mail on 6/1/21 to: Mayor and Council, Administrator, Historic Preservation Commission)	Administrator/Grants Latner/Public Safety Yammarino/HPC
10.	06/01/21	06/01/21	Bergen Volunteers, to icastano@closternj.us	*Bergen Volunteers Buzz June 2021 (Copy sent via e-mail on 6/1/21 to: Mayor and Council, Administrator, Senior Citizens, Food and Assistance Board)	Amitai/Seniors
11.	06/01/21	05/20/21	Paul Demarest, Board Coordinator, Zoning Board of Adjustment, to Prime & Tuel, LLC c: Zoning Officer Borough Clerk	*Certified copy of Resolution DENYING , in whole or in part the application of Pedro & Anna Real Matias for bulk variance for side yard setback and building height (number of stories) relating to Block 1301, Lot 4, 126 Closter Dock Road	Chung/Zoning
12.	06/01/21	05/20/21	Paul Demarest, Board Coordinator, Zoning Board of Adjustment, to Kaufman, Semeraro & Leibman, LLP C: Zoning Officer Borough Clerk	*Certified copy of Resolution APPROVING , in whole or in part the application of 154 Alpine Drive, LLC, Variance for rear yard setback relating to Block 2203, Lot 7, 154 Alpine Drive	Chung/Zoning
13.	06/01/21	05/20/21	Paul Demarest, Board Coordinator, Zoning Board of Adjustment, to Mark Madaio, Esq. C: Zoning Officer Borough Clerk	*Certified copy of Resolution APPROVING , in whole or in part the application of Ziv Bursztyn and Daphna Avizov for Variances for side yard and impervious coverage relating to Block 2007, Lot 22, 17 Buzzoni Drive	Chung/Zoning
14.	06/01/21	05/20/21	Paul Demarest, Board Coordinator, Zoning Board of Adjustment, to Matthew Capizzi, Esq. C: Zoning Officer Borough Clerk	*Certified copy of Resolution APPROVING , in whole or in part of the application of Tim Dahms for Variances for side yard and impervious coverage relating to Block 607, Lot 19, 293 Durie Avenue	Chung/Zoning
15.	06/01/21	05/20/21	Paul Demarest, Board Coordinator, Zoning Board of Adjustment, to Thomas Barrett, Esq. C: Zoning Officer Borough Clerk	*Certified copy of Resolution APPROVING , in whole or in part of the application of Robert and Deborah Budinich for use variance relating to Block 1315, Lot 3, 465 High Street	Chung/Zoning

16.	05/21/21	05/20/21	Joel Rudin, President, and Beth Ravit, Treasurer, Closter Nature Center c: Lori Spechler, Tom Golodik, Trustees Closter Nature Center	*Engineer Proposal regarding deteriorating footbridge via Closter Nature Center trails (Copy sent via e-mail on 5/21/21 to: Mayor and Council, Administrator, Leslie Weatherly, Borough Attorney, Borough Engineer)	
17.	06/02/21	06/01/21	Neil Winter, Director – Regional & Community Affairs, Orange & Rockland, to Borough Clerk	*O&R Tree-Trimming and Hazardous Tree Removal Programs are in Full Swing Preparing for Hurricane Season (Copy sent via e-mail on 06/02/21 to: Mayor and Council, Administrator, DPW Superintendent, Chief McTigue, Shade Tree Commission)	Borough Administrator Devlin/Shade Tree
18.	06/02/21	06/02/21	Janice Kovach, President, Mayor, Clinton Town to Municipal Clerk	*Mayor’s Newslines – June 2021 (Copy sent via e-mail on 06/02/21 to: Mayor and Council, Administrator)	
19.	06/02/21	06/02/21	Margaret Comes - Rockland Electric Co comesms@coned.com	*Notice of Public Hearing for Rockland Electric Company’s Regional Greenhouse Gas Initiative (RGGI) Surcharge (Copy sent via e-mail on 06/02/21 to: Mayor and Council, Administrator)	
20.	06/02/21	No Date	Williams 811, to Borough of Closter	*Important Safety Information for Public Officials 2021 and survey card (Original to OEM Coordinator)	Latner/Public Safety
21.	06/03/21	06/03/21	Egg@dca.nj.gov to agray@closternj.us	*Coronavirus Local Fiscal Recovery Fund – Initial Guidance (Copy sent via e-mail on 06/03/21 to: Mayor and Council, Administrator, Chief Financial Officer, Assistant CFO)	Borough Administrator Yammarino/Finance
22.	06/03/21	06/03/21	Egg@dca.nj.gov to agray@closternj.us	*ARP Funding Request & Certification Form - Coronavirus Local Fiscal Recovery Fund – Initial Guidance (Copy sent via e-mail on 06/03/21 to: Mayor and Council, Administrator, Chief Financial Officer, Assistant CFO)	Borough Administrator Yammarino/Finance