

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

REGULAR MEETING AGENDA – WEDNESDAY, DECEMBER 9, 2020 - 7:30 P.M.

DUE TO PUBLIC HEALTH CONSIDERATIONS, THIS REGULARLY SCHEDULED MEETING OF THE CLOSTER MAYOR AND COUNCIL WILL BE HELD BOTH TELEPHONICALLY and VIA ZOOM VIDEO.

You may join Zoom meeting including video by accessing the information posted in the **Borough Calendar** on the Borough website by visiting www.closterboro.com and clicking the link on the left sidebar for **Calendars and Notice of Meetings** and click on the corresponding date.

To join via Telephone Audio Only:

TOLL FREE: +1 646-558-8656; MEETING ID: 874 3779 9273; PASSWORD: 778240

1. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Annual Notice of Meetings which was published in The Record and The Star Ledger on January 10, 2020, was posted on the Municipal Clerk's bulletin board and has remained posted as the required notices under the Statute. A Sunshine Notice regarding the change of meeting format was sent to The Record for posting on December 4, 2020. In addition, copies of these notices are and have been available to the public and are on file in the office of the Municipal Clerk.

A COPY OF THIS NOTICE HAS BEEN POSTED ON THE OUTER DOORS OF THE BOROUGH HALL AND ON THE BOROUGH WEB SITE

2. ROLL CALL

3. MAYORAL PRESENTATION(S)

4a. VOTE ON CONSENT AGENDA ITEMS

All items with an asterisk (*) are considered to be non-controversial by the Council and will be approved by one MOTION. Any item may be removed for further discussion or for Roll Call vote, in which case the item will be removed and considered in its normal sequence as part of the General Order of Business.

RESOLUTIONS

*5. BILL RESOLUTION – DECEMBER 15, 2020
TO BE PREPARED BY DEPUTY TREASURER

*6. RESOLUTION AUTHORIZING DEPUTY TREASURER TO ISSUE A CHECK IN THE AMOUNT OF \$38,283.52 FOR REDEMPTION OF TAX SALE CERTIFICATE #20-00003 FOR PROPERTY LOCATED AT 61 LEGION PLACE, BLOCK 1003, LOT 23, FOR LIEN SOLD AT THE MUNICIPAL TAX SALE HELD ON 9/30/20 FOR 2019 DELINQUENT TAXES **AND** A CHECK IN THE AMOUNT OF \$100,700.00 FOR RETURN OF PREMIUM PAID AT TAX SALE TO R. ROTHMAN FOR SAID CERTIFICATE (Received from Tax Collector's Office 11/24/20)

*7. APPROVING RENEWAL OF *INACTIVE/POCKET* LICENSE SUBJECT TO 12.39 SPECIAL RULING FROM THE DIRECTOR OF THE DIVISION OF ALCOHOLIC BEVERAGE CONTROL FOR THE 2020-2021 LICENSE TERM FOR HASIM E. SUJAK, PLENARY RETAIL CONSUMPTION LICENSE NO. 0207-33-012-007 (Special Ruling issued 11/25/20 for 20-21 & 21-22 license terms)

*8. RESOLUTION AUTHORIZING DEPUTY TREASURER TO RELEASE AND RETURN \$543.25 TO APPLICANT, MARIA SAUSA / 273 CLOSTER DOCK RD, LLC, 570 PIERMONT ROAD, CLOSTER, NJ 07624, FOR SUCCESSFUL COMPLETION OF POLICE TRAFFIC DIRECTOR SERVICES IN COMPLIANCE WITH LOCAL FINANCE NOTICE 2000-14 (Received from Chief of Police 11/30/20)

*9. RESOLUTION TO PURSUE A "FAIR AND OPEN" PROCESS IN AWARDING CERTAIN CONTRACTS IN THE BOROUGH OF CLOSTER: READVERTISEMENT FOR PUBLIC DEFENDER (Approved by Borough Attorney 12/2/20)

*10. RESOLUTION AUTHORIZING DEPUTY TREASURER TO RELEASE AND RETURN REMAINING TREE BOND ESCROW FUNDS IN THE AMOUNT OF \$1,300.00 TO ANITA DUQUETTE FOR SATISFACTORY COMPLETION OF ALL REQUIRED IMPROVEMENTS UNDER THE AGREEMENT FOR PROPERTY LOCATED AT 90 COLUMBUS AVENUE, BLOCK 607, LOT 9 PER EMAIL DATED 11/18/20 FROM CODE ENFORCEMENT OFFICIAL - TREES (Received from Deputy Treasurer 12/2/20)

CLOSTER MAYOR AND COUNCIL
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4a. VOTE ON CONSENT AGENDA ITEMS (Continued)

RESOLUTIONS (Continued)

- *11. RESOLUTION AUTHORIZING DEPUTY TREASURER TO RELEASE AND RETURN REMAINING TREE BOND ESCROW FUNDS IN THE AMOUNT OF \$14,950.00 TO DOHOON KIM FOR SATISFACTORY COMPLETION OF ALL REQUIRED IMPROVEMENTS UNDER THE AGREEMENT FOR PROPERTY LOCATED AT 26 ARNOLD AVENUE, BLOCK 2210, LOT 19 PER EMAIL DATED 12/3/20 FROM CODE ENFORCEMENT OFFICIAL - TREES (Received from Deputy Treasurer 12/3/20)
- *12. RESOLUTION REGARDING AWARD OF ANIMAL CONTROL SERVICES AND EMPLOYEE ASSISTANCE PROGRAM FOR CALENDAR YEAR 2021 (Received from Administrator's office 12/2/20)
- *13. RESOLUTION FIXING MEETING DATES FOR THE 2020 SINE DIE AND 2021 REORGANIZATION MEETING

MOTIONS

- *14. MOTION APPROVING THE FOLLOWING APPLICATION AS NEW MEMBER OF THE KNICKERBOCKER HOOK AND LADDER COMPANY (Requested by Fire Official 12/4/20):

- a. ABDULLAH TAMER

- *15. REPORTS
(None received at the time of preparation of this Agenda)

4b. VOTE ON ITEMS REMOVED FROM THE CONSENT AGENDA

- 16. OPEN MEETING TO PUBLIC FOR ANY MATTER, PER N.J.S.A. 10:4-12 (a)
(Subject to 5-minute limit per By-Laws General Rule No.11)

- 17. ANY OTHER MATTER WHICH MAY COME BEFORE THE GOVERNING BODY

- 18. ADJOURNMENT

ALL BUSINESS WILL TERMINATE AT 11:00 P.M.

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

WORK SESSION AGENDA – WEDNESDAY, DECEMBER 9, 2020 - 7:30 P.M.

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1. PLEDGE OF ALLEGIANCE
2. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

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3. ROLL CALL
4. REVIEW AND DISCUSSION OF COMMUNICATION ITEMS
 - a. MAIL LIST OF DECEMBER 3, 2020
5. REVIEW AND DISCUSSION OF CONSENT AGENDA ITEMS FROM REGULAR MEETING
(Refer to Regular Meeting Agenda of December 9, 2020)
6. PROFESSIONAL REPORTS
 - A. BOROUGH ATTORNEY
 - 1) REPORT
 - B. BOROUGH ENGINEER
 - 1) REPORT
7. REPORTS
 - A. BOROUGH ADMINISTRATOR
 - 1) REPORT
 - B. BOROUGH CLERK
 - 1) REPORT

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7. REPORTS (Continued)
 - C. CHIEF OF POLICE
 - 1) REPORT
 - D. MAYOR
 - 1) REPORT
8. OLD BUSINESS
9. NEW BUSINESS
10. OPEN MEETING TO THE PUBLIC FOR ANY MATTER PER NJSA 10:4-12(A) (SUBJECT TO A 5-MINUTE LIMIT PER GENERAL RULE NUMBER 11) EXCEPT FOR ITEMS SCHEDULED FOR PUBLIC HEARING AT THE REGULAR MEETING
11. DISCUSSION OF PUBLIC COMMENTS, IF APPROPRIATE
12. ANY OTHER MATTER WHICH MAY PROPERLY COME BEFORE THE GOVERNING BODY
13. ADJOURNMENT

MAIL LIST
DECEMBER 3, 2020

NO.	DATE REC'D	DATE	FROM	SUBJECT	*COPY ATTACHED	AGENDA/ COMMITTEE/ LIAISON
1.	11/19/20	11/19/20	PSE&G – Public Service Electric and Gas (patricia.sheats@pseg.com), to lcastano@closternj.us	*PSEG Named to Dow Jones Sustainability Index for 13th Consecutive Year		
2.	11/23/20 12/02/20	11/20/20 12/01/20	NJ State League of Municipalities	<p>*a. NJLM – Weekly Round-Up – November 20, 2020</p> <p>I. State Issues</p> <p>a. COVID-19 Update</p> <p>b. Legalization of Marijuana Legislation (Copy sent via email on 11/23/20 to: Mayor and Council, Administrator, Chief McTigue, OEM Coordinator, Board of Health Secretary/REHS)</p> <p>a. NJLM – Daily Update – December 2, 2020</p> <p>I. Law Requires Use of Body Cameras</p> <p>II. Stories Sought for 2021 <i>NJ Municipalities</i> Magazine (Copy sent via email on 12/02/20 to: Mayor and Council, Administrator, Chief McTigue, Borough Attorney)</p>		<p>Latner/Public Safety Chung/Health</p> <p>Latner/Public Safety</p>
3.	11/23/20 12/01/20	11/21/20 11/26/20	White House Office of Intergovernmental Affairs IGA.state@who.eop.gov to lcastano@closternj.us	<p>*a. White House Weekly Recap & National COVID-19 Call Invite (11/20) Copy sent via email on 11/23/20 to: Mayor and Council, Borough Administrator</p> <p>b. Thanksgiving Day, 2020 (Copy sent via email on 12/1/20 to: Mayor and Council, Borough Administrator)</p>		
4.	11/20/20	11/16/20	Diane Gutierrez-Scaccetti, Commissioner, New Jersey Department of Transportation, to Mayor John Glidden	*Informing the Borough has been awarded NJDOT FY 2021 Municipal Aid Program Grant for Blanch Avenue Bridge over the Dwars Kill in the amount of \$214,000		Borough Engineer Administrator/Grants
5.	11/23/20	11/21/20	Sean Yim, 62 Garry Road, to Municipal Clerk	*Notice of Zoning Board of Adjustment Hearing scheduled to be held 12/16/20 @ 8 p.m. re the Application of Sean Yim for property located at 62 Garry Road, Block 2004, Lot 33		Chung/Zoning
6.	11/23/20	11/20/20	Michael F. Cerra, Executive Director, NJS League of Municipalities, to Closter Borough	*2021 Membership Dues - \$728.00 for population from 8,001 to 9,000 – Closter 8,373 due by 4/1/21 (Copy of letter and Original invoice No. 91MLK21 to Administrator 12/3/20)		Borough Administrator 2021 Municipal Budget
7.	11/05/20	11/05/20	Jim Oettinger, Director, Recreation Commission, to Mayor & Council, Arlene Gray, Chief McTigue, Bill Dahle	*Mayor and Council Requests		Discussed at WS 11/23/20

8.	11/25/20	11/24/20	egg@dca.nj.gov to lcastano@closternj.us	*Dedication of UCC Fee Revenue (Copy sent via email on 11/25/20 to: Mayor and Council, Administrator, Construction Office, Chief Financial Officer, Assistant CFO)	Administrator/Budget Yammarino/Finance Amitai/Construction
9.	11/25/20	11/23/20	Lara Rodriguez, Clerk to the Bergen County Board of Chosen Freeholders, to Bergen County Municipal Clerks	*Freeholders: Podcasts/Resolutions/Ordinances (Copy sent via e-mail on 11/25/20 to: Mayor and Council, Administrator)	
10.	11/25/20	11/25/20	Kerry Kirk Pflugh, Director, Office of Local Government Assistance, NJ Department of Environmental Protection	*NJDEP Weekly Update – November 25, 2020 a. DEP Announces Expansion of New Jersey Artificial Reef System b. 80x50 Report Webinar (Copy sent via e-mail on 10/30/20 to: Mayor and Council, Administrator)	Borough Administrator Devlin/Environmental
11.	12/01/20 12/01/20	11/25/20 11/30/20	Marc N. Schrieks, Deputy Chief of Staff, James J. Tedesco, III, County Executive Office	*a. For Immediate Release: Bergen County to Launch Drive-Thru COVID-19 Testing Site at Bergen Community College b. Correction: LOT A for testing – not Lot B (Copy sent via e-mail on 12/1/20 to: Mayor and Council, Administrator, OEM Coordinator, Chief McTigue, Fire Chief, Ambulance Corps, Board of Health Secretary/REHS, Food and Assistance Board, Senior Citizens)	Borough Administrator Latner/Public Safety Witko/Fire Mayor/CVAC Chung/Health Amitai/Seniors
12.	12/01/20	11/27/20	Michael F. Cerra, Executive Director, NJ State League of Municipalities, to lcastano@closternj.us	*ICYMI: Department of Community Affairs Issues Outdoor Dining Guidance to Help Restaurants and Similar Establishments Adapt to the Ongoing COVID-19 Pandemic (Copy sent via email on 12/1/20 to: Mayor and Council, Borough Administrator, Chief McTigue, OEM Coordinator, Board of Health Secretary/REHS) Copy to Construction Office, Fire Official	Borough Administrator Latner/Public Safety Chung/Health Amitai/Construction
13.	12/01/20	12/01/20	Jennifer M. Coffey, Executive Director, ANJEC, to lcastano@closternj.us	*Giving Tuesday is Here! (Copy sent via email on 12/1/20 to: Mayor and Council, Borough Administrator, Environmental Commission)	Devlin/Environmental
14.	12/01/20	12/01/20	egg@dca.nj.gov to lcastano@closternj.us	*Senior Freeze Social Media (Copy sent via email on 12/1/20 to: Mayor and Council, Borough Administrator, Tax Collector)	Borough Administrator
15.	12/02/20	12/01/20	Long Hill Township Municipal Clerk to NJ Municipal Clerks	*Affordable Housing Resolution with request to send a certified copy if the governing body chooses to adopt (Copy sent via email on 12/2/20 to: Mayor and Council, Borough Administrator, Borough Attorney)	Borough Attorney
16.	12/01/20	No Date	Leo Park (Address withheld), Life Scout, Dumont Troop 1345	*Request to make presentation of project to Mayor and Council (Copy to Borough Administrator)	Borough Administrator

17.	12/01/20	11/30/20	Ensafe, to Borough Clerk	*NJDEP Site Remediation and Waste Management Program Classification Exception Area/Well Restriction Area (CEA/WRA) Fact Sheet for Weyerhaeuser Company, Program Interest # 013109, Case Tracking Number ISRA# E20070196; New CEA – Original Maps On File in Borough Clerk’s Office (Copy to Board of Health, Construction Office, Environmental Commission)	Chung/Health Amitai/Construction Devlin/Environmental
18.	12/02/20	12/01/20	Legislative Office of Assemblywoman Holly Schepisi, 39 th Legislative District, to acorvelli@closternj.us	*Assemblywoman Schepisi’s December 2020 Newsletter	Borough Attorney
19.	12/02/20	12/02/20	Bergen Volunteers (ereich@bergenvolunteers.org) to lcastano@closternj.us	*What’s the Buzz at Bergen Volunteers? (Copy sent via e-mail on 12/2/20 to: Mayor and Council, Administrator, Senior Citizens)	Amitai/Seniors
20.	12/03/20	12/02/20	egg@dca.nj.gov to lcastano@closternj.us	*FAST Updates (Copy sent via email on 12/3/20 to: Mayor and Council, Administrator, Chief Financial Officer, Assistant CFO)	Administrator/Budget Yammarino/Finance
21.	12/02/20	11/23/20	Residents along Haring side of Schauble Park, to Mayor John Glidden	*Letter expressing concerns about proposal to establish bike motocross (BMX) park at Schauble Park (Copy to Borough Administrator, Environmental Commission, Recreation Commission)	Borough Administrator Devlin/Environmental Yammarino/Recreation
22.	12/02/20	12/01/20	Franklin & Anna Woolf, 6 Jason Woods Road, to Municipal Clerk	*Notice of Zoning Board of Adjustment Hearing scheduled to be held 12/16/20 @ 8 p.m. re the Application of Franklin & Anna Woolf for property located at 6 Jason Woods Road, Block 2306, Lot 27	Chung/Zoning