

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

REGULAR MEETING AGENDA – WEDNESDAY, SEPTEMBER 23, 2020 - 7:30 P.M.

DUE TO PUBLIC HEALTH CONSIDERATIONS, THIS REGULARLY SCHEDULED MEETING OF THE CLOSTER MAYOR AND COUNCIL WILL BE HELD BOTH TELEPHONICALLY and VIA ZOOM VIDEO.

You may join Zoom meeting including video by accessing the information posted in the **Borough Calendar** on the Borough website by visiting www.closterboro.com and clicking the link on the left sidebar for **Calendars and Notice of Meetings** and click on the corresponding date.

To join via Telephone Audio Only:

TOLL FREE: +1 646-558-8656; MEETING ID: 814 2422 5751; PASSWORD: 658112

1. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Annual Notice of Meetings which was published in The Record and The Star Ledger on January 10, 2020, was posted on the Municipal Clerk's bulletin board and has remained posted as the required notices under the Statute. A Sunshine Notice regarding the change of meeting format was sent to The Record for posting on September 18, 2020. In addition, copies of these notices are and have been available to the public and are on file in the office of the Municipal Clerk.

A COPY OF THIS NOTICE HAS BEEN POSTED ON THE OUTER DOORS OF THE BOROUGH HALL AND ON THE BOROUGH WEB SITE

2. ROLL CALL

3. MAYORAL PRESENTATION(S)

4a. VOTE ON CONSENT AGENDA ITEMS

All items with an asterisk (*) are considered to be non-controversial by the Council and will be approved by one MOTION. Any item may be removed for further discussion or for Roll Call vote, in which case the item will be removed and considered in its normal sequence as part of the General Order of Business.

RESOLUTIONS

- *5. RESOLUTION APPOINTING _____ AS COMMUNITY DEVELOPMENT GOVERNING BODY REPRESENTATIVE (Joseph Yammarino) FOR A 1-YEAR TERM TO 6/30/21 (Carried from RM 9/9/20)
- *6. RESOLUTION APPOINTING _____ AS COMMUNITY DEVELOPMENT GOVERNING BODY ALTERNATE REPRESENTATIVE (Scott Devlin) FOR A 1-YEAR TERM TO 6/30/21 (Carried from RM 9/9/20)
- *7. RESOLUTION NO. 3 RENEWING 2020-2021 LIQUOR LICENSES TO BE PREPARED BY DEPUTY BOROUGH CLERK
- *8. RESOLUTION HIRING ALBERT ATTIANESE AS PART TIME PROBATIONARY CROSSING GUARD, EFFECTIVE 9/23/20 AT AN HOURLY RATE OF \$17.00 (Received from Chief of Police 9/10/20)
- *9. RESOLUTION APPROVING RECREATION COMMISSION CONCERT (Received from Borough Attorney 9/15/20)
- *10. RESOLUTION MEMORIALIZING VOTE TO AUTHORIZE TEMPORARY LOAN OF AMBULANCE TO BOROUGH OF HARRINGTON PARK AS PART OF MUTUAL AID AGREEMENT (Received from Borough Attorney 9/15/20)
- *11. RESOLUTION HIRING ROBERT DIPPOLITO AS TEMPORARY DRIVER/ LABORER FOR 2020 LEAF SEASON FOR THE DEPARTMENT of PUBLIC WORKS AT A RATE OF \$25.00 PER HOUR, EFFECTIVE 9/24/20 THROUGH 12/31/20 (Received from Borough Administrator's Office 9/16/20)
- *12. RESOLUTION HIRING ROBERT DIPPOLITO AS TEMPORARY DRIVER/AS-NEEDED LABORER FOR 2020 SNOW REMOVAL FOR THE DEPARTMENT of PUBLIC WORKS AT A RATE OF \$32.00 PER HOUR, BEGINNING 10/1/20 THROUGH 12/31/20 (Received from Borough Administrator's Office 9/16/20)

CLOSTER MAYOR AND COUNCIL
 REGULAR MEETING AGENDA – WEDNESDAY, SEPTEMBER 23, 2020 - 7:30 P.M.

4a. VOTE ON CONSENT AGENDA ITEMS (Continued)

RESOLUTIONS (Continued)

- *13. RESOLUTION HIRING VINCENT PIZZUTO AND AIDAN J. FLANNERY AS TEMPORARY DRIVER/ LABORERS FOR 2020 LEAF SEASON FOR THE DEPARTMENT of PUBLIC WORKS AT A RATE OF \$25.00 PER HOUR, EFFECTIVE 9/24/20 THROUGH 12/31/20 (Received from Borough Administrator’s Office 9/16/20)
- *14. RESOLUTION AUTHORIZING INCREASED HOURS FOR ROSE MITCHELL CONSTRUCTION OFFICE TECHNICAL ASSISTANT FROM FOUR DAYS PER WEEK TO FIVE DAYS PER WEEK (Received from Borough Administrator’s Office 9/16/20)
- *15. RESOLUTION AUTHORIZING THE PAYMENT OF ACCRUED SICK DAYS TO ALEXANDRA GOODMAN UPON RETIREMENT (Received from Assistant CFO 9/16/20)
- *16. RESOLUTION EVIDENCING COMPLIANCE BY THE GOVERNING BODY WITH N.J.S.A. 40A:5-4 AND N.J.S.A. 40A:5-6 RE 2019 AUDIT (Audit Report rec’d. – 12. M.L. 8/27/20) GROUP AFFIDAVIT FORM CERTIFICATION OF GOVERNING BODY RE 2019 AUDIT REPORT (*to be signed by each member of the Governing Body certifying they have personally reviewed and are familiar with at least the “Letter of Comments and Recommendations” Section of the Annual Report of Audit*)
****ORIGINAL SIGNATURES REQUIRED****
- *17. RESOLUTION AUTHORIZING TAX COLLECTOR TO CANCEL THE FOLLOWING AMOUNTS FROM THE TAX RECORDS FOR THE YEARS 2020/2021 DUE TO A RECIPROCAL EASEMENT AGREEMENT (SECTION 13C) FORMULATED IN SEPTEMBER 1994 FOR THE TROKHAN LAND GROUP, LLC, FOR BLOCK 1302 LOT 13, 3RD AND 4TH QUARTERS 2020, IN THE AMOUNT OF \$3,208.52 AND 2021 PRELIMINARY TAX TOTALING \$3,129.56 (Received from Tax Collector 9/17/20)
- *18. RESOLUTION AUTHORIZING THE TAX COLLECTOR TO CREDIT THE FOLLOWING ACCOUNT FOR TAX YEAR 2020 DUE TO RECIPROCAL EASEMENT AGREEMENT WITH THE BOROUGH WHICH STIPULATED A PROPORTIONAL 22% TAX ABATEMENT ON THE LAND VALUE FOR PROPERTY USED BY THE BOROUGH IN THE AMOUNT OF \$1,246.35 TO CAEA, LLC (Charles & Elaine Amorosso), BLOCK 1302, LOT 21 (Received from Tax Collector 9/17/20)
- *19. RESOLUTION AUTHORIZING DEPUTY TREASURER TO RELEASE PERFORMANCE BOND (BERKLEY INSURANCE SURETY BOND NO. 020861) POSTED BY CLOSTER MARKETPLACE PPC (EBA) ON JUNE 12, 2017 RE DEVELOPMENT AGREEMENT FOR CLOSTER MARKETPLACE LLC (EBA) AND CENTENNIAL AME ZION CHURCH, BLOCK 1607, LOT 1 AND BLOCK 1310, LOT 2 COMMONLY REFERRED TO AS THE CLOSTER PLAZA, PER PLANNING BOARD ENGINEER’S E-MAIL DATED 5/20/20 AND BOROUGH ATTORNEY’S EMAIL DATED 8/7/20 (Received from Deputy Treasurer 9/17/20)
- *20. RESOLUTION APPROVING CLOSTER ENVIRONMENTAL COMMISSION PLEIN AIR PAINTING at the MACBAIN FARM OCTOBER 2020 (Received from Borough Administrator’s Office 9/17/20)
- *21. RESOLUTION AUTHORIZING INSTALLATION OF THE BLACK POSTER PROJECT SILENT MEMORIAL IN RUCKMAN PARK ON SEPTEMBER 24, 2020 (Received from Borough Attorney 9/18/20)

MOTIONS

- *22. MOTION APPROVING THE FOLLOWING **NON-SALARIED** APPOINTMENTS TO BOARDS AND COMMISSIONS NOT MADE AT THE REORGANIZATION MEETING HELD 1/2/20: **UPDATED AS OF 8/18/20:**

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
Board of Ethics				
Member	<u>Joann Hildenbrand</u>	_____	5 Years	31-Dec-24
Food and Assistance Board				
Member	<u>VACANT</u>	_____	2 Years (Unexp. Vacant)	31-Dec-21
Historic Preservation Commission				
Alternate No. 2	<u>VACANT</u>	_____	2 Years (Unexp. Vacant)	31-Dec-21
Improvement Commission				
Alternate No. 2	<u>Andrew Correa</u> (App’t’d to Member RM 2/26/20)	_____	2 Years (Unexp. Correa)	31-Dec-20

CLOSTER MAYOR AND COUNCIL
 REGULAR MEETING AGENDA – WEDNESDAY, SEPTEMBER 23, 2020 - 7:30 P.M.

4a. VOTE ON CONSENT AGENDA ITEMS (Continued)

MOTIONS (Continued)

*22. MOTION APPROVING THE FOLLOWING *NON-SALARIED* APPOINTMENTS TO BOARDS AND COMMISSIONS NOT MADE AT THE REORGANIZATION MEETING HELD 1/2/20: **UPDATED AS OF 8/18/20:**

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
Recreation Commission				
Member	<u>Steven Potterton</u> (Dec. Feb. 2020)	_____	5 Years (Unexp. Potterton)	31-Dec-22

*23. REPORTS
 (None at the time of preparation of this Agenda)

4b. VOTE ON ITEMS REMOVED FROM THE CONSENT AGENDA

24. OPEN MEETING TO PUBLIC FOR ANY MATTER, PER N.J.S.A. 10:4-12 (a)
 (Subject to 5-minute limit per By-Laws General Rule No.11)

25. ANY OTHER MATTER WHICH MAY COME BEFORE THE GOVERNING BODY

26. ADJOURNMENT

ALL BUSINESS WILL TERMINATE AT 11:00 P.M.

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

WORK SESSION AGENDA – WEDNESDAY, SEPTEMBER 23, 2020 - 7:30 P.M.

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1. PLEDGE OF ALLEGIANCE
2. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

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3. ROLL CALL
4. REVIEW AND DISCUSSION OF COMMUNICATION ITEMS
 - a. MAIL LIST OF SEPTEMBER 3, 2020
 - b. MAIL LIST OF SEPTEMBER 10, 2020
 - c. MAIL LIST OF SEPTEMBER 17, 2020
5. REVIEW AND DISCUSSION OF CONSENT AGENDA ITEMS FROM REGULAR MEETING
(Refer to Regular Meeting Agenda of September 23, 2020)
6. COMMITTEE REPORTS
 - A. FINANCE AND TECHNOLOGY – YAMMARINO (DEVLIN/WITKO)
 - 1) REPORT RE FINANCE COMMITTEE MEETINGS
 - 2) REPORT RE TECHNOLOGY COMMITTEE MEETINGS
 - 3) LIAISON REPORTS
 - a. Historic Preservation Commission
 - b. Recreation Commission
 - B. PUBLIC SAFETY - LATNER (CHUNG/YAMMARINO)
 - 1) REPORT RE PUBLIC SAFETY COMMITTEE MEETINGS
 - 2) LIAISON REPORTS
 - a. Board of Education – NVRHS
 - b. Library Board of Trustees

CLOSTER MAYOR AND COUNCIL
WORK SESSION AGENDA – WEDNESDAY, SEPTEMBER 23, 2020 - 7:30 P.M.

6. COMMITTEE REPORTS (Continued)
 - C. PUBLIC WORKS - CHUNG (AMITAI/LATNER)
 - 1) REPORT RE PUBLIC WORKS COMMITTEE MEETINGS
 - 2) LIAISON REPORTS
 - a. Board of Health
 - b. Zoning Board of Adjustment
 - c. Northern Valley Greenway
 - 3) Special Mayoral Assignment – Stigma Free (WS 6/27/18)
 - D. ORDINANCES - DEVLIN (WITKO/AMITAI)
 - 1) REPORT RE ORDINANCE & LEGISLATIVE COMMITTEE MEETINGS
 - 2) LIAISON REPORTS
 - a. Environmental Commission (Voting member)
 - b. Shade Tree Commission (Voting member)
 - E. HUMAN RESOURCES – WITKO (CHUNG/LATNER)
 - 1) REPORT RE PERSONNEL COMMITTEE MEETING(S)
 - 2) LIAISON REPORTS
 - a. Board of Education – Closter Public Schools
 - b. Fire Department
 - F. LAND USE AND CONSTRUCTION - AMITAI (DEVLIN/YAMMARINO)
 - 1) REPORT RE CONSTRUCTION DEPARTMENT MEETING(S)
 - 2) LIAISON REPORTS
 - a. Planning Board (Voting member)
 - b. Improvement Commission (Voting member)
 - c. Senior Citizens
 - G. MAYOR’S LIAISON REPORT
 - a. Ambulance Corps
 - b. Borough Engineer
 - c. Northern Valley Mayor’s Association
7. OLD BUSINESS
8. NEW BUSINESS
9. OPEN MEETING TO THE PUBLIC FOR ANY MATTER PER NJSA 10:4-12(A) SUBJECT TO A 5-MINUTE LIMIT (PER GENERAL RULE NUMBER 11) EXCEPT FOR ITEMS SCHEDULED FOR PUBLIC HEARING AT THE REGULAR MEETING
10. DISCUSSION OF PUBLIC COMMENTS, IF APPROPRIATE
11. ANY OTHER MATTER WHICH MAY PROPERLY COME BEFORE THE GOVERNING BODY
12. ADJOURNMENT

MAIL LIST
 SEPTEMBER 3, 2020

NO.	DATE REC'D	DATE	FROM	SUBJECT *COPY ATTACHED	AGENDA/ COMMITTEE/ LIAISON
1	08/31/20 09/03/20	08/28/20 09/03/20	NJ State League of Municipalities	<p>*a. NJLM – Weekly Round-Up – August 28, 2020</p> <p>I. State Issues</p> <ul style="list-style-type: none"> a. COVID-19 Update b. Nine Month State Budget Introduced c. Legislature Concurs with Governor’s Conditional Veto of A-3971 d. Hepatitis Inoculation Reimbursement Program Accepting Applications e. Spotted Lanternfly Resources <p>II. Federal Issues</p> <ul style="list-style-type: none"> a. COVID Crisis Response Update: This Week in Washington <p>III. Annual League Conference</p> <ul style="list-style-type: none"> a. Register Now <p>(Copy sent via e-mail on 8/31/20 to: Mayor and Council, Administrator, OEM Coordinator, Chief McTigue, Board of Health, Registered Environmental Health Specialist, Chief Financial Officer, Assistant CFO)</p> <p>b. NJLM – Daily Update – September 3, 2020 re Earn CEU Credits Right at Your Home of Office with the NJLM! (Copy sent via e-mail on 9/3/20 to: Mayor and Council, Administrator, Chief Financial Officer, Assistant CFO, Chief McTigue, Tax Assessor, Board of Health, OEM Coordinator)</p>	<p>Borough Administrator Borough Administrator Yammarino/Finance</p> <p>Devlin/Environmental</p>
2.	08/28/20	08/27/20	Kerry Kirk Pflugh, Director, Office of Local Government Assistance, NJ Department of Environmental Protection	<p>*NJDEP Weekly Update – August 27, 2020</p> <ul style="list-style-type: none"> a. Free Fishing Day 2020 b. Reminder: Electric Vehicle Survey c. NJ Frames: Two Rivers, One Future d. U.S. Census 2020: New Deadline September 30, 2020 (Copy sent via e-mail on 8/28/20 to: Mayor and Council, Administrator) 	<p>Borough Administrator</p> <p>Borough Administrator</p>
3.	08/28/20	08/27/20	LaKreisha M. Jean, Community Relations, County Executive Office	<p>*Mark Your Calendar: Black Box Performing Arts Center Presents “Shakespeare In The Park Bergen County 2020” (Copy sent via e-mail on 8/28/20 to: Mayor and Council, Administrator)</p>	

4.	08/28/20	08/28/20	Marc N. Schrieks, Deputy Chief of Staff, James J. Tedesco, III, County Executive Office	*Governor Murphy Signs Executive Order Allowing Gyms and Indoor Amusement and Water Parks to Reopen Effective Tuesday, September 1st (Copy sent via e-mail on 8/28/20 to: Mayor and Council, Administrator, OEM Coordinator, Chief McTigue, Board of Health, Registered Environmental Health Specialist, Capt. Brueck)	Borough Administrator Latner/Public Safety Chung/Health
5.	08/28/20	08/28/20	Marc N. Schrieks, Deputy Chief of Staff, James J. Tedesco, III, County Executive Office	*Governor Murphy Announces Child Care Initiative from Coronavirus Relief Fund to Support Working Families (Copy sent via e-mail on 8/28/20 to: Mayor and Council, Administrator)	
6.	08/28/20	08/27/20	Paul Demarest, Board Coordinator, to Nylema Nabbe Esq., c/o Cleary, Giacobbe, Alfieri & Jacobs, LLC c: Zoning Officer Borough Clerk	*Certified copy of Resolution APPROVING, in whole or part the application of 309 Closter Dock Road, LLC for Preliminary and Final Site Plan Approval, Use Variance Approval, and Bulk Variance Approval relating to Block 1701, Lot 1, 309 Closter Dock Road	Chung/Zoning
7.	08/28/20	08/27/20	Paul Demarest, Board Coordinator, to Santhosh Thomas c: Zoning Officer Borough Clerk	*Certified copy of Resolution APPROVING, in whole or part the application of Santhosh Thomas for Variances for Rear Yard Setback and Impervious Coverage relating to Block 2402, Lot 12, 735 Closter Dock Road	Chung/Zoning
8.	08/30/20	08/30/20	James Oettinger, Recreation Director, to Mayor and Council c: OEM Coordinator Borough Clerk DPW Superintendent Chief of Police	*Wounded Warriors Amputee Softball Game 2021; requesting to reserve Memorial Day Weekend 2021	
9.	08/31/20	08/28/20	mbrown@njtreefoundation.org to lcastano@closternj.us	*Get Outdoors and Plant a Tree! (Copy sent via e-mail on 8/31/20 to: Mayor and Council, Administrator, Shade Tree Commission, Leslie Weatherly)	Devlin/Shade Tree
10.	08/31/20	08/29/20	Ivan Alvarez, Communications Officer, NJDEP Bureau of Communications and Response Services, A310notification@dep.nj.gov to lcastano@closternj.us , sam.yanovich@njlincs.net	*NJDEP A310 Incident Notification – Communication Center ID: 20-08-28-0925-40 (Closter Boro/Bergen County) re Suspected Hazardous Substance Discharge Notification re Heating Oil #2 1/550 Gallon UST removed; Remediation pending for property located at 154 Alpine Drive (Copy sent via email on 8/31/20 to: Mayor and Council, Administrator, Board of Health, Construction Office, Environmental Commission)	Chung/Health Amitai/Construction Devlin/Environmental
11.	08/31/20	08/30/20	White House Office of Intergovernmental Affairs (IGA.state@who.eop.gov) to lcastano@closternj.us	*White House Weekly Recap + COVID-19 National Call Invite (Copy sent via e-mail on 8/31/20 to: Mayor and Council, Administrator)	

12.	08/31/20	No Date	Borough of Haworth Planning Board to Surrounding Municipalities	*Borough of Haworth Public Notice re Virtual Public Hearing on the 2020 Master Plan ReExamination Report of the Borough of Haworth Master Plan on Wednesday, 9/16/20 @ 8:00 p.m. (Copy to Land Use Coordinator/ Planning, Land Use Coordinator/Zoning)	Borough Attorney Amitai/Planning Chung/Zoning
13.	09/02/20	08/31/20	Marc N. Schrieks, Deputy Chief of Staff, James J. Tedesco, III, County Executive Office	*Bergen County CARES Small Business Grant Program R2 (Copy sent via e-mail on 9/2/20 to: Mayor and Council, Administrator)	Borough Administrator
14.	09/02/20	09/01/20	Michael F. Cerra, Executive Director, NJ League of Municipalities	*Governor Murphy Signs Executive Order Allowing the Resumption of Indoor Dining Effective Friday, September 4 (Copy sent via e-mail on 9/2/20 Mayor and Council, Administrator, OEM Coordinator, Board of Health, Registered Environmental Health Specialist, Chief McTigue)	Borough Administrator Latner/Public Safety Chung/Health
15.	09/02/20	09/01/20	Michael F. Cerra, Executive Director, NJ League of Municipalities	*Governor Murphy Signs Legislation Authorizing Municipalities and Counties to Issue Coronavirus Relief Bonds (Copy sent via e-mail on 9/2/20 Mayor and Council, Administrator, Chief Financial Officer, Assistant CFO, Borough Attorney, Bond Counsel)	Borough Administrator Yammarino/Finance
16.	09/02/20	09/01/20	Marc N. Schrieks, Deputy Chief of Staff, James J. Tedesco, III, County Executive Office	*Governor Murphy Signs Executive Order Allowing the Resumption of Indoor Dining Effective Friday, September 4 (Copy sent via e-mail on 9/2/20 Mayor and Council, Administrator, OEM Coordinator, Board of Health, Registered Environmental Health Specialist, Chief McTigue)	Borough Administrator Latner/Public Safety Chung/Health
17.	09/02/20	09/01/20	U.S. Representative Josh Gottheimer, 5th District	*NJCH Opens Fall 2020 Grant Opportunities to Support the Humanities (Copy sent via e-mail on 9/2/20 Mayor and Council, Administrator)	
18.	09/02/20	09/01/20	Marc N. Schrieks, Deputy Chief of Staff, James J. Tedesco, III, County Executive Office	*Governor Murphy Signs Executive Order Allowing the Resumption of Indoor Dining Effective Friday, September 4 (Copy sent via e-mail on 9/2/20 Mayor and Council, Administrator, OEM Coordinator, Board of Health, Registered Environmental Health Specialist, Chief McTigue)	Borough Administrator Latner/Public Safety Chung/Health
19.	09/02/20	08/31/20	Corey Wolkenberg, Legislative Division, Office of the Secretary of State, Department of State, to lcastano@closternj.us	*Announcing: “Strengthening Our Health Care Safety Net for Everyone” Social Media Theme Week (Copy sent via e-mail on 8/9/2/20 to: Mayor and Council, Administrator)	Borough Administrator
20.	09/02/20	No Date	New Jersey Transit Corporation, to Municipal Clerk	*NJ Transit Public Hearing Notice - public hearings to be held re the Senior Citizen and Disabled Resident Transportation Assistance Act (SCDRTAP) Copy to Senior Citizens	Amitai/Seniors

MAIL LIST
 SEPTEMBER 10, 2020

NO.	DATE REC'D	DATE	FROM	SUBJECT	*COPY ATTACHED	AGENDA/ COMMITTEE/ LIAISON
1	09/03/20	09/03/20	egg@dca.nj.gov to lcastano@closternj.us	*EGG Notice – State Aid (Copy sent via e-mail on 9/3/20 to: Mayor and Council, Administrator, Chief Financial Officer, Assistant CFO)		Borough Administrator Yammarino/Finance
2.	09/03/20	09/03/20	Marc N. Schrieks, Deputy Chief of Staff, James J. Tedesco, III, County Executive Office	*Procedural Revision Letter for Regions (Copy sent via e-mail on 9/3/20 to: Mayor and Council, Administrator, Leslie Weatherly, OEM Coordinator, Chief Financial Officer, Assistant CFO)		Borough Administrator
3.	09/04/20	09/03/20	Robert Esposito, Director, Bergen County Division of Community Development, to Mayors and Senior Municipal Staff	*TIMELY: Annual Appointment of Municipal Representatives to Bergen County Community Development Regional Committee (Copy sent via e-mail on 9/4/20 to: Mayor and Council, Administrator, Leslie Weatherly)		Borough Administrator RMA 09/09/20 RMA 09/23/20
4.	09/08/20	09/04/20	Kerry Kirk Pflugh, Director, Office of Local Government Assistance, NJ Department of Environmental Protection	* <u>NJDEP Weekly Update – September 4, 2020</u> (Copy sent via e-mail on 9/8/20 to: Mayor and Council, Administrator)		
5.	09/08/20	09/04/20	Matthew P. McHale, Government & Community Relations, Federal & State Legislative Liaison, NJ Transit, to Borough Clerk	*NJ Transit Labor Day Service Schedule & “Safe NJ” Campaign (Copy sent via e-mail on 9/8/20 to: Mayor and Council, Administrator)		
6.	09/08/20 09/14/20	09/04/20 09/09/20	NJ State League of Municipalities	* <u>a. NJLM – Weekly Round-Up – September 4, 2020</u> (Copy sent via e-mail on 9/8/20 to: Mayor and Council, Administrator, Borough Attorney, Chief McTigue, Board of Health, Registered Environmental Health Specialist, Chief Financial Officer, Assistant CFO) * <u>b. NJLM – Daily Update – September 9, 2020</u> (Copy sent via e-mail on 9/14/20 to: Mayor and Council, Administrator, Tax Assessor, Tax Collector, Chief McTigue, OEM Coordinator, DPW Superintendent, Board of Health, Qualified Purchasing Agent)		
7.	09/08/20	09/04/20	Lara Rodriguez, Clerk to the Bergen County Board of Chosen Freeholders, to Bergen County Municipal Clerks	*Freeholders: Podcasts/Resolutions/Ordinances (Copy sent via e-mail on 9/8/20 to: Mayor and Council, Administrator)		

8.	09/08/20	09/04/20	White House Office of Intergovernmental Affairs (IGA.state@who.eop.gov) to lcastano@closternj.us	*White House Intergovernmental Affairs Weekly Recap (Copy sent via e-mail on 9/8/20 to: Mayor and Council, Administrator)	
9.	09/08/20 09/09/20	09/08/20 09/09/20	Corey Wolkenberg, Legislative Division, Office of the Secretary of State, Department of State, to lcastano@closternj.us	*a. Announcing: “Preparing NJ For a Strong Future” Social Media Theme Week (Copy sent via e-mail on 9/8/20 to: Mayor and Council, Administrator) b. Anunciando Le Semana de un Futuro Solido para NJ (Copy sent via e-mail on 9/9/20 to: Mayor and Council, Administrator)	Borough Administrator Borough Administrator
10.	09/08/20	09/08/20	egg@dca.nj.gov to lcastano@closternj.us	*Final Census GOTC – Let’s Do this Together (Copy sent via e-mail on 9/8/20 to: Mayor and Council, Administrator)	
11.	09/08/20	09/08/20	Jennifer M. Coffey, ANJEC, to lcastano@closternj.us	*New Stormwater Ordinance Requirements & Guidance (Copy sent via e-mail on 9/8/20 to: Mayor and Council, Administrator, DPW Superintendent, Environmental Commission, Borough Engineer)	Borough Engineer Devlin/Environmental Chung/Public Works
12.	09/08/20	09/08/20	Committeeman James Perry, Hardwick Township to Municipal Clerk	*Mayor’s Newslne – September 2020 (Copy sent via e-mail on 9/8/20 to: Mayor and Council, Administrator)	
13.	09/09/20	09/08/20	Donnett Verley (donnett.verley@pseg.com) to lcastano@closternj.us	*Energy Insights – September 2020 (Copy sent via e-mail on 9/9/20 to: Mayor and Council, Administrator)	
14.	09/09/20	09/08/20	Marc N. Schrieks, Deputy Chief of Staff, James J. Tedesco, III, County Executive Office	*9/11 Flyer (Copy sent via e-mail on 9/9/20 to: Mayor and Council, Administrator)	
15.	09/08/20	09/01/20	Don Kim, 26 Arnold Avenue, to Municipal Clerk	*Tree Removal, 26 Arnold Place, Block 2210, Lot 19	
16.	09/09/20	09/09/20	Thomas Rose, Bergen County Department of Health Services, Division of Mental Health, to Bergen County Municipal Clerks	*Sept 10th – World Suicide Prevention Day (Copy sent via e-mail on 9/9/20 to: Mayor and Council, Administrator, Board of Health)	Chung/Health
17.	09/09/20	09/09/20	Amanda Karpinski (akarpinski@co.bergen.nj.us) to Municipal Clerk	*Bergen County Freeholder Hearing of PSE&G and O&R (Copy sent via e-mail on 9/9/20 to: Mayor and Council, Administrator, OEM Coordinator, Chief McTigue, DPW Superintendent)	
18.	09/09/20	09/09/20	Marc N. Schrieks, Deputy Chief of Staff, James J. Tedesco, III, County Executive Office	*FEMA/PPE (Copy sent via e-mail on 9/9/20 to: Mayor and Council, Administrator, OEM Coordinator, Chief McTigue, Fire Chief, Ambulance Corps)	Borough Administrator Latner/Public Safety

MAIL LIST
SEPTEMBER 17, 2020

NO.	DATE REC'D	DATE	FROM	SUBJECT *COPY ATTACHED	AGENDA/ COMMITTEE/ LIAISON
1	09/14/20 09/14/20 09/16/20 09/17/20	09/10/20 09/11/20 09/15/20 09/16/20	NJ State League of Municipalities	<p>*a. NJLM – Daily Update – September 10, 2020 (Copy sent via e-mail on 9/14/20 to: Mayor and Council, Administrator, Chief Financial Officer, Assistant CFO)</p> <p>b. NJLM – Daily Update – September 11, 2020 (Copy sent via e-mail on 9/14/20 to: Mayor and Council, Administrator, Borough Attorney, Chief Financial Officer, Assistant CFO)</p> <p>c. NJLM – Daily Update – September 15, 2020 (Copy sent via e-mail on 9/16/20 to: Mayor and Council, Administrator)</p> <p>d. NJLM – Daily Update – September 16, 2020 (Copy sent via e-mail on 9/17/20 to: Mayor and Council, Administrator, DPW Superintendent, Recycling Coordinator)</p>	Chung/Public Works
2.	09/14/20	09/11/20	Kerry Kirk Pflugh, Director, Office of Local Government Assistance, NJ Department of Environmental Protection	<p>*NJDEP Weekly Update – September 11, 2020 (Copy sent via e-mail on 9/14/20 to: Mayor and Council, Administrator, Environmental Commission)</p>	Devlin/Environmental
3.	09/14/20	09/11/20	egg@dca.nj.gov to lcastano@closternj.us	*2021 Fire District Budgets & FAST (Copy sent via e-mail on 9/14/20 to: Mayor and Council)	
4.	09/14/20	09/11/20	Elizabeth Ritter, ANJEC, to lcastano@closternj.us	*ANJEC's 47 th Annual Environmental Congress (Copy sent via e-mail on 9/14/20 to: Mayor and Council, Administrator, Environmental Commission)	Devlin/Environmental
5.	09/14/20	09/11/20	White House Office of Intergovernmental Affairs (IGA.state@who.eop.gov) to lcastano@closternj.us	*White House IGA Weekly Recap + National COVID-19 Call Invite (Copy sent via e-mail on 9/14/20 to: Mayor and Council, Administrator)	
6.	09/14/20	09/12/20	Annette Vasiloff, Chair/Member, Closter Food and Assistance Board	*Resignation as Member/Chair for a 2 year term to 12/31/21 effective immediately and thanking the governing body for the opportunity to serve	
7.	09/14/20	09/14/20	Corey Wolkenberg, Legislative Division, Office of the Secretary of State, Department of State, to lcastano@closternj.us	*Announcing: “Represent New Jersey for the Next Decade” Social Media Theme Week (Copy sent via e-mail on 9/14/20 to: Mayor and Council, Administrator)	Borough Administrator

8.	09/15/20	09/15/20	Yuval Tal, Chair, Closter Improvement Commission, to Loretta Castano, Leslie Weatherly, Arlene Gray	*Letter to M&C regarding Veterans Park from the CIC	Amitai/CIC
9.	09/16/20	09/15/20	Marc N. Schrieks, Deputy Chief of Staff, James J. Tedesco, III, County Executive Office	*Bergen County CARES Small Business Grant Program R2 (Copy sent via e-mail on 9/19/20 to: Mayor and Council, Administrator)	
10.	09/16/20	09/16/20	Alexandra M. Goodman, Board of Health Secretary, Licensing Official and Registrar, to Maria Passafaro, Finance Office	*Notification of intent to retire effective 9/28/20	Borough Administrator Chung/Health
11.	09/16/20	No Date	Snehal Patel, P.E., PMP, Assistant Commissioner, NJDOT Capital Program Management, to Mayor's Office	*Buy America Requirements (Copy to Qualified Purchasing Agent)	Borough Administrator Borough Engineer
12.	09/16/20	09/14/20	Andrew & Donna Frankel, 21 Piermont Road, to Municipal Clerk	*Notice of Planning Board Public Meeting re Fence Installation to be held 9/24/20 @ 8 p.m. for 21 Piermont Road, Block 1807, Lot 3	Amitai/Planning
13.	09/17/20	09/15/20	Craig W. Miller, Attorney for Applicant, to Municipal Clerk	*Notice of Zoning Board of Adjustment Public Hearing scheduled to be held 9/29/20 @ 8 p.m. re the Application of Wellington Gomes for property located at 60 Anderson Avenue, Block 2011, Lot 3	Chung/Zoning
14.	09/16/20	09/14/20	Diane Gutierrez-Scaccetti, Commissioner, Local Aid and Economic Development, New Jersey Department of Transportation, to Mayor/Freeholder Director/County Executive	*FY 2021 Local Freight Impact Fund (LFIF) <u>applications are now being accepted</u> through the Department's electronic grant administration system	Borough Engineer