

MAYOR AND COUNCIL  
BOROUGH OF CLOSTER

REGULAR MEETING AGENDA – WEDNESDAY, JANUARY 15, 2020 - 7:00 P.M.

1. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Notice of Early 2020 Meetings which was published in The Record on December 26, 2019 and The Star-Ledger on December 30, 2019, was posted on the Municipal Clerk’s bulletin board and has remained posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

2. ROLL CALL

3. MAYORAL PRESENTATION(S)

4. PRESENTATION(S)

5. MAYORAL APPOINTMENTS TO BOARDS AND COMMISSIONS (Not made at the Reorganization Meeting held 1/2/20):

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
<b>*Planning Board</b>				
Alternate No. 2	<u>Angela Ferullo</u>	_____	2 Years	31-Dec-21

6a. VOTE ON CONSENT AGENDA ITEMS

All items with an asterisk (\*) are considered to be non-controversial by the Council and will be approved by one MOTION.

There may be further discussion prior to the vote upon request of a member of the public or a Council Member. Also, any item may be removed for further discussion or for Roll Call vote, in which case the item will be removed and considered in its normal sequence as part of the General Order of Business.

RESOLUTIONS

- \*7. RESOLUTION HIRING KYLE FOLKERS AS A STARTING DRIVER/COLLECTOR AT A NON-CDL SALARY OF \$45,658.00 PER ANNUM PURSUANT TO THE COLLECTIVE BARGAINING AGREEMENT BETWEEN THE BOROUGH OF CLOSTER AND LOCAL 125 TEAMSTERS, EFFECTIVE JANUARY 16, 2020 (Received from Borough Administrator’s Office 12/27/19)
- \*8. AUTHORIZING TAX SALE OF 2019 DELINQUENT TAXES (Received from Tax Collector 1/6/20)
- \*9. RE REDEMPTION CALCULATION FEES (Received from Tax Collector 1/6/20)
- \*10. RESOLUTION CANCELING SMALL BALANCES (Received from Assistant Chief Financial Officer 1/6/20)
- \*11. RESOLUTION HIRING ANTOINETTE CECCON AS MUNICIPAL COURT ADMINISTRATOR AT AN ANNUAL SALARY OF \$63,000.00 EFFECTIVE FEBRUARY 3, 2020 (Received from Borough Attorney 1/13/20)

MOTIONS

- \*12. MOTION APPROVING THE FOLLOWING MINUTES (Distributed 1/10/20)
  - a. SINE DIE MEETING HELD THURSDAY, JANUARY 2, 2020 ABSTENTION: WITKO
  - b. REORGANIZATION MEETING THURSDAY, JANUARY 2, 2020 ABSTENTIONS: NONE
- \*13. MOTION APPROVING THE FOLLOWING **SALARIED** APPOINTMENTS NOT MADE AT THE REORGANIZATION MEETING HELD 1/2/20:

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
<b>Municipal Court</b>				
Sound Recording Clerk	<u>Monica Chalarca</u>	_____	1 Year	31-Dec-20

CLOSTER MAYOR AND COUNCIL  
 REGULAR MEETING AGENDA – WEDNESDAY, JANUARY 15, 2020 - 7:30 P.M.

6a. VOTE ON CONSENT AGENDA ITEMS (Continued)

MOTIONS (Continued)

- \*14. MOTION APPOINTING THE FOLLOWING **BOROUGH PROFESSIONALS** NOT MADE AT THE REORGANIZATION MEETING HELD 1/2/20 – RESOLUTIONS TO BE PREPARED BY BOROUGH ATTORNEY

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
Financial Advisory Services*	<u>Daniel C. Mariniello</u> NW Financial Group, LLC	_____	1 Year	31-Dec-20
Risk Management Consultant*	<u>Richard M. Keating</u> Trinity Brokerage, Inc.	_____	1 Year	31-Dec-20

- \*15. MOTION APPROVING THE FOLLOWING *NON-SALARIED* APPOINTMENTS TO BOARDS AND COMMISSIONS NOT MADE AT THE REORGANIZATION MEETING HELD 1/2/20:

<u>OFFICE</u>	<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
<b>Board of Ethics</b>				
Member	<u>Joann Hildenbrand</u>	_____	5 Years	31-Dec-24
Member	<u>John Hernandez</u>	_____	5 Years	31-Dec-24
<b>Food and Assistance Board</b>				
Member	<u>VACANT</u>	_____	2 Years	31-Dec-21
Member	<u>VACANT</u>	_____	2 Years	31-Dec-21
<b>Historic Preservation Commission</b>				
Alternate No. 2	<u>VACANT</u>	_____	2 Years	31-Dec-21
<b>Improvement Commission</b>				
Member	<u>Janet Morrow</u>	_____	2 Years	31-Dec-21
Alternate No. 1	<u>Chang Seol Kim</u>	_____	2 Years	31-Dec-21

\*16. REPORTS

- a. CONSTRUCTION OFFICIAL – DECEMBER 2019 & YEAR END (Received 1/2/20)
- b. CHIEF OF POLICE – DECEMBER 2019 (Received 1/10/20)

6b. VOTE ON ITEMS REMOVED FROM THE CONSENT AGENDA

17. OPEN MEETING TO PUBLIC FOR ANY MATTER, PER N.J.S.A. 10:4-12 (a)  
 (Subject to 5-minute limit per By-Laws General Rule No.11)

18. ANY OTHER MATTER WHICH MAY COME BEFORE THE GOVERNING BODY

19. ADJOURNMENT

MAYOR AND COUNCIL  
BOROUGH OF CLOSTER

WORK SESSION AGENDA – WEDNESDAY, JANUARY 15, 2020 - 7:30 P.M.

1. PLEDGE OF ALLEGIANCE
2. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Notice of Early 2020 Meetings which was published in The Record on December 26, 2019 and The Star-Ledger on December 30, 2019, was posted on the Municipal Clerk's bulletin board and has remained posted as the required notices under the Statute. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

3. ROLL CALL
4. REVIEW AND DISCUSSION OF COMMUNICATION ITEMS
  - a. MAIL LIST OF DECEMBER 12, 2019
  - b. MAIL LIST OF DECEMBER 19, 2019
  - c. MAIL LIST OF DECEMBER 26, 2019
  - d. MAIL LIST OF JANUARY 9, 2020
5. REVIEW AND DISCUSSION OF CONSENT AGENDA ITEMS FROM REGULAR MEETING  
(Refer to Regular Meeting Agenda of January 15, 2020)
6. PROFESSIONAL REPORTS

A. BOROUGH ATTORNEY

- 1) STATUS REPORT RE ADVERTISEMENT OF BIDS FOR SOLID WASTE TRANSFER STATION SERVICES (Approved RM 9/11/19) Bid opening to be held 1/15/20 @ 10 a.m.
- 2) REPORT RE ADVERTISEMENT OF BIDS FOR RECYCLABLE MATERIALS (Approved RM 10/7/19)
- 3) STATUS REPORT RE PROFESSIONAL SERVICES AGREEMENT WITH NW FINANCIAL GROUP, LLC FOR FINANCIAL ADVISORY SERVICES FOR THE REMAINDER OF 2019 (Approved RM 9/11/19)
- 4) STATUS REPORT RE ADOPTION OF THE PLANNING BOARD MASTER PLAN REEXAMINATION REPORT BY THE GOVERNING BODY (5. M.L. 11/7/19 & 2a & 2b M.L. 11/21/19)
- 5) STATUS REPORT RE BOROUGH ADMINISTRATOR JOB DESCRIPTION (ORDINANCE NO. 2017:1225, Amending Code Chapter 3, Administrator)
- 6) REPORT RE RESOLUTION TO PURSUE A "FAIR AND OPEN" PROCESS IN AWARDED CONTRACT FOR FINANCIAL ADVISORY SERVICES FOR THE BOROUGH OF CLOSTER (Approved @ ReOrg 1/2/20)

B. BOROUGH ENGINEER

- 1) STATUS REPORT RE SWIM CLUB PHASE II CONTAMINATION INVESTIGATION (Authorized RM 7/9/14/Contract Amendment for Remedial Excavation not to exceed \$106,000 Authorized RM 6/12/19)
- 2) STATUS REPORT RE FOLLOWING PB DEVELOPER'S AGREEMENT:
  - a. BLOCK 1607/LOT 1 & BLOCK 1310/LOT 2 (CLOSTER MARKETPLACE (EBA) LLC AND CENTENNIAL AME ZION CHURCH) (Approved RM 4/22/15)

CLOSTER MAYOR AND COUNCIL  
WORK SESSION AGENDA – WEDNESDAY, JANUARY 15, 2020 – 7:30 P.M.

6. PROFESSIONAL REPORTS (Continued)

B. BOROUGH ENGINEER (Continued)

- 3) STATUS REPORT RE 2019 NEW JERSEY DEPARTMENT OF TRANSPORTATION LOCAL AID PROJECT FOR THE RAILROAD AVENUE, NAUGLE STREET AND OLD CLOSTER DOCK ROAD IMPROVEMENTS AND 2019 BOROUGH ROAD PAVING PROGRAM (Grant ID MA-2019-Railroad Ave., Naugle St. & Old Closter Dock Road-00278) Notification of award 3/29/19/\$222,000 (5. M.L. 4/4/19) Bid Opening held 7/2/19 @ 11:30 a.m./Contract awarded RM 7/10/19 to J.A. Alexander/\$575,460
- 4) STATUS REPORT RE REVISIONS TO BOROUGH ZONING MAP DUE TO ADOPTION OF AFFORDABLE HOUSING ORDINANCES (Reported @ WS 6/26/19/Requires adoption by Ordinance) Proposal CL-1370 dated 11/21/19 rec'd 13. M.L. 11/21/19
- 5) STATUS REPORT RE PROPOSED IMPROVEMENT AND SIGNALIZATION OF VERVALEN STREET AND PIERMONT ROAD (Approved RM 9/11/19)
- 6) REPORT RE ENVIRONMENTAL ENGINEERING AND PERMITTING SERVICES FOR THE CONSTRUCTION OF TWO (2) BUTLER BUILDINGS AT THE CLOSTER DEPARTMENT OF PUBLIC WORKS (Approved RM 10/7/19)
- 7) REPORT

7. REPORTS

A. BOROUGH ADMINISTRATOR

- 1) STATUS REPORT RE FOLLOWING INSURANCE MATTER(S):  
for the following Mail List requests re Insurance: None
- 2) STATUS REPORT RE GEORGE A. KOTEEN ASSOCIATES, INC. UTILITY AUDIT (Approved RM 10/7/19)
- 3) STATUS REPORT RE 2020 MUNICIPAL BUDGET PREPARATIONS
- 4) STATUS REPORT RE ADVERTISEMENTS FOR MUNICIPAL COURT ADMINISTRATOR
- 5) STATUS REPORT RE MUNICIPAL PAY FOR MUNICIPAL COURT (RM 11/13/19)
- 6) STATUS REPORT RE REQUEST FOR “NO DUMPING” AND “NO MOTORIZED VEHICLES” SIGNS AT SCHAUBLE PARK (Requested by Councilman Devlin @ WS 11/25/19/Correction made @ WS 12/11/19 from “Electric” to “Motorized”)
- 7) STATUS REPORT RE FOLLOWING GRANTS:

a. FILED

1. 2020-2021 COMMUNITY DEVELOPMENT BLOCK GRANT IN THE AMOUNT OF \$12,900.00 PROPOSED BY THE BOROUGH OF CLOSTER FOR ADA AUTOMATIC SWING OPERATOR DOORS FOR THE CLOSTER PUBLIC LIBRARY COMMUNITY ROOM ENTRANCE (Approved RM 11/13/19)

b. AWARDED - To be announced by Administrator

1. 2017 BERGEN COUNTY OPEN SPACE TRUST FUND MATCHING GRANT FOR THE RUCKMAN PARK WALKING PATH LIGHTING PROJECT PHASE II IN THE AMOUNT OF \$29,532.00 (Authorized RM 6/28/17/Notification of award dated 9/19/18 rec'd from Administrator's Office 15. M.L. 12/13/18)
2. 2019 BERGEN COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT FOR THE CLOSTER SENIOR CENTER PARKING AREA LIGHTING PROJECT IN THE AMOUNT OF \$42,980.00 (Approved RM 2/13/19) Notification of award in the amount of \$42,980.00 rec'd 15 M.L. 9/12/19
3. 2020 NEW JERSEY DEPARTMENT OF TRANSPORTATION LOCAL AID GRANT FOR THE LEWIS STREET, STORIG AVENUE and ECKERSON AVENUE PROJECT (Grant ID: MA-2020-Lewis Street-Storig Avenue-Eckerson Avenue-00409/Authorized RM 7/10/19) Notice of award of \$210,000/8 M.L. 12/5/19

c. TO BE FILED - To be announced by Administrator

- 6) REPORT

CLOSTER MAYOR AND COUNCIL  
WORK SESSION AGENDA – WEDNESDAY, JANUARY 15, 2020 – 7:30 P.M.

7. REPORTS (Continued)

B. BOROUGH CLERK

- 1) REPORT RE 2020 APPOINTMENTS
- 2) REPORT RE 2020 OATHS OF OFFICE
- 3) REPORT RE 2020 LICENSES
- 4) REPORT RE 2020 MEETING DATES
- 5) REPORT RE 2018/2019 UNFINISHED BUSINESS
- 6) REPORT RE OPRA REQUESTS
- 7) REPORT RE REQUESTS TO BE MADE TO THE ORDINANCE COMMITTEE FOR CONSIDERATION IN 2020
- 8) REPORT RE CODIFICATION OF 2019 ORDINANCES
- 9) REPORT

C. CHIEF OF POLICE

- 1) REPORT

D. MAYOR

- 1) REPORT

8. OLD BUSINESS

a. CONTINUED DISCUSSIONS RE THE FOLLOWING:

- 1) Borough Attorney report re consultation with Borough Engineer re follow up on status of EMERGENCY REPAIRS TO BE MADE AT DWARSKILL “CULVERT” ON BLANCH AVENUE ALONG THE NORWOOD BORDER (Requested by Mayor WS 12/12/18) (8 M.L. 9/5/19 – copy of letter dated 8/28/19 from Norwood Borough Attorney to Bergen County Dept. of Planning and Engineering re culvert ownership)

9. NEW BUSINESS

10. OPEN MEETING TO THE PUBLIC FOR ANY MATTER PER NJSA 10:4-12(A) (SUBJECT TO A 5-MINUTE LIMIT PER GENERAL RULE NUMBER 11) EXCEPT FOR ITEMS SCHEDULED FOR PUBLIC HEARING AT THE REGULAR MEETING

11. DISCUSSION OF PUBLIC COMMENTS, IF APPROPRIATE

12. ANY OTHER MATTER WHICH MAY PROPERLY COME BEFORE THE GOVERNING BODY

13. ADJOURNMENT

**MAIL LIST**  
DECEMBER 12, 2019

NO.	DATE REC'D	DATE	FROM	SUBJECT *COPY ATTACHED	AGENDA/ COMMITTEE/ LIAISON
1.	12/03/19	November 2019	Laurie Howard, Executive Director, The Passaic River Coalition, to Mayor of Closter Borough	*Informing of annual municipality dues of \$150 to the Coalition (Copy to Environmental Commission)	Devlin/Environmental
2.	12/06/19	12/06/19	Rose Mitchell, Land Use Coordinator/Planning Board, to Borough Clerk	*Letter expressing concerns raised at 12/4/19 meeting re Propose Tree Ordinance Revisions (Ordinance No. 2019:1266, "An Ordinance To Amend Code Chapter 181, Tree Preservation and Removal", introduced 11/13/19 and scheduled for Public Hearing and adoption on 12/11/19) Distributed 12/6/19	Borough Attorney  RM Agenda 12/11/19
3.	12/06/19	12/05/19	Dr. David H. Barad to Borough Clerk	*Concerns re Ordinance No. 2019:1266, Amendment to Code Chapter 181, Tree Preservation and Removal (Distributed 12/6/19)	Borough Attorney RM Agenda 12/11/19
4.	12/06/19	12/06/19	Frank C. Pilere, P.E., Supervisor, Bureau of Recycling & Hazardous Waste Management to Ronald Benson, IWS Transfer Systems of N.J., Inc – Closter c: Loretta Castano, Borough of Closter, Municipal Clerk	*Letter to Ronald Benson, IWS Transfer Systems of N.J., Inc – Closter re: Notice of Administrative Completeness; Class B General Approval for Class B Recycling Center – Renewal; Block 1204, Part of Lot 8; Block 1205, Lots 3.01, 10 & 11 (Copy to DPW Superintendent, Recycling Coordinator)	Borough Attorney Borough Administrator Chung/Public Works
5.	12/06/19	12/06/19	NJS League of Municipalities	<p><b>*a. <u>Weekly Round Up – December 6, 2019</u></b></p> <p><b>I. State Issues</b></p> <p><b>a.</b> Legislation for Limited School CAP Exception Advances</p> <p><b>b.</b> Public Hearing on Ballot Measure to Legalize Cannabis Scheduled (Copy to Board of Health, Chief McTigue)</p> <p><b>c.</b> BPU Introduces Grant Program to Help Municipalities Purchase Electric Vehicles</p> <p><b>d.</b> Attorney General Issues Directive on Law Enforcement Interactions with Transgender Individuals (Attorney General Law Enforcement Directive No. 2019-3) Copy to Chief McTigue</p> <p><b>e.</b> State Appealing Dismissal of Lawsuit Challenging SALT Deduction Cap (Copy to Tax Collector)</p> <p><b>f.</b> Verizon Seeks to Block League Participation on Local Taxation Case. We Respond.</p> <p><b>II. Federal Issue</b></p>	<p>Latner/Public Safety Chung/Health</p> <p>Latner/Public Safety</p> <p>Borough Attorney</p> <p>Borough Attorney</p>

	12/09/19 12/10/19	12/09/19 12/10/19		<p><b>a.</b> Another Extension and a Breakthrough on Federal Budget</p> <p><b>III.</b> Annual League Conference</p> <p>a. Claim Your CEU's from the 2019 League Conference</p> <p><b>IV.</b> Also of Interest</p> <p>a. New Jersey Mayors' 2020 Legislative Priorities Survey</p> <p><b>b. NJLM Daily Update – December 9, 2019</b> re: League Mourns Mayor Chuck Chiarello's Passing, NJLM Past President</p> <p><b>c. NJLM Daily Update – December 10, 2019</b> re:</p> <p>I. Have your own Subscription to NJ Municipalities Magazine Delivered to your inbox Each Month!</p> <p>II. Celebrate Your Municipality and Showcase its Beauty!</p>	
6.	12/06/19	12/06/19	Kerry Kirk Pflugh, Director, Office of Local Government Assistance, NJ Department of Environmental Protection	<p><b>*NJDEP Weekly Update – December 6, 2019</b></p> <p><b>a.</b> New Jersey State Parks Annual Park Passes</p> <p><b>b.</b> Limited Edition 2020 Calendar – Champion &amp; Heritage Trees (Copy to Shade Tree Commission)</p> <p><b>c.</b> RGGI Strategic Funding Plan</p> <p><b>d.</b> Amendments to Stormwater Management Rules (Copy to Borough Engineer, DPW Superintendent)</p>	Devlin/Shade Tree  Borough Engineer Chung/Public Works
7.	12/06/19	12/06/19	To Bergen County Clerks, from the Garwood Municipal Clerk	*Certified copy of the following Resolution Calling for Study Commission to Review the Open Public Records Act	Borough Attorney Borough Clerk
8.	12/09/19	No Date	Wellington Gomes, SJ Paving Inc. to Municipal Clerk	*Notice of Planning Board Hearing Scheduled to be held 1/8/20 re Preliminary and/or Final Site Plan Approval for construction of a single family house and pool at Block 2011, Lot 3, 60 Anderson Avenue	Amitai/Planning
9.	12/11/19 Hand del'd	12/10/19	Richard Reduce, Dorato, LLC	*86 Wainwright Ave., Closter, Block 2211, Lot 17, New Utility Pole Installation (Distributed 12/11/19)	Borough Engineer
10.	12/09/19	No Date	Ilan Shemtov, Assaf Sibony, 3 Laurence Court, to Municipal Clerk	*Notice of Planning Board Hearing Scheduled to be held 1/8/20 re Major Soil Movement Approval for construction of single family house at Block 2302, Lot 31, 86 MacArthur Avenue	Amitai/Planning
11.	12/12/19	12/10/19	Mathew Mc Carter, Acting Treasurer, Bergen County Utilities Authority, to Municipal Clerks/Administrators	*Public Hearing Notice on BCUA's 2020 Proposed Rates to be held Tuesday, 12/31/19 @ 10 a.m. in the Administration Building, Foot of Mehrhof Road, Little Ferry – Posted on Municipal Clerk's Bulletin Board 12/12/19 (Copy to Borough Administrator, DPW Superintendent)	Administrator/ 2020 Municipal Budget Chung/Public Works

**ALSO DISTRIBUTED:**

Hackensack TIDELINES, Fall/Winter 2019, Volume XXII, Issue 3 (Received 12/10/19)

**MAIL LIST**  
DECEMBER 19, 2019

NO.	DATE REC'D	DATE	FROM	SUBJECT *COPY ATTACHED	AGENDA/ COMMITTEE/ LIAISON
1.	12/12/19  12/13/19     12/17/19	12/12/19  12/13/19     12/17/19	NJS League of Municipalities	<p><b>*a. <u>NJLM Daily Update – December 12, 2019</u> re:</b>            I. Show Off Your City Contest Deadline Deb. 3            II. Police and Fire Contract Provisions – New Data Just Released</p> <p><b>b. <u>Weekly Round Up – December 13, 2019</u></b>            I. State Issues                <b>a.</b> Final Votes on Ballot Measure to Legalize Cannabis Scheduled (Copy to Board of Health, Chief McTigue)                <b>b.</b> Expungement Revisions Up for Final Vote (Copy to Chief McTigue)                <b>c.</b> Division Issues Guidance on Electronic Procurement</p> <p>    <b>II. Federal Issue</b>                <b>a.</b> Federal Food Stamps Rule Change Raises Pressure on Recipients and Providers (Copy to Food and Assistance Board)                <b>b.</b> Representative Sherrill Urge Congress to Act on SALT Cap Relief (Copy to Tax Collector)                <b>c.</b> FCC Seeks Local Elected Officials for Advisory Committee</p> <p>    <b>III. Annual League Conference</b>                a. Claim Your CEU's from the 2019 League Conference</p> <p><b>c. <u>NJLM Daily Update – December 17, 2019</u> re:</b>            I. Municipal Salary Guide Available            II. Are you ready for Police and Fire Contract Negotiations?</p>	<p>Latner/Public Safety            Chung/Health            Latner/Public Safety</p> <p>Borough Attorney</p>
2.	12/12/19	12/12/19	Paul T. Hauch, P.E., Chief, NJDEP Bureau of Construction, Payments and Administration, Municipal Finance and Construction Element – Division of Water Quality, to Borough Clerk	*Public Notice re Proposed FFY20 Priority System, Intended Use Plan (IUP) and Project Priority List Documents for the Clean Water Financing Program	
3.	12/13/19	12/13/19	Kerry Kirk Pflugh, Director, Office of Local Government Assistance, NJ Department of Environmental Protection	*NJDEP Grant Opportunity – Harmful Algal Blooms	



4.	12/13/19	12/11/19	Mathew Mc Carter, Acting Treasurer, Bergen County Utilities Authority, to Municipal Clerks/Administrators	*Public Hearing Notice on BCUA's 2020 Proposed Rates to be held Tuesday, 12/31/19 @ 10 a.m. in the Administration Building, Foot of Mehrhof Road, Little Ferry – Posted on Municipal Clerk's Bulletin Board 12/12/19 – see also 11. M.L. 12/12/19 (Copy to Borough Administrator, DPW Superintendent)	Administrator/ 2020 Municipal Budget Chung/Public Works
5.	12/13/19	12/13/19	Kerry Kirk Pflugh, Director, Office of Local Government Assistance, NJ Department of Environmental Protection	* <b><u>NJDEP Weekly Update – December 13, 2019</u></b> <b>a.</b> Green Acres Grants (Copy to Recreation Commission, Environmental Commission) <b>b.</b> Christmas in State Parks <b>c.</b> 2019 Governor's Environmental Excellence Awards (Copy to Environmental Commission) <b>d.</b> Proposed Technical Amendments to New Jersey Noise Control Rules N.J.A.C. 7:29 <b>e.</b> Brownfield Coalition Redevelopment Showcase <b>f.</b> Rutgers Climate Change Resiliency Study <b>g.</b> Harmful Algal Blooms Grant Opportunity	Administrator/Grants Yammarino/Recreation Devlin/Environmental Devlin/Environmental
6.	12/13/19	12/13/19	Josh Gottheimer	*Open Now: Grant Opportunity to Enhance Educator Training on Local Histories (Copy to Historic Preservation Commission)	Administrator/Grants Yammarino/HPC
7.	12/16/19	12/16/19	Lara Rodriguez, Clerk to the Bergen County Board of Chosen Freeholders, to Bergen County Municipal Clerks	* <b>a. Freeholder Reorganization Meeting to be held Tuesday, 1/7/20 @ 7:00 p.m.</b> (Posted on Municipal Clerk's Bulletin Board 12/19/19) <b>b. <u>Certified copy of the following Ordinances Introduced 12/4/19 (Public Hearing and Adopting scheduled to be held 12/18/19):</u></b> <b>1. 19-34:</b> "Guaranty Ordinance Securing the Bergen County Improvement Authority's Guaranteed Lease Revenue Bonds, in an Aggregate Amount Not to Exceed \$28,000,000" <b>2. 19-35:</b> "Ordinance Adopting the First Bergen County Parks and Recreation Master Plan" (Copy to Recreation Commission, Environmental Commission) <b>c. <u>Certified copy of the following Ordinances Adopted 12/4/19 (No Introductions received):</u></b> <b>1. 19-01:</b> Establishing the Salaries of Constitutional Officers (see also 4. M.L. 1/24/19) <b>2. 19-02:</b> Ordinance to Amend Ordinance 07-53 "An Ordinance Establishing the Salaries of the County Executive, County Department Directors, and County Administrator" Adopted December 19, 2007, in Order to Provide for Appropriate Compensation Range, Guidelines and Cost of Living Adjustment <b>3. 19-29:</b> Bond Ordinance Amending Section 3 of Bond Ordinance No. 17-17 Finally Adopted on July 26, 2017 in Order to Amend the Project Descriptions Referenced Therein	Yammarino/Recreation Devlin/Environmental

				<p><b>4. 19-30:</b> Bond Ordinance Amending Section 3 of Bind Ordinance No. 16-30 Finally Adopted on December 14, 2016 in Order to Amend the Project Descriptions Referenced Therein</p> <p><b>5. 19-31:</b> Bond Ordinance for Capital Improvements for the County of Bergen – Administration &amp; Finance/Division of Treasury in the amount of \$648,500</p> <p><b>6. 19-33:</b> Amend Administrative Code to Revise Articles 2.9 (Counsel to the Board), 6.8 (Payment of Claims), 8.0 (Departments), 8.1 (Dept. of Administration and Finance), and 8.4 (Dept. of Law)</p>	
8.	12/16/19  12/20/19	12/13/19  12/20/19	Ann E. Fay, Municipal Clerk, Borough of Haworth, to Loretta Castano, Municipal Clerk	<p>*a. Notice of Adoption of Ordinance No’s. 19-12, 19-13, 19-14, 19-15, 19-16 and 19-17 dealing with affordable housing obligations of the <b>Borough of Haworth</b> were adopted 11/26/19 (Copy to Land Use Coordinator/Planning, LUC/Zoning, Borough Attorney)</p> <p>b. Ordinance No’s. 19-12, 19-13, 19-14, 19-15, 19-16 and 19-17 (Copy to Land Use Coordinator/Planning, LUC/Zoning, Borough Attorney)</p>	Borough Attorney Amitai/Planning Chung/Zoning  Borough Attorney Amitai/Planning Chung/Zoning
9.	12/17/19	12/17/19	Diane Gutierrez-Scaccetti, Commissioner, New Jersey Department of Transportation, to Valued Stakeholder	*NJDOT Commitment to Communities Newsletters – Volume 12	Borough Engineer
10.	12/17/19	12/17/19	Marc N. Schrieks, Deputy Chief of Staff, James J. Tedesco, III, County Executive Office	<p>*a. Bergen County to Host Kwanzaa Ceremony on December 27<sup>th</sup> @ 6:30 p.m. at One Bergen County Plaza, Hackensack</p> <p>b. Hanukkah &amp; Menorah Lighting Ceremony to be held on December 28<sup>th</sup> @ 6 p.m. at One Bergen County Plaza, Hackensack, NJ</p> <p>(Posted on Municipal Clerk’s Bulletin Board 12/19/19)</p>	
11.	12/18/19	12/18/19	<a href="mailto:egg@dca.nj.gov">egg@dca.nj.gov</a> to <a href="mailto:lcastano@closternj.us">lcastano@closternj.us</a>	*Local Finance Notice LFN 2019-16 re CY 2020 Budget Matters (Copy to Borough Administrator, Chief Financial Officer, Assistant Chief Financial Officer, Auditor)	Administrator/ 2020 Municipal Budget

**ALSO DISTRIBUTED:**

Unapproved Minutes of Regular Meeting held December 11, 2019

**MAIL LIST**  
DECEMBER 26, 2019

NO.	DATE REC'D	DATE	FROM	SUBJECT *COPY ATTACHED	AGENDA/ COMMITTEE/ LIAISON
1.	12/19/19	12/19/19	Paul Demarest, LUC/Zoning Board of Adjustment to Changsoo Park c: Zoning Officer Borough Clerk	*Certified Zoning Board of Adjustment Resolution memorialized 12/18/19 approving Application of Peter Changsoo Park for Lot Area, Minimum Street Frontage, Front Yard, Side Yard, Combined Side Yard Setback and Rear Yard Setback Relating to Block 2208, Lot 10, 289 15 Wainwright Court	Chung/Zoning
2.	12/20/19	12/20/19	NJS League of Municipalities	<p><b>*a. <u>Weekly Round Up – December 20, 2019</u></b></p> <p><b>I. State Issues</b></p> <p><b>a.</b> Marijuana Legalization Headed to the Ballot (Copy to Board of Health, Chief McTigue)</p> <p><b>b.</b> Expungement Expansion Approved and Signed into Law (Copy to Chief McTigue)</p> <p><b>c.</b> Bill Allowing Municipalities to Access Property for Lead Line Replacement Heads to Governor</p> <p><b>d.</b> 20 and Out Expansion Poised for Senate Action</p> <p><b>e.</b> New Jersey 2020 Legislative Priorities Survey</p> <p><b>II. Federal Issue</b></p> <p>a. Federal Budget in the Books</p> <p><b>III. Annual League Conference</b></p> <p>a. Claim Your CEU's from the 2019 League Conference</p> <p><b>IV. Also of Interest</b></p> <p>a. Explainer Video on the 2020 Census</p> <p>b. NJBPU Announces New Incentives to Expand Local Government Electric Vehicle Fleets</p>	<p>Latner/Public Safety Chung/Health Latner/Public Safety</p> <p>Borough Attorney Borough Administrator Borough Attorney Borough Administrator Latner/Public Safety</p>
3.	12/20/19	12/18/19	Via Certified Mail: Bergen County Municipal Joint Insurance Fund, PERMA Risk Management Services to: Accounts Payable/Finance personnel, Bergen County JIF Members c: Risk Management Consultants	*2020 Assessments – One assessment bill which reflects three (3) quarterly installment due dates: 1/31/20; 4/30/20; 7/31/20; <b>AND</b> informing of address change due to retirement of Treasurer Alan Negreann (Copy of letter and Original Invoice No. BER40-2020 to Administrator 12/26/19)	Administrator/ Insurance 2020 Municipal Budget
4.	12/20/19	12/20/19	<a href="mailto:egg@dca.nj.gov">egg@dca.nj.gov</a> to <a href="mailto:lcastano@closternj.us">lcastano@closternj.us</a>	*Preparing your Community for Census 2020 (Copy to Borough Administrator)	Borough Administrator
5.	12/20/19	No Date	Kinder Morgan Public Awareness Coordinator, 1001 Louisiana St., Suite 1000, Houston, TX 77702 to City Clerk	*Pipeline Safety Information – Critical Information for Public Officials (Kinder Morgan); Kinder Morgan Natural Gas Contact Numbers (Copy to OEM Coordinator)	Latner/Public Safety

6.	12/20/19	12/20/19	Donald M. Farrell, Treasurer and Board Member, Belskie Museum of Art & Science Inc.	*Request for approval to serve wine at the monthly opening receptions during calendar year 2020 (Distributed 12/20/19) Copy to Risk Management Consultant, Police Chief	Reorganization Meeting Agenda 1/2/2020
7.	12/20/19	12/20/19	Kerry Kirk Pflugh, Director, Office of Local Government Assistance, NJ Department of Environmental Protection	* <b>NJDEP Weekly Update – December 20, 2019</b> <b>a.</b> 2017 Municipal Recycling Tonnage Grant Awards (based on 2016 recycling performance) Copy to Recycling Coordinator <b>b.</b> Harmful Algal Blooms Grant Opportunity <b>c.</b> Division of Parks and Forestry annual America’s State Parks First Day Hikes program <b>d.</b> DEP files Natural Resource Damage (NRD) lawsuits against Sherwin Williams Company and Handy and Harman Electronic Materials Corp.	Administrator/Grants Chung/Public Works
8.	12/21/19 12/23/19	12/21/19 12/23/19	Jennifer Rothschild, Chair, Friends of the Lustron Committee, Closter Historic Society, to Loretta Castano	* <b>a.</b> Copy of letter sent to Eric and Denise Mattes thanking them for their Lustron House landscape master plan <b>b.</b> Copy of letter to Mayor and Council thanking them for their continued support of the Lustron House and requesting open house dates every second Saturday of the month from noon to 2 p.m.	Yammarino/HPC Borough Administrator Yammarino/HPC
9.	12/23/19	12/23/19	to Bergen County Clerks, from the following Municipal Clerks: <b>a.</b> Lodi <b>b.</b> Fairview	*Certified copies of the following Resolutions Calling for Study Commission to Review the Open Public Records Act	Borough Attorney Borough Clerk
10.	12/23/19	12/23/19	Lara Rodriguez, Clerk to the Bergen County Board of Chosen Freeholders, to Bergen County Municipal Clerks	* <b>a. Freeholder Reorganization Meeting to be held Tuesday, 1/7/20 @ 7:00 p.m.</b> (Posted on Municipal Clerk’s Bulletin Board 12/26/19) <b>b. Certified copy of the following Ordinances Adopted 12/18/19 (see also 7b1 &amp; 7b2 M.L. 12/19/19):</b> <b>1. 19-32:</b> “Guaranty Ordinance Securing the Bergen County Improvement Authority’s Guaranteed Lease Revenue Bonds (Borough of Ridgefield Project), in an Aggregate Amount Not to Exceed \$23,000,000” (Introduction NOT received) <b>2. 19-34:</b> “Guaranty Ordinance Securing the Bergen County Improvement Authority’s Guaranteed Lease Revenue Bonds, in an Aggregate Amount Not to Exceed \$28,000,000” <b>3. 19-35:</b> “Ordinance Adopting the First Bergen County Parks and Recreation Master Plan” (Copy to Recreation Commission, Environmental Commission)	Yammarino/Recreation Devlin/Environmental
11.	12/23/19	No Date	Joon Chun, 30 Bergenline Avenue to Municipal Clerk	*Notice of Planning Board Hearing Scheduled to be held 1/8/20 re Approval for installation of a 6 foot solid fence around property located at Block 302, Lot 32, 30 Bergenline Avenue	Amitai/Planning

12.	12/23/19	12/19/19	Assemblywoman Holly T. Schepisi, 39 <sup>th</sup> Legislative District, to Clerk Castano Original letters addressed to Councilwoman-Elect Victoria Amitai and Councilman-Elect Joseph Yammarino	*Informing Assemblywoman Schepisi will be out of the country for Reorganization and enclosed copy of individual letters addressed to Councilwoman-Elect Victoria Amitai and Councilman-Elect Joseph Yammarino to be read into the record at Reorganization if so wished (Copy to Mayor Glidden)	Mayor Glidden
13.	12/26/19	12/24/19	<a href="mailto:FHPress@co.bergen.nj.us">FHPress@co.bergen.nj.us</a> to <a href="mailto:lcastano@closternj.us">lcastano@closternj.us</a>	*Invitation to 2020 Freeholder Reorganization Meeting to be held Tuesday, 1/7/20 @ 7:00 p.m.	

**ALSO DISTRIBUTED:**

Unapproved Notes of Work Session held December 11, 2019



4.	01/02/20	01/02/20	Marc N. Schrieke, Deputy Chief of Staff, James J. Tedesco, III, County Executive Office	*Tree Decorations and Winter Wonderland; ornaments you wish to keep must be removed before 1/27/20	
5.	01/02/20	01/02/20	Diane Gutierrez-Scaccetti, Commissioner, New Jersey Department of Transportation, to Valued Stakeholder	*NJDOT Commitment to Communities Newsletters – Volume 13	Borough Engineer
6.	01/02/20 01/06/20 01/08/20	01/02/20 01/06/20 01/08/20	to Bergen County Clerks, from the following Municipal Clerks: <b>a.</b> Cresskill <b>b.</b> Harrington Park <b>c.</b> Bergenfield <b>d.</b> Rockleigh <b>e.</b> Alpine <b>f.</b> Norwood	*Certified copies of Resolutions Authorizing Participation in the Interboro Fire Mutual Aid Group (Copy to Chief Lupardi)	Witko/Fire
7.	01/02/20 01/03/20 01/06/20 01/07/20 01/08/20 01/09/20	01/02/20 01/03/20 01/06/20 01/07/20 01/08/20 01/09/20	to Bergen County Clerks, from the following Municipal Clerks: <b>a.</b> Cresskill <b>b.</b> Franklin Lakes <b>c.</b> Park Ridge <b>d.</b> Harrington Park <b>e.</b> Hillsdale <b>f.</b> Old Tappan <b>g.</b> Westwood <b>h.</b> Maywood <b>i.</b> Bergenfield <b>j.</b> Fair Lawn <b>k.</b> Rochelle Park <b>l.</b> Waldwick <b>m.</b> Elmwood Park <b>n.</b> Norwood <b>o.</b> Lyndhurst <b>p.</b> Upper Saddle River <b>q.</b> Alpine <b>r.</b> Township of Washington	*Certified copies of the following Resolutions Authorizing Participation in the Mutual Aid Plan & Rapid Deployment Force Interlocal Service Agreement (Copy to Chief McTigue)	Latner/Public Safety
8.	01/03/20	01/03/20	James J. Perry, Sr., President, NJLM, Committeeman, Hardwick Township	*Mayor's Newslite – January 2020	

9.	01/03/20	01/03/20	Kerry Kirk Pflugh, Director, Office of Local Government Assistance, NJ Department of Environmental Protection	* <b>NJDEP Weekly Update – January 3, 2020</b> <b>a.</b> Community Urban Forestry Grants Awarded <b>b.</b> Seabeach Amaranth <b>c.</b> Woodburning Stove Use (Copy to Fire Official) <b>d.</b> First Lady Tammy Murphy’s Family Festival in Jersey City (1/11/20)	
10.	01/06/20	01/06/20	Neil L. Winter, Jr., Director – Regional & Community Affairs, Orange and Rockland to Borough Clerk	*O&R cautions: If you get a call demanding payment within an hour – it’s a scam	Latner/Public Safety
11.	01/06/20	No Date	Frank Ferraro, Esq., Ferraro & Stamos, LLP, Attorney for the Owner, to Municipal Clerk	*Notice of Zoning Board of Adjustment Hearing scheduled to be held 1/13/20 @ 8 p.m. re the Application of MRZ Group, Inc. for property located at 27 West Street, Block 1104, Lot 4 for bulk variances to remodel and renovate an existing single-family home	Chung/Zoning
12.	01/08/20	01/08/20	Marc N. Schrieks, Deputy Chief of Staff, James J. Tedesco, III, County Executive Office	* <b>a.</b> Korean American Day Ceremony to be held Monday, 1/13/20 @ 5:30 p.m. at One Bergen County Plaza, Freeholder Room, Hackensack <b>b.</b> Lunar New Year Ceremony to be held on Tuesday, 1/21/20 @ 5:30 p.m. at Two Bergen County Plaza, Hackensack (Posted on Municipal Clerk’s Bulletin Board 1/9/20)	
13.	01/09/20	01/09/20	Michel Pagan, Bergen County Public Information Officer	*Bergen County to host Korean American Day Ceremony on Monday, 1/13/20 @ 5:30 p.m. at One Bergen County Plaza, Freeholder Room, Hackensack	

**ALSO DISTRIBUTED:**

Unapproved Minutes of Sine Die Meeting held Thursday, January 2, 2020

Unapproved Minutes of the Reorganization Meeting held Thursday, January 2, 2020