MAYOR AND COUNCIL BOROUGH OF CLOSTER

WORK SESSION AGENDA – WEDNESDAY, AUGUST 12, 2020 - 7:30 P.M.

DUE TO PUBLIC HEALTH CONSIDERATIONS, THIS REGULARLY SCHEDULED MEETING OF THE CLOSTER MAYOR AND COUNCIL WILL BE HELD BOTH TELEPHONICALLY and VIA ZOOM VIDEO.

You may join Zoom meeting including video by accessing the information posted in the **Borough** Calendar on the Borough website by visiting www.closterboro.com and clicking the link on the left sidebar for Calendars and Notice of Meetings and click on the corresponding date.

To join via Telephone Audio Only:

TOLL FREE: +1 646-558-8656; **MEETING ID:** 838 6351 2931; **PASSWORD:** 075117

- 1. PLEDGE OF ALLEGIANCE
- 2. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Annual Notice of Meetings which was published in The Record and The Star Ledger on January 10, 2020, was posted on the Municipal Clerk's bulletin board and has remained posted as the required notices under the Statute. A Sunshine Notice regarding the change of meeting format was sent to The Record for posting on August 7, 2020. In addition, copies of these notices are and have been available to the public and are on file in the office of the Municipal Clerk.

A COPY OF THIS NOTICE HAS BEEN POSTED ON THE OUTER DOORS OF THE BOROUGH HALL AND ON THE BOROUGH WEB SITE

- 3. ROLL CALL
- 4. REVIEW AND DISCUSSION OF COMMUNICATION ITEMS
 - a. MAIL LIST OF JULY 9, 2020
 - b. MAIL LIST OF JULY 16, 2020
 - c. MAIL LIST OF JULY 23, 2020
 - d. MAL LIST OF JULY 30, 2020
 - e. MAIL LIST OF AUGUST 6, 2020
- 5. <u>REVIEW AND DISCUSSION OF CONSENT AGENDA ITEMS FROM REGULAR MEETING</u> (Refer to Regular Meeting Agenda of August 12, 2020)
- 6. PROFESSIONAL REPORTS
 - A. BOROUGH ATTORNEY
 - B. <u>BOROUGH ENGINEER</u>
- 7. REPORTS
 - A. <u>BOROUGH ADMINISTRATOR</u>
 - B. BOROUGH CLERK

CLOSTER MAYOR AND COUNCIL WORK SESSION AGENDA – WEDNESDAY, AUGUST 12, 2020 – 7:30 P.M.

- 7. <u>REPORTS</u> (Continued)
 - C. <u>CHIEF OF POLICE</u>
 - D. MAYOR
- 8. <u>COMMITTEE REPORTS</u>
 - A. FINANCE AND TECHNOLOGY YAMMARINO (DEVLIN/WITKO)
 - B. PUBLIC SAFETY LATNER (CHUNG/YAMMARINO)
 - C. PUBLIC WORKS CHUNG (AMITAI/LATNER)
 - D. ORDINANCES DEVLIN (WITKO/AMITAI)
 - E. <u>HUMAN RESOURCES WITKO (CHUNG/LATNER)</u>
 - F. <u>LAND USE AND CONSTRUCTION AMITAI (DEVLIN/YAMMARINO)</u>
- 9. OLD BUSINESS
- 10. NEW BUSINESS
- 11. OPEN MEETING TO THE PUBLIC FOR ANY MATTER PER NJSA 10:4-12(A) (SUBJECT TO A 5-MINUTE LIMIT PER GENERAL RULE NUMBER 11) EXCEPT FOR ITEMS SCHEDULED FOR PUBLIC HEARING AT THE REGULAR MEETING
- 12. <u>DISCUSSION OF PUBLIC COMMENTS, IF APPROPRIATE</u>
- 13. ANY OTHER MATTER WHICH MAY PROPERLY COME BEFORE THE GOVERNING BODY
- 14. ADJOURNMENT

NO.	DATE REC'D	DATE	FROM	SUBJECT *COPY ATTACHED	AGENDA/ COMMITTEE/ LIAISON
1.	07/02/20	No Date	Santhosh Thomas, 735 Closter Dock Road, to Municipal Clerk	*Zoning Board of Adjustment Public Hearing Notice re Application of Santhosh Thomas for property located at 735 Closter Dock Road, Block 2402, Lot 15 to be held via Zoon on 7/15/20 @ 8 p.m.	Chung/Zoning
2.	07/02/20	07/02/20	Matthew P. McHale, Government & Community Relations, Federal & State Legislative Liaison, NJ Transit, to Borough Clerk	*NJ Transit COVID-19 Update: "SAFE NJ" Campaign, July 4th Weekend Schedule, Full RAIL Schedule Restoration 7/6	
3.	07/02/20	07/02/20	NJ State League of Municipalities	*a. NJLM – Weekly Round-Up – July 2, 2020 I. State a. COVID-19 Update b. Interim State Budget Enact4ed c. Proposal Will Prevent Endless Litigation and Provide Residential Property Tax Relief d. NJ Supreme Court Issues Ruling on Tax Exempt Properties II. Federal a. Congress in Recess. Contact Your Representative III. 2020 Annual League Conference a. Delegate Registration b. League Code of Conduct c. Conference Center Preparations d. Unauthorized Hotel Reservation Services (Copy sent via e-mail on 7/6/20 to: Mayor and Council, Administrator, Chief McTigue, Board of Health, Registered Environmental Health Specialist, Chief Financial Officer, Assistant CFO, Borough Attorney) b. NJLM – Daily Update – July 7, 2020 re: I. State Issues List of and Guidelines for Business Openings III. Hurricane and Flood Planning III. Federal Small Business Aid Program Extended	Borough Administrator Latner/Public Safety Chung/Health Yammarino/Recreation Yammarino/Finance Borough Attorney Borough Administrator Latner/Public Safety Chung/Health
	07/10/20	07/09/20		(Copy sent via e-mail on 7/7/20 to: Mayor and Council, Administrator, OEM Coordinator, Chief McTigue, Board of Health, Registered Environmental Health Specialist, Borough Engineer, DPW Superintendent) b. NJLM – Daily Update – July 9, 2020 re: I. Police and Fire Contract Provisions – New Data Just	Borough Engineer Chung/Public Works

				Released II. Nominations Sought for Mayors' Hall of Fame (Copy sent via e-mail on 7/10/20 to: Mayor and Council, Administrator)	
4.	07/06/20	07/02/20	Marc N. Schrieks, Deputy Chief of Staff, James J. Tedesco, III, County Executive Office	*Child Care, Summer Camps, Amusement Parks & Pools (Copy sent via e-mail on 7/7/20 to: Mayor and Council, Administrator, OEM Coordinator, Chief McTigue, Board of Health, Registered Environmental Health Specialist, Recreation Commission)	Borough Administrator Latner/Public Safety Chung/Health Yammarino/Recreation
5.	07/06/20	07/02/20	Marc N. Schrieks, Deputy Chief of Staff, James J. Tedesco, III, County Executive Office	*Governor Murphy Directs U.S. and New Jersey Flags to Fly at Full Staff Starting July 3 (Copy sent via e-mail on 7/6/20 to: Mayor and Council, Administrator, DPW Superintendent)	
6.	07/06/20	07/02/20	Marc N. Schrieks, Deputy Chief of Staff, James J. Tedesco, III, County Executive Office	*For Immediate Release: Bergen County Mobile Testing Statistics and Week 9 Locations (Copy sent via e-mail on 7/6/20 Mayor and Council, Administrator, Board of Health, OEM Coordinator, Chief McTigue, Fire Chief, Ambulance Corps, Food and Assistance Board, Board of Health, Registered Environmental Health Specialist, Senior Citizens)	Borough Administrator Latner/Public Safety Witko/Fire Mayor/CVAC Chung/Health Amitai/Seniors
7.	07/06/20	07/06/20	Lara Rodriguez, Clerk to the Bergen County Board of Chosen Freeholders, to Bergen County Municipal Clerks	*a. Certified copy of the following Ordinance Introduced 7/1/20 (Public Hearing and Adopting scheduled to be held - unknown): 1. 20-11f: Bond Ordinance for Capital Improvements for the County of Bergen – Administration & Finance/Division of Treasury in the amount of \$2,343,500 (Copy sent via e-mail on 7/6/20 Mayor and Council, Administrator)	
8.	07/10/20	07/08/20	NAMI New Jersey (info@naminj.org) to boroclerk@closternj.us	*Walk with us on September 26th! (Copy sent via e-mail on 7/10/20 to: Mayor and Council, Administrator, OEM Coordinator, Chief McTigue, Fire Chief, Ambulance Corps, Food and Assistance Board, Board of Health, Registered Environmental Health Specialist, Senior Citizens)	Borough Administrator Latner/Public Safety Witko/Fire Mayor/CVAC Chung/Health Amitai/Seniors
9.	07/10/20	07/08/20	Michael F. Cerra, Executive Director, NJ League of Municipalities	*Governor Murphy Signs Executive Order Requiring Individuals to Wear Masks in Outdoor Spaces When They Cannot Social Distance (Copy sent via e-mail on 7/10/20 Mayor and Council, Administrator, Board of Health, OEM Coordinator, Chief McTigue, Board of Health, Registered Environmental Health Specialist, Recreation Commission)	Borough Administrator Latner/Public Safety Chung/Health Yammarino/Recreation

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10.	07/10/20	07/09/20	Marc N. Schrieks, Deputy Chief of Staff, James J. Tedesco, III, County Executive Office	*Outdoor Face Coverings & Business Guidance (Copy sent via e-mail on 7/10/20 Mayor and Council, Administrator, Board of Health, OEM Coordinator, Chief McTigue, Board of Health, Registered Environmental Health Specialist, Recreation Commission)	Borough Administrator Latner/Public Safety Chung/Health Yammarino/Recreation
11.	07/06/20	No Date	Danielle Lopez, Esq., Assistant General Regulatory Counsel, PSE&G, to Municipal Clerk	*Notice to Public Service Electric and Gas Company Customers in the Matter of the Petition to Modify Its Manufactured Gas Plant (MGP) Remediation Component Within Its Electric Societal Benefits Charge (SBC) and Its Gas SBC; During the Remediation Adjustment Charge (RAC) 27 Period, August 1, 2018, to July 31, 2019; Docket No. GR20010073	
12.	07/08/20	07/01/20	Paul Demarest, Board Coordinator, Zoning Board of Adjustment, to Roy Friedman c: Borough Clerk Zoning Officer	*Certified copy of Resolution APPROVING, in whole or part the application of Roy Friedman for Appeal of the Decision of the Borough of Closter Zoning Officer Relating to Block 2401, Lot 56, 12 Henmar Drive	Chung/Zoning
13.	07/08/20	07/01/20	Paul Demarest, Board Coordinator, Zoning Board of Adjustment, to Mark Madaio, Esq. c: Borough Clerk Zoning Officer	*Certified copy of Resolution APPROVING, in whole or part the application of Sarah Claire, LLC for Conditional Use Variance and Preliminary and Final Site Plan Approval Relating to Block 1301, Lot 9, 162 Closter Dock Road – DEVELOPER'S AGREEMENT REQUIRED	Borough Attorney Chung/Zoning
14.	07/06/20	07/06/20	Kerry Kirk Pflugh, Director, Office of Local Government Assistance, NJ Department of Environmental Protection	*NJDEP Weekly Update – July 6, 2020 a. Climate Change Science Report b. Grant Opportunity – Pequest and Paulins Kill Restoration	
15.	07/06/20	07/06/20	Michael Varner, Principal Planner, Bergen County Department of Planning & Engineering, to Daniel L. Steinhagen, Esq. c: lcastano@closternj.us	*Response letter to 511 Durie_Ltr to County re Road Widening 6-19-20 (see also 8. M.L. 6/25/20) Copy to Borough Attorney, Borough Engineer	Borough Attorney Borough Engineer Chung/Zoning
16.	07/10/20	07/06/20	LaKreisha M. Jean, Community Relations, County Executive Office	*WEEK 9: Community Mobile COVID-19 Testing – Bergen New Bridge Medical Center in partnership with the County of Bergen (Copy sent via e-mail on 7/10/20 to: Mayor and Council, Administrator, OEM Coordinator, Chief McTigue, Fire Chief, Ambulance Corps, Board of Health, Registered Environmental Health Specialist, Food and Assistance Board, Senior Citizens)	Borough Administrator Latner/Public Safety Witko/Fire Mayor/CVAC Chung/Health Amitai/Seniors

17.	07/10/20	07/07/20	Marc N. Schrieks, Deputy Chief of	*Additional Resources (Copy sent via e-mail on 7/10/20	Borough Administrator
			Staff, James J. Tedesco, III, County		Latner/Public Safety
			Executive Office	Coordinator, Chief McTigue, Board of Health, Registered	Chung/Health
				Environmental Health Specialist)	

MAIL LIST JULY 16, 2020

NO.	DATE REC'D	DATE	FROM	SUBJECT *COPY ATTACHED	AGENDA/ COMMITTEE/ LIAISON
1.	07/10/20	07/10/20	LaKreisha M. Jean, Community Relations, County Executive Office	*WEEK 10: Community Mobile COVID-19 Testing – Bergen New Bridge Medical Center in partnership with the County of Bergen (Copy sent via e-mail on 7/10/20 to: Mayor and Council, Administrator, OEM Coordinator, Chief McTigue, Fire Chief, Ambulance Corps, Board of Health, Registered Environmental Health Specialist, Food and Assistance Board, Senior Citizens)	Borough Administrator Latner/Public Safety Witko/Fire Mayor/CVAC Chung/Health Amitai/Seniors
2.	07/10/20	No Date	Marilyn Hayward, Recording Secretary, Planning Board, Borough of Alpine, to Borough Clerk	*Borough of Alpine Notice of Special Meeting & Public re Reexamination of the Master Plan to be held 7/20/20 @ 7:30 p.m.	Amitai/Planning Chung/Zoning
3.	07/10/20	No Date	Rutgers Center for Government Services	*59th Annual Municipal Public Information Contest	
4a.	07/10/20	07/10/20	NJ State League of Municipalities	*a. NJLM – Weekly Round-Up – July 10, 2020 I. State a. COVID-19 Update b. Agreement Reached on State Borrowing c. Appeals Court Issues Stay on AG Directive Aimed at Increased Police Discipline Transparency d. EDA Tax Incentive Task Force Issue Third and Final Report e. Community Funding to Combat Food Insecurity II. Federal a. Make Local Aid a Priority in Washington b. Emergency Preparedness Amidst COVID-19 III. 2020 Annual League Conference a. Delegate Registration b. League Code of Conduct c. Conference Center Preparations d. Unauthorized Hotel Reservation Services (Copy sent via e-mail on 7/10/20 to: Mayor and Council, Administrator, Chief McTigue, OEM Coordinator, Board of Health, Registered Environmental Health Specialist) IV. Also of Interest a. Upcoming National League of Cities Learning Opportunities	

	07/15/20	07/15/20		b. NJLM – Daily Update – July 15, 2020 re: I. Governor Signs EO 164 Postponing Annual Municipal and County Party Committee Meetings and Special Elections II. Where Can I Find COVID-19 Related Resources from the League? III. Let your Vendors Know about NJ Municipalities Magazine!	
5.	07/13/20	07/13/20	Corey Wolkenberg, Legislative Division, Office of the Secretary of State, Department of State, to lcastano@closternj.us	*Announcing: Census 2020 "The Power of the Census" Social Media Theme	Borough Administrator
6.	07/13/20	07/13/20	Kerry Kirk Pflugh, Director, Office of Local Government Assistance, NJ Department of Environmental Protection	*NJDEP Weekly Update – July 22, 2020 a. "Mask Up!" Campaign b. Brownfields Coalition of the Northeast c. U.S. Census	
7.	07/13/20	07/13/20	MCANJ Members, to MCANJ Members	*Township of West Milford Resolution Supporting High Speed Internet Accessibility	
8.	07/15/20	07/15/20	Thomas Colwell, Chair, Environmental Commission, to Loretta Castano c: Arlene Gray Nancy Pergament John Glidden	*Resignation as Chair of Environmental Commission as of 6/30/20 and requesting membership changes	RM Agenda 7/22/20 Membership Changed
9.	07/17/20	07/15/20	egg@dca.nj.gov, to lcastano@closternj.us	*LFN 2020-15 – SFY 2021 Budget Deadline Extension and Enforcement (Copy sent via e-mail on 7/17/20 to: Mayor and Council, Administrator, Chief Financial Officer, Assistant CFO)	
10.	07/17/20	07/16/20	Hillsdale Municipal Clerk, to Bergen County Municipal Clerks	*Resolution Urging State Government to Choose Financial Solutions without Imposing a State Property Tax (Copy sent via e-mail on 7/17/20 to: Mayor and Council, Administrator, Chief Financial Officer, Assistant CFO)	
11.	07/17/20	07/16/20	NAMI New Jersey (info@naminj.org) to boroclerk@closternj.us	*"Community Mental Health 101" Webinar (Copy sent via e-mail on 7/17/20 to: Mayor and Council, Administrator, OEM Coordinator, Chief McTigue, Fire Chief, Ambulance Corps, Food and Assistance Board, Board of Health, Registered Environmental Health Specialist, Senior Citizens)	Borough Administrator Latner/Public Safety Witko/Fire Mayor/CVAC Chung/Health Amitai/Seniors
12.	07/16/20	07/16/20	Corey Wolkenberg, Legislative Division, Office of the Secretary of State, Department of State, to lcastano@closternj.us	*Announcing: Census 2020 "El Poder del Censo" Social Media Theme	Borough Administrator

13.	07/17/20	07/16/20	Marc N. Schrieks, Deputy Chief of Staff, James J. Tedesco, III, County Executive Office	*Visitation for Long Term Care Facilities (Copy sent via e-mail on 7/17/20 to: Mayor and Council)	
14.	07/13/20	07/13/20	Leslie Weatherly, to Arlene Gray c: Rose Mitchell Paul Demarest Edward Hynes	*Mahwah Tree Corp. Request to Access Borough Property, 511 Durie Avenue for tree removal to take place at 495 Durie Avenue (Copy to Borough Attorney)	Discussed at RM 7/22/20

MAIL LIST JULY 23, 2020

NO.	DATE REC'D	DATE	FROM	SUBJECT *COPY ATTACHED	AGENDA/ COMMITTEE/ LIAISON
1.	07/17/20 07/20/20 07/22/20	07/17/20 07/20/20 07/22/20	NAMI New Jersey (info@naminj.org) to boroclerk@closternj.us	*a. Register: NAMI In Our Own Voice and Hearts & Minds Webinars (Copy sent via e-mail on 7/17/20) b. NAMI Online Support Groups – Specific Group for Spouses & Partners! (Copy sent via e-mail on 7/20/20) c. Register for "Nutrition and Mental Wellness" Webinar on July 27th (Copy sent via e-mail on 7/22/20 to: Mayor and Council, Administrator, OEM Coordinator, Chief McTigue, Fire Chief, Ambulance Corps, Food and Assistance Board, Board of Health, Registered Environmental Health Specialist, Senior Citizens)	Borough Administrator Latner/Public Safety Witko/Fire Mayor/CVAC Chung/Health Amitai/Seniors
2.	07/20/20	07/20/20	NJ State League of Municipalities	*a. NJLM – Weekly Round-Up – July 17, 2020 I. State Issues a. COVID-19 Update b. Governor Signs State COVID-19 Borrowing Bill c. Governor Plans to Close the Digital Divide in Education d. Governor Signs Electronic Procurement Act II. Federal Issues a. New Jersey Census Response Lags b. CARES Act CRF Guidance Permits Use of Funds for TANs Costs c. Local Aid to Be Debated as Congress Reconvenes III. Annual League Conference a. Delegate Registration b. League Code of Conduct c. Conference Center Preparations d. Unauthorized Hotel Reservation Services (Copy sent via e-mail on 7/20/20 to: Mayor and Council, Administrator, Chief Financial Officer, Assistant CFO, OEM Coordinator, Chief McTigue) b. NJLM – Weekly Round-Up – July 22, 2020 I. Share Your Story II. Police and Fire Contract Provisions – New Data Released (Copy sent via e-mail on 7/22/20 to: Mayor and Council, Administrator, Borough Attorney)	Borough Administrator Yammarino/Finance Witko/Closter BOE

3.	07/20/20	07/17/20	LaKreisha M. Jean, Community Relations, County Executive Office	*a. WEEK 11: Community Mobile COVID-19 Testing — Bergen New Bridge Medical Center in partnership with the County of Bergen (Copy sent via e-mail on 7/20/20) b. DATE CHANGE WEEK 11: Community Mobile COVID-19 Testing — Bergen New Bridge Medical Center in partnership with the County of Bergen (Copy sent via e-mail on 7/20/20 to: Mayor and Council, Administrator, OEM Coordinator, Chief McTigue, Fire Chief, Ambulance Corps, Board of Health, Registered Environmental Health Specialist, Food and Assistance Board, Senior Citizens)	Borough Administrator Latner/Public Safety Witko/Fire Mayor/CVAC Chung/Health Amitai/Seniors
4.	07/20/20	07/20/20	Corey Wolkenberg, Legislative Division, Office of the Secretary of State, Department of State, to lcastano@closternj.us	*Announcing: Faith Communities in New Jersey Census Week	Borough Administrator
5.	07/23/20	07/20/20	Marc N. Schrieks, Deputy Chief of Staff, James J. Tedesco, III, County Executive Office	*FW: Governor Murphy Signs Executive Order Allowing the Resumption of Contract Practices and Competitions for Certain Organized Sports in Outdoor Settings (Copy sent via e-mail on 7/23/20 to: Mayor and Council, Administrator, OEM Coordinator, Chief McTigue, Board of Health, Registered Environmental Health Specialist, Recreation Director)	Borough Administrator Latner/Public Safety Chung/Health Yammarino/Recreation
6.	07/20/20	07/20/20	Christopher Blake, NJDEP Bureau of Remedial Action Permitting, to boroclerk@closternj.us	*Ground Water Remedial Action Permit; Site: Former Exxon Service Station #3-5410' A/K/A: Glenn Bourke Enterprises Inc.; 681 Piermont Road; SRP Program Interest #: 008972; Ground Water Remedial Action Permit #: RAP190001 (Copy sent via e-mail on 7/20/20 to: Mayor and Council, Administrator, Board of Health, Construction Office, Environmental Commission)	Amitai/Construction Chung/Health Devlin/Environmental
7.	07/20/20		Rev. Joseph Scarangella, K.H.S., Pastor, Church of St. Mary Cc: Belskie Museum Closter Public Library Closter Police Department Tenakill Middle School	*Notice of intention to close the parking lot owned by St. Mary Church to the public on Sunday, 7/26/20, from 1 p.m. through Monday, 7/27/20, until 1 p.m. in accordance with N.J.S.A. 2A:14-6 (Copy to Risk Management Consultant)	Borough Administrator
8.	07/20/20	07/09/20	Yacoub Yacoub, Bureau Chief, Unregulated Heating Oil Tank Program, to JBP & Associates Corp. C: Municipal Clerk, Closter Borough Mid-Bergen Regional Health Commission Sunbeam Consultants	*Area of Concern: One 550 gallon #2 Heating Oil Underground Storage Tank System; Unrestricted Use – No Further Action Letter and Covenant Not to Sue; Block 801, Lot 12; 14 New Street; Closter Borough, Bergen County; Program Interest #:879727, Activity Number: CSP200001; Communications Center Number: 20-05-07-1256-28 (Copy to Construction Office, Board of Health, Environmental Commission)	Chung/Health Amitai/Construction Devlin/Environmental

9.	07/22/20	07/22/20	Ivan Alvarez, Communications Officer, NJDEP Bureau of Communications and Response Services, A310notification@dep.nj.gov to lcastano@closternj.us, sam.yanovich@njlincs.net	*NJDEP A310 Incident Notification – Communication Center ID: 20-07-21-0934-26 (Closter Boro/Bergen County) re Suspected Hazardous Substance Discharge Notification re removed 1/550 gallon UST; Cleanup is pending; for premises located at 110 Piermont Road (Copy sent via email on 7/22/20 to: Mayor and Council, Administrator, Board of	Chung/Health Amitai/Construction Devlin/Environmental
10.	07/22/20	07/22/20	Kevin D. Walsh, Acting State Comptroller, State of New Jersey, to lcastano@closternj.us	Health, Construction Office, Environmental Commission) *Important Message from Acting State Comptroller Kevin D. Walsh re: E.O 166 (Copy sent via e-mail on 7/22/20 to: Mayor and Council, Administrator, Qualified Purchasing Agent, Chief Financial Officer, Assistant CFO, Borough Attorney)	
11.	07/22/20	07/22/20	Marc N. Schrieks, Deputy Chief of Staff, James J. Tedesco, III, County Executive Office	*FW: Resource for Law Enforcement/First Resp (Copy sent via e-mail on 7/22/20 to: Mayor and Council, Administrator, Chief McTigue, Fire Chief, Ambulance Corps)	Latner/Public Safety Witko/Fire Mayor/CVAC
12.	07/22/20	07/22/20	Kerry Kirk Pflugh, Director, Office of Local Government Assistance, NJ Department of Environmental Protection	*NJDEP Weekly Update – July 22, 2020 a. Scheduling Update b. DEP in Your Communities c. Important: Municipal Solid Waste Collection Contracts d. Census 2020 (Copy sent via e-mail on 7/22/20 to: Mayor and Council, Administrator, Borough Attorney, Borough Engineer, DPW Superintendent)	Borough Administrator Chung/Public Works
13.	07/22/20	07/22/20	Emerson Municipal Clerk to Bergen County Municipal Clerks	*Certified copy of Resolutions Authorizing Participation in the Interboro Fire Mutual Aid Group (Copy sent via e-mail on 7/22/20 to: Mayor and Council, Administrator, Fire Dept.)	Witko/Fire
14.	07/23/20	07/23/20	James V. Crimmins, James V. Crimmins Landscaping, Inc., to boroclerk@closternj.us	*Letter to Closter Mayor and Council – re: McCaffrey and McBain Farm (Copy sent via e-mail on 7/23/20 to: Mayor and Council, Administrator, Borough Attorney, Environmental Commission)	Borough Attorney Borough Administrator Devlin/Environmental

NO.	DATE REC'D	DATE	FROM	SUBJECT *COPY ATTACHED	AGENDA/ COMMITTEE/ LIAISON
1.	07/23/20	07/23/20	Leslie Brunell, Joseph Corrado, Sallie Corrado & Emma Corrado, 2 Taylor Drive, to Borough Clerk	*Letter for the Mayor and Council re MacBain Farm	Borough Attorney Borough Administrator Devlin/Environmental
2.	07/24/20	07/23/20	Marc N. Schrieks, Deputy Chief of Staff, James J. Tedesco, III, County Executive Office	*FW: For Immediate Release: Swimming Lake to Reopen at Darlington County Park (Copy sent via e-mail on 7/24/20 to: Mayor and Council, Administrator)	
3.	07/24/20 08/03/20	07/24/20 07/29/20	NAMI New Jersey (info@naminj.org) to boroclerk@closternj.us	*a. Register for "Understanding Psychotropic Medications" Webinar on July 30th (Copy sent via e-mail on 7/24/20) b. NAMI NJ 2020 Virtual Multicultural Conference – Cultural Humility and Mental Health (Copy sent via e-mail on 8/3/20 to: Mayor and Council, Administrator, OEM Coordinator, Chief McTigue, Fire Chief, Ambulance Corps, Food and Assistance Board, Board of Health, Registered Environmental Health Specialist, Senior Citizens)	Borough Administrator Latner/Public Safety Witko/Fire Mayor/CVAC Chung/Health Amitai/Seniors
4.	07/24/20	07/24/20	Lara Rodriguez, Clerk to the Bergen County Board of Chosen Freeholders, to Bergen County Municipal Clerks	*a. Certified copy of the following Ordinance Adopted 7/15/20 (Introduced 7/1/20 – see also 7 M.L. 7/9/20): 20-11f: Bond Ordinance for Capital Improvements for the County of Bergen – Administration & Finance/Division of Treasury in the amount of \$2,343,500 (Copy sent via e-mail on 7/24/20 Mayor and Council, Administrator)	
5.	07/24/20	07/24/20	Matthew P. McHale, Government & Community Relations, Federal & State Legislative Liaison, NJ Transit, to Borough Clerk	*NJ Transit COVID-19 "SAFE NJ" Campaign Update: 245K+ Masks for Customers (Copy sent via e-mail on 7/24/20 Mayor and Council, Administrator)	
6.	08/03/20	07/24/20	NJ State League of Municipalities	*a. NJLM – Weekly Round-Up – July 24, 2020 I. State a. COVID-19 Update b. Governor Murphy Announces Main Street Commercial Corridors Relief c. NJ Supreme Court Issues 'Action Plan for Ensuring Equal Justice' d. Legislation Requiring Health Insurance Annual Assessment Advances	Yammarino/Recreation Latner/Public Safety Borough Administrator

	08/03/20 08/03/20	07/28/20 07/29/20		II. Federal a. Negotiations Continue on the Second Federal Coronavirus Relief Package III. 2020 Annual League Conference a. Delegate Registration b. League Code of Conduct c. Conference Center Preparations d. Unauthorized Hotel Reservation Services (Copy sent via e-mail on 8/3/20 to: Mayor and Council, Administrator, Borough Attorney, Chief McTigue, Board of Health, Registered Environmental Health Specialist, Recreation Director, OEM Coordinator, Chief Financial Officer, Assistant CFO) b. NJLM – Daily Update – July 28, 2020 re: I. Coronavirus Relief Bond (CRB) Legislation Advances, Before Senate on Thursday II. New Federal COVID Relief Bill Offers No Relief to New Jersey Municipalities III. Urge Your Citizens to Respond to the Census (Copy sent via e-mail on 8/3/20 to: Mayor and Council, Administrator, Borough Attorney, Chief Financial Officer, Assistant CFO) c. NJLM – Daily Update – July 29, 2020 re: I. Portal Bridge Replacement Project Progress II. Earn CEU Credits Right at Your Home or Office with the NJLM! (Copy sent via e-mail on 8/3/20 to: Mayor and Council)	
7.	07/26/20	07/26/20	Elysa Levinson, 69 Wilson Place, to Borough Clerk c: Mayor and Council (via e-mail)	*Mac Bain Farm Park	Borough Attorney Borough Administrator Devlin/Environmental
8.	08/03/20	07/26/20	Ree Hartwell, 1 Bradley Place, to Borough Clerk c: Mayor and Council (via e-mail)	*a. McBain Farm (Copy sent via e-mail on 8/3/20 to: Mayor and Council, Administrator, Borough Attorney) b. Follow up requesting town meeting (Copy sent via e-mail on 8/3/20 to: Mayor and Council, Administrator, Borough Attorney)	Borough Attorney Borough Administrator Devlin/Environmental
9.	08/03/20	07/27/20	Karin Nahmmacher, to Borough Clerk	*The Farm Park (Copy sent via e-mail on 8/3/20 to: Mayor and Council, Administrator, Borough Attorney)	Borough Attorney Borough Administrator Devlin/Environmental
10.	08/03/20	07/28/20	Donald and Dona Fouch, to Borough Clerk	*MACBAIN FARM (Copy sent via e-mail on 8/3/20 to: Mayor and Council, Administrator, Borough Attorney)	Borough Attorney Borough Administrator Devlin/Environmental

11.	08/03/20	07/27/20	Kerry Kirk Pflugh, Director, Office of Local Government Assistance, NJ Department of Environmental Protection	*Message from Dept of State – Census Push Week	Borough Administrator
12.	08/03/20	07/28/20	egg@dca.nj.gov to lcastano@closternj.us	*FAST Audit Filing Reminder (Copy sent via e-mail on 8/3/20 to: Mayor and Council, Administrator, Borough Attorney, Chief Financial Officer, Assistant CFO)	Borough Administrator Yammarino/Finance
13.	08/03/20	07/29/20	Elizabeth Ritter, ANJEC, to lcastano@closternj.us	*ANJEC 2020 Environmental Achievement Award Notice (Copy sent via e-mail on 8/3/20 to: Mayor and Council, Administrator, Environmental Commission)	Devlin/Environmental

MAIL LIST AUGUST 6, 2020

NO.	DATE REC'D	DATE	FROM	SUBJECT *COPY ATTACHED	AGENDA/ COMMITTEE/ LIAISON
1.	08/03/20	07/31/20	Committeeman James Perry, Hardwick Township to Municipal Clerk	*Mayor's Newsline – August 2020 (Copy sent via e-mail on 8/3/20 to: Mayor and Council, Administrator, Borough Attorney)	
2.	08/03/20	07/31/20	Kerry Kirk Pflugh, Director, Office of Local Government Assistance, NJ Department of Environmental Protection	*NJDEP Weekly Update – July 31, 2020 a. 2020 Governor's Environmental Excellence Awards b. EPA Brownfield Grants c. Risk Communication Presentation d. Sustainability Funding Incentive Guide e. Electric Vehicle Programs f. U.S. Census 2020 (Copy sent via e-mail on 8/3/20 to: Mayor and Council, Administrator, Environmental Commission)	Devlin/Environmental Devlin/Environmental Borough Administrator
3.	08/03/20 08/05/20	07/31/20 08/05/20	NJ State League of Municipalities	*a. NJLM – Weekly Round-Up – July 31, 2020 I. State Issues a. COVID-19 Update b. Coronavirus Relief Bond (CRB) Bill on Governor's Desk c. Senate and Assembly Each Approve Different Measures to Expand Events on Preserved Farmland d. Governor Announces Additional CARES Act Funding Available to Small Businesses e. BPU Updates NJ Solar Transition FAQ Page II. Federal Issues a. Washington Gridlocks on COVID Response b. Census Bureau Expands NJ Door-to-Door Contacts c. Portal Bridge Replacement Project Progress III. Annual League Conference a. Delegate Registration b. League Code of Conduct c. Conference Center Preparations d. Unauthorized Hotel Reservation Services (Copy sent via e-mail on 8/3/20 to: Mayor and Council, Administrator, Borough Attorney, Chief Financial Officer, Assistant CFO, Chief McTigue, Environmental Commission) b. NJLM – Weekly Round-Up – August 5, 2020 I. Storm Update from NJBPU II. Governor Issues Four New COVID-19 Related	Borough Attorney Devlin/Environmental

				Executive Orders III. Earn CEU Credits Right at Your Home or Office with the NJLM! (Copy sent via e-mail on 8/5/20 to: Mayor and Council, Administrator, Borough Attorney, OEM Coordinator, Chief McTigue, Board of Health, Registered Environmental Health Specialist, DPW Superintendent)	
4.	08/03/20	08/03/20	egg@dca.nj.gov to lcastano@closternj.us	*CY 2020/FY 2020 Extension State Aid Recapitulation Schedule – LFN2020-17 (Copy sent via e-mail on 8/3/20 to: Mayor and Council, Administrator, Chief Financial Officer, Assistant CFO)	Borough Administrator Yammarino/Finance
5.	08/03/20	07/16/20	Paul Demarest, Board Coordinator, Zoning Board of Adjustment, to Igbale Erbeli c: Borough Clerk Zoning Officer	*Certified copy of Resolution APPROVING, in whole or part the application of Igbale Erbeli for Variances for Lot Area, Front Yard Setback, Rear Yard Setback, Building Coverage, and Impervious Coverage relating to Block 516, Lot 1, 82 Demarest Avenue	Chung/Zoning
6.	08/03/20	07/16/20	Paul Demarest, Board Coordinator, Zoning Board of Adjustment, to Karl Kemm, Esq., c/o Mc Manimon, Scotland & Baumann, LLC c: Borough Clerk Zoning Officer	*Certified copy of Resolution APPROVING, in whole or part the application of HDC Durie Development, LLC for Final Site Plan Approval Relating to Block 1316, Lot 9, 511 Durie Avenue – DEVELOPER'S AGREEMENT REQUIRED	Borough Attorney Chung/Zoning
7.	08/03/20	No Date	Emerson Borough Clerk, to Surrounding Municipality Municipal Clerks	*Notice pursuant to N.J.S.A. 40:55D-13, the Land Use Board of the Borough of Emerson adopted a Resolution which adopted the 2020 Master Plan Re-examination Report dated 3/8/20 at a meeting held on 7/9/20 (Copy to Borough Attorney, LUC/Planning Board, LUC/Zoning Board of Adjustment)	Borough Attorney Amitai/Planning Chung/Zoning
8.	08/03/20	08/01/20	New Jersey State League of Municipalities, to Municipal Clerk	*NJLM Annual Conference in Atlantic City November 17-19, 2020 (Copy to Mayor and Council, Administrator, Chief McTigue, OEM Coordinator, DPW Superintendent, Tax Collector)	
9.	08/03/20	07/31/20	Diane Gutierrez-Scaccetti, Commissioner, New Jersey Department of Transportation, to Municipal Clerk	*Transportation Alternatives Set-Aside Program Request for Applications	Borough Engineer
10.	08/04/20	08/03/20	Marc N. Schrieks, Deputy Chief of Staff, James J. Tedesco, III, County Executive Office	*FW: New Executive Orders (Copy sent via e-mail on 8/4/20 to: Mayor and Council, Administrator, Borough Attorney, OEM Coordinator, Chief McTigue, Board of Health, Registered Environmental Health Specialist)	Borough Administrator Latner/Public Safety Chung/Health

11.	08/03/20	08/03/20	Matthew P. McHale, Government & Community Relations, Federal & State Legislative Liaison, NJ Transit, to Borough Clerk	*Tropical Storm Isaias: NJ Transit Customers Advised to Monitor Service Information	
12.	08/05/20	08/03/20	Janardhan Madiraju, 305 Palisade Ave., Apt. 509, Cliffside Park, to Municipal Clerk	*Notice of Zoning Board of Adjustment Public Hearing scheduled to be held 8/19/20 @ 8 p.m. re the Application of Janardhan Madiraju for bulk variances related to property located at 148 Alpine Drive, Block 2203, Lot 8	Chung/Zoning
13.	08/06/20	08/06/20	egg@dca.nj.gov to lcastano@closternj.us	*Proposed Chapter Readoption – N.J.A.C. 5:21 (Local Authorities) Copy sent via e-mail on 8/6/20 to: Mayor and Council, Administrator	
14.	08/06/20	08/06/20	Yanya Davis, Verizon Fios TV, NY & NJ Franchise Service Manager, to Municipal Clerk	*Verizon Fios TV – LFA Notification (Copy sent via e-mail on 8/6/20 to: Mayor and Council, Administrator, Borough Attorney)	

MAYOR AND COUNCIL BOROUGH OF CLOSTER

REGULAR MEETING AGENDA – WEDNESDAY, AUGUST 12, 2020 - 7:30 P.M.

DUE TO PUBLIC HEALTH CONSIDERATIONS, THIS REGULARLY SCHEDULED MEETING OF THE CLOSTER MAYOR AND COUNCIL WILL BE HELD BOTH TELEPHONICALLY and VIA ZOOM VIDEO.

You may join Zoom meeting including video by accessing the information posted in the **Borough** Calendar on the Borough website by visiting www.closterboro.com and clicking the link on the left sidebar for Calendars and Notice of Meetings and click on the corresponding date.

To join via Telephone Audio Only:

TOLL FREE: +1 646-558-8656; **MEETING ID:** 838 6351 2931; **PASSWORD:** 075117

1. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Annual Notice of Meetings which was published in The Record and The Star Ledger on January 10, 2020, was posted on the Municipal Clerk's bulletin board and has remained posted as the required notices under the Statute. A Sunshine Notice regarding the change of meeting format was sent to The Record for posting on August 7, 2020. In addition, copies of these notices are and have been available to the public and are on file in the office of the Municipal Clerk.

A COPY OF THIS NOTICE HAS BEEN POSTED ON THE OUTER DOORS OF THE BOROUGH HALL AND ON THE BOROUGH WEB SITE

- 2. ROLL CALL
- 3. <u>MAYORAL PRESENTATION(S)</u>
- 4a. <u>VOTE ON CONSENT AGENDA ITEMS</u>

All items with an asterisk (*) are considered to be non-controversial by the Council and will be approved by one MOTION.

There may be further discussion prior to the vote upon request of a member of the public or a Council Member. Also, any item may be removed for further discussion or for Roll Call vote, in which case the item will be removed and considered in its normal sequence as part of the General Order of Business.

RESOLUTIONS

- *5. BILL RESOLUTION AUGUST 15, 2020 (Received from Deputy Treasurer 8/6/20)
- *6. RESOLUTION AUTHORIZING DEPUTY TREASURER TO RELEASE AND RETURN REMAINING TREE BOND ESCROW FUNDS IN THE AMOUNT OF \$3,900.00 TO SOLAR WHOLESALE, INC. FOR SATISFACTORY COMPLETION OF ALL REQUIRED IMPROVEMENTS UNDER THE AGREEMENT FOR PROPERTY LOCATED AT 94 VENUS DRIVE, BLOCK 2011, LOT 7 PER EMAIL DATED 7/22/20 FROM CODE ENFORCEMENT OFFICIAL TREES (Received from Deputy Treasurer 7/23/20)
- *7. RESOLUTION APPROVING SETTLEMENT OF TAX APPEALS FOR THE YEARS 2018, 2019 and 2020: <u>CLOSTER GROCERY BY STOP & SHOP SUPERMARKET CO. AS TENANT v. CLOSTER BOROUGH</u> (Received from Borough Attorney 7/27/20)
- *8. RESOLUTION AUTHORIZING THE TEMPORARY HIRE OF ALEXANDRA GOODMAN TO ASSIST BOROUGH CLERK (for five (5) hours per week, for four (4) weeks, effective July 27, 2020 in the amount of a weekly stipend not to exceed \$131.35 per week) Received from Assistant CFO 7/28/20
- *9. RESOLUTION AUTHORIZING DEPUTY TREASURER TO RELEASE AND RETURN UCC CONSTRUCTION PERMIT FEE FOR PERMIT #20200161 PAID ON 5/14/20 IN THE AMOUNT OF \$100.00 FROM THE CURRENT TREASURY FUND TO TANK SOLUTIONS, 180 MARKET STREET, KENILWORTH, NJ 07033 PER EMAIL FROM CONSTRUCTION CODE DEPARTMENT (Received from Deputy Treasurer 7/23/20)
- *10. RESOLUTION AUTHORIZING THE DEPUTY TREASURER TO ISSUE A REFUND OF REAL ESTATE TAX OVERPAYMENT IN THE AMOUNT OF \$2,798.70 TO LERETA, LLC FOR PROPERTY LOCATED AT BLOCK 304, LOT 4, TO DUPLICATE PAYMENT FOR THIRD QUARTER 2020 (Received from Tax Collector 7/30/20)

4a. VOTE ON CONSENT AGENDA ITEMS (Continued)

RESOLUTIONS (Continued)

- *11. RESOLUTION AUTHORIZING THE RETENTION OF SUBSTITIUTE REGISTERED MUNICIPAL CLERK (Lisette Aportela at a stipend rate of \$120.00 per evening Mayor and Council meeting due to the absence of the Borough Clerk and/or Deputy Clerk or other Board Secretaries effective 8/13/20) Received from Borough Attorney 7/31/20
- *12. RESOLUTION APPROVING THE BYLAWS OF THE BERGEN COUNTY MUNICIPAL JOINT INSURANCE FUND (Received from Administrator's office 8/3/20)
- *13. RESOLUTION URGING STATE GOVERNMENT TO CHOOSE FINANCIAL SOLUTIONS WITHOUT IMPOSING A STATE PROPERTY TAX (Received from Borough Attorney 8/3/20)
- *14. RESOLUTION SUPPORTING A4190 (Received from Borough Attorney 8/3/20)
- *15. RESOLUTION AUTHORIZING DEPUTY TREASURER TO RELEASE AND RETURN REMAINING ESCROW FUNDS TO ERIE 277 LLC DUE TO THE DETERMINATION OF THE BOROUGH ENGINEER THAT THE REQUIRED IMPROVEMENTS HAVE BEEN SATISFACTORILY COMPLETED AS REQUIRED BY CLOSTER CODE CH. 167, SOIL MOVEMENT FOR PROPERTY LOCATED AT 50 PRIMROSE LANE, BLOCK 1405, LOT 1 (Received from Deputy Treasurer 8/5/20)
- *16. RESOLUTION AUTHORIZING DEPUTY TREASURER TO RELEASE AND RETURN REMAINING PLANNING BOARD ENGINEERING ESCROW FUNDS TO ERIE 277 LLC FOR SATISFACTORY COMPLETION OF ALL REQUIRED IMPROVEMENTS PER PLANNING BOARD PROFESSIONALS' DETERMINATION; AND ALL FEES DUE FOR SERVICES RENDERED HAVE BEEN RECEIVED FOR PROPERTY LOCATED AT 50 PRIMROSE LANE, BLOCK 1405, LOT 1 (Received from Deputy Treasurer 8/5/20)
- *17. RESOLUTION APPOINTING DEPUTY RECORDS CUSTODIANS UNDER THE OPEN PUBLIC RECORDS ACT, N.J.S.A. 47:1A-1 et seq. (Police Department Records Deputy Custodian John McTigue, Chief of Police; Tax Assessor Records Deputy Custodian Angela Mattiace, Tax Assessor) Received from Borough Attorney 8/6/20
- *18. RESOLUTION AUTHORIZING THE PREPARATION AND ADVERTISEMENT OF REQUEST FOR PROPOSALS FOR THE MACBAIN HOMESTEAD AND FARM LEASE (Received from Borough Attorney 8/6/20)
- *19. RESOLUTION AUTHORIZING EXECUTION OF GROUND LEASE AGREEMENT WITH HDC DURIE DEVELOPMENT LLC FOR VILLAGE KNOLLS APARTMENTS (Received from Borough Attorney 8/6/20)
- *20. RESOLUTION MEMORIALIZING VOTE TO ALLOW MAHWAH TREE CORP. ACCESS TO BOROUGH PROPERTY LOCATED AT 511 DURIE AVENUE TO REMOVE TREE ON ADJACENT PRIVATE PROPERTY (Received from Borough Attorney 8/6/20)
- *21. RESOLUTION AUTHORIZING CANCELLING OF COMPLETED GENERAL CAPITAL FUND GRANT RECEIVABLES AND UNEXPENDED IMPROVEMENT AUTHORIZATION BALANCES (Received from Assistant CFO 8/6/20)
- *22. RESOLUTION AUTHORIZING THE BOROUGH ENGINEER TO PROVIDE ADDITIONAL PROFESSIONAL SERVICES PERTAINING TO THE PREPARATION OF CONSTRUCTION PLANS AND SPECIFICATIONS FOR THE BLANCH AVENUE OVER DWARS KILL PROJECT, FOR AN AMOUNT NOT TO EXCEED \$98,500.00 (Requested by Administrator 8/6/20 Received from Borough Attorney 8/7/20)
- *23. RESOLUTION AUTHORIZING THE EXTENSION OF A TEMPORARY INCREASE IN THE NUMBER OF HOURS FOR A TECHNICAL ASSISTANT IN THE BUILDING DEPARTMENT (Received from Borough Attorney 8/6/20)
- *24. RESOLUTION INSTITUTING A CREDIT CARD POLICY FOR INTERNAL CONTROL (Received from Assistant CFO 8/6/20)

MOTIONS

*25. <u>REPORTS</u>

a. CONSTRUCTION OFFICIAL – JULY 2020 (Received 8/3/20)

CLOSTER MAYOR AND COUNCIL REGULAR MEETING AGENDA – WEDNESDAY, AUGUST 12, 2020 - 7:30 P.M.

4a. <u>VOTE ON CONSENT AGENDA ITEMS</u> (Continued)

MOTIONS (Continued)

*26. MOTION APPROVING THE FOLLOWING *NON-SALARIED* APPOINTMENTS TO BOARDS AND COMMISSIONS NOT MADE AT THE REORGANIZATION MEETING HELD 1/2/20:

OFFICE	<u>INCUMBENT</u>	APPOINTEE	TERM	EXPIRES				
Board of Ethics								
Member	Joann Hildenbrand		5 Years	31-Dec-24				
Food and Assistance Board								
Member	<u>VACANT</u>		2 Years	31-Dec-21				
Historic Preservation Commission								
Alternate No. 2	<u>VACANT</u>		2 Years	31-Dec-21				
Improvement Commission								
Alternate No. 2	Andrew Correa (Appt'd to Member RM 2/26/20)		2 Years (Unexp. Correa)	31-Dec-20				
Recreation Commission								
Member	Steven Potterton (Dec. Feb. 2020)		5 Years (Unexp. Potterton)	31-Dec-22				

- 4b. <u>VOTE ON ITEMS REMOVED FROM THE CONSENT AGENDA</u>
- 27. OPEN MEETING TO PUBLIC FOR ANY MATTER, PER N.J.S.A. 10:4-12 (a) (Subject to 5-minute limit per By-Laws General Rule No.11)
- 28. ANY OTHER MATTER WHICH MAY COME BEFORE THE GOVERNING BODY
- 29. <u>ADJOURNMENT</u>