

MAYOR AND COUNCIL
BOROUGH OF CLOSTER

REGULAR MEETING AGENDA – WEDNESDAY, JUNE 24, 2020 - 7:30 P.M.

DUE TO PUBLIC HEALTH CONSIDERATIONS, THIS REGULARLY SCHEDULED MEETING OF THE CLOSTER MAYOR AND COUNCIL WILL BE HELD BOTH TELEPHONICALLY and VIA ZOOM VIDEO.

You may join Zoom meeting including video by accessing the information posted in the **Borough Calendar** on the Borough website by visiting www.closterboro.com and clicking the link on the left sidebar for **Calendars and Notice of Meetings** and click on the corresponding date.

To join via Telephone Audio Only:

TOLL FREE: +1 646-558-8656; MEETING ID: 814 6587 5645; PASSWORD: 902105

1. PROVISIONS OF OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the Annual Notice of Meetings which was published in The Record and The Star Ledger on January 10, 2020, was posted on the Municipal Clerk’s bulletin board and has remained posted as the required notices under the Statute. A Sunshine Notice regarding the change of meeting format was sent to The Record for posting on June 20, 2020. In addition, copies of these notices are and have been available to the public and are on file in the office of the Municipal Clerk.

Mayor Glidden to read as follows into the record:

A COPY OF THIS NOTICE HAS BEEN POSTED ON THE OUTER DOORS OF THE BOROUGH HALL AND ON THE BOROUGH WEB SITE

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. MAYORAL PRESENTATION(S)

5. COMMUNICATIONS

a. MAIL LIST OF JUNE 11, 2020

ORDINANCES

6. PUBLIC HEARING AND ADOPTION OF THE FOLLOWING ORDINANCE @8:00 P.M. OR AS SOON THEREAFTER AS THE MATTER MAY BE HEARD:

The following Ordinance was introduced at the Regular Meeting held 5/27/20, and was published in The Record issue of 6/2/20, as stated in the printer’s affidavit of publication. Reprint of this Ordinance was posted on the Municipal Bulletin Board in accordance with statutory requirements, and copies have been made available to the general public.

BOND ORDINANCE NO. 2020:1272, “AN ORDINANCE OF THE BOROUGH OF CLOSTER, IN THE COUNTY OF BERGEN, NEW JERSEY, PROVIDING FOR THE RECONSTRUCTION OF VARIOUS ROADWAYS IN AND FOR THE BOROUGH OF CLOSTER AND APPROPRIATING \$500,000 THEREFOR, AND PROVIDING FOR THE ISSUANCE OF \$280,000 IN BONDS OR NOTES OF THE BOROUGH OF CLOSTER TO FINANCE THE SAME”

7. INTRODUCTION OF THE FOLLOWING ORDINANCES – PUBLIC HEARING AND ADOPTION 7/22/20 @ 8 P.M. OR AS SOON THEREAFTER AS THE MATTER MAY BE HEARD:

a. ORDINANCE NO. 2020:1273, “AN ORDINANCE TO AMEND CODE CHAPTER §A301, FEES AND DEPOSITS” (Received from Borough Attorney 6/17/20)

b. ORDINANCE NO. 2020:1274, “AN ORDINANCE AMENDING THE ZONING MAP OF THE BOROUGH OF CLOSTER” (Received from Borough Attorney 6/18/20)

8a. VOTE ON CONSENT AGENDA ITEMS

All items with an asterisk (*) are considered to be non-controversial by the Council and will be approved by one MOTION.

There may be further discussion prior to the vote upon request of a member of the public or a Council Member. Also, any item may be removed for further discussion or for Roll Call vote, in which case the item will be removed and considered in its normal sequence as part of the General Order of Business.

RESOLUTIONS

- *9. RESOLUTION REQUESTING APPROVAL OF ITEM OF REVENUE AND APPROPRIATION UNDER N.J.S.A. 40A: 4-87 FOR “CLEAN COMMUNITIES GRANT” (Received from Assistant CFO 6/15/20)
- *10. A RESOLUTION AUTHORIZING EXECUTION OF AN AGREEMENT WITH THE COUNTY OF BERGEN TO SUPERSEDE THE COOPERATIVE AGREEMENT DATED JULY 1, 2000 AND AMENDMENTS THERETO ESTABLISHING THE BERGEN COUNTY COMMUNITY DEVELOPMENT PROGRAM (Received from Administrator’s office 6/15/20)
- *11. A RESOLUTION AUTHORIZING INCLUSION IN THE BERGEN COUNTY COMMUNITY DEVELOPMENT PROGRAM (Received from Administrator’s office 6/15/20)
- *12. RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED COOPERATIVE PRICING SYSTEM VENDORS PURSUANT TO N.J.S.A. 40A:11-11 FOR John Deere HVAC Grounds Maintenance Equipment Capital (Bond) Ordinance 2020:1271 for a total cost of \$28,069.66 (Received from Administrator’s office 6/16/20)
- *13. RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED STATE CONTRACT PRICING SYSTEM VENDORS PURSUANT TO N.J.S.A. 40A:11-11 DEPARTMENT OF PUBLIC WORKS TRUCK and ALL ASSOCIATED EQUIPMENT (2020 Ford F450 Cab & Chassis) BOROUGH (Bond) ORDINANCE 2020-1271 for a total cost of \$53,996.00 (Received from Administrator’s office 6/16/20)
- *14. RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED COOPERATIVE PRICING SYSTEM VENDORS PURSUANT TO N.J.S.A. 40A:11-11 FOR Toro Groundsmaster 7210 Model #30695 Rotary Mower Capital (Bond) Ordinance 2020:1271 for a total cost of \$28,496.70 (Received from Administrator’s office 6/16/20)
- *15. RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED STATE CONTRACT PRICING SYSTEM VENDORS PURSUANT TO N.J.S.A. 40A:11-11 DEPARTMENT OF PUBLIC WORKS VEHICLE and ALL ASSOCIATED EQUIPMENT (2020 Ford F350 Pickup) BOROUGH (Bond) ORDINANCE 2020-1271 for a total cost of \$ 37,051.00 (Received from Administrator’s office 6/16/20)
- *16. RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED STATE CONTRACT PRICING SYSTEM VENDORS PURSUANT TO N.J.S.A. 40A:11-11 OFFICE of EMERGENCY MANAGEMENT and ALL ASSOCIATED EQUIPMENT (2020 Ford F250 Pickup Truck) BOROUGH (Bond) ORDINANCE 2020-1271 for a total cost of \$38,377.00 (Received from Administrator’s office 6/16/20)
- *17. RESOLUTION MEMORIALIZING VOTE TO AUTHORIZE PAYMENT OF \$700 TO JOEL ZELNIK FOR BOROUGH CONCERT PERFORMANCE (Received from Borough Attorney 6/17/20)
- *18. RESOLUTION MEMORIALIZING VOTE TO AUTHORIZE INSTALLATION OF BANNER CELEBRATING CLASS OF 2020 ACROSS A PORTION OF VERVALEN STREET FROM JUNE 15, 2020 THROUGH JUNE 29, 2020 (Received from Borough Attorney 6/17/20)
- *19. RESOLUTION DECLARING RACISM A PUBLIC HEALTH CRISIS (Received from Borough Attorney 6/17/20)
- *20. RESOLUTION AUTHORIZING THE PAYMENT OF ACCRUED VACATION AND SICK DAYS TO BONNIE SWITZER UPON RETIREMENT DUE TO AUDIT CORRECTION (Received from Assistant CFO 6/17/20)
- *21. RESOLUTION AUTHORIZING THE HIRING OF CLOSTER MUNICIPAL COURT VIOLATIONS CLERK (Christina Fredette – Closter Municipal Court Violations Clerk at a per diem rate of \$25.00 per hour; not to exceed 10 hours per week effective on July 1, 2020) Received from Administrator’s office 6/18/20

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8a. VOTE ON CONSENT AGENDA ITEMS (Continued)

RESOLUTIONS (Continued)

*22. RESOLUTION AUTHORIZING THE ADVERTISING FOR (Part Time) PROPERTY MAINTENANCE OFFICER (Received from Administrator’s office 6/18/20)

*23. RESOLUTION AUTHORIZING INCREASED HOURS IN BOARD OF HEALTH OFFICE FROM 25 HOURS/WEEK to 28 HOURS/WEEK (Received from Administrator’s office 6/18/20)

MOTIONS

*24. MOTION APPROVING THE FOLLOWING *NON-SALARIED* APPOINTMENTS TO BOARDS AND COMMISSIONS NOT MADE AT THE REORGANIZATION MEETING HELD 1/2/20:

<u>OFFICE</u>		<u>INCUMBENT</u>	<u>APPOINTEE</u>	<u>TERM</u>	<u>EXPIRES</u>
Board of Ethics					
	Member	<u>Joann Hildenbrand</u>	_____	5 Years	31-Dec-24
Food and Assistance Board					
	Member	<u>VACANT</u>	_____	2 Years	31-Dec-21
Historic Preservation Commission					
	Alternate No. 2	<u>VACANT</u>	_____	2 Years	31-Dec-21
Improvement Commission					
	Alternate No. 2	<u>Andrew Correa</u> <i>(Appr'd to Member RM 2/26/20)</i>	_____	2 Years (Unexp. Correa)	31-Dec-20
Recreation Commission					
	Member	<u>Steven Potterton</u> <i>(Dec. Feb. 2020)</i>	_____	5 Years (Unexp. Potterton)	31-Dec-22

*25. REPORTS

- a. CONSTRUCTION OFFICIAL – MAY 2020 (Received 6/8/20)
- b. CHIEF OF POLICE – MAY 2020 (Received 6/9/20)

8b. VOTE ON ITEMS REMOVED FROM THE CONSENT AGENDA

26. PROFESSIONAL REPORTS

- A. BOROUGH ATTORNEY
- B. BOROUGH ENGINEER
- C. BOROUGH ADMINISTRATOR
- D. BOROUGH CLERK
- E. CHIEF OF POLICE

27. COUNCIL LIAISON REPORTS

- A. FINANCE AND TECHNOLOGY – YAMMARINO (DEVLIN/WITKO)
 - 1) CHIEF FINANCIAL OFFICER REPORT RE SALE OF:
 - A. \$4,550,000 BOND ANTICIPATION NOTES
 - B. \$4,566,000 GENERAL OBLIGATION BONDS, SERIES 2020
- B. PUBLIC SAFETY - LATNER (CHUNG/YAMMARINO)
- C. PUBLIC WORKS - CHUNG (AMITAI/LATNER)
- D. ORDINANCES - DEVLIN (WITKO/AMITAI)
- E. HUMAN RESOURCES – WITKO (CHUNG/LATNER)
- F. LAND USE AND CONSTRUCTION - AMITAI (DEVLIN/YAMMARINO)

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27. COUNCIL LIAISON REPORTS (Continued)
 - G. MAYOR'S REPORT
28. OPEN MEETING TO PUBLIC FOR ANY MATTER, PER N.J.S.A. 10:4-12 (a)
(Subject to 5-minute limit per By-Laws General Rule No.11)
29. ANY OTHER MATTER WHICH MAY COME BEFORE THE GOVERNING BODY
30. ADJOURNMENT

ALL BUSINESS WILL TERMINATE AT 11:00 P.M.

MAIL LIST
JUNE 11, 2020

NO.	DATE REC'D	DATE	FROM	SUBJECT *COPY ATTACHED	AGENDA/ COMMITTEE/ LIAISON
1.	06/05/20	06/05/20	Leslie Weatherly, Offices of Mayor & Borough Administrator, to Deputy Borough Clerk c: Mayor Borough Administrator	*Forwarded letter from Angela Ferullo requesting permission for the PTO to hang a banner across Vervalen Street pending receipt and approval of COI/HHA (distributed 6/5/20 to: Mayor and Council, Construction Official, Chief McTigue)	Discussed RM 6/10/20 Borough Attorney Memorializing Resolution for RMA 6/24/20
2.	06/04/20 06/05/20	06/04/20 06/05/20	NJ State League of Municipalities	<p>*a. <u>NJLM – Daily Update – June 4, 2020</u> I. Governor Signs Executive Order Permitting Outdoor Dining & In-Person Non-Essential Retail II. Division of Alcoholic Beverage Control Issues Guidance on New Permit for Outdoor Dining III. Surgeon General Urges Continued Precautions IV. Are You Ready for Police & Fire Contracts Negotiations? (Copy sent via e-mail on 6/4/20 to: Mayor and Council, Administrator, Borough Attorney, Chief McTigue, OEM Coordinator, Board of Health, Registered Environmental Health Specialist, Construction Official) b. <u>NJLM – Weekly Round-Up – June 5, 2020</u> I. NLC Offers Race, Equity, and Leadership Guidance II. State Issues a. COVID-19 Update b. State COVID Bond Bill Clears Assembly; Special Language Committee to Review Legislation c. DEP Adopts Clean Drinking Water Rules d. Adjustments to Public Bidding Thresholds III. Federal Issues a. Congress Looks to INVEST in America’s Infrastructure IV. Annual League Conference a. Unauthorized Hotel Reservation Services V. Also of Interest a. The Online Mini Conference (6/10/20-6/12/20) (Copy sent via e-mail on 6/5/20 to: Mayor and Council, Administrator, Borough Attorney, Chief McTigue, OEM Coordinator, Board of Health, Registered Environmental Health Specialist, Construction Official, Chief Financial Officer, Tax Collector/Assistant CFO)</p>	<p>Borough Attorney Latner/Public Safety Chung/Health Borough Clerk</p> <p>Borough Attorney Latner/Public Safety Chung/Health Borough Administrator Yammarino/Finance</p>

	06/08/20	06/08/20		<p>c. NJLM Urgent Alert – Special Update – June 8, 2020 re: League Officers’ Statement on Race Equity and Leadership (Copy sent via e-mail on 6/8/20 to: Mayor and Council, Administrator, Borough Attorney)</p> <p>d. NJLM – Daily Update – June 8, 2020 re: Capitol Hill Briefing Rescheduled Thursday, June 11, 11:00 – 12:30 p.m. ET (Copy sent via e-mail on 6/9/20 to: Mayor and Council, Administrator, Borough Attorney)</p> <p>e. NJLM – Daily Update – June 9, 2020 re: Survey on Your COVID 19 Impacts Inform Federal Leaders(Copy sent via e-mail on 6/3/20 to: Mayor and Council, Administrator, OEM Coordinator)</p>	
3.	06/04/20	06/04/20	Matthew P. McHale, Government & Community Relations, Federal & State Legislative Liaison, NJ Transit, to Borough Clerk	*NJ Transit COVID-19 Update: Sires, Payne Jr., Malinowski Request Additional Funding & \$7M for Electric Bus Announced	
4.	06/04/20	06/04/20	Sam Di Falco, North Jersey organizer, Food & Water Watch and Food & Water Action	*Resolution Against NJ Transit Power Plant Project	
5.	06/05/20	06/04/20	NAMI New Jersey (info@naminj.org) to boroclerk@closternj.us	<p>*a. Register for “Caregiving Your Older Loved One During COVID-19 Pandemic” Webinar on June 9th (Copy sent via e-mail on 6/5/20 to: Mayor and Council, Administrator, OEM Coordinator, Chief McTigue, Fire Chief, Ambulance Corps, Board of Health, Registered Environmental Health Specialist, Food and Assistance Board, Senior Citizens)</p> <p>b. You are invited to our Virtual Walk Rally (Copy sent via e-mail on 6/5/20 to: Mayor and Council, Administrator, OEM Coordinator, Chief McTigue, Fire Chief, Ambulance Corps, Board of Health, Registered Environmental Health Specialist, Food and Assistance Board, Senior Citizens)</p> <p>c. Register for “Dealing with the Pandemic & Quarantine through Health Coping Skills and Stress Reduction Techniques” Webinar on June 11th (Copy sent via e-mail on 6/5/20 to: Mayor and Council, Administrator, OEM Coordinator, Chief McTigue, Fire Chief, Ambulance Corps, Board of Health, Registered Environmental Health Specialist, Food and Assistance Board, Senior Citizens)</p>	Borough Administrator Latner/Public Safety Witko/Fire Mayor/CVAC Chung/Health Amitai/Seniors Latner/NVRHS BOE Witko/Closter BOE
6.	06/05/20	06/05/20	Marc N. Schrieks, Deputy Chief of Staff, James J. Tedesco, III, County Executive Office	*FW: State House News (Copy sent via e-mail on 6/5/20 to: Mayor and Council, Administrator, Borough Attorney, Chief McTigue, Construction Official, Chief Financial Officer, Tax Collector/Assistant CFO)	Borough Administrator Latner/Public Safety

7.	06/05/20	06/02/20	Igbale Erbeli, 82 Demarest Avenue, to Municipal Clerk	*Notice of Zoning Board of Adjustment Public Hearing scheduled to be held re the Application of Igbale Erbeli for property located at 82 Demarest Avenue, Block 516, Lot 1 scheduled to be held June 17, 2020 @ 8 p.m. via Zoom Video and telephone	Chung/Zoning
8.	06/05/20	05/28/20	Municipal Clerk, Township of Mahwah, to Borough Clerk	*Certified copy of Resolution Recognizing June 5, 2020 as the Sixth Annual National Gun Violence Awareness Day (Copy to Chief McTigue)	Latner/Public Safety
9.	06/08/20	06/08/20	Marc N. Schrieks, Deputy Chief of Staff, James J. Tedesco, III, County Executive Office	*FW: Reopening Resources (Copy sent via e-mail on 6/8/20 to: Mayor and Council, Administrator, OEM Coordinator, Chief McTigue, Fire Chief, Ambulance Corps, Board of Health, Registered Environmental Health Specialist)	
10.	06/08/20	No Date	Williams 811, to Borough of Closter	*Important Safety Information for Public Officials 2020 (Williams 811); Williams Pipeline Information Sheet (Transcontinental Gas Pipe Line Company (Transco)) and survey card (Original to OEM Coordinator)	Latner/Public Safety
11.	06/09/20	06/09/20	Matthew P. McHale, Government & Community Relations, Federal & State Legislative Liaison, NJ Transit, to Borough Clerk	*NJ Transit Launches Strategic & Capital Plans, Will Guide Agency Thru 2030	
12.	06/09/20	06/08/20	Michael F. Cerra, Assistant Executive Director & Director Government Affairs, NJ League of Municipalities, to Municipal Clerk	*FW: State Health Department Issues COVID-19 Guidelines for Summer Youth Camps (Copy sent via e-mail on 6/9/20 to: Mayor and Council, Administrator, OEM Coordinator, Chief McTigue, Board of Health, Registered Environmental Health Specialist, Recreation Commission)	Borough Administrator Latner/Public Safety Chung/Health Yammarino/Recreation
13.	06/09/20	06/09/20	Marc N. Schrieks, Deputy Chief of Staff, James J. Tedesco, III, County Executive Office	*FW: Youth Camps (Copy sent via e-mail on 6/9/20 to: Mayor and Council, Administrator, OEM Coordinator, Chief McTigue, Board of Health, Registered Environmental Health Specialist, Recreation Commission)	Borough Administrator Latner/Public Safety Chung/Health Yammarino/Recreation
14.	06/09/20	06/09/20	LaKreisha M. Jean, Community Relations, County Executive Office	*WEEK 5: Community Mobile CoVID-19 Testing – Bergen New Bridge Medical Center in partnership with the County of Bergen (Copy sent via e-mail on 6/9/20 to: Mayor and Council, Administrator, OEM Coordinator, Chief McTigue, Fire Chief, Ambulance Corps, Board of Health, Registered Environmental Health Specialist, Food and Assistance Board, Senior Citizens)	Borough Administrator Latner/Public Safety Witko/Fire Mayor/CVAC Chung/Health Amitai/Seniors
15.	06/09/20	06/09/20	Robert Esposito, Director, Bergen County Division of Community Development, to Mayors and Municipal Administrators, Clerks, Managers	*TIMELY AND VERY IMPORTANT: Renewal of Municipality/HUD/Bergen County 3 Year Cooperative Agreement for CDBG, Other Program Funding (Copy sent via e-mail on 6/9/20 to: Mayor and Council, Administrator, Borough Attorney)	Borough Administrator

16.	06/10/20	06/09/20	Marc N. Schrieks, Deputy Chief of Staff, James J. Tedesco, III, County Executive Office	*FW: State Health Department Issues COVID-19 Guidelines for Summer Youth Camps (Copy sent via e-mail on 6/10/20 to: Mayor and Council, Administrator, OEM Coordinator, Chief McTigue, Board of Health, Registered Environmental Health Specialist, Recreation Commission)	Borough Administrator Latner/Public Safety Chung/Health Yammarino/Recreation
17.	06/10/20	06/10/20	Marc N. Schrieks, Deputy Chief of Staff, James J. Tedesco, III, County Executive Office	*FW: Governor Murphy Signs Executive Orders Lifting Limits on Indoor and Outdoor Gatherings, Opening Pools Effective June 22, and Opening Additional Outdoor Recreational Businesses (Copy sent via e-mail on 6/10/20 to: Mayor and Council, Administrator, OEM Coordinator, Chief McTigue, Board of Health, Registered Environmental Health Specialist)	Borough Administrator Latner/Public Safety Chung/Health
18.	06/10/20	06/10/20	Corey Wolkenberg, Legislative Division, Office of the Secretary of State, Department of State, to lcastano@closternj.us	*Announcing: Census 2020 “The Census Affects Everybody in New Jersey” (Copy sent via e-mail on 6/10/20 to: Mayor and Council, Administrator)	Borough Administrator
19.	06/10/20	06/10/20	Marc N. Schrieks, Deputy Chief of Staff, James J. Tedesco, III, County Executive Office	*FW: New Jersey Health Department Releases Guidelines on Public Pools, Recreational Bathing Facilities (Copy sent via e-mail on 6/10/20 to: Mayor and Council, Administrator, OEM Coordinator, Board of Health, Registered Environmental Health Specialist)	Borough Administrator Latner/Public Safety Chung/Health
20.	06/10/20	No Date	Karl P. Kemm, Esq., McManimom, Scotland & Baumann, L.L.C., Attorney for Applicant, to Municipal Clerk	*Notice of Zoning Board of Adjustment Public Hearing scheduled to be held re the Application of HDC Durie Development LLC for property located at 511 Durie Avenue Avenue, Block 1316, Lot 9 scheduled to be held June 17, 2020 @ 8 p.m. via Zoom Video and telephone	Chung/Zoning
21.	06/10/20	06/08/20	Robert Laux, Executive Director, Bergen County Utilities Authority	*Bergen County Utilities Authority (BCUA) Sewer Connection Fee Municipal Incentive Program Rebate – rebate check in the amount of \$257.18 (Copy of letter AND ORIGINAL CHECK NO. 488 to Administrator 6/18/20) Copy to DPW Superintendent	Borough Administrator Chung/Public Works
22.	06/10/20	06/10/20	Patricia Sheats, Regional Public Affairs (patricia.sheats@pseg.com) to Loretta Castano	*PSE&G Prepared for 2020 Summer Electric Demand (Copy sent via e-mail on 6/10/20 to: Mayor and Council, Administrator, OEM Coordinator, Chief McTigue, DPW Superintendent)	
23.	06/11/20	06/10/20	Rutherford Borough Clerk’s Office to Bergen County Municipal Clerks	*Certified copy of Resolution re Expansion of Outdoor Dining/Retail	