



BOARD OF HEALTH

CLOSTER, NEW JERSEY

AGENDA

MARCH 17, 2022

7:30 p.m.

REGULAR MEETING

1. Call Meeting to Order
2. Roll Call of the Members
3. Approval of JANUARY 6, 2022 REORGANIZATION/REGULAR MEETING Minutes,
4. Correspondence
5. Reports
 - a. Health Officer
 - b. REHS
 - c. Secretary/Licensing Official/Registrar
 - d. Council Liaison
6. Committee Reports
 - a. Finance & Personnel
 - b. Community Health & Nursing Services
 - c. Public Relations
 - d. Legal & Ordinance Review
 - e. Animal Licensing
7. Old Business
 - a. Adopting Ordinance 2022-1 "Amendment for Ordinance 2021-1"
8. New Business
 - a. Adoption of 2022 HARP contract.
 - b. June Rabies Clinic date.
9. Open/Close Meeting to the Public
10. Adjourn



**CLOSTER BOARD OF HEALTH
CLOSTER, NEW JERSEY**

REORGANIZATION MEETING
REGULAR MEETING

JANUARY 6, 2022

7:30 p.m.

Zoom Meeting ID: 834 3104 1494/Passcode: 251589

President Guile called the meeting to order at 7:30 p.m. and invited the Members to join in the Pledge of Allegiance.

This meeting is called pursuant to the provisions of the Open Public Meetings Act of the State of New Jersey, was included in the notice of Meetings which was sent and published in The Record newspaper, posted on the Clerk's bulletin board and has remained continuously posted as the required notice of the State. In addition, a copy of the notice is and has been available to the public and is on file in the office of the Municipal Clerk.

1. Roll Call

The following Members were present at the meeting:

Mrs. Guile, President

Dr. Baron

Ms. Oliver

Mrs. Pierro

Mr. Pontrelli (Alt. No. 1)

Absent:

Mr. Neusch, Vice President

Ms. Buonomo

Mrs. Batool

Ms. Westervelt (Alt. No. 2)

Mr. Fedorko, Health Officer

Jin Bae, Secretary/REHS, and Council Liaison Jannie Chung were present at the meeting.

Mr. Pontrelli will fill in for regular member Mr. Neusch

REORGANIZATION MEETING

2. Election of Officers

a. Mrs. Pierro motioned to appoint Mrs. Guile as President to the Board, Mr. Pontrelli seconded. The motion carried unanimously.

b. Dr. Baron motioned to appoint Mr. Neusch as Vice President to the Board, seconded by Mr. Pontrelli. The motion carried unanimously.

- c. Reappointment for Dr. Baron, Ms. Buonomo and Ms. Oliver for 4-year terms as Regular Members and Ms. Westervelt as #2 Alternate Member for two years. Mrs. Pierro, made a motion as listed on an agenda, seconded by Mr. Pontrelli, All in favor, motion carried.
3. Dr. Baron, seconded by Ms. Oliver, motioned to adopt the 2022 Mid-Bergen Contract. The motion carried unanimously.
4. Appointment of Personnel
 - a. Deputy Registrar: Dr. Baron, seconded by Ms. Pierro motioned to appoint Antoinette Ceccon as Deputy Registrar, for a one-year term. The motion carried unanimously.
5. Appointment of Committees
 - a. Finance & Personnel: Oliver, Batool, Neusch,
 - b. Community Health & Nursing Services: Baron, Batool, Buonomo
 - c. Public Relations: Pierro, Oliver, Baron
 - d. Legal & Ordinance Review: Neusch, Baron, Pierro
 - e. Animal Licensing: Buonomo, Oliver, Pierro

Dr. Baron motioned to appoint, seconded by Ms. Oliver motioned to keep Committee assignments as same as last year. All in favor, motion carried.
6. Dr. Baron motioned, seconded by Mrs. Pierro, interim appointment of William Bailey, Esq. as Legal Counsel to the Board for a one year term, ending December 31, 2022. All in favor, motion carried.
7. Mrs. Pierro motioned, seconded by Dr. Baron, to appoint Dr. Zaheed Farooki as Physician to the Board for a one year term, ending December 31, 2022. All in favor, motion carried.

Adjourn for Reorganization Meeting @ 7:40pm

REGULAR MEETING

1. Approval of the November 18, 2021 Zoom Meeting minutes

Mrs. Pierro motioned to approve the November 18, 2021 Zoom Meeting Minutes, seconded by Dr. Baron. All in favor, motion carried.
2. Approval of the December 06, 2021 Special Zoom Meeting minutes

Mrs. Pierro motioned to approve the December 06, 2021 Zoom Meeting Minutes, seconded by Mr. Pontrelli. All in favor, motion carried.
3. Correspondence

Ms. Bae had no correspondence for the Board's review.
4. Reports
 - a. Health Officer

Mr. Fedorko's report was reviewed. A copy of his report is filed in the Board of Health Office. The Board has discussed COVID-Home Test Kit.
 - b. Registered Environmental Specialist.

Ms. Bae's reports were reviewed and found to be in order. A copy of her report is filed in the Board of Health Office.
 - c. Secretary/Licensing Official/Registrar

Ms. Bae's reports were submitted and reviewed. Income for the month of November, 2021 was \$1,070.40 and December, 2021 was \$598.00. All copies of her reports are filed in the Board of Health Office.

d. Council Liaison

Councilwoman Chung reported a resident suggested borough implement three year dog licensing program instead of one year dog licensing. The Board tabled the matter to consider ramifications of such a change considering expiration dates of rabies vaccination. Also, a resident complained of lack of enforcement regarding pet defecating on private property. The board said the matter will be discussed in the mayor's newsletter and address in the dog licensing applications.

5. Committee Reports

a. Finance & Personal

No report

b. Community Health & Nursing Services

No report

c. Public Relations

No report

d. Legal & Ordinance Review

No report

e. Animal Licensing

No report

5. Old Business

Budget 2022 has been approved as written without the Professional Nursing Service. Motioned by Mrs. Pierro, and seconded by Ms. Oliver. The motion carried unanimously.

6. New Business

Board has been introduced to Ordinance 2022-1 "Amendment for Ordinance 2021-1" The All reviewed; it will be finalized on the regular meeting on March 17, 2022.

7. Open/Close Meeting to the Public

No member of the public was present.

8. Adjourn

Mr. Pontrelli motioned to close the meeting, seconded by Mrs. Pierro. The motion carried unanimously.

Jin L. Bae

Secretary, Closter Board of Health



CLOSTER HEALTH DEPARTMENT
295 CLOSTER DOCK ROAD
CLOSTER, NJ 07675

Registered Environmental Health Specialist Report January 2022~ February 2022

Inspections: Food Establishments, Nail/ Beauty Salons and Daycare

Satisfactory:

La Tabatiere
Kulpi

Spot Check Inspection:

Stop and Shop
Eastern Kitchen
Hwe Sarang Sushi
Suju Sushi
Chef Bob
Sunset Wash
Anna's garden (due to extra seating)
European Waxing
Lon's Hair
Lindgreen
Evergreen Day Care

Pre-Operational Inspection:

El Taco Bar

Unconditional Inspection:

Chef Bob

Closed Establishment:

Chef Bob

Inspection: (Nails & Beauty Salon):

Studio Nina
Esse Rose

Satisfactory
Satisfactory

Animal Bites:

No Animal bite reported

Complaints:

434 Demarest Ave- Residents living on Bogert St. complained regarding the fume that she would get from the Auto Body shop. During investigation, inspector could not identify the fume that was strong enough to travel over to the Bogert Street. It might be the odors are observed depending on the wind and the weather. Notified the DEP for further investigation on the Auto Body Shop. **-On going.**

Meetings and Inquires:

- Spot checks on the establishments
- Approving and review of applications (food, cosmetology and massage)
- Covid-19 cases; Day Care Meetings
- Review of zoning applications
- Plan reviews
- Porta John permit reviews and follow ups (outstanding Permits)
- Extermination permit reviews and follow ups
- Temporary event in May, 2022.
- Summer School Protocol Meetings.



BOARD OF HEALTH

CLOSTER, NEW JERSEY

REGISTRAR'S REPORT

JANUARY, 2022

	<u>LICENSES</u>	<u>AMENDMENTS</u>	<u>CERTIFIED COPIES</u>
BIRTH			
MARRIAGE	0		14
DEATH			52
FETAL DEATH			
DOGS	207		
CATS			
TOTAL	207		66



BOARD OF HEALTH

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REGISTRAR'S REPORT

FEBRUARY, 2022

	<u>LICENSES</u>	<u>AMENDMENTS</u>	<u>CERTIFIED COPIES</u>
BIRTH			
MARRIAGE	1		11
DEATH			44
FETAL DEATH			
DOGS	191		
CATS			
TOTAL	192		55



BOARD OF HEALTH

CLOSTER, NEW JERSEY

REPORT TO BOARD MEMBERS

MARCH 17, 2022

INCOME FOR THE MONTH OF:

JANUARY: \$ 20,126.42

FEBRUARY: \$ 7,572.20

2022 CAT LICENSE

WE WISH TO ADVISE THAT RENEWAL OF YOUR CAT'S LICENSE FOR 2022 IS DUE AND
THIS WILL BE YOUR ONLY NOTICE.

THE REVISED HEALTH CODE OF THE BOROUGH OF CLOSTER, CHAPTER 250-26A, STATES:

- (1) ALL CATS OVER FOUR(4) MONTHS OF AGE MUST BE LICENSED
- (2) THE LICENSE IS GOOD FOR ONE YEAR, RENEWED BY JULY 31
- (3) THE IMMUNITY AGAINST RABIES SHALL BE FOR THE DURATION OF THE LICENSING PERIOD
- (4) THE LICENSING FEE IS \$11.20 FOR EACH SPAYED/NEUTERED CAT AND \$14.20 FOR EACH NON-NEUTERED/SPAYEDCAT.

MAKE CHECKS PAYABLE TO BOROUGH OF CLOSTER

IF YOUR CAT'S RABIES VACCINATION EXPIRES PRIOR TO JULY 1, 2022, YOUR PET MUST BE RE-VACCINATED BEFORE A LICENSE CAN BE ISSUED. IF YOUR CAT RECEIVED A RABIES VACCINATION AFTER THE LAST LICENSING PERIOD.

PLEASE SEND US PROOF OF RABIES VACCINATION AND NEUTERED/SPAYED.

YOU MAY OBTAIN A LICENSE BY COMPLETING THIS FORM AND RETURNING IT TO
THE CLOSTER HEALTH DEPARTMENT, 295 CLOSTER DOCK ROAD WITH YOUR CHECK OR MONEY ORDER.

PLEASE NOTIFY US BY PHONE IF YOU NO LONGER HAVE A PREVIOUSLY LICENSED CAT
at 201-784-0600 ext. 493 or Email at JBAE@CLOSTERNJ.US

LICENSES MUST BE IN ONE ADULT'S NAME (18 YEARS OR OLDER) INFORMATION BELOW:

FIRST NAME LAST NAME

STREET ADDRESS PHONE

EMAIL ADDRESS

FIRST CAT NAME. SEX: ☐ MALE ☐ FEMALE

BREED: HAIR: ☐ LONG ☐ MEDIUM ☐ SHORT AGE (DOB):

COLOR: RABIES EXPIRES: CAT SPAYED/NEUTERED DATE:

SECOND CAT NAME. SEX: ☐ MALE ☐ FEMALE

BREED: HAIR: ☐ LONG ☐ MEDIUM ☐ SHORT AGE (DOB):

COLOR: RABIES EXPIRES: CAT SPAYED/NEUTERED DATE:

IF THE CAT IS NOT LICENSED BY AUGUST 1, 2022, THERE WILL BE A \$20.00 LATE FEE

PLEASE NOTE, IF THE CAT IS NOT LICENSED BY SEPTEMBER 1, 2022,
A SUMMONS WILL BE ISSUED IN ADDITION TO THE LICENSING AND LATE FEES.

TOTAL FEE ENCLOSED \$ (CHECK OR MONEY ORDER ONLY)

OWNERS SIGNATURE